

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: October 17, 2011
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Saugstad
Coun. Maisey
Coun. Nichols
Coun. Nicholson
Coun. Norris
Coun. Weaver (via teleconference – 4:34))

D. Fleming, Chief Administrative Officer
J. Disher, Director of Corporate Administration
W. Caldwell, Director of Financial Administration
R. Crisfield, Director of Engineering & Public Works
R. Rusjan, Director of Parks & Recreation
L. Howes, Deputy Director of Corporate Administration

Absent: Coun. Roberts

Press: Reinisa MacLeod, Peace FM

Public: Bob Shirley

1. **Call to Order** Mayor Saugstad called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Norris, SECONDED by Coun. Nichols
THAT the Regular Council Meeting Agenda for October 17, 2011 be adopted as circulated.

CARRIED

6. Council Committee Reports

6 (a) Mayor Saugstad submitted the following written report from the October 13,
Regional District 2011 Regional District meeting:

Report
0400.70.02

“Health District:

HR-2 Motion that PRRD sign the Northern Health/Regional District Memorandum of Understanding

Regular Meeting:

D-2 Invasive Plant Council of BC – update on organization and invasive plants in BC; Council is considering a name change to reflect “species” (i.e.: American bullfrog invasion in southern BC).

D-3 Transport Canada – Rail Safety – can use the Canadian Transport Authority (CTA) to settle disputes with railways (i.e. upgrade of culvert size on Windrem Creek; new regulations in the works (internet search – RDT-10), including rail crossings.

C-2 Introduced a motion to have PRRD staff develop, in consultation with Directors, a strategy to have the BC government remove the prohibition of using natural gas as a source for generating electricity (as stated in the Clean Energy Act). Rationale is that in the Site C Environmental Assessment Process, natural gas, used for electrical generation, cannot be considered as an alternative, as it is currently illegal to use in BC.

R-5 Motion to approve a contract to add an Accessible Entrance (handicap) to PRRD office in Dawson Creek.”

MOVED by Coun. Norris, SECONDED by Coun. Nichols

THAT Mayor Saugstad’s written Regional District Report, dated October 13, 2011, be received.

CARRIED

6 (b)
Community
Improvements
Committee
0540.20.20

No report.

6 (c) No report.
Health Services
Committee
0540.20.19

6 (d) No report.
Social Issues
Committee
0540.20.21

6 (e) Mayor Saugstad submitted the following written report, dated October 17,
Mayor's Report 2011:
0550.04

- “Oct. 5 Attend BC Hydro Site C Environmental Assessment pre-meeting in Fort St. John
- Oct. 5 Attend Coal Forum reception in Tumbler Ridge
- Oct. 6 Attend Coal Forum in Tumbler Ridge
- Oct. 11 Attend meeting with West Fraser in Chetwynd
- Oct. 11 Attend Civic Properties meeting at Chetwynd and District Recreation Centre
- Oct. 12 Northern Development Initiative Trust conference call
- Oct. 13 Attend Peace River Regional District (PRRD) meeting in Dawson Creek
- Oct. 15 Attend Honourable Jay Hill retirement dinner and roast in Fort St. John

Highlights

- Update from Canadian Environmental Assessment and BC Environmental Assessment offices on process to be used for Site C Environmental Assessment. Three year process, with first two years being used for BC Hydro to submit all information and final year for hearings and approvals. Cost to attend approximate \$100.
- Thanks to our Economic Development (including Tumbler Ridge) staff for all the work in putting the Coal Forum together. It was my assessment, post forum, that Chetwynd and Tumbler Ridge need to refocus the Forum and either get more involvement and participation from our local coal companies, or focus the forum on other aspects of the coal industry. I found that this conference had the least amount of participation from the industry and senior levels of the BC government. Cost of attending approximately \$300.

- West Fraser has requested that the District of Chetwynd use the provisions of the Community Charter and reduce taxes (by using the revitalization process) for their new bio-energy plant (to be constructed and operational by 2014). I have asked staff to review this request and prepare a background informational report, but suggested that we leave the final decision to the new Council
- Prime Minister Harper and Premier Clark attended Jay Hill's "roast". Also in attendance were Preston Manning, and some of Jay's former federal colleagues. In conjunction with Janine North, and on behalf of the NDIT, we made a presentation to Jay. Good speeches and some interesting comments made about Jay's 17 years as our MP."

MOVED by Coun. Norris, SECONDED by Coun. Weaver

THAT Mayor Saugstad's written Mayor's Report, dated October 17, 2011, be received.

CARRIED

7. Correspondence – Discussion

7 (a) MOVED by Coun. Nichols, SECONDED by Coun. Norris

***0243/10/11

City of Fort St.
John - Elected
Officials

THAT the letter from the City of Fort St. John, dated September 28, 2011, re: Elected Officials Workshop, Fort St. John, BC, January 19, 2012, be received; and

Workshop

0400.60.03

THAT all members of Council be authorized to attend the Elected Officials Workshop in Fort St. John, BC on January 19, 2012.

CARRIED***

8. Correspondence – Information

8 (a) MOVED by Coun. Norris, SECONDED by Coun. Nicholson

Spectra

Management &
Community
Meeting

THAT the letter from Spectra Energy, dated October 3, 2011, re: Hasler Semi-Annual Management and Community Meeting, Chetwynd Seniors' Hall, November 3, 2011, be received for information; and

6850.50.09

8 (b) THAT the letter from the Commander of Maritime Forces Pacific dated
Cadet September 26, 2011, re: Cadet Programme in British Columbia, be received
Programme in for information.

BC
0230.50.14 CARRIED

8 (c) MOVED by Coun. Norris, SECONDED by Coun. Maisey

***0244/10/11

BC Chamber THAT the email from the Chetwynd Chamber of Commerce & Visitor Centre,
Executives dated October 5, 2011, re: Press Release – Chetwynd Chamber Manager
Director Appointed Director of BC Chamber Executives, be received; and

0230.50.12

THAT a letter be sent to Tonia Richter congratulating her on her appointment
as a Director to the BC Chamber Executives organization.

CARRIED***

8 (d) MOVED by Coun. Norris, SECONDED by Coun. Nicholson

2011 Spirit of

the Peace

Powwow

1770.20

THAT the letter from the Spirit of the Peace Powwow Society, received
October 5, 2011, re: Final Report on the 2011 Spirit of the Peace Traditional
Powwow, be received for information; and

8 (e) THAT the email from the Federation of Canadian Municipalities, dated
FCM News September 30, 2011, re: FCM News – Week of September 26, be received for
0230.20.02 information.

CARRIED

8 (f) MOVED by Coun. Norris, SECONDED by Coun. Maisey

FCM's Board of

Directors

Meeting

0230.20.02

THAT the email from the Federation of Canadian Municipalities, dated
October 4, 2011, re: Request for Proposals to Host 2014 Meeting of FCM's
Board of Directors, be received for information.

CARRIED

- 8 (g) MOVED by Coun. Norris, SECONDED by Coun. Maisey
***0245/10/11
UBCM – Throne Speech Excerpts 0230.30.02
THAT the email from the Union of British Columbia Municipalities, dated October 3, 2011, re: Throne Speech Excerpts, be received for information.
CARRIED
Staff were directed to investigate the feasibility of applying for funding from the ‘Building Canada Fund’ for a new municipal office.***
- 8 (h) MOVED by Coun. Norris, SECONDED by Coun. Nicholson
UBCM Resolutions & Executive 0230.30.02
THAT the email from the Union of British Columbia Municipalities, dated October 4, 2011, re: 2011 UBCM Resolutions & 2011-2012 UBCM Executive, be received for information; and
- 8 (i) THAT the email from the Union of British Columbia Municipalities, dated October 7, 2011, re: Survey – Negotiation of Non-Treaty Agreements with First Nations, be received for information.
Non-Treaty Agreements with First Nations Survey 0230.30.02
CARRIED
- 8 (j) MOVED by Coun. Nichols, SECONDED by Coun. Maisey
***0246/10/11
Age-Friendly BC Strategy 0230.40.03
THAT the email from the North Central Local Government Association, dated October 5, 2011, re: Renewed Age-Friendly British Columbia Strategy, be received; and
THAT the information on the renewed Age-Friendly British Columbia Strategy be referred to the Social Issues Committee for a report on potential projects that may be eligible for this funding.
CARRIED***
- 8 (k) MOVED by Coun. Norris, SECONDED by Coun. Nicholson
NCLGA Connector 0230.40.03
THAT the newsletter from the North Central Local Government Association, dated October 2011, re: NCLGA Connector – Issue No. 100, be received for information; and

- 8 (l) PRRD Parks & Trails
0400.70.02 THAT the news release from the Peace River Regional District, dated October 3, 2011, re: PRRD Parks and Trails Improvements to Meet User Needs, be received for information; and
- 8 (m) PRRD Public Hearing Meetings
0400.70.02 THAT the news release from the Peace River Regional District, dated October 11, 2011, re: PRRD Holds Public Hearing Meetings for Rural Official Community Plan By-Law No. 1940, 2011, be received for information; and
- 8 (n) PRRD Meeting Highlights
0400.70.02 THAT the board meeting newsletter from the Peace River Regional District, dated September 22, 2011, re: Meeting Highlights, be received for information; and
- 8 (o) NDIT News
0360.20.011 THAT the newsletter from the Northern Development Initiative Trust, dated October 4, 2011, re: Northwest BC Communities Invite New Investment with the Launch of 'Invest Northwest BC', be received for information; and
- 8 (p) BC Citizens for Green Energy Media Release
0230.30.01 THAT the email from the BC Citizens for Green Energy, dated October 4, 2011, re: Media Release – How Will We Power the BC Jobs Plan?, be received for information; and
- 8 (q) CILA Update
6850.20.01 THAT the newsletter from the Central Interior Logging Association, dated September 30, 2011, re: FactsFAX – Weekly Log-Harvesting Industry Update, Issue #628, be received for information; and
- 8 (r) Site C Environmental Assessment Process
0510.20.01 THAT the news release from the Chetwynd Chamber of Commerce, dated September 30, 2011, re: MP Zimmer Pleased With Site C Environmental Assessment Process, be received for information; and
- 8 (s) Site C Clean Energy Project Update
0510.20.01 THAT the email from BC Hydro, dated September 30, 2011, re: Site C Clean Energy Project Update, be received for information; and

8 (t) THAT the email from the Environmental Assessment Office, dated September
Proposed Site C 30, 2011, re: News Release – Proposed Site C Clean Energy Project, be
Clean Energy received for information; and
Project
0510.20.01

8 (u) THAT the email from BC Hydro, dated October 4, 2011, re: BC Hydro's
BC Hydro 2011 Community Relations Annual Report, be received for information.
Community
Relations Report CARRIED
0510.20.01

9. Correspondence – Information Items

Information MOVED by Coun. Nicholson, SECONDED by Coun. Maisey
Items I-1 – I-78
0570.02 THAT Information Items I-1 to I-78 be received for information.

CARRIED

10. Reports – Discussion

10 (a) Mayor Saugstad advised that the public would be given an opportunity to
***0247/10/11 make representations to Council at this point regarding Winn Bay Sand Ltd.'s
Temporary application for a Temporary Commercial and Industrial Permit for a
Commercial & temporary closed camp facility at 4600 Nicholson Road to house workers.
Industrial Permit
Application Mayor Saugstad opened the meeting for public comment on the application.
(Winn Bay Sand There being no comments from the public, Council proceeded to consider
Ltd. – 4600 Winn Bay Sand Ltd.'s application for a Temporary Commercial and Industrial
Nicholson Road) Permit for a temporary camp.
for a Closed
Camp MOVED by Coun. Norris, SECONDED by Coun. Nichols
4520.20.08

THAT the report dated October 12, 2011, re: Temp. Commercial & Industrial
Permit Application Winn Bay Sand Ltd., be received; and

THAT Council approve the issuance of a Temporary Commercial &
Industrial Permit to Winn Bay Sand Ltd. for the purpose of operating a
temporary closed camp facility to house workers.

CARRIED***

11. Reports – Information

11 (a) MOVED by Coun. Norris, SECONDED by Coun. Nicholson
Accounts
Payable Month THAT the report dated October 4, 2011, re: Accounts Payable Month End
End Cheque List Cheque List, be received for information; and
1630.01

 THAT the cheque register for the month of September totaling \$832,719.23 be
 received.

CARRIED

12. New Business

Nil

13. Question/Answer Period

Bob Shirley inquired whether the Zoning Bylaw includes the right to purchase/sell aviation fuel at the airport. He was advised that this would be permitted under the existing bylaw however this service is not currently provided.

14. Adjournment

MOVED by Coun. Norris, SECONDED by Coun. Nicholson

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:52 p.m.

Jannene Disher
Director of Corporate Administration

Evan Saugstad
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on October 17, 2011 in the Council Chambers.

Jannene Disher
Director of Corporate Administration