

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: February 7, 2011
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Saugstad
Coun. Maisey
Coun. Norris
Coun. Roberts
Coun. Weaver

D. Fleming, Chief Administrative Officer
J. Disher, Director of Corporate Administration
W. Caldwell, Director of Financial Administration
R. Crisfield, Director of Engineering & Public Works
R. Rusjan, Director of Parks & Recreation
L. Plambeck, Deputy Director of Corporate Administration

Absent: Coun. Nichols
Coun. Nicholson

Press: Dustin Grant, Peace FM
Naomi Larsen, Chetwynd Echo

Public: Norm Moorhouse
Laura Weisgerber

1. Call to Order Mayor Saugstad called the meeting to order at 4:32 p.m. and a blessing was invoked on the proceedings.

2. Adoption of Agenda MOVED by Coun. Maisey, SECONDED by Coun. Roberts
THAT the Regular Council Meeting Agenda for February 7, 2011 be adopted as circulated with the addition of Item 12 (a) – Letter from the Peace River Regional District, dated February 4, 2011, re: Regional Sustainability Partnership.

CARRIED

- D-1 Peace Environmental and Safety Trustee Society (PEST) presentation to PRRD requesting a public inquiry into the health effects of sour natural gas development in the area.
- D-2 Presentation from area Art Councils (Peace Liard Regional and South Peace Community) thanking PRRD for their support and the presentation of two pieces of art for the PRRD collection.
- D-1 Motion to write letter of support for PEST's five topics of concern, but no support for a public inquiry or a halt to sour natural gas development while questions are being answered.
- R-9 Motion to approve the recommendation for the formation of a regional Climate Change Action Group. General sense is that name should be changed to something that reflects "Energy" conservation, rather than Climate Change.
- D-3 Presentation from CCS for a waste disposal facility near Tower Lake, south of Taylor along the Alaska Highway.
- R-1 Motion to send CCS waste disposal application to Agriculture Land Commission (ALC) for land to be removed from the Agriculture Land Reserve.
- R-4 Approve Wildhorse Camp Temporary Permit application for a camp site north of Hudson's Hope. Permit conditions to follow directions from ALC.
- R-7 Motion to approve donation of surplus office equipment to Moberly Lake Volunteer Fire Department and Buick Arena.
- R-9 Staff to begin process to review Board remuneration.
- NB PRRD will wait until the Federal government has met with the Ridley Terminal Users Group (RTUG) before writing or expressing any concerns with recent contract tenders. Meetings scheduled for second week of February.

MOVED by Coun. Roberts, SECONDED by Coun. Norris

THAT Mayor Saugstad's written Regional District Report, dated January 27, 2011, be received.

CARRIED

6 (b)
Community
Improvements
0540.20.20

Councillor Roberts provided an update on Spirit Week Events and noted that tickets are required for the Chamber of Commerce Civic Night Celebrations on February 24th. West Moberly First Nations is holding their Spirit Festival on February 25th and 26th.

MOVED by Coun. Roberts, SECONDED by Coun. Norris

THAT Councillor Roberts' verbal Community Improvements Committee Report be received.

CARRIED

6 (c)
Health Services
0540.20.19

Councillor Norris advised that the Health Services Committee will follow up on discussions with Northern Health (Rick Bruce) regarding health professional recruitments to Chetwynd. Councillor Norris also noted that he will ensure that Health Services Committee meeting notices are issued.

MOVED by Coun. Norris, SECONDED by Coun. Roberts

THAT Councillor Norris' verbal Health Services Committee Report be received.

CARRIED

6 (d)
Social Issues
0540.20.21

No report.

6 (e)
Mayor's Report
0550.04

Mayor Saugstad submitted the following written report, dated February 7, 2011:

- Jan. 23/24 Attend Minerals Round-up Convention in Vancouver on behalf of Northern Development Initiative Trust (NDIT)
- Jan. 24 Meet with BC Rail Properties in North Vancouver
- Jan. 25 Conference call with Minister Merrifield regarding Ridley Terminals
- Jan. 27 Attend Peace River Regional District (PRRD) meeting in Dawson Creek
- Jan. 28 Meet with Red Cross – equipment loans program at the Chetwynd Hospital
- Jan. 31 Meet with Northern Health (Rick Bruce) regarding health professional recruitments to Chetwynd
- Feb. 2/3 Attend NDIT meetings in Prince George
- Feb. 3 Attend “farewell” dinner in Prince George honouring Premier

Campbell

Highlights

- Ridley Terminals – the Federal government is working with Ridley Terminals and the companies that use the port to address capacity issues and develop plans that meet current and future needs. It is generally felt that the port will require to be expanded, as early as this year.
- BC Rail Properties will be producing individual community reports that address the current status of their properties, including what has been sold and what remains to be sold.
- The Red Cross has had challenges in finding enough volunteers and space for their medical equipment loans program (this is for items such as wheel chairs, crutches, lifts etc.) They currently have two volunteers in Chetwynd and a small storage space in the Hospital.
- Premier Campbell was recognized for his achievements in helping develop the north in his term as our Premier. It was recognized that under his watch the north got the NDI, Northern Cancer Program, Northern Medical Program, UNBC Sports Centre, the container port at Prince Rupert and lots of provincial highway upgrades.
- The Chetwynd Hospital is forecasting that Chetwynd could face a shortage of medical professionals during the next few years and is looking for innovative ways to attract and retain these workers. Council will be working with Northern Health in looking for ways to address this and ensure we always have enough medical professionals working in our community.

MOVED by Coun. Norris, SECONDED by Coun. Roberts

THAT Mayor Saugstad's written Mayor's Report, dated February 7, 2011, be received.

CARRIED

7. Correspondence – Discussion

7 (a) MOVED by Coun. Norris, SECONDED by Coun. Weaver

***0012/01/11

Let 'er Rip Country Band – THAT the letter from Let 'er Rip Country Band, dated January 14, 2011, re: 4th Annual Country Music Festival, be received; and

4th Annual

Country Music Festival THAT Council approve the request from the Let 'er Rip Country Band to use the Rodeo Grounds and to use old bridge decks as a stage for the 4th Annual Country Music Festival scheduled for June 24, 25 & 26, 2011.

0230.50.01

CARRIED***

7 (b) MOVED by Coun. Maisey, SECONDED by Coun. Weaver
***0013/02/11
Spectra Energy – THAT the letter from Spectra Energy, dated January 21, 2011, re: T-North
T-North 2012 Expansion, be received; and
Expansion
6850.50.09 THAT Council advise Administration of any information it wishes to have
forwarded to Spectra Energy regarding the T-North 2012 Expansion.

CARRIED***

7 (c) MOVED by Coun. Roberts, SECONDED by Coun. Norris
***0014/02/11
BC Hydro – THAT the letter from BC Hydro, dated January 25, 2011, re: Open House –
Open House Dawson Creek/Chetwynd Area Transmission Project, Dawson Creek, BC,
Dawson Creek/Chetwynd Area February 9, 2011, be received; and
Area
Transmission Project THAT all members of Council be authorized to attend the BC Hydro Open
House Regarding the Dawson Creek/Chetwynd Area Transmission Project in
Dawson Creek, BC on February 9, 2011.
0510.20.01

CARRIED***

7 (d) MOVED by Coun. Roberts, SECONDED by Coun. Maisey
***0015/02/11
UBCM – THAT the email from the Union of British Columbia Municipalities, dated
Province-Wide Community to Community Forum, North Vancouver, BC, March 1, 2011, be received; and
Community Forum
6750.20.16 THAT Mayor Saugstad or an alternate be authorized to attend the 2011
Province-Wide Community to Community Forum in North Vancouver, BC on
March 1, 2011.

CARRIED***

7 (e) MOVED by Coun. Norris, SECONDED by Coun. Roberts
***0016/02/11
Northern Mayors' and Regional District Chairs' THAT the email from City of Prince George, dated January 24 and February 2,
Regional District Chairs' Transportation Roundtable, Prince George, BC, March 3 & 4, 2011, be received; and
Transportation Roundtable
0400.60.01 THAT Mayor Saugstad or an alternate be authorized to attend the Northern
Mayors' and Regional District Chairs' Transportation Roundtable in Prince
George, BC on March 3 & 4, 2011.

CARRIED***

7 (f) MOVED by Coun. Roberts, SECONDED by Coun. Weaver

***0017/02/11

UBCM – Local
Government
Leadership
Academy’s 3rd
Chief Elected
Official Forum
0230.30.02

THAT the email from the Union of British Columbia Municipalities, dated January 27, 2011, re: Local Government Leadership Academy’s 3rd Chief Elected Official Forum, Vancouver, BC, March 17 & 18, 2011, be received; and

THAT Mayor Saugstad or an alternate be authorized to attend the Local Government Leadership Academy’s 3rd Chief Elected Official Forum in Vancouver, BC on March 17 & 18, 2011.

CARRIED***

7 (g) MOVED by Coun. Maisey, SECONDED by Coun. Roberts

***0018/02/11

2011 Rural
Tourism
Conference
0390.20.01

THAT the information from the Hosts of the Rural Tourism Conference, undated, re: 2011 Rural Tourism Conference, 108 Mile House, BC, April 19 – 21, 2011, be received; and

THAT a member of Council be authorized to attend the 2011 2nd Annual Rural Tourism Conference in 108 Mile House, BC on April 19 – 21, 2011.

CARRIED***

7 (h) MOVED by Coun. Roberts, SECONDED by Coun. Weaver

***0019/02/11

FCM’s 74th
Annual
Conference and
Municipal Expo
0390.20.06

THAT the email from the Federation of Canadian Municipalities, dated January 18, 2011, re: FCM’s 74th Annual Conference and Municipal Expo, Halifax, Nova Scotia, June 3 – 6, 2011, be received; and

THAT Mayor Saugstad or an alternate be authorized to attend the FCM’s 74th Annual Conference and Municipal Expo in Halifax, Nova Scotia on June 3 – 6, 2011.

CARRIED***

8. Correspondence – Information

8 (a) MOVED by Coun. Weaver, SECONDED by Coun. Roberts

2011 Civic Night
Celebrations
0230.50.12

THAT the letter from the Chetwynd Chamber of Commerce, dated February 1, 2011, re: Invitation to Civic Night Celebrations, Chetwynd Recreation Complex, February 24, 2011, be received for information; and

- 8 (b)
Chamber News
& Exhibitor
Opportunity
0230.50.12
- THAT the email from the Chetwynd Chamber of Commerce, dated February 1, 2011, re: Chamber News & Exhibitor Opportunity for BC Chamber of Commerce AGM and Conference, be received for information.
- CARRIED
- 8 (c)
***0020/02/11
Vandalism to
Carvings
Apology
6750.20.13
- MOVED by Coun. Roberts, SECONDED by Coun. Weaver
- THAT the letter from Devin Melnyk, received January 17, 2011, re: Letter of Apology for Vandalism to Carvings, be received for information.
- CARRIED
- Staff were directed to obtain additional information on Mr. Melnyk's sentencing.***
- 8 (d)
Pitch-In BC
Membership
Certificate and
Appreciation
0320.20.02
- MOVED by Coun. Weaver, SECONDED by Coun. Roberts
- THAT the letter from Pitch-In British Columbia, received January 14, 2011, re: Membership Certificate and Appreciation for Financial Support, be received for information; and
- 8 (e)
Report on HST
Referendum
Options
0400.20.11
- THAT the news release from the Ministry of Finance, HST Information Office, dated January 25, 2011, re: Independent Panel to Report on HST Referendum Options, be received for information; and
- 8 (f)
UBCM
Membership
0230.30.02
- THAT the memorandum from the Union of British Columbia Municipalities, dated January 24, 2011, re: UBCM Membership, be received for information; and
- 8 (g)
2010 UBCM
Administered
Funding
Programs
0230.30.02
- THAT the member release from the Union of British Columbia Municipalities, dated January 12, 2011, re: 2010 UBCM Administered Funding Programs, be received for information.
- CARRIED

- 8 (h) MOVED by Coun. Maisey, SECONDED by Coun. Roberts
***0021/02/11
MUTN – Award Nomination Package
0230.40.03
THAT the email from the North Central Local Government Association, dated February 1, 2011, re: Measuring Up the North – Award of Excellence – Nomination Package, be received for information.

CARRIED

Staff were directed to report on the feasibility of re-nominating Chetwynd’s Measuring Up the North program for an Award of Excellence.***
- 8 (i) MOVED by Coun. Weaver, SECONDED by Coun. Roberts
NCLGA
Newsletter
0230.40.03
THAT the email from the North Central Local Government Association, dated January 24, 2011, re: January Edition of the NCLGA Connector Newsletter, be received for information; and
- 8 (j) THAT the letter from the Peace River Regional District, dated January 13, 2011, re: Support for Application to Towns for Tomorrow Grant Program, be received for information; and
PRRD – Support for Application
0400.70.02
- 8 (k) THAT the newsletter from the Peace River Regional District, undated, re: Highlights from PRRHD and PRRD Board Meetings held January 13, 2011, be received for information; and
PRRHD & PRRD Board Meetings
0400.70.02
- 8 (l) THAT the letter from the City of Fort St. John to the Ministry of Natural Resource Operations, dated December 31, 2010, re: Oil and Gas Commission – Engineering Division Office, be received for information; and
OGC – Engineering Division Office
0400.60.03
- 8 (m) THAT the email from the Municipal Finance Authority of BC, dated February 1, 2011, re: Invitation to the MFA 40th Anniversary Dinner, Financial Forum & AGM, Victoria, BC, March 23 & 24, 2011, be received for information; and
MFA Dinner, Financial Forum & AGM
0230.30.04
- 8 (n) THAT the news release from Northern Health, dated January 27, 2011, re: Update – Patient Transport Partnership RFP, be received for information; and
NH – Update Patient Transport

Partnership RFP
0400.100.03

8 (o) THAT the email from the Clean Air Coalition of BC, dated January 20, 2011,
Smoke-Free re: Smoke-Free Outdoor Public Places Bylaws, be received for information;
Outdoor Public and
Places Bylaws
0230.30.01

8 (p) THAT the newsletter from the Northern Cancer Control Strategy, dated Winter
Northface 2011, re: Northface – Issue 04, be received for information; and
Newsletter
0400.100.03

8 (q) THAT the newsletters from the Central Interior Logging Association, dated
CILA – January 14 & 21, 2011, re: FactsFAX – Weekly Log Harvesting Industry
FactsFAX Update, be received for information; and
Newsletter
6850.20.01

8 (r) THAT the information from the Organizers of the BC Cultural Crawl, undated,
10th Annual BC re: 10th Annual BC Cultural Crawl, New Westminster, BC, August 1 – 31,
Cultural Crawl 2011, be received for information.
0230.30.01

CARRIED

9. Correspondence – Information Items

Information MOVED by Coun. Norris, SECONDED by Coun. Roberts
Items I-1 – I-75
0570.02

THAT Information Items I-1 to I-75 be received for information.

CARRIED

10. Reports – Discussion

10 (a) MOVED by Coun. Norris, SECONDED by Coun. Weaver
***0022/02/11

Chetwynd Public THAT the report dated February 2, 2011, re: Chetwynd Public Library Lease,
Library Lease be received; and

THAT the lease between the District of Chetwynd and the Chetwynd Public
Library Association be adopted as presented; and

THAT the Mayor and Director of Corporate Administration be authorized to
sign the lease.

CARRIED***

10 (b)
***0023/02/11
Gas Tax
Agreement's
Innovations Fund
– Grant for Algae
Control System
1855.01

MOVED by Coun. Norris, SECONDED by Coun. Weaver

THAT the report dated February 1, 2011, re: Gas Tax Agreement's Innovations Fund – Grant for Algae Control System, be received; and

THAT the Council of the District of Chetwynd supports the application for funding under the Gas Tax Agreement's Innovations Fund in the amount of \$32,560.00 for an Algae Control System.

CARRIED***

10 (c)
***0024/02/11
Residential
Zoning
Requirements

MOVED by Coun. Weaver, SECONDED by Coun. Roberts

THAT the report dated February 1, 2011, re: Residential Zoning Requirements, be received; and

THAT it be the Policy of the District of Chetwynd that all dwelling units constructed or placed in Single Family Residential (R1) and Multiple Family Residential (RM1) zones be constructed or placed upon permanent continuous concrete or pressure treated wood foundations, and shall have a roof pitch of not less than 3 in 12.

CARRIED***

10 (d)
***0025/02/11
FasGas/Tim
Horton's
Development
Permit
6650.20.10
4520.20.10

MOVED by Coun. Norris, SECONDED by Coun. Roberts

THAT the report dated February 2, 2011, re: FasGas/Tim Horton's Development Permit, be received; and

THAT Council approve development permit 01-2011.

CARRIED***

Addition to
Agenda

MOVED by Coun. Norris, SECONDED by Coun. Roberts

THAT Item 10 (e) – Public Hearing for Zoning Amendment Request – Bylaw No. 934, 2011 – Lot 1, Plan 40238, District Lot 2034, Peace River District (Woodland Log Sort Yards Inc.) be added to the agenda.

CARRIED

10 (e) MOVED by Coun. Roberts, SECONDED by Coun. Norris
***0026/02/11
Public Hearing for Zoning Amendment Request – Bylaw No. 934, 2011 THAT the report dated February 1, 2011, re: Public Hearing for Zoning Amendment Request – Bylaw No. 934, 2011 – Lot 1, Plan 40238, District Lot 2034, Peace River District (Woodland Log Sort Yards Inc.), be received; and
Request – Bylaw No. 934, 2011 THAT a Public Hearing be scheduled for 4:15 p.m. on Monday, March 7, 2011, in the Council Chambers for the zoning amendment application from Woodland Log Sort Yards Inc. requesting to rezone Lot 1, Plan 40238, District Lot 2034, Peace River District, from RU2 Rural 2 to M1 Light Industrial.

CARRIED***

11. Reports – Information

11 (a) MOVED by Coun. Roberts, SECONDED by Coun. Norris
Climate Action Revenue Incentive Program (CARIP) 5280.08 THAT the report dated February 2, 2011, re: Climate Action Revenue Incentive Program (CARIP), be received for information.
CARRIED

11 (b) MOVED by Coun. Roberts, SECONDED by Coun. Norris
Water Task Group Committee Report 5260.20.01 THAT the report dated February 2, 2011, re: Water Task Group Committee Report, be received for information.
CARRIED

12. New Business

12 (a) MOVED by Coun. Roberts, SECONDED by Coun. Norris
***0027/02/11
PRRD Regional Sustainability Partnership 5280.08 THAT the letter from the Peace River Regional District, dated February 4, 2011, re: Regional Sustainability Partnership, be received; and
THAT the District of Chetwynd support the Peace River Regional District's proposal for a Regional Sustainability Partnership for collaborative implementation of community and corporate energy plans and preparation of a regional sustainability strategy.

CARRIED***

13. Question/Answer Period

Dustin Grant, Peace FM, requested confirmation of the dates of the vandalism to the carvings.

14. Adjournment

MOVED by Coun. Roberts, SECONDED by Coun. Norris

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:53 p.m.

Jannene Disher
Director of Corporate Administration

Evan Saugstad
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on February 7, 2011 in the Council Chambers.

Jannene Disher
Director of Corporate Administration