

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: February 21, 2011
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Saugstad
Coun. Maisey
Coun. Nichols
Coun. Norris
Coun. Roberts

D. Fleming, Chief Administrative Officer
J. Disher, Director of Corporate Administration
W. Caldwell, Director of Financial Administration
R. Crisfield, Director of Engineering & Public Works
R. Rusjan, Director of Parks & Recreation
L. Plambeck, Deputy Director of Corporate Administration

Absent: Coun. Nicholson
Coun. Weaver

Press: Naomi Larsen, Chetwynd Echo
Bik Nizzar, Peace FM (4:33 p.m.)

Public: Nil

1. **Call to Order** Mayor Saugstad called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.

2. **Adoption of Agenda** MOVED by Coun. Norris, SECONDED by Coun. Roberts
THAT the Regular Council Meeting Agenda for February 21, 2011 be adopted as circulated.
CARRIED

3. **Minutes**
3 (a) Minutes of the Regular Council Meeting
MOVED by Coun. Maisey, SECONDED by Coun. Nichols
THAT the minutes of the Regular Council Meeting held on February 7, 2011 be adopted as circulated.
CARRIED

4. Delegations and/or Presentations

Nil

5. Bylaws

Nil

6. Council Committee Reports

- 6 (a) Mayor Saugstad submitted the following written report from the February 10, Regional District 2011 Regional District meeting:
Report
0400.70.02
- C-5 PRRD will need to lobby the Provincial government to keep the “Farmer’s Advocate” office open beyond its initial 18 month contract.
 - C-8 PRRD to send a letter to Union of BC Municipalities (UBCM) requesting that meetings with the Ministers not be held during the Resolutions debates.
 - C-10 The PRRD needs a North Central Local Government Association representative for 2011/12 (need names to PRRD by March 10th).
 - C-12 Board members authorized to attend STARS reception in Grande Prairie on March 24th.
 - R-5 Application to be submitted to the Local Government Infrastructure Planning Program for the creation of a Regional Parks Master Plan (\$10,000).
 - R-6 Search and Rescue report referred to member municipalities regarding funding needs for the four Search and Rescue programs in the PRRD.
 - R-8 North Peace Airport Services grant application to the UBCM Gas Tax Fund in the amount of \$3.12 million for water and sewer upgrades.
 - R-10 PRRD waste management coupon program will include the period of January to April in 2011 (last year’s program expired on December 31st and a gap ensued to when the new program starts on April 1st). PRRD looking at the feasibility of a regional recycle program for Fort St. John, Dawson Creek, Chetwynd and some rural areas.
 - D-1 Northern Health presentation on the 2011 and 2012 Capital budgets. In the next budget cycle they are looking to include approved expenditures for first two years and an estimated outlook for subsequent three years (five year total).

MOVED by Coun. Norris, SECONDED by Coun. Nichols

THAT Mayor Saugstad’s written Regional District Report, dated February 10, 2011, be received.

CARRIED

6 (b) No report.
Community
Improvements
0540.20.20

6 (c) No report.
Health Services
0540.20.19

6 (d) Councillor Maisey advised that the Social Issues Committee will be holding a
Social Issues lunch meeting on Wednesday, February 23, 2011 at the Recreation Centre to
0540.20.21 ratify the Social Planner (Healthy Communities Coordinator) job description.

Councillor Maisey also noted that the Community Service Providers Network will be resuming meetings beginning Wednesday, February 23, 2011 at the Chetwynd Public Library from 9:00 a.m. to 11:00 a.m. The new Literacy Coordinator will facilitate the meeting.

MOVED by Coun. Norris, SECONDED by Coun. Roberts

THAT Councillor Maisey's verbal Social Issues Committee Report be received.

CARRIED

6 (e) Mayor Saugstad submitted the following written report, dated February 21,
Mayor's Report 2011:
0550.04

- Feb. 8 Attend Civic Properties meeting
- Feb. 10 Attend Peace River Regional District (PRRD) meeting in Fort St. John
- Feb. 14 PRRD Solid Waste Committee conference call regarding increases to tipping fees
- Feb. 14 Sign proclamation for Chamber of Commerce Week
- Feb. 15 Northern Development Initiative Trust (NDIT) conference call regarding upcoming NDIT audits

Highlights

Lengthy discussion at Civic Properties Commission meeting regarding how to best manage the Chetwynd and District Recreation Center, as it pertains to users that don't always follow all the rules. In general, the direction is to deal with the individual that creates an issue or problem and not just create more "rules" that affect everyone else. It was also recognized that it takes time for everyone, staff and users, to get used to the new facility and its programs and how the facility is best operated for everyone's benefit.

MOVED by Coun. Norris, SECONDED by Coun. Roberts

THAT Mayor Saugstad's written Mayor's Report, dated February 21, 2011, be received.

CARRIED

7. Correspondence – Discussion

7 (a) MOVED by Coun. Roberts, SECONDED by Coun. Maisey

***0032/02/11

BC Hydro
Integrated
Resource Plan
Stakeholder
Meeting
0510.20.01

THAT the email from BC Hydro, dated February 2, 2011, re: BC Hydro Integrated Resource Plan Stakeholder Meeting, Fort St. John, BC, March 24, 2011, be received; and

THAT Mayor Saugstad or an alternate be authorized to attend the BC Hydro Integrated Resource Plan Stakeholder Meeting in Fort St. John, BC on March 24, 2011.

CARRIED***

7 (b) MOVED by Coun. Maisey, SECONDED by Coun. Norris

***0033/02/11

2011 NCLGA
AGM &
Convention –
Silent Auction
Request
0390.20.03

THAT the letter from the North Central Local Government Association, dated February 3, 2011, re: Silent Auction Request – NCLGA AGM & Convention, be received; and

THAT a suitable item highlighting the community of Chetwynd be donated to the 2011 NCLGA AGM & Convention – Silent Auction.

CARRIED***

8. Correspondence – Information

8 (a) MOVED by Coun. Roberts, SECONDED by Coun. Nichols

***0034/02/11

Road
Maintenance
Contract
0400.20.03

THAT the letter from Blair Lekstrom, MLA – Peace River South to the Minister of Transportation & Infrastructure, dated January 24, 2011, re: Road Maintenance Contract, be received for information.

CARRIED

Staff were directed to write a draft letter to the Ministry of Transportation and Infrastructure outlining Council's comments/concerns regarding road maintenance and to bring the letter back to Council for review.***

- 8 (b) MOVED by Coun. Norris, SECONDED by Coun. Roberts
FCM News
0230.20.02 THAT the email from the Federation of Canadian Municipalities, dated February 3, 2011, re: FCM News – Week of January 31, be received for information; and
- 8 (c) THAT the “In the House” Newsletter from the Union of British Columbia
UBCM Municipalities, dated February 15, 2011, re: 2011 Throne Speech and 2011
Newsletter Provincial Budget Highlights, be received for information; and
0230.30.02
- 8 (d) THAT the Member Release from the Union of British Columbia
UBCM - Diking Municipalities, dated February 2, 2011, re: Diking Authorities for New Dikes,
Authorities for New Dikes be received for information; and
0230.30.02
- 8 (e) THAT the Member Release from the Union of British Columbia
RCMP Contract Municipalities, dated February 3, 2011, re: RCMP Contract Renewal – Update
Renewal Update on Negotiations, be received for information; and
0230.30.02
- 8 (f) THAT the Executive Release from the Union of British Columbia
UBCM – Municipalities, dated February 2, 2011, re: Highlights of the January 20 – 21
Highlights of Executive Meeting, be received for information; and
Executive Meeting
0230.30.02
- 8 (g) THAT the email from the North Central Local Government Association, dated
NCLGA – February 9, 2011, re: Follow-Up – Remote Community Implementation
Community Implementation Program Notice of Funding, be received for information; and
Program
0230.40.03
- 8 (h) THAT the letter from the North Central Local Government Association, dated
NCLGA – January 28, 2011, re: Resolution Submission Deadline: March 11, 2011, be
Resolution Submission Deadline received for information; and
0390.20.03

- 8 (i) THAT the letter from the North Central Local Government Association, dated
NCLGA – Call February 7, 2011, re: Call for Nominations for 2011 – 2012 NCLGA
for Nominations Executive, be received for information; and
0390.20.03
- 8 (j) THAT the newsletter from the Peace River Regional District, undated, re:
PRRHD & Highlights from the PRRHD and PRRD Board Meetings Held January 27,
PRRD Board 2011, be received for information; and
Meeting
Highlights
0400.70.02
- 8 (k) THAT the letter from the Ministry of Children and Family Development, dated
MCFD – Child February 9, 2011, re: Fourth Annual Child Care Awards of Excellence, be
Care Awards of received for information; and
Excellence
0400.20.12
- 8 (l) THAT the news release from Northern Health, dated February 16, 2011, re:
NH – Burns Burns Lake Hospital Planning Progressing Well, be received for information.
Lake Hospital
0400.100.03 CARRIED
- 8 (m) MOVED by Coun. Roberts, SECONDED by Coun. Maisey
***0035/02/11
Study – Regional THAT the email from the Northern Cancer Control Strategy, dated February
Cancer Survivors 11, 2011, re: News Release – New Northern-focused Study to Benefit
0400.100.03 Regional Cancer Survivors, be received; and

THAT a letter be written to the Northern Health Authority requesting that
smaller communities with limited health facilities and professional services be
included in the study.

CARRIED***
- 8 (n) MOVED by Coun. Norris, SECONDED by Coun. Roberts
NDIT – 2010
Year End Report THAT the email from the Northern Development Initiative Trust, dated
0360.20.11 February 4, 2011, re: 2010 Year End Report for the Northeast Region
Available Now, be received for information; and
- 8 (o) THAT the letter from the Canadian Union of Public Employees, dated
CUPE – CETA February 2, 2011, re: Comprehensive Economic and Trade Agreement
0390.20.05 (CETA)

- 8 (p) THAT the newsletter from the Central Interior Logging Association, dated February 4, 2011, re: FactsFAX – Weekly Log-Harvesting Industry Update, be received for information; and
CILa Update –
FactsFAX
6850.20.01
- 8 (q) THAT the letter from the BC Crime Prevention Association, dated January 25, 2011, re: 2011 Membership, be received for information; and
BCCPA – 2011
Membership
0230.30.15
- 8 (r) THAT the email from the Ministry of Natural Resource Operations, dated February 10, 2011, re: Willow Creek Mine Expansion Project – Western Coal Corporation – Application for Amendment to Mines Act Permit, Environmental Assessment Certificate, Effluent Permit, Air Permit & Occupant Licence to Cut, be received for information; and
Willow Creek
Mine Expansion
Project – WCC –
Update
6850.40.02
- 8 (s) THAT the email from Enbridge Northern Gateway Pipelines, dated February 9, 2011, re: Northern Gateway Shares Aboriginal Economics Opportunities Package, be received for information; and
Northern
Gateway –
Aboriginal
Economics
Opportunities
6850.50.06
- 8 (t) THAT the email from the Enbridge Northern Gateway Project, dated February 10, 2011, re: Dates for Upcoming Round #8 Community Advisory Board (CAB) Meetings, be received for information; and
Northern
Gateway – CAB
Meeting
6850.50.06
- 8 (u) THAT the Policy Directive from the Ministry of Public Safety and Solicitor General, Liquor Control and Licensing Branch, dated February 16, 2011, re: Input of Local Governments/First Nations into the Licensing Process for New Liquor Primary and Liquor Primary Club Licence and Relocation Applications, be received for information; and
LCLB –
Licensing
Process Input
0400.20.28
- 8 (v) THAT the email from the Chetwynd Chamber of Commerce, dated February 16, 2011, re: Mackenzie's Bid for Kraft Hockeyville, be received for information; and
Mackenzie's Bid
for Kraft
Hockeyville
0230.50.12

8 (w) THAT the email newsletter from the BC Coalition of People with Disabilities,
BCCPD – dated February 16, 2011, re: Survey for the Disability Community, be
Disability received for information.
Community
Survey CARRIED
0230.30.17

9. Correspondence – Information Items

Information MOVED by Coun. Roberts, SECONDED by Coun. Maisey
Items I-1 – I-45
0570.02 THAT Information Items I-1 to I-45 be received for information.

CARRIED

10. Reports – Discussion

10 (a) MOVED by Coun. Norris, SECONDED by Coun. Roberts
***0036/02/11
Dump Truck THAT the report dated February 15, 2011, re: Dump Truck Purchase, be
Purchase received; and
1240.20.01

THAT the municipality purchase the 2008 7500 Series International dump
truck at a cost of \$110,840.00 and a slide in sander for \$20,149.

CARRIED***

11. Reports – Information

11 (a) MOVED by Coun. Norris, SECONDED by Coun. Roberts
FCM Sustainable
Communities THAT the report dated February 7 – 10, 2011, re: FCM Sustainable
Conference – Communities Conference, be received for information.
Councillor
Nichols CARRIED
0550.04

11 (b) MOVED by Coun. Norris, SECONDED by Coun. Roberts
Vandalism to
Chainsaw THAT the report dated February 15, 2011, re: Vandalism to Chainsaw
Carving Carving Sentencing Outcomes, be received for information.
Sentencing
Outcomes CARRIED
6750.20.13

11 (c) MOVED by Coun. Norris, SECONDED by Coun. Roberts
Accounts
Payable Month THAT the report dated February 10, 2011, re: Accounts Payable Month End
End Cheque List Cheque List, be received for information; and
1630.01

 THAT the cheque register for the month of January totaling \$1,073,123.41 be
 received.

CARRIED

12. New Business

Nil

13. Question/Answer Period

Nil

14. Adjournment MOVED by Coun. Norris, SECONDED by Coun. Roberts

 THAT the meeting be adjourned.

CARRIED

 The meeting was adjourned at 4:45 p.m.

Jannene Disher
Director of Corporate Administration

Evan Saugstad
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on February 21, 2011 in the Council
Chambers.

Jannene Disher
Director of Corporate Administration