



**DISTRICT OF CHETWYND**  
**REGULAR COUNCIL MEETING**  
**AGENDA**

**Date:** September 6, 2011

**Time:** 4:30 p.m.

**Place:** Council Chambers

**File:** 0550.02

**1. Call to Order and Opening Prayer**

**2. Adoption of Agenda**

**3. Minutes**

- (a) Minutes of the Regular Council Meeting held on August 15, 2011
- (b) Minutes of the Public Hearing held on August 15, 2011

**4. Delegations and/or Presentations**

- (a) Jeff Lowe, Walter Energy Western Coal, re: Walter Energy Current Development Activity in the Chetwynd Area and 'Forward Plans'
- (b) Representative(s) from TransCanada Pipelines, re: Groundbirch Mainline (Cypress Section) Pipeline Project Update

**5. Bylaws**

- (a) "District of Chetwynd Council Remuneration and Benefits Bylaw No. 951, 2011" requires FINAL ADOPTION
- (b) "District of Chetwynd Council and Staff Travel Expense Reimbursement Bylaw No. 952, 2011" requires THIRD READING

**6. Committee Reports and Liaison Reports**

- (a) Regional District Report – Mayor Saugstad
- (b) Community Improvements Committee – Councillor Roberts
- (c) Health Services Committee – Councillor Norris
- (d) Social Issues Committee – Councillor Maisey
- (e) Mayor's Report

**Vision Statement**

Chetwynd exists in order that area residents have sustainable opportunities for  
*Security, Health, Safety and Prosperity*  
in surroundings that display the best of our natural environment

**7. Correspondence – Discussion**

- (a) Letter from Cheryl Maurice, Chetwynd/Hudson's Hope RCMP Victim Services, dated August 25, 2011, re: Support for Grant Application for Funding to Attend a "Little Warriors of Canada" Workshop
- (b) Information from the Communities In Bloom National Committee, undated, re: National Awards Ceremonies/Symposium, Quebec City, Quebec, October 26 – 29, 2011
- (c) Letter from Talisman Energy Inc., dated August 3, 2011, re: Talisman Farrell Creek Development Information Session
- (d) Letter from Grizzco Camp Services Inc., dated August 30, 2011, re: Request for Approval to Park Trailers on Leased Lot 14
- (e) Letter from Grizzco Camp Services Inc., dated August 30, 2011, re: Application to Lease Lot 15 (Across from Airport) for New Company Office and Parking Lot
- (f) Letter from Grizzco Camp Services Inc., dated August 30, 2011, re: Application to Lease Lot 1809 for Expansion to Existing Camp and Parking Lot

**8. Correspondence – Information**

- (a) Letter from the Ministry of Transportation and Infrastructure, dated August 10, 2011, re: Highway 97 South and Chetwynd & District Recreation Centre
- (b) Letter from the Municipal Insurance Association of British Columbia, dated August 10, 2011, re: MIABC Dividend Cheque
- (c) Invitation from the Chetwynd Scotiabank, undated, re: 30<sup>th</sup> Anniversary Celebration, Chetwynd Scotiabank Branch, October 21, 2011
- (d) Letter from Joanne Dunphy and Lorna McIlroy, Communities In Bloom Judges, undated, re: Appreciation for Hospitality
- (e) Email from the Chetwynd Chamber of Commerce, dated August 26, 2011, re: News Release – BC Chamber Calls for a Dialogue on a New & Improved PST
- (f) Email from the Chetwynd Chamber of Commerce, dated August 30, 2011, re: Fleishman Hillard HST Referendum Analysis
- (g) Email from the Ministry of Community, Sport and Cultural Development, dated August 16, 2011, re: Community Gaming Grant Review
- (h) Information from the Environmental Assessment Office, dated August 11, 2011, re: Supplementary Visuals Information for Finavera Wildmare and Tumbler Ridge Proposed Projects
- (i) Newsletters from the Peace River Regional District, undated, re: Highlights from the PRRHD and PRRD Board Meetings held August 11 and 25, 2011
- (j) Email from the Peace River Regional District, dated August 16, 2011, re: Referral Package – Terra Energy Gas Processing Plant in Del Rio–Monias Area
- (k) Letter from Enbridge Northern Gateway Pipelines, dated August 18, 2011, re: Northern Gateway Response to Comments on Proposed Route / Facility Site View and Northern Gateway Response to JRP Information Request No. 2

- (l) News Release from BC Hydro, dated August 11, 2011, re: Statement from David Cobb, President/CEO of BC Hydro – Provincial Review
- (m) Letter from the Canadian Office and Professional Employees Union, Local 378, dated August 17, 2011, re: BC Hydro Smart Meter Initiative
- (n) Letter from the International Association of Heat and Frost Insulators and Allied Workers Union, Local 118, dated August 22, 2011, re: UBCM Resolution – Importance of Mechanical Insulation
- (o) Email from the BC Oil & Gas Commission, dated August 10, 2011, re: Information Bulletin 2011-18 – Commissioner Leaving BC Oil & Gas Commission
- (p) Letter from the British Columbia Safety Authority, dated July 30, 2011, re: Nominations for the 7<sup>th</sup> Annual Lieutenant Governor’s Awards for Public Safety
- (q) Email from the Central Interior Logging Association, dated August 30, 2011, re: Information on the 2011 RoadHealth Coalition CrossRoads Conference, Prince George, BC, October 24 & 25, 2011
- (r) Newsletters from the Central Interior Logging Association, dated August 12 & 19, 2011, re: FactsFAX – Weekly Log-Harvesting Industry Update, Issues 622 & 623
- (s) Email from the Northern BC Tourism Association, dated August 26, 2011, re: 2011 Annual General Meeting, Prince George, BC, October 3 & 4, 2011
- (t) Letter from the Regional District of Nanaimo, dated August 18, 2011, re: Ecosystem Based Offsets for Local Governments
- (u) Email from the North Central Local Government Association, dated August 31, 2011, re: Issue No. 99, September 2011 - NCLGA Connector Newsletter

**9. Correspondence – Information Items I-1 – I-51**

**10. Reports – Discussion**

- (a) Appointment of Deputy Collector – Finance
- (b) Exempt Staff Overtime Policy – Finance
- (c) Pine Valley Seniors’ Association Grant Application to New Horizons Program – Grant Writing

**11. Reports – Information**

Nil

**12. New Business**

**13. Public Question Period**

**14. Adjournment**