

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** June 6, 2011  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Deputy Mayor Nichols  
Coun. Maisey  
Coun. Nicholson  
Coun. Roberts  
Coun. Weaver

D. Fleming, Chief Administrative Officer  
J. Disher, Director of Corporate Administration  
W. Caldwell, Director of Financial Administration  
R. Crisfield, Director of Engineering & Public Works  
R. Rusjan, Director Parks & Recreation  
L. Howes, Deputy Director of Corporate Administration

**Absent:** Mayor Saugstad  
Coun. Norris

**Press:** Naomi Larsen, Chetwynd Echo  
Shawna Hopkins, Peace FM  
Arti Prasad, Peace FM

**Public:** Dave Conway, BC Hydro [Item 4 (b)]  
Andrew Watson, BC Hydro [Item 4 (b)]  
Hugo McLeod, Spectrum Resource Group (Naughty Pine Holdings Ltd.)  
Pat Trudeau, Westwind Motel  
Karmin Trudeau, Westwind Motel  
Nick Josephson, Westwind Motel  
Yvonne Elden

#### **1. Call to Order**

Deputy Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.

**2. Adoption of Agenda**

MOVED by Coun. Roberts, SECONDED by Coun. Weaver

THAT the Regular Council Meeting Agenda for June 6, 2011 be adopted as circulated.

CARRIED

**3. Minutes**

3 (a)  
Minutes of the  
Regular Council  
Meeting

MOVED by Coun. Nicholson, SECONDED by Coun. Maisey

THAT the minutes of the Regular Council Meeting held on May 16, 2011 be adopted as circulated.

CARRIED

**4. Delegations and/or Presentations**

4 (b)  
2011 Annual  
Report –  
Presentation,  
Public Comment  
Period, Adoption  
1880.20.04

Deputy Mayor Nichols advised that this portion of the meeting is set aside to allow for public comments on the 2011 Annual Report and 2010 Financial Report. CAO Fleming noted that the report meets statutory regulations and has been made available for public inspection in accordance with the *Community Charter*. He then provided a brief overview of the report.

Deputy Mayor Nichols opened the meeting for public comment on the Annual Report. There being no comments from the public, Council proceeded to adopt the 2011 Annual Report.

\*\*\*0131/06/11  
Adoption of 2011  
Annual Report  
and 2010  
Financial Report

MOVED by Coun. Nicholson, SECONDED by Coun. Roberts

THAT the 2011 Annual Report and 2010 Financial Report be adopted as presented.

CARRIED\*\*\*

N. Larsen left the meeting at 4:57 p.m.

4 (b)  
Dave Conway &  
Andrew Watson,  
BC Hydro, re:  
Site C Update  
0510.20.01

Dave Conway and Andrew Watson, BC Hydro, provided an update on the Site C Project Description Report, including information on the upgraded project design, environmental and socio-economic studies and consultation. The project is currently in Stage 3 (Environmental and Regulatory Review) of the Multi-Stage Evaluation and Planning Process. The Project Description Report was filed with the BC Environmental Assessment Office and Canadian Environmental Assessment Agency on May 18, 2011. A description of the upgraded project design, power generation and the roads/temporary access bridge was provided as well as a review of the next steps to be taken in Stage 3. These include continuing with the environmental assessment process, field studies, effects assessment and advancement of technical work.

Mr. Conway and Mr. Watson responded to various questions from Council regarding the project including the temporary access bridge, the decision to not construct road access through the Jackfish/Del Rio area, power generation and the use and/or sale of the power generated.

Council thanked Mr. Conway and Mr. Watson for the presentation.

D. Conway and A. Watson left the meeting at 5:13 p.m.

## 5. Bylaws

Nil

## 6. Council Committee Reports

6 (a)  
Regional District  
Report  
0400.70.02

Mayor Saugstad submitted the following written report from the May 19, 2011 Regional District meeting:

Health District:

- Directors will tour new Regional Hospital when the next PRRD meeting is held in Fort St. John – requires steel toed boots
- PRRHD will request to meet with Minister of Health to discuss opportunities of tying ambulance services to Health Authorities

Regular Meeting:

- NB Site C BC Hydro delegation – Site C Project description submitted to the BC Environmental Office and Canadian Environmental Assessment Office
- Project no longer has a bridge associated with construction (other than short term bridge at dam site, which will be removed once river diverted)
  - Access to power house will be across the dam
- BA-1 PRRD to request that Site C be subject to a Joint Review Panel and public hearings
- C-8 Motion to send a letter of support for the Dawson Creek/Chetwynd Area transmission line project
- R-4 Neuls (Wildmare subdivision) Development Plan Variance Permit approved (increase in accessory building size)
- R-9 Approve the moving of Canada Post Boxes to the Moberly Community Centre
- R-10 Apply for Provincial approval to begin an “amended” Bylaw Notice Enforcement process
- B-4 Approve a Heritage Conservation Service Establishment Bylaw for 1<sup>st</sup> reading
- NB Approve a grant to the “Juneteenth” celebrations for the Sikanni River Bridge celebrations

MOVED by Coun. Roberts, SECONDED by Coun. Weaver

THAT Mayor Saugstad’s written Regional District Report, dated May 19, 2011, be received.

CARRIED

6 (b)  
Community  
Improvements  
Committee  
0540.20.20

Councillor Roberts noted that the Chainsaw Carving Competition starts on Thursday June 9<sup>th</sup> with the Carvers’ Reception on Wednesday. Official Planting Day is June 8<sup>th</sup>, starting at the Healing Garden at 10:00 a.m.

MOVED by Coun. Roberts, SECONDED by Coun. Weaver

THAT Councillor Roberts’ verbal Community Improvements Committee Report be received.

CARRIED

6 (c)  
Health Services  
Committee  
0540.20.19

No report.

6 (d)  
Social Issues  
Committee  
0540.20.21

Councillor Maisey advised that the next Social Issues Committee Meeting is scheduled for June 8<sup>th</sup> at 3:30 p.m. The new Healthy Communities Coordinator, Julie Shaw, has been hired and will be introduced to Council at the next Regular Meeting. Councillor Maisey provided a brief overview of Ms. Shaw's background and what she will be working on.

MOVED by Coun. Maisey, SECONDED by Coun. Roberts

THAT Councillor Maisey's verbal Social Issues Committee Report be received.

CARRIED

6 (e)  
Mayor's Report  
0550.04

No report.

## 7. Correspondence – Discussion

7 (a)  
\*\*\*0132/06/11  
Enbridge  
Northern  
Gateway Project  
6850.50.06

MOVED by Coun. Roberts , SECONDED by Coun. Maisey

THAT the letter from Enbridge Northern Gateway Pipelines, dated May 6, 2011, re: National Energy Board Hearing Order OH-4-2011 for the Northern Gateway Pipelines Inc. Enbridge Northern Gateway Project, be received; and

THAT the District of Chetwynd register as a Government Participant with the National Energy Board Joint Review Panel for the Enbridge Northern Gateway Project.

CARRIED\*\*\*

7 (b)  
\*\*\*0133/06/11  
Joint Review  
Panel  
Information  
Sessions  
6850.50.06

MOVED by Coun. Roberts, SECONDED by Coun. Weaver

THAT the email from Enbridge Northern Gateway Pipelines, dated May 25, 2011, re: Joint Review Panel Information Sessions, be received; and

THAT a member of Council be authorized to attend a Joint Review Panel Information Session regarding the Enbridge Northern Gateway Project.

CARRIED\*\*\*

7 (c) MOVED by Coun. Maisey, SECONDED by Coun. Roberts  
\*\*\*0134/06/11  
T-North 2012 THAT the letter from Spectra Energy Transmission, dated May 16, 2011, re:  
Expansion Project T-North 2012 Expansion Project, be received; and  
6850.50.09 THAT Council advise Administration of any input or information it wishes to  
have forwarded to Spectra Energy Transmission regarding the T-North 2012  
Expansion Project.

CARRIED\*\*\*

7 (d) MOVED by Coun. Roberts, SECONDED by Coun. Nicholson  
\*\*\*0135/06/11  
Breakfast THAT the letter from MLA Blair Lekstrom, dated May 30, 2011, re:  
Meeting Invitation to Breakfast Meeting, be received; and  
Invitation  
0400.20.03 THAT all members of Council be authorized to attend a Breakfast meeting  
with MLA Blair Lekstrom and Minister Don McRae on June 16, 2011, in  
Dawson Creek.

CARRIED\*\*\*

7 (e) MOVED by Coun. Weaver, SECONDED by Coun. Roberts  
\*\*\*0136/06/11  
25th Annual THAT the letter from West Moberly First Nations, dated May 23, 2011, re:  
West Moberly Days Annual West Moberly Days, be received; and  
Days  
0400.80.04 THAT all members of Council be authorized to attend the 25<sup>th</sup> Annual West  
Moberly Days on July 29 – 31, 2011; and

THAT a chainsaw carving be donated to the West Moberly Days Celebrations.

CARRIED\*\*\*

## 8. Correspondence – Information

8 (a) MOVED by Coun. Nicholson, SECONDED by Coun. Roberts  
Municipal Fiscal  
Management THAT the Member Release from the Union of British Columbia  
Study Municipalities, dated May 16, 2011, re: UBCM Releases Municipal Fiscal  
0230.30.02 Management Study, be received for information.

CARRIED

- 8 (b)                    MOVED by Coun. Roberts, SECONDED by Coun. Nicholson  
Chetwynd Flying      THAT the letter from the Chetwynd Flying Club, dated May 30, 2011, re:  
Club Rebuilding      Rebuilding of the Chetwynd Flying Club, be received for information.  
2380.20.42
- CARRIED
- 8 (c)                    MOVED by Coun. Nicholson, SECONDED by Coun. Roberts  
Site C Clean            THAT the email from BC Hydro, dated May 18, 2011, re: Site C Clean  
Energy Project        Energy Project Update, be received for information; and  
Update  
0510.20.01
- 8 (d)                    THAT the email from the Mayors for Peace Secretariat, dated May 25, 2011,  
Mayors for              re: News Flash – Mayors for Peace Activities, be received for information;  
Peace Activities      and  
0400.50.03
- 8 (e)                    THAT the newsletters from the Central Interior Logging Association, dated  
CILA Update –        May 13, 20 & 27, 2011, re: FactsFAX – Weekly Log-Harvesting Industry  
FactsFAX              Update, Issues #609, 610 and 611, be received for information; and  
6850.20.01
- 8 (f)                    THAT the email from the Green Heat Initiative, dated May 30, 2011, re:  
Hands on                Hands on Thermal Workshop, be received for information; and  
Thermal  
Workshop  
0390.20.01
- 8 (g)                    THAT the email from UBCM, dated May 20, 2011, re: Provincial Legislation  
2011 Provincial      2011, be received for information; and  
Legislation  
0230.30.02
- 8 (h)                    THAT the email from UBCM, dated May 20, 2011, re: 2011 Federal Cabinet,  
2011 Federal          be received for information; and  
Cabinet  
0230.30.02

8 (i) THAT the email from FCM, dated May 20, 2011, re: AGM, Resolutions  
FCM – AGM, Plenary and Policy Forums, be received for information; and  
Resolutions  
Plenary and  
Policy Forums  
0230.20.02

8 (j) THAT the email from UBCM, dated May 20, 2011, re: Passenger  
2011 Taxi and Transportation Board – New Taxi and Passenger Vehicle Rates – 2011, be  
Passenger received for information.  
Vehicle Rates  
0230.20.02 CARRIED

8 (k) MOVED by Coun. Maisey, SECONDED by Coun. Roberts  
Rural Canadians’  
Guide to THAT the email from the Rural Secretariat, dated May 27, 2011, re: Rural  
Programs and Canadians’ Guide to Programs and Services, be received for information.  
Services  
0400.40.01 CARRIED

8 (l) MOVED by Coun. Nicholson, SECONDED by Coun. Roberts  
PRRD Board  
Newsletter THAT the email from the Peace River Regional District, dated May 19, 2011,  
0400.70.02 re: Board Newsletter, be received for information; and

8 (m) THAT the email from the BC Cattlemen’s Association, dated May 27, 2011,  
Ranchers See re: News Release – Ranchers See Advantages in the HST, be received for  
Advantages in information.  
the HST  
0230.30.01 CARRIED

**9. Correspondence – Information Items**

Information MOVED by Coun. Nicholson, SECONDED by Coun. Roberts  
Items I-1 – I-55  
0570.02 THAT Information Items I-1 to I-55 be received for information.  
CARRIED

## 10. Reports – Discussion

10 (a)  
\*\*\*0137/06/11  
Temporary Camp  
– Spectrum  
Resource Group  
Inc.

Deputy Mayor Nichols advised that the public would be given an opportunity to make representations to Council at this point regarding Spectrum Resource Group Inc.'s (Naughty Pine Holdings Ltd.) application for a Temporary Commercial and Industrial Use Permit to operate a 30 person closed camp at 4529 – 42<sup>nd</sup> Avenue (Lot 3, Plan 18762, District Lots 2090 & 2092).

4520.20.08 &  
L/B/P

Hugo McLeod, President of Naughty Pine Holdings and Director of Spectrum Resource Group, advised that the camp has been in place for the past three years with the approval of Council and that he had been requested to make a formal application for a Temporary Commercial and Industrial Use Permit.

Deputy Mayor Nichols opened the meeting for public comment on the application. There being no comments from the public, Council proceeded to consider Spectrum Resource Group Inc.'s (Naughty Pines Holdings Ltd.) application for a Temporary Commercial and Industrial Use Permit.

MOVED by Coun. Roberts, SECONDED by Coun. Maisey

THAT the memo dated May 27, 2011, re: Temporary Camp – Spectrum Resource Group Inc. (Naughty Pine holdings Ltd. – 4529-42<sup>nd</sup> Avenue), be received; and

THAT District Council authorize the issuance of Temporary Commercial and Industrial Use Permit 003-2011.

CARRIED\*\*\*

10 (b)  
\*\*\*0138/06/11  
Temporary Camp  
– Grizzo Camp  
Services

Deputy Mayor Nichols advised that the public would be given an opportunity to make representations to Council at this point regarding Grizzco Camp Services Inc.'s application for a Temporary Commercial and Industrial Use Permit to operate a 29 person closed camp at 4728 Airport Road (Lot 14, Plan PGP38224, District Lot 1809, Peace River Land District).

4520.20.08 &  
L/B/P

Deputy Mayor Nichols opened the meeting for public comment on the application. Pat Trudeau, Westwind Motel, advised that she is opposed to the issuance of a permit for this camp and that the Westwind Motel has sufficient occupancy to meet the company's needs. Half of the motel's 53 rooms have kitchen facilities. As well, the motel could provide a continental breakfast at whatever time it would be needed. Ms. Trudeau provided occupancy rates for January to May, 2011 and advised that they were not approached by the applicant. Ms. Trudeau responded to questions from Council regarding occupancy levels and long term rates.

There being no further comments from the public, Council proceeded to consider Grizzco Camp Services Inc.'s application for a Temporary Commercial and Industrial Use Permit.

MOVED by Coun. Roberts, SECONDED by Coun. Maisey

THAT the memo dated May 27, 2011, re: Temporary Camp – Grizzco Camp Services (4728 Airport Road), be received; and

THAT District Council authorize the issuance of Temporary Commercial and Industrial Use Permit 004-2011.

DEFEATED UNANIMOUSLY\*\*\*

10 (c)  
\*\*\*0139/06/11  
Janitorial Service  
Agreement  
2240.20.40

MOVED by Coun. Roberts, SECONDED by Coun. Weaver

THAT the report dated May 24, 2011, re Janitorial Service Agreement, be received; and

THAT Council approve the awarding of the Janitorial Contract to I Glass Janitorial Ltd., at a cost of \$3,600.00, (plus taxes) per month, term to be for a period of two years with an option to renew for an additional two years as mutually agreed upon.

CARRIED\*\*\*

10 (d)  
\*\*\*0140/06/11  
Statement of  
Financial  
Information  
1830.02

MOVED by Coun. Roberts, SECONDED by Coun. Maisey

THAT the report dated May 24, 2011, re: Statement of Financial Information, be received; and

THAT the Statement of Financial Information be approved.

CARRIED\*\*\*

P. Trudeau, K. Trudeau & N. Josephson left the meeting at 5:30 p.m.

10 (e) MOVED by Coun. Weaver, SECONDED by Coun. Nicholson  
\*\*\*0141/06/11  
Chetwynd THAT the report dated May 17, 2011, re: Chetwynd Tourism Report, be  
Tourism Report received; and  
6900.20.05 THAT Council adopt the Chetwynd Tourism Report.

CARRIED\*\*\*

10 (f) MOVED by Coun. Roberts, SECONDED by Coun. Weaver  
\*\*\*0142/06/11  
Hydrocarbon THAT the report dated June 2, 2011, re: Hydrocarbon Detection Equipment,  
Detection be received; and  
Equipment  
5600.14 THAT the Municipality purchase a new hydrocarbon detection monitor in  
2011 at an approximate cost of \$30,000.

CARRIED\*\*\*

10 (g) MOVED by Coun. Weaver, SECONDED by Coun. Roberts  
\*\*\*0143/06/11  
Laprairie Works THAT the report dated June 2, 2011, re: Laprairie Crane Development  
Oilfield Services Permit, be received; and  
Inc. Development  
Permit THAT Council approve Laprairie Crane's application for a Development  
3060.20.03 Permit with the requirements for a dust free parking area.

CARRIED\*\*\*

## 11. Reports – Information

11 (a) MOVED by Coun. Nicholson, SECONDED by Coun. Roberts  
2010 Audit  
Report THAT the report dated June 1, 2011, re: 2010 Audit Report, be received for  
1680.20 information.

CARRIED

## 12. New Business

Nil

## 13. Question/Answer Period

Nil

**14. Adjournment**      MOVED by Coun. Roberts, SECONDED by Coun. Weaver

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:33 p.m.

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Jannene Disher  
Director of Corporate Administration

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Evan Saugstad  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on June 6, 2011 in the Council  
Chambers.

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Jannene Disher  
Director of Corporate Administration