

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: March 21, 2011
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Saugstad
Coun. Maisey
Coun. Nichols
Coun. Norris

D. Fleming, Chief Administrative Officer
J. Disher, Director of Corporate Administration
W. Caldwell, Director of Financial Administration
R. Crisfield, Director of Engineering & Public Works
R. Rusjan, Director of Parks & Recreation
L. Howes, Deputy Director of Corporate Administration

Absent: Coun. Nicholson
Coun. Roberts
Coun. Weaver

Press: Naomi Larsen, Chetwynd Echo
Dustin Grant, Peace FM

Public: Ray Proulx, Teck [Item 4 (a)]
Jay Morrison, Spectra Energy Inc. [Item 4 (b)]
Troy Wilfur, Spectra Energy Inc. [Item 4 (b)]
Glenn Auger, Spectra Energy Inc. [Item 4 (b)]
Rochelle Galbraith

- 1. Call to Order** Mayor Saugstad called the meeting to order at 4:37 p.m. and a blessing was invoked on the proceedings.
- 2. Adoption of Agenda** MOVED by Coun. Norris, SECONDED by Coun. Maisey
THAT the Regular Council Meeting Agenda for March 21, 2011 be adopted as circulated with the addition of Item 12 (a) – Report dated March 18, 2011, re: Sale of Surplus Municipal Equipment.

CARRIED

4 (b)
Jay Morrison,
Troy Wilfur &
Glenn Auger,
Spectra Energy
Transmission, re:
Update on
Spectra Energy's
Current Projects
and Activities in
the Area of
Chetwynd
6850.50.09

Jay Morrison and Troy Wilfur, Spectra Energy Transmission, presented a slideshow outlining Spectra's current projects and activities in the area of Chetwynd including the proposed 2011 T-North Expansion Projects and potential T-North Expansion Loops.

Spectra Energy has a history of safe operations and works continuously to improve safety performance including pipeline right of way maintenance and continuous monitoring and analysis of integrity data using pipeline "smart pigs" to detect changes in the pipeline. As a result of this monitoring, an anomaly was discovered in pipeline approximately 56 km SW of Chetwynd adjacent to Highway 97 and running through the Pine River. A project is planned to correct this external corrosion and improve the depth of cover in the Pine River channel. To do this, the existing pipeline will be exposed by diverting the Pine River into another channel and then repairing the pipeline. The anticipated project schedule, including mobilization of equipment and site preparation, is from April to October of 2011.

Other projects in the Dawson Creek Area include the Dawson Gas Plant, the Bisette Pipeline and the Bessborough Pipeline. Spectra is committed to continuous consultation and to including stakeholder feedback in their consultation process. As well, aboriginal and local community content is included in Spectra tenders. Spectra is also highly involved in local communities through financial donations and volunteerism.

Spectra responded to various questions from Council regarding the proposed pipeline repair project including spawning issues and testing of other sections of pipeline running through the Pine River.

Council thanked Spectra representatives for the presentation.

5. Bylaws

5 (a)
***0051/03/11
Bylaw No.
933, 2011

MOVED by Coun. Norris, SECONDED by Coun. Nichols

THAT Bylaw No. 933, 2011 cited as the "District of Chetwynd Highway Closure Bylaw No. 933, 2011" be given final adoption.

CARRIED***

J. Morrison, T. Wilfur and G. Auger left the meeting at 5:20 p.m.

5 (b) MOVED by Coun. Nichols, SECONDED by Coun. Norris
***0052/03/11
Bylaw No. THAT Bylaw No. 934, 2011 cited as the “District of Chetwynd Zoning
934, 2011 Amendment Bylaw No. 934, 2011 (Woodland Log Sort Yards Ltd.)” be given
final adoption.

CARRIED***

5 (c) MOVED by Coun. Norris, SECONDED by Coun. Nichols
***0053/03/11
Bylaw No. THAT Bylaw No. 935, 2011 cited as the “District of Chetwynd Municipal
935, 2011 Ticket Information Bylaw No. 935, 2011” be given first, second and third
readings.

CARRIED***

5 (d) MOVED by Coun. Nichols, SECONDED by Coun. Maisey
***0054/03/11
Bylaw No. THAT Bylaw No. 936/UTIL/2011 cited as the “District of Chetwynd Solid
936/UTIL/2011 Waste Collection and Disposal Services Amendment Bylaw No.
936/UTIL/2011” be given first, second and third readings.

CARRIED***

5 (e) MOVED by Coun. Norris, SECONDED by Coun. Nichols
***0055/03/11
Bylaw No. THAT Bylaw No. 937/UTIL/2011 cited as the “District of Chetwynd Sewer
937/UTIL/2011 Fees and Charges Amendment Bylaw No. 937/UTIL/2011” be given first,
second and third readings as amended to reflect 2010 sewer rates plus a two
(2) percent increase.

CARRIED***

5 (f) MOVED by Coun. Maisey, SECONDED by Coun. Nichols
***0056/03/11
Bylaw No. THAT Bylaw No. 938/UTIL/2011 cited as the “District of Chetwynd Water
938/UTIL/2011 Fees Charges and Regulation Amendment Bylaw No. 938/UTIL/2011” be
given first, second and third readings.

CARRIED***

6. Council Committee Reports

6 (a) Councillor Nichols submitted the following written report from the March 10, 2011 Regional District meeting, and noted that the Public Hearing for the amendment to the West Peace OCP Bylaw No. 506, 1986 is scheduled for April 5, 2011:
Regional District Report
0400.70.02

“The Fort St. John Hospital project is progressing on schedule and on budget. The majority of milestone checks scheduled to be completed to date have met their targets. Construction has not been interrupted and planned completion dates are unchanged.

C3: Three positions for Director at Large and one for Regional Representative Peace River are open for NCLGA. Written nominations will be accepted until April 12. Nominations will also be received from the floor during the convention.

C4: A letter to MoTI urging the restoration of the Halfway Hill Rest Area to its former glory – or better was voted.

C6: Under the *Local Government Act* the Regional District may now issue bylaws in the following areas without ministerial approval:

- Adoption of OCP
- Zoning or subdivision servicing
- Issuing of temporary use permits

This is a trial project and it is anticipated that its continuance is dependent, at least in part, on the judicial use of the privilege.

C7: A drought Management Workshop to be held on March 23 from 1 – 5 in Fort St. John. To attend this workshop, please respond to dolly.yep@gov.bc.ca or 250 387 9481.

R3: A proposal to build a gas plant in the Del Rio area north of Chetwynd on the Jack Fish Road was supported and authorized to proceed to the ALC. If this proposal succeeds at the ALC, the next step in the process will be to request rezoning from agricultural to industrial.

R9: The Board approved a request to fund the Residential Lodge for the Cancer Society in Prince George at the rate of \$1 per resident of our area. The funds will be disbursed in three annual payments of \$21000.

B4: There will be a public hearing at 7 in the Recreation Centre in Chetwynd to consider the amendment to the West Peace OCP Bylaw 506, 1986 from A-2 (Large Agricultural Holdings) to M-2 (General Industrial). This will allow for the construction of a gas plant just north of the Pulp Mill on the 1A Road.

B6: The Board gave first reading to the PRRD Financial Plan Bylaw No. 1929, 2011.”

MOVED by Coun. Nichols, SECONDED by Coun. Norris

THAT Councillor Nichols' verbal and written Regional District Report, dated March 7, 2011, be received.

CARRIED

6 (b)
Community
Improvements
Committee
0540.20.20

No report.

6 (c)
Health Services
0540.20.19

No report.

6 (d)
Social Issues
0540.20.21

No report.

6 (e)
Mayor's Report
0550.04

Mayor Saugstad submitted the following written report, dated March 7, 2011:

- Feb 24 Attend Peace River Regional District (PRRD) meeting in Dawson Creek
- Feb 28 Meet with Northern Lights College
- Feb 28 Attend Little Prairie Community Forest meeting
- Mar 3 Northern Development Initiative Trust (NDIT) conference call regarding NDIT audits

Highlights

- Chetwynd and District Economic Development Commission met with Northern Lights College (NLC). Attending from NLC were the new President, Laurie Rancourt, and Board of Directors Chair Edith Leer and Directors Steve Bassett and Michael McPhail. (This was President Rancourt's 6th day on the job.) Discussion focused on what services NLC can provide to Chetwynd, as it is our belief that we are not being well served. All decision making powers (financial and otherwise) have been moved to Dawson Creek and we don't see much coming back. We believe that NLC is serving their two main campuses quite well, but the small campuses are withering away. President Rancourt will investigate our concerns, and when she gets up to speed, report back.

- The day has finally arrived where we begin the process to turn the Little Prairie Community Forest ((LPCF) over to the Board of Directors (BoD). The first meeting was held to bring the BoD up to speed. It is expected that in a few weeks the paperwork will be complete and LPCF will be incorporated and the Board can then begin functioning. It only took seven years. Congratulations to all.”

Councillor Norris also advised that, as Acting Mayor, he attended the “DARE” ceremony at Little Prairie Elementary School.

MOVED by Coun. Norris, SECONDED by Coun. Maisey

THAT Mayor Saugstad’s written Mayor’s Report, dated March 7, 2011 and Councillor Norris’ verbal report, be received.

CARRIED

7. Correspondence – Discussion

7 (a)

***0057/03/11

Two-Phase
Campfire
Prohibition
0230.30.02

MOVED by Coun. Nichols, SECONDED by Coun. Norris

THAT the email from the Union of British Columbia Municipalities on behalf of the Ministry of Natural Resource Operations, Wildfire Management Branch, dated March 10, 2011, re: Request for Feedback – Consideration of a Two-Phase Campfire Prohibition be received; and

THAT Council advise Administration of any feedback it wishes to have forwarded to the Ministry of Natural Resource Operations, Wildfire Management Branch, regarding Consideration of a Two-Phase Campfire Prohibition.

CARRIED***

7 (b)

***0058/03/11

BCRN –
Membership
0530.20.01

MOVED by Coun. Norris, SECONDED by Coun. Maisey

THAT the email from Brandon Hughes, Rural and Co-operatives Secretariat, dated March 10, 2011, re: BC Rural Network – Membership Requirement to Receive Updates, be received; and

THAT the District of Chetwynd become a member of the BC Rural Network (BCRN) at an annual cost of \$35.00.

CARRIED***

7 (c) MOVED by Coun. Norris, SECONDED by Coun. Maisey

***0059/03/11

PRLGA Meeting
& Dinner
0390.20.04

THAT the email from the Village of Pouce Coupe, dated March 11, 2011, re: Peace River Local Government Association Meeting and Dinner, Pouce Coupe, BC, April 12, 2011, be received; and

THAT all members of Council be authorized to attend the Peace River Local Government Association Meeting and Dinner in Pouce Coupe, BC on April 12, 2011; and

THAT Council advise Administration of any items it wishes to have placed on the agenda.

CARRIED***

7 (d) MOVED by Coun. Norris, SECONDED by Coun. Nichols

***0060/03/11

Grizzco Camp
Service Inc. –
Use of Dog
Pound Facility
4520.20.08

THAT the letter from Grizzco Camp Services Inc., dated March 16, 2011, re: Request for Use of Dog Pound Facility for Storage, be received; and

THAT Council approve the request from Grizzco Camp Services Inc. to use the Dog Pound facility for incidental storage only in conjunction with their lease of land for temporary camp purposes.

CARRIED***

7 (e) MOVED by Coun. Nichols, SECONDED by Coun. Maisey

***0061/03/11

TLC Thrift Shop
and Training
Centre – Letter
of Support
Request
0230.50.28

THAT the letter from the TLC Thrift Shop and Training Centre, dated March 17, 2011, re: Revenue Canada Application to be a Registered Society – Request for Letter of Support, be received; and

THAT a letter of support be sent to the Charities Branch of Revenue Canada regarding the TLC Thrift Shop and Training Center's application to be a registered Society with Revenue Canada.

CARRIED***

8. Correspondence – Information

8 (a) MOVED by Coun. Norris, SECONDED by Coun. Nichols

Interim Audit
1680.20

THAT the letter from Sander Rose Bone Grindle, Chartered Accountants, dated February 11, 2011, re: Completion of Interim Audit, be received for information.

CARRIED

8 (b) MOVED by Coun. Norris, SECONDED by Coun. Nichols

***0062/03/11
Recreation
Centre Access
Improvements
0810.60.05

THAT the letter from the Ministry of Transportation and Infrastructure, dated February 21, 2011, re: Chetwynd Recreation Centre Access Improvements, be received for information.

CARRIED

Staff were directed to contact Derek Drummond, Acting District Manager for the Ministry of Transportation and Infrastructure (with a copy to Minister Blair Lekstrom), requesting that a meeting be scheduled in the near future to discuss the Chetwynd Recreation Centre Access Improvements.***

8 (c) MOVED by Coun. Norris, SECONDED by Coun. Nichols

NRO Office
0400.20.09

THAT the letter from the Ministry of Natural Resource Operations, dated February 28, 2011, re: Possible NRO Office in Chetwynd, be received for information.

CARRIED

Mayor Saugstad advised that he will be taking this letter to the Northern Development Initiative Trust Board for review as to how this goes against the Provincial Government's policy of rural involvement.

8 (d) MOVED by Coun. Norris, SECONDED by Coun. Nichols

Red Cross
Community
Consultation
4900.01

THAT the email from the Canadian Red Cross, dated March 7, 2011, re: Follow-up to Red Cross Community Consultation, be received for information; and

8 (e) THAT the letter from the Chetwynd Chamber of Commerce, dated March 10, 2011, re: Invitation to the Trade Show Vendors' Reception, Chetwynd Recreation Complex – Cottonwood Hall, April 2, 2011, be received for information; and

Trade Show
Vendors'
Reception
0230.50.12

- 8 (f) THAT the letter from the Chetwynd Chamber of Commerce, dated March 1, 2011, re: Appreciation for Sponsorship of the Civic Night Citizen of the Year Award, be received for information; and
Citizen of the
Year Award
0230.50.12
- 8 (g) THAT the email from the Chetwynd Chamber of Commerce, dated March 15, 2011, re: CHET TV on Bell Express View, be received for information.
CHET TV on
Bell Express
View
0230.50.12

CARRIED
- 8 (h) MOVED by Coun. Maisey, SECONDED by Coun. Norris
Rail Crossing
Safety
0400.20.23

THAT the news release from the Office of the Honourable Rob Merrifield, Minister of State (Transport), Ottawa, dated March 8, 2011, re: Government of Canada Invests in Rail Crossing Safety, be received for information.

CARRIED
- 8 (i) MOVED by Coun. Norris, SECONDED by Coun. Nichols
Environment
Canada –
Organic
Pollutants
0400.40.05

THAT the letter from Environment Canada, undated, re: Fifth Meeting of the Conference of the Parties (COP 5) of the Stockholm Convention on Persistent Organic Pollutants, be received for information; and
- 8 (j) THAT the email from the Federation of Canadian Municipalities, dated March 4, 2011, re: FCM News – Week of February 28, 2011, be received for information; and
FCM News
0230.20.02
- 8 (k) THAT the Member Release from the Union of BC Municipalities, dated March 2, 2011, re: Provincial Mobilization Plan for Emergency Services, be received for information.
Provincial
Mobilization
Plan
0230.30.02

CARRIED

8 (s) THAT the email from BC Hydro, dated March 10, 2011, re: WAC Bennett
BC Hydro GMS Dam and GM Shrum Generating Station – Projects Update, March 2011, be
Dam Safety received for information; and
Project Update
0510.20.01

8 (t) THAT the email from BC Hydro, dated March 9, 2011, re: Northern
BC Hydro Community Relations Update, be received for information; and
Update
0510.20.01

8 (u) THAT the letter from the City of Burnaby, dated February 17, 2011, re:
BC's Heritage British Columbia's Heritage Program, be received for information.
Program
0400.60.01 CARRIED

9. Correspondence – Information Items

Information MOVED by Coun. Norris, SECONDED by Coun. Maisey
Items I-1 – I-50
0570.02 THAT Information Items I-1 to I-50 be received for information.

CARRIED

10. Reports – Discussion

Nil

11. Reports – Information

Nil

12. New Business

12 (a) MOVED by Coun. Nichols, SECONDED by Coun. Maisey
***0064/03/11
Sale of Surplus THAT the report dated March 18, 2011, re: Sale of Surplus Municipal
Municipal Equipment, be received; and
Equipment
0230.50.28 / THAT Council approve the sale of surplus Municipal and Fire Department
1090.02 equipment, subject to ratification of sale of Fire Department equipment from
the Peace River Regional District.

CARRIED***

13. Question/Answer Period

Nil

14. Adjournment MOVED by Coun. Norris, SECONDED by Coun. Maisey

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:42 p.m.

Jannene Disher
Director of Corporate Administration

Evan Saugstad
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on March 21, 2011 in the Council
Chambers.

Jannene Disher
Director of Corporate Administration