

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** May 16, 2011  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Saugstad  
Coun. Maisey  
Coun. Nichols  
Coun. Nicholson  
Coun. Norris  
Coun. Roberts

J. Disher, Director of Corporate Administration  
W. Caldwell, Director of Financial Administration  
R. Rusjan, Director Parks & Recreation  
P. Gordon, Deputy Director of Engineering & Public Works  
L. Howes, Deputy Director of Corporate Administration  
K. Franson, Deputy Director of Financial Administration

**Absent:** Coun. Weaver

**Press:** Naomi Larsen, Chetwynd Echo  
Shawna Hopkins, Peace FM

**Public:** Alan Bone, CA, Sander Rose Bone Grindle LLP  
[Item 4 (a)]  
Helene Weightman, Canadian Dehua [Item 4 (b)]  
Tim Caton, Peace River Regional District  
Tony Fazekas, Little Prairie Community Forest (4:52 p.m.)

- 1. Call to Order** Mayor Saugstad called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.

**2. Adoption of Agenda**

MOVED by Coun. Nichols, SECONDED by Coun. Norris

THAT the Regular Council Meeting Agenda for May 16, 2011 be adopted as circulated with the addition of the following items:

12 (a) Email from Councillor Dan Davies, City of Fort St. John, dated May 13, 2011, re: Hero's Mixed Mess Dinner, Fort St. John, BC, May 28, 2011; and

12 (b) Letter from the Alaska Highway Community, Alaska Highway National Historic Site Designation Nomination Project, dated May 16, 2011, re: Military Service and Wreath Laying, Sikanni Chief River Bridge, May 30, 2011.

CARRIED

**3. Minutes**

3 (a)  
Minutes of the  
Regular Council  
Meeting

MOVED by Coun. Roberts, SECONDED by Coun. Norris

THAT the minutes of the Regular Council Meeting held on May 2, 2011 be adopted as circulated.

CARRIED

3 (b)  
Minutes of the  
Committee of the  
Whole / Finance  
Strategy  
Committee  
Meeting

MOVED by Coun. Maisey, SECONDED by Coun. Roberts

THAT the minutes of the Committee of the Whole / Finance Strategy Committee Meeting held on May 2, 2011 be adopted as circulated.

CARRIED

3 (c)  
Minutes of the  
Community  
Improvements  
Committee  
Meeting

MOVED by Coun. Roberts, SECONDED by Coun. Nichols

THAT the minutes of the Community Improvements Committee Meeting held on April 4, 2011 be adopted as circulated.

CARRIED

#### 4. Delegations and/or Presentations

4 (a) Alan Bone, Sander Rose Bone Grindle LLP, thanked Council for the opportunity to present the 2010 Audited Financial Statements and provided a general overview of the contents of the statements, noting that the reporting of Tangible Capital Assets is now included in the statements. Mr. Bone advised that Chetwynd is in a good financial position and congratulated Council and staff for a job well done.

Alan Bone, CA,  
Sander Rose  
Bone Grindle  
LLP, re:  
Presentation of  
2010 Audited  
Financial  
Statements  
1830.02

Council thanked Mr. Bone for his presentation.

A. Bone & K. Franson left the meeting at 4:42 p.m.

\*\*\*0115/05/11  
Adoption of 2010  
Audited Financial  
Statements  
1830.02

MOVED by Coun. Nicholson, SECONDED by Coun. Norris

THAT the 2010 Audited Financial Statements be adopted as presented.

CARRIED\*\*\*

4 (b)  
Helene  
Weightman,  
Canadian Dehua,  
re: Update on  
Dehua Mine  
Projects  
6850.40.04

Helene Weightman thanked Council for the opportunity to provide an update on Canadian Kailuan Dehua Mines' Gething Project and Canadian Dehua International Mines Group's Murray River Project. Benefits to BC include direct mining jobs (531 for Gething and 600 for Murray River), indirect or spin-off jobs, benefits to health care, education and infrastructure to local communities, training and employment, and reclamation plans. Both projects have begun the Environmental Assessment process and expect to submit applications for EA certificates for full scale mines in 2012 and are planning full scale mine production from 2013.

It was noted that a delegation from China will be in Chetwynd in early June and would like to meet with Council. Ms. Weightman also requested that Council provide a letter of support for the Gething and Murray River Projects.

Ms. Weightman responded to questions from Council regarding the hiring of overseas workers, the EA process, the hauling of coal and the location of offices.

Council thanked Ms. Weightman for the presentation and advised her that a discussion on the requested letter of support would be held later in the meeting under New Business.

N. Larsen left the meeting at 5:00 .p.m.

**5. Bylaws**

5 (a)  
\*\*\*0116/05/11

Bylaw No.  
941, 2011

MOVED by Coun. Nicholson, SECONDED by Coun. Roberts

THAT Bylaw No. 941, 2011 cited as the “District of Chetwynd Fire Equipment Reserve Fund Expenditure Bylaw No. 941, 2011” be given final adoption.

CARRIED\*\*\*

5 (b)  
\*\*\*0117/05/11

Bylaw No.  
942, 2011

MOVED by Coun. Nichols, SECONDED by Coun. Norris

THAT Bylaw No. 942, 2011 cited as the “District of Chetwynd Capital Works Reserve Fund Expenditure Bylaw No. 942, 2011” be given final adoption.

CARRIED

H. Weightman left the meeting at 5:04 p.m.

5 (c)  
\*\*\*0118/05/11

Bylaw No.  
943, 2011

MOVED by Coun. Roberts, SECONDED by Coun.

THAT Bylaw No. 943, 2011 cited as the “District of Chetwynd 2011 Revenue Anticipation Bylaw No. 943, 2011” be given final adoption.

CARRIED\*\*\*

5 (d)  
\*\*\*0119/05/11

Bylaw No.  
945, 2011

MOVED by Coun. Nichols, SECONDED by Coun. Maisey

THAT Bylaw No. 945, 2011 cited as the “District of Chetwynd OCP Amendment Bylaw No. 945, 2011 (Industrial Park Roadway Alignment)” be given first reading.

CARRIED\*\*\*

**6. Council Committee Reports**

6 (a) No report.  
Regional District  
Report  
0400.70.02

6 (b) No report.  
Community  
Improvements  
Committee  
0540.20.20

6 (c) No report.  
Health Services  
Committee  
0540.20.19

6 (d) No report.  
Social Issues  
Committee  
0540.20.21

6 (e) Mayor Saugstad submitted the following written report, dated May 16, 2011:  
Mayor's Report  
0550.04

April 26/27 Attend Northern Development Initiative Trust (NDIT) Board meetings in Terrace

May 10 – 14 Attend North Central Local Government Association (NCLGA) Annual General Meeting and Conference in Prince Rupert

**Highlights**

- NCLGA; attend meetings with Councillors Maisey and Roberts and CAO Fleming. Items of interest were:
  - Transportation Forum – looking at transportation issues across the north.
  - AGM and resolutions – reason for meeting.
  - Keynote addresses:
    - Mr. Bruce Vincent from Libby, Montana on keeping rural communities engaged in defending rural lifestyles and access to resources.

- Dr. John MacDonald (founder of Macdonald Dettwiler – MDA) on saving the human population on earth (versus just saving earth). Having an abundant and affordable renewable energy source and the reduction of current greenhouse gas levels are his focus.
- Minister of Community, Sport and Cultural Development, Ida Chong – general address and happy to be back as the Minister responsible for local government.
- RCMP – Impact of Marijuana Grow Operations on the North – very costly to RCMP and time consuming. Especially prevalent in the Caribou Region south of Prince George.
- Northern Health – Partnering with Communities; presentation on the success of six pilot projects supporting community acute care.
- Update on Kordyban lodge (Northern Cancer Centre) in Prince George. Will be operational in 2012, concurrently with Northern Cancer Centre.
- Sustainability and Green Buildings.
- Introduction to the Mineral Sector in the northwest – great opportunities for growth
- For next year’s meeting, recommended that more time be spent on delivering topics more associated with delivering good local government, such as governance, legal responsibilities and conflict of interest, and especially given the expected number of “new” persons attending after this fall’s elections.
- Cost to attend approximately \$2,385.

MOVED by Coun. Roberts, SECONDED by Coun. Maisey

THAT Mayor Saugstad’s written Mayor’s Report, dated May 16, 2011, be received.

CARRIED

**7. Correspondence – Discussion**

7 (a) MOVED by Coun. Norris, SECONDED by Coun. Roberts

\*\*\*0120/05/11

PRRD Referral – THAT the email from the Peace River Regional District, dated May 3, 2011,  
Proposed re: Referral – Proposed Development Variance Permit – Wildmare Area, be  
Development received; and

Variance Permit

– Wildmare Area THAT Council advise Administration of any comments it wishes to have  
0400.70.04 forwarded to the Peace River Regional District regarding the proposed  
Development Variance Permit in the Wildmare Area.

CARRIED\*\*\*

7 (b) MOVED by Coun. Roberts, SECONDED by Coun. Norris

\*\*\*0121/05/11

Most Small THAT the letter from the Ministry of Jobs, Tourism and Innovation, dated  
Business April 18, 2011, re: Invitation to Compete for the “Most Small Business  
Friendly Community Award”, be received; and

Community

Award THAT the District of Chetwynd submit an application to the Small Business  
0400.20.30 Roundtable Secretariat for the “Most Small Business Friendly Community  
Award”.

CARRIED\*\*\*

7 (c) MOVED by Coun. Roberts, SECONDED by Coun. Nichols

\*\*\*0122/05/11

2011 Ronald THAT the letter from Spectra Energy 2011 RMH Golf Organizing Committee,  
McDonald dated April 2, 2011, re: Sponsorship of the 2011 Ronald McDonald House  
House Golf Golf Tournament, be received; and

Tournament

1770.20 THAT a chainsaw carved bear be donated to the Spectra Energy / Ronald  
McDonald House 2011 Golf Tournament scheduled for May 27, 2011 in  
Taylor, BC for use as an auction or prize item.

CARRIED\*\*\*

7 (d) MOVED by Coun. Nicholson, SECONDED by Coun. Roberts  
\*\*\*0123/05/11  
Energy Services BC Annual General Meeting 0230.30.23  
THAT the email from Energy Services BC, dated May 10, 2011, re: Invitation to Energy Services BC Annual General Meeting, Fort St. John, BC, May 25, 2011, be received; and  
THAT Mayor Saugstad or an alternate be authorized to attend the Energy Services BC Annual General Meeting in Fort St. John, BC on May 25, 2011.

CARRIED\*\*\*

7 (e) MOVED by Coun. Norris, SECONDED by Coun. Roberts  
\*\*\*0124/05/11  
Enbridge Northern Gateway Project CAB – Round #9 – CAB Conference 6850.50.06  
THAT the email from the Enbridge Northern Gateway Project, Community Advisory Board Planning Team, dated May 9, 2011, re: Round #9 – CAB Conference, Richmond, BC, June 28-29, 2011, be received; and  
THAT Councillor Nichols, CAB Member, or Councillor Nicholson, Alternate CAB Member, be authorized to attend the Enbridge Northern Gateway Project Community Advisory Board – Round #9 – CAB Conference in Richmond, BC on June 28 – 29, 2011.

CARRIED\*\*\*

## 8. Correspondence – Information

8 (a) MOVED by Coun. Norris, SECONDED by Coun. Roberts  
Chainsaw Carvers' Reception 0230.50.12  
THAT the invitation from the Chetwynd Chamber of Commerce, received May 9, 2011, re: Chainsaw Carvers' Reception, Cottonwood Hall, June 8, 2011, be received for information.

CARRIED

Mayor Saugstad noted that he is unable to attend and requested that a Council member be prepared to speak at the reception.

8 (b) MOVED by Coun. Norris, SECONDED by Coun. Roberts  
2011 Canada Day Parade 0400.60.01  
THAT the letter from the Village of Pouce Coupe, dated May 5, 2011, re: 2011 Canada Day Parade, be received for information; and

8 (c) THAT the letter from Spectra Energy, dated April 22, 2011, re: Bissette Pipeline – Post-Construction Update, be received for information; and  
Bissette Pipeline Update  
6850.50.09

8 (d) THAT the media advisory from Northern Health, dated April 26, 2011, re: Next Regular Meeting, Prince Rupert, BC, June 13 & 14, 2011, be received for information; and  
NH – Next Regular Meeting  
0400.100.03

8 (e) THAT the email from the Federation of Canadian Municipalities, dated May 4, 2011, re: FCM News – Week of May 2, be received for information; and  
FCM News  
0230.20.02

8 (f) THAT the email from the Federation of Canadian Municipalities, dated May 6, 2011, re: FCM Breaking News – May 16<sup>th</sup> Deadline for Nominations to FCM’s Board of Directors, be received for information.  
FCM News  
0230.20.02

CARRIED

8 (g) MOVED by Coun. Roberts, SECONDED by Coun. Nicholson  
FCM News  
0230.20.02  
THAT the email from the Federation of Canadian Municipalities, dated May 9, 2011, re: FCM Breaking News – P3 Canada Accepting New Funding Proposals for Municipal Projects, be received for information.

CARRIED

8 (h) MOVED by Coun. Norris, SECONDED by Coun. Roberts  
UBCM Member Release  
0230.30.02  
THAT the member release from the Union of British Columbia Municipalities, dated April 28, 2011, re: Federal Party Survey Results, be received for information; and

8 (i) THAT the email from the North Central Local Government Association, dated May 3, 2011, re: Resolution – UBCM Name Change, be received for information; and  
NCLGA Resolution  
0230.40.03

- 8 (j) THAT the news release from the North Central Local Government  
NCLGA News Association, dated April 26, 2011, re: Local Government Leaders to Gather in  
Release Prince Rupert, be received for information; and  
0230.40.03
- 8 (k) THAT the newsletter from the Peace River Regional District, undated, re:  
PRRD Highlights from the PRRHD and PRRD Board Meetings Held April 28, 2011,  
Newsletter be received for information; and  
0400.70.02
- 8 (l) THAT the email from the Village of Granisle, dated April 29, 2011, re: Letter  
Granisle – to Minister of Health – Review of Health Services Delivery, be received for  
Health Services information.  
Delivery  
0400.60.01 CARRIED
- 8 (m) MOVED by Coun. Maisey, SECONDED by Coun. Norris  
CILA Update  
6850.20.01 THAT the newsletters from the Central Interior Logging Association, dated  
April 29 & May 6, 2011, re: Facts FAX – Weekly Log-Harvesting Industry  
Update, Issues #607 & #608, be received for information.  
CARRIED
- 8 (n) MOVED by Coun. Norris, SECONDED by Coun. Roberts  
Northern  
Gateway Project THAT the email from Enbridge Northern Gateway Pipelines, dated May 6,  
6850.50.06 2011, re: Northern Gateway Project – National Energy Board Hearing Order,  
be received for information; and
- 8 (o) THAT the email from Canfor Corporation, dated May 6, 2011, re: Press  
Canfor - Release – Canfor Announces Executive Team, be received for information;  
Executive Team and  
0510.20.13
- 8 (p) THAT the news release from Northern Health, dated May 11, 2011, re: New  
NH – Chief Chief Medical Health Officer for NH, be received for information; and  
Medical Health  
Officer  
0400.100.03

8 (q) THAT the news release from Northern Health, dated May 12, 2011, re:  
NH – Enhanced Recruitment Tools Online at Careers.northernhealth.ca, be received  
Recruitment for information; and  
Tools  
0400.100.03

8 (r) THAT the email from the Union of British Columbia Municipalities, dated  
2012 Elected May 11, 2011, re: 2012 Elected Officials Seminars, be received for  
Officials information; and  
Seminars  
0230.30.02

8 (s) THAT the letter from the TLC Community Thrift Shop & Training Centre  
Thrift Shop Society, dated May 10, 2011, re: Consignment Auction, be received for  
Consignment information.  
Auction  
0230.50.28 CARRIED

**9. Correspondence – Information Items**

Information MOVED by Coun. Norris, SECONDED by Coun. Roberts  
Items I-1 – I-63  
0570.02 THAT Information Items I-1 to I-63 be received for information.  
  
CARRIED

**10. Reports – Discussion**

10 (a) MOVED by Coun. Nichols, SECONDED by Coun. Roberts  
\*\*\*0125/05/11  
Grizzco 29 THAT the memo dated May 4, 2011, re: Grizzco 29 Person Temporary Use  
Person Permit Application, be received; and  
Temporary Use  
Permit THAT District Council instruct Administration to proceed with the necessary  
Application advertising to consider a Temporary Commercial and Industrial Use Permit  
4520.20.08 for Grizzco Camp Services for a 29 person “closed camp” at the Chetwynd  
Municipal Airport.  
  
CARRIED\*\*\*

10 (b)  
\*\*\*0126/05/11  
Spectrum  
Resources  
(Naughty Pine  
Holdings)  
Temporary Use  
Permit  
Application  
4520.20.08

MOVED by Coun. Norris, SECONDED by Coun. Roberts

THAT the memo dated May 3, 2011, re: Spectrum Resources (Naughty Pine Holdings) Temporary Use Permit Application, be received; and

THAT District Council instruct Administration to proceed with the necessary advertising to consider a Temporary Commercial and Industrial Use Permit for Spectrum Resource Group Inc. for a 30 person “closed camp” at the Chetwynd Industrial Park.

CARRIED\*\*\*

10 (c)  
\*\*\*0127/05/11  
Little Prairie  
Community  
Forest Inc. Letter  
of Support for  
Operating Loan  
Application to  
NDIT  
6240.20.06

MOVED by Coun. Norris, SECONDED by Coun. Roberts

THAT the report dated May 4, 2011, re: Little Prairie Community Forest Inc. Letter of Support for Operating Loan Application to NDIT, be received; and

THAT the Council of the District of Chetwynd support an application by the Little Prairie Community Forest Inc. to the Northern Development Initiative Trust for an Operating Loan in the amount of \$150,000.00; and

THAT the District, as a Limited Partner of the Community Forest Corporation, support this loan application.

CARRIED\*\*\*

## 11. Reports – Information

11 (a)  
Accounts  
Payable Month  
End Cheque List  
1630.01

MOVED by Coun. Nicholson, SECONDED by Coun. Maisey

THAT the report dated May 2, 2011, re: Accounts Payable Month End Cheque List, be received for information; and

THAT the cheque register for the month of April totaling \$ 565,177.96 be received.

CARRIED

**12. New Business**

12 (a)  
\*\*\*0128/05/11  
Hero's Mixed  
Mess Dinner  
0230.40.05

MOVED by Coun. Maisey, SECONDED by Coun. Roberts

THAT the email from Councillor Dan Davies, City of Fort St. John, dated May 13, 2011, re: Hero's Mixed Mess Dinner, Fort St. John, BC, May 28, 2011, be received; and

THAT all members of Council be authorized to attend the "Hero's Mixed Mess Dinner" in Fort St. John, BC on May 28, 2011.

CARRIED\*\*\*

12 (b)  
\*\*\*0129/05/11  
Military Service  
and Wreath  
Laying  
0230.40.05

MOVED by Coun. Maisey, SECONDED by Coun. Roberts

THAT the letter from the Alaska Highway Community, Alaska Highway National Historic Site Designation Nomination Project, dated May 16, 2011, re: Military Service and Wreath Laying, Sikanni Chief River Bridge, May 30, 2011, be received; and

THAT all members of Council be authorized to attend the Military Service and Wreath Laying at the Sikanni Chief River Bridge, Alaska Highway Mile 162 (Sikanni River Campground) on May 30, 2011.

CARRIED\*\*\*

12 (c)  
\*\*\*0130/05/11  
Dehua – Letter  
of Support  
6850.40.04

MOVED by Coun. Nicholson, SECONDED by Coun. Norris

THAT a letter be sent to Canadian Kailuan Dehua Mines Co. Ltd./Canadian Dehua International Mines Group Inc. in support of the Gething and Murray River projects, conditional upon approval of the environmental assessment process.

CARRIED\*\*\*

**13. Question/Answer Period**

Nil

**14. Adjournment**      MOVED by Coun. Roberts, SECONDED by Coun. Norris

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:17 p.m.

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Jannene Disher  
Director of Corporate Administration

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Evan Saugstad  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on May 16, 2011 in the Council  
Chambers.

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Jannene Disher  
Director of Corporate Administration