

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** June 20, 2011  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Saugstad  
Coun. Nichols  
Coun. Nicholson  
Coun. Norris  
Coun. Roberts  
Coun. Weaver

D. Fleming, Chief Administrative Officer  
J. Disher, Director of Corporate Administration  
W. Caldwell, Director of Financial Administration  
R. Crisfield, Director of Engineering & Public Works  
R. Rusjan, Director Parks & Recreation  
L. Howes, Deputy Director of Corporate Administration

**Absent:** Coun. Maisey

**Press:** Mike Garvie, Peace FM

**Public:** Rochelle Galbraith

1. **Call to Order** Mayor Saugstad called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Roberts, SECONDED by Coun. Norris  
THAT the Regular Council Meeting Agenda for June 20, 2011 be adopted as circulated with the addition of the following New Business Item:  
  
12 (a) Resolution in Support of PVEP Application to NDIT Community Hall Program for a Loan of \$30,000.

CARRIED

**3. Minutes**

3 (a) MOVED by Coun. Nicholson, SECONDED by Coun. Nichols  
Minutes of the Regular Council Meeting THAT the minutes of the Regular Council Meeting held on June 6, 2011 be adopted as circulated.

CARRIED

**4. Delegations and/or Presentations**

Nil

**5. Bylaws**

5 (a) MOVED by Coun. Nicholson, SECONDED by Coun. Roberts  
\*\*\*0144/06/11  
Bylaw No. 946, 2011 THAT Bylaw No. 946, 2011 cited as the “District of Chetwynd Official Community Plan Amendment Bylaw No. 946, 2011 (Little Prairie Christian Fellowship)” be given first and second readings.

CARRIED\*\*\*

5 (b) MOVED by Coun. Nichols , SECONDED by Coun. Roberts  
\*\*\*0145/06/11  
Bylaw No. 947, 2011 THAT Bylaw No. 947, 2011 cited as the “District of Chetwynd Zoning Amendment Bylaw No. 947, 2011 (Little Prairie Christian Fellowship)” be given first and second readings.

CARRIED\*\*\*

**6. Council Committee Reports**

6 (a) Councillor Nichols submitted the following written reports from the June 9, 2011 Regional District meeting and the June 16, 2011 Special Regional District meeting:  
0400.70.02

Regional District Board Meeting – June 9, 2011:

“Toured the FSJ Hospital and Residential Care Project. Impressive. Seven acres of floor space. Miles of piping and communications wiring. In one word: Privacy.

- HD-1: Dale Rose of Sander Rose Bone Grindle LLP presented the final audit report for the Peace River Regional Hospital District: No problems.
- D-1: Dale Rose of Sander Rose Bone Grindle LLP presented the final audit report for the Peace River Regional District: No problems.
- R-1: That the Regional Board defer the Hayward application to subdivide for residential purposes (Bessborough) pending completion of the South Peace Fringe Area OCP.
- R-2: That the Regional Board refuse Wilton application to use agriculture land for storage of industrial equipment (Hassler Flats).
- R-3: That the Regional Board approve the Simmons application to use agricultural land for an injection well (McQueen's Slough NE Dawson Creek) to proceed to the ALC.
- R-4: That the Regional Board support and authorize the Loewen application, Card Lock on agricultural land (Prespatou), to proceed to the ALC.
- B-5: That the Regional Board approve Zoning amendment Bylaw No. 1925, 2011 for adoption, which adds an "M-4 (Oil, Gas Production Zone) to the Dawson Creek Rural Area Zoning Bylaw No. 479, 1986 and rezones 4 ha (10 ac) to the Southeast ¼ of Section 31, Township 81, Range 17, W6M, PRD from A2 (Large Agricultural Holdings) to M-4 (Oil, Gas Production Zone). This is in the Tower Lake area."

#### Special Meeting of the Board – June 16, 2011

"The Regional Board met with The Honourable Don McRae, Minister of Agriculture and Mr. Pat Pimm, MLA North Peace for the purpose of providing information to the government on issues of concern in the Peace. The Honourable Blair Lekstrom was scheduled to meet with the Board but other responsibilities prevented his appearing. A Fair Share cheque for \$32 million and change was delivered to the Board.

The following topics were discussed:

- Food security for British Columbia and the role of agriculture in the Peace in helping to feed BC's growing population.
- The continuing tension between the oil and gas industry and agricultural interests in the Peace.
- Various transportation issues such as road conditions and rest areas. Because of the absence of Minister Lekstrom, there was little discussion on this topic."

MOVED by Coun. Nichols, SECONDED by Coun. Norris

THAT Councillor Nichols' written Regional District Reports, dated June 9 & 16, 2011, be received.

CARRIED

6 (b)  
Community  
Improvements  
Committee  
0540.20.20

Councillor Roberts advised that the Communities In Bloom Judges will be in Chetwynd on July 17, 2011. As the Beautiful Gardens Contest is being held in August this year, other plans are being made for the judges' itinerary, including a helicopter ride.

The Committee is also starting to plan for next year's celebration of Chetwynd's 50<sup>th</sup> Anniversary.

MOVED by Coun. Roberts, SECONDED by Coun. Nichols

THAT Councillor Roberts' verbal Community Improvements Committee Report be received.

CARRIED

6 (c)  
Health Services  
Committee  
0540.20.19

No report.

6 (d)  
Social Issues  
Committee  
0540.20.21

No report.

6 (e)  
Mayor's Report  
0550.04

Mayor Saugstad submitted the following written report, dated June 20, 2011:

- “May 19 Attend Peace River Regional District (PRRD) meeting in Hudson's Hope
- May 27 Discuss local government and “what it is like to be Mayor” with Windrem Elementary School grade 3/4/5 class
- June 2–7 Attend Federal Municipal Conference (FCM) in Halifax
- June 12 Participate in “Cops for Cancer” fund raiser for the Canadian Cancer Society
- June 12 Attend Chetwynd International Chainsaw Competition awards ceremony

June 13 Attend Civic Properties Commission meeting

June 14 Proclaim "Legion Week"

June 16 Elected to a three year term on the Board of Directors for STARS (Shock Trauma Air Rescue Society)

### Highlights

- FCM; a good conference. Guest speakers included NDP Opposition Leader Jack Layton and Green Party Leader Elizabeth May. Attended sessions including the BC Caucus (election of regional directors), opening ceremonies, resolutions and policy sessions, Northern and Remote Forum, "Safe Streets seminar", Brownfield Development seminar, and P3's in Canada. Lobster dinner (3000 lobsters) was excellent, including the "piping" in of the lobsters. Approximate cost to attend \$3,400.
- Congratulations to the local RCMP in their campaign for raising money for the Canadian Cancer Society.
- Congratulants to the local skaters and bikers for their "Jam" at the park. But, many of you are not wearing your helmets!!
- Thanks and congratulations to the Chetwynd Chamber of Commerce on another very successful International Chainsaw Carving Competition.
- I am very honoured to be both nominated and then subsequently elected to the Board of Directors for STARS. They are a great organization that is committed to their patients in western Canada (STARS are in the process of opening two new bases in Saskatchewan and Manitoba)."

MOVED by Coun. Norris, SECONDED by Coun. Roberts

THAT Mayor Saugstad's written Mayor's Report, dated June 20, 2011, be received.

CARRIED

**7. Correspondence – Discussion**

7 (a) MOVED by Coun. Norris, SECONDED by Coun. Roberts

\*\*\*0146/06/11

Site C Project –  
Regional and  
Local  
Government

THAT the email from BC Hydro, dated June 9, 2011, re: Site C Project – Regional and Local Government Liaison Committee Meeting, Dawson Creek, BC, June 22, 2011, be received; and

Liaison

THAT Mayor Saugstad or an alternate be authorized to attend the BC Hydro Site C Project Regional and Local Government Liaison Committee Meeting in Dawson Creek, BC on June 22, 2011.

Committee

Meeting

0510.20.01

CARRIED\*\*\*

7 (b)

MOVED by Coun. Roberts, SECONDED by Coun. Weaver

\*\*\*0147/06/11

Grizfest Music  
Festival Annual  
Parade

THAT the letter from the District of Tumbler Ridge, dated June 7, 2011, re: Invitation to Participate in the Grizfest Music Festival Annual Parade, Tumbler Ridge, BC, July 30, 2011, be received; and

0400.60.06

THAT Council advise Administration if it wishes to participate in the Grizfest Music Festival Annual Parade in Tumbler Ridge, BC on July 30, 2011.

CARRIED\*\*\*

7 (c)

MOVED by Coun. Nichols, SECONDED by Coun. Norris

\*\*\*0148/06/11

BC Oil & Gas  
Conference

THAT the email from the 2011 BC Oil & Gas Conference Coordinator, dated June 2, 2011, re: 2011 BC Oil & Gas Conference, Fort Nelson, BC, September 7 – 9, 2011, be received; and

0390.20.07

THAT all members of Council be authorized to attend the 2011 BC Oil & Gas Conference in Fort Nelson (Northern Rockies Regional Municipality) on September 7 – 9, 2011.

CARRIED\*\*\*

7 (d) MOVED by Coun. Roberts, SECONDED by Coun. Weaver

\*\*\*0149/06/11

COFI Annual  
Convention  
0230.30.08

THAT the email from the Council of Forest Industries Conference Manager, dated June 8, 2011, re: COFI Annual Convention, Prince George, BC, September 15 – 16, 2011, be received; and

THAT Mayor Saugstad or an alternate be authorized to attend the Council of Forest Industries Annual Convention in Prince George, BC on September 15 & 16, 2011.

CARRIED\*\*\*

7 (e) MOVED by Coun. Nichols, SECONDED by Coun. Roberts

PVEP

Caretaker's  
Trailer  
0230.50.18

THAT the email from Mark Bergen, President of the Pine Valley Exhibition Park Board of Directors, dated June 15, 2011, re: PVEP Caretaker's Trailer, be received.

CARRIED

## 8. Correspondence – Information

8 (a) MOVED by Coun. Norris, SECONDED by Coun. Roberts

Appreciation for  
Bike Rack at  
Skateboard /  
BMX Park  
6240.20.07

THAT the letter from John & Christine Bateman, received June 8, 2011, re: Appreciation for Bike Rack at Skateboard/BMX Park, be received for information.

CARRIED

8 (b) MOVED by Coun. Nicholson, SECONDED by Coun. Roberts

Taxi Cost Index  
Application  
4320.60

THAT the letter from Little Prairie Cabs, dated June 9, 2011, re: Taxi Cost Index Application, be received for information; and

8 (c) THAT the letter from the Office of the Premier, dated June 7, 2011, re: Response to Our Letter Regarding Energy Services BC and the Oil & Gas Industry in BC, be received for information; and

Energy Services  
BC & Oil & Gas  
Industry in BC  
0230.30.23

- 8 (d) THAT the news release from the Province of British Columbia, dated May 20, 2011, re: \$54 Million Improves Roads, Creates Jobs in South Peace, be received for information; and  
\$54 Million Improves Roads  
0400.20.01
- 8 (e) THAT the email from Seniors BC, dated June 15, 2011, re: Newsletter – Seniors and the HST, be received for information; and  
Seniors and the HST  
0400.20.11
- 8 (f) THAT the letter from the Union of British Columbia Municipalities, dated May 31, 2011, re: 2011/12 (Spring) Regional Community to Community Forum – Funding Approval, be received for information; and  
2011/12 (Spring) Regional C2C Forum  
6750.20.16
- 8 (g) THAT the memo from the Union of British Columbia Municipalities, dated June 6, 2011, re: UBCM Resolutions – Submission & Debate, be received for information; and  
UBCM Resolutions – Submission & Debate  
0230.30.02
- 8 (h) THAT the email from the Union of British Columbia Municipalities, dated June 10, 2011, re: Call for Nominations for the 2011/12 Executive, be received for information; and  
UBCM – 2011/12 Executive  
0230.30.02
- 8 (i) THAT the email from the Union of British Columbia Municipalities, dated June 14, 2011, re: 2011 Strategic Wildfire Prevention Initiative, be received for information; and  
2011 Strategic Wildfire Prevention Initiative  
0230.30.02
- 8 (j) THAT the newsletter from the Union of British Columbia Municipalities, dated June 6, 2011, re: Federal Budget Highlights, be received for information; and  
Federal Budget Highlights  
0230.30.02

- 8 (k) THAT the email from the North Central Local Government Association, dated  
Northern BC June 15, 2011, re: Northern BC Citizen Series Webinars, be received for  
Citizen Series information; and  
Webinars  
0230.40.03
- 8 (l) THAT the newsletter from the North Central Local Government Association,  
NCLGA dated June 2011, re: NCLGA Connector, Issue No. 96, be received for  
Connector information; and  
0230.40.03
- 8 (m) THAT the email from the Mayors for Peace 2020 Vision Campaign  
Mayors for International Secretariat, dated June 7, 2011, re: Goal of 5000 Member Cities  
Peace – by August 6, 2011, be received for information; and  
Membership  
Goal  
0400.50.03
- 8 (n) THAT the email from the BC Non-Profit Housing Association, dated June 3,  
BCNPHA News 2011, re: E-Info – News from BCNPHA, June 3 – 11, 2011, be received for  
0230.30.05 information; and
- 8 (o) THAT the email from the Federation of Community Social Services of BC,  
FCSSBC dated June 3, 2011, re: FCSSBC's May 2011 Newsletter, be received for  
Newsletter information; and  
0230.30.01
- 8 (p) THAT the newsletters from the Central Interior Logging Association, dated  
CILA Update June 3 & 10, 2011, re: FactsFAX – Weekly Log-Harvesting Industry Update,  
6850.20.01 Issues #612 & #613, be received for information; and
- 8 (q) THAT the newsletter from Northern Health, dated June 14, 2011, re: Northern  
NH Board Health Board Updated on Primary Care in Prince Rupert, be received for  
Update information; and  
0400.100.03
- 8 (r) THAT the email from Laurie Ringaert, dated June 9, 2011, re: NCLGA-  
NCLGA-MUTN MUTN Awards and Other Accessibility News, be received for information;  
Awards & News and  
4810.20.02

8 (s) THAT the letter from the District of Elkford to the Minister of Aboriginal  
Municipalities & Relations and Reconciliation, dated June 9, 2011, re: Relationships Between  
Local First Municipalities and Local First Nations, be received for information; and  
Nations  
0400.60.01

8 (t) THAT the email from the Environmental Assessment Office, dated June 3,  
Tumbler Ridge 2011, re: Finavera Wind Energy – Proposed Tumbler Ridge and Wildmare  
& Wildmare Wind Energy Projects – Supplemental Information, be received for  
Wind Energy information; and  
Projects  
6850.70.03

8 (u) THAT the email from the Environmental Assessment Office, dated June 6,  
Tumbler Ridge 2011, re: Finavera Wind Energy – Proposed Tumbler Ridge and Wildmare  
& Wildmare Wind Energy Projects – Errata Information, be received for information; and  
Wind Energy  
Projects  
6850.70.03

8 (v) THAT the email from BC Hydro, dated June 15, 2011, re: BC Hydro's Smart  
BC Hydro's Meter Initiative, be received for information.  
Smart Meter  
Initiative  
0510.20.01

CARRIED

**9. Correspondence – Information Items**

Information MOVED by Coun. Roberts, SECONDED by Coun. Weaver  
Items I-1 – I-42  
0570.02

THAT Information Items I-1 to I-42 be received for information.

CARRIED

## 10. Reports – Discussion

10 (a) MOVED by Coun. Norris, SECONDED by Coun. Nicholson  
\*\*\*0150/06/11  
“Our Prosperity Program” THAT the memo dated May 26, 2011, re: “Our Prosperity Program”  
Planning Project, be received; and  
6750.20.23 THAT Council adopt the Phase 2 and Phase 3 reports relating to “Our Prosperity Program” Strategic Planning exercise.

CARRIED\*\*\*

10 (b) MOVED by Coun. Roberts, SECONDED by Coun. Weaver  
\*\*\*0151/06/11  
Public Hearing for OCP & Zoning THAT the report dated June 14, 2011, re: Public Hearing for OCP & Zoning  
Amendment Request – Lots 12 & 13, Block E, District Lot 1814, Peace River  
District, Plan 8869 (Little Prairie Christian Fellowship) – Bylaw 946, 2011 &  
Request – Lots 12 & 13, Block E, District Lot 1814, Peace River  
District, Plan 8869 (Little Prairie Christian Fellowship) – THAT the District of Chetwynd provide opportunities for consultation  
Bylaw 946, 2011 & 947, 2011, be received; and regarding proposed OCP and Zoning Amendment Bylaws No. 946, 2011 and  
Bylaws & L/B/P No. 947, 2011, as required under Section 879 of the *Local Government Act*,  
including formal and informal communications, correspondence, delegations  
and a public hearing; and  
THAT a Public Hearing be scheduled for 4:15 p.m. on Monday, July 11,  
2011, in the Council Chambers for the OCP and Zoning amendment  
application from the Little Prairie Christian Fellowship requesting to  
redesignate Lots 12 & 13, Block E, District Lot 1814, Peace River District,  
Plan 8869 **from** Residential **to** Institutional **and** to rezone the area **from** RM1  
– Multiple Family Residential (Low Density) **to** P1 – Public and Institutional.

CARRIED\*\*\*

## 11. Reports – Information

11 (a) MOVED by Coun. Norris, SECONDED by Coun. Roberts  
Accounts  
Payable Month THAT the report dated June 7, 2011, re: Accounts Payable Month End  
End Cheque List Cheque List, be received for information; and  
1630.01 THAT the cheque register for the month of May totaling \$364,022.72 be  
received.

CARRIED

**12. New Business**

12 (a)  
\*\*\*0152/06/11  
PVEP Loan  
Application to  
NDIT  
0230.50.18

MOVED by Coun. Roberts, SECONDED by Coun. Weaver

THAT the report dated June 20, 2011, re: Resolution In Support of the PVEP Application to the NDIT Community Hall Program for a Loan of \$30,000, be received; and

THAT the District of Chetwynd support the Pine Valley Exhibition Park Society application for a loan from Northern Development for \$30,000 toward the Community Halls and Recreation Project from the Northeast Regional Development Account in 2011.

CARRIED

**13. Question/Answer Period**

Nil

**14. Adjournment**

MOVED by Coun. Norris, SECONDED by Coun. Roberts

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:43 p.m.

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Jannene Disher  
Director of Corporate Administration

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Evan Saugstad  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on June 20, 2011 in the Council Chambers.

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Jannene Disher  
Director of Corporate Administration