

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: November 7, 2011
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Saugstad
Coun. Maisey
Coun. Nichols
Coun. Nicholson
Coun. Norris

D. Fleming, Chief Administrative Officer
J. Disher, Director of Corporate Administration
W. Caldwell, Director of Financial Administration
R. Crisfield, Director of Engineering & Public Works
R. Rusjan, Director of Parks & Recreation
L. Howes, Deputy Director of Corporate Administration

Absent: Coun. Roberts
Coun. Weaver

Press: Reinisa MacLeod, Peace FM

Public: Tim Caton, PRRD Area "E" Director

1. **Call to Order** Mayor Saugstad called the meeting to order at 4:34 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Norris, SECONDED by Coun. Nichols
THAT the Regular Council Meeting Agenda for November 7, 2011 be adopted as circulated.

CARRIED

5 (b) MOVED by Coun. Nichols, SECONDED by Coun. Norris
***0253/11/11
Bylaw No. THAT Bylaw No. 953, 2011 cited as the “District of Chetwynd Zoning
953, 2011 Amendment Bylaw No. 953, 2011 (Airport Industrial Uses)” be given final
adoption.

CARRIED***

5 (c) MOVED by Coun. Nichols, SECONDED by Coun. Nicholson
***0254/11/11
Bylaw No. THAT Bylaw No. 954, 2011 cited as the “District of Chetwynd Sign
954, 2011 Amendment Bylaw No. 954, 2011” be given first, second and third readings.

CARRIED***

5 (d) MOVED by Coun. Nichols, SECONDED by Coun. Nicholson
***0255/11/11
Bylaw No. THAT Bylaw No. 956, 2011 cited as the “District of Chetwynd Official
956, 2011 Community Plan Amendment Bylaw No. 956, 2011 (Development Permit
Guidelines)” be given first and second readings.

CARRIED***

6. Council Committee Reports

6 (a) Mayor Saugstad submitted the following written report from the October 27,
Regional District 2011 Regional District meeting:
Report

- 0400.70.02
- “D-1 Request form North Peace Gymnastics Association for support to either upgrade current facilities or construct a new one
 - D-3/R-4 Place covenant against property (Williams – Fort St. John) for constructing without a building permit (needs to have a terrain stability assessment completed)
 - R-2 Defeat motion to oppose Site C unless Province adds the use of natural gas in the Clean Energy Act
 - R-6 Approve contract for HVAC replacement at Chetwynd and District Recreation Centre
 - R-7 Deny Temporary Use Permit application for a work camp in Beryl Prairie area (Haagsman)
 - R-10 Approve Temporary Use Permit application for a work camp in the Willow Creek area (Willow Creek Partnership)”.

MOVED by Coun. Norris, SECONDED by Coun. Nicholson

THAT Mayor Saugstad's written Regional District Report, dated October 27, 2011, be received.

CARRIED

6 (b) No report.
Community
Improvements
Committee
0540.20.20

6 (c) No report.
Health Services
Committee
0540.20.19

6 (d) Councillor Maisey noted that this week's Social Issues Committee meeting was postponed due to the Housing Forum and advised that a meeting will be held the last Wednesday of November to wind down and hand the committee over to a new Chair.
Social Issues
Committee
0540.20.21

MOVED by Coun. Maisey, SECONDED by Coun. Norris

THAT Councillor Maisey's verbal Social Issues Committee Report be received.

CARRIED

6 (e) Mayor Saugstad submitted the following written report, dated November 7, 2011:
Mayor's Report
0550.04

- “Oct. 19 Attend Northern Development Initiative Trust (NDIT) Board meeting in Prince George
- Oct. 27 Attend Peace River Regional District meeting in Fort St. John
- Nov. 5 Attend 48th Annual Fireman's Ball at Chetwynd and District Recreation Centre
- Nov. 7 Attend Civic Properties meeting
- Nov. 7 Declare National Addictions Awareness Week

Highlights

- Congratulations to Firemen Walker and Norris on their 20th and 30th anniversaries as members of the Chetwynd Fire Department”.

MOVED by Coun. Norris, SECONDED by Coun. Nicholson

THAT Mayor Saugstad’s written Mayor’s Report, dated November 7, 2011, be received.

CARRIED

Congratulation to
Laverne Norris
for 30 Years as a
Firefighter

MOVED by Coun. Nichols, SECONDED by Coun. Nicholson

THAT Council offer its formal congratulations to Laverne Norris for thirty years of service to the community as a volunteer firefighter.

CARRIED

7. Correspondence – Discussion

7 (a)
***0256/11/11
Support for
Philip J. Currie
Dinosaur
Museum
0530.20.01

MOVED by Coun. Norris, SECONDED by Coun. Maisey

THAT the email and letter from the Pipestone Creek Dinosaur Initiative, dated October 18 & 21, 2011, re: Support for Philip J. Currie Dinosaur Museum, be received; and

THAT a letter be sent to the Pipestone Creek Dinosaur Initiative regarding the Philip J. Currie Dinosaur Museum; and

THAT Mayor Saugstad be authorized to sign the Certificate of Recognition in support of the museum.

CARRIED***

7 (b) MOVED by Coun. Nichols, SECONDED by Coun. Maisey

***0257/11/11

SFN – Moberly
Lake Cellphone
Service
0400.80.03

THAT the letter from Saulneau First Nations to Telus Mobility Client Services, dated October 21, 2011, re: Support for Moberly Lake Community Association's Application for the Installation of Cellphone Service in the Moberly Lake Area, be received; and

THAT a letter be sent to Telus Mobility Client Services in support of the Moberly Lake Community Association's application for the installation of cellphone service for the Moberly Lake, BC area.

CARRIED***

7 (c) MOVED by Coun. Norris, SECONDED by Coun. Nicholson

***0258/11/11

UBCM –
*Natural
Resource Road
Act*
0230.30.02

THAT the email from the Union of British Columbia Municipalities, dated October 26, 2011, re: Information on Provincial Proposal for a *Natural Resource Road Act*, be received; and

THAT Council advise Administration of any comments or feedback it wishes to have forwarded to the Provincial Government regarding the proposed *Natural Resource Road Act*.

CARRIED***

7 (d) MOVED by Coun. Norris, SECONDED by Coun. Maisey

***0259/11/11

UNBC NE
Regional
Advisory
Council Meeting
0400.90.03

THAT the letter from the University of Northern British Columbia, dated October 12, 2011, re: UNBC Northeast Regional Advisory Council Meeting, Fort St. John, BC, November 21, 2011, be received; and

THAT Mayor Saugstad or an alternate be authorized to attend the University of Northern British Columbia's Northeast Regional Advisory Council Meeting in Fort St. John, BC on November 21, 2011.

CARRIED***

7 (e) MOVED by Coun. Nicholson, SECONDED by Coun. Norris

***0260/11/11

FCM Sustainable
Communities
Conference
0390.20.06

THAT the email from the Federation of Canadian Municipalities, dated October 17, 2011, re: FCM's 2012 Sustainable Communities Conference, Ottawa, Ontario, February 8 – 10, 2012, be received; and

THAT the Mayor or an alternate be authorized to attend the Federation of Canadian Municipalities (FCM) Sustainable Communities Conference and Trade Show in Ottawa, Ontario on February 8 – 10, 2012.

CARRIED***

Correspondence – Information

8 (a) MOVED by Coun. Norris, SECONDED by Coun. Nicholson

Statistics Canada
– Appreciation
for Census
Promotion
6600.02

THAT the letter from Statistics Canada, dated August 24, 2011, re: Appreciation for Promotion of 2011 Census and National Household Survey, be received for information.

CARRIED

8 (b) MOVED by Coun. Nichols, SECONDED by Coun. Maisey

MCSCD –
Community
Recreation
Program
0400.20.08

THAT the circular from the Ministry of Community, Sport and Cultural Development, dated October 21, 2011, re: Community Recreation Program – Application Intake, be received for information.

CARRIED

8 (c) MOVED by Coun. Norris, SECONDED by Coun. Nicholson

Gas Tax
Agreement
Community
Works Fund
Payment
2240.20.48

THAT the letter from Gas Tax/Public Transit Management Services, dated October 18, 2011, re: Gas Tax Agreement Community Works Fund Payment, be received for information; and

8 (d) THAT the news release from Bob Zimmer, MP, Prince George-Peace River, dated October 25, 2011, re: Government Introduces the *Ending the Long-Gun Registry Act*, be received for information; and

Bob Zimmer,
MP – *Ending the
Long-Gun
Registry Act*
0400.40.04

- 8 (e) THAT the letter from Decoda Literacy Solutions, dated September 27, 2011, re: Community Literacy Programs, be received for information; and
Decoda –
Literacy
Programs
0230.30.01
- 8 (f) THAT the emails from the Federation of Canadian Municipalities, dated October 21 & 26, 2011, re: FCM News – Weeks of October 17 and 24, 2011, be received for information; and
FCM Newsletter
0230.20.02
- 8 (g) THAT the Member Release from the Union of British Columbia Municipalities, dated October 25, 2011, re: Update: RCMP Contract Negotiations, be received for information; and
UBCM – RCMP
Contract
Negotiations
0230.30.02
- 8 (h) THAT the email from the Union of British Columbia Municipalities, dated October 25, 2011, re: Letter from the Honourable Terry Lake, Minister of Environment on the *Water Sustainability Act*, be received for information; and
UBCM – *Water
Sustainability
Act*
0230.30.02
- 8 (i) THAT the email from the North Central Local Government Association, dated October 13, 2011, re: Letter from the Barkerville Heritage Trust Announcing First Honourary Patron, be received for information; and
NCLGA –
Barkerville
Honourary
Patron
0230.40.03
- 8 (j) THAT the news release from the Peace River Regional District, dated October 25, 2011, re: Peace River Regional District Parks and Trails Public Input Process and Survey Deadline November 15, 2011, be received for information; and
PRRD – Parks &
Trails Public
Input Process
0400.70.02
- 8 (k) THAT the media advisory from Northern Health, dated October 21, 2011, re: Next Regular Northern Health Board Meeting, Prince George, BC, December 5 & 6, 2011, be received for information; and
NH Board
Meeting
0400.100.03

- 8 (l) BC OGC News Release 0360.20.04 THAT the news release from the BC Oil & Gas Commission, dated October 13, 2011, re: Upgrades Include Resource Centre at Dawson Creek Office, be received for information; and
- 8 (m) BCOGC News Release 0360.20.04 THAT the news release from the BC Oil & Gas Commission, dated October 28, 2011, re: New Commissioner and CEO Appointed, be received for information; and
- 8 (n) BCCFA – Invasive Species Strategy for BC 0230.30.10 THAT the email from the BC Community Forest Association, dated October 25, 2011, re: Invasive Species Strategy for BC, be received for information; and
- 8 (o) BCCGE – Electricity Loads 0230.30.01 THAT the email from the BC Citizens for Green Energy, dated October 25, 2011, re: Media Release – New Electricity Loads Set to Dramatically Increase Demand in BC, be received for information; and
- 8 (p) New Car Dealers – Social & Economic Impacts 0230.30.01 THAT the letter from the New Car Dealers Association of BC, dated October 21, 2011, re: Social and Economic Impacts of the New Car Dealers of British Columbia, be received for information; and
- 8 (q) BC-CLAG Information 0230.30.01 THAT the letter from the BC Community Living Action Group (BC-CLAG), dated October 13, 2011, re: Information on Community Network, be received for information; and
- 8 (r) Columbia Institute Publications 0230.30.01 THAT the letter from the Columbia Institute, dated October 13, 2011, re: New Publications from the Centre for Civic Governance at Columbia Institute, be received for information; and
- 8 (s) NBCTA – Tourism News 0230.40.04 THAT the email from the Northern BC Tourism Association, dated October 21, 2011, re: October Tourism News, be received for information; and

8 (t) NBCTA – New ‘App’ 0230.40.04 THAT the email from the Northern BC Tourism Association, dated October 25, 2011, re: New App Launched by Northern BC Tourism, be received for information; and

8 (u) CILA Newsletter 6850.20.01 THAT the newsletter from the Central Interior Logging Association, dated October 21, 2011, re: FactsFAX – Weekly Harvesting Industry Update, Issue #631, be received for information.

CARRIED

8 (v) ***0261/11/11

Tembec Chetwynd Public Participation Process 6850.20.03

MOVED by Coun. Nichols, SECONDED by Coun. Norris

THAT the letter from Tembec Pulp Group, dated October 10, 2011, re: Tembec Chetwynd Public Participation Process, be received; and

THAT Tembec be invited to attend a Council meeting in the New Year to provide information on Tembec’s Sustainable Forest Management Plan.

CARRIED***

8 (w) Enbridge – CAB Meeting Summaries / Information 6850.50.06

MOVED by Coun. Norris, SECONDED by Coun. Nicholson

THAT the email from the Enbridge Northern Gateway Project, dated October 12, 2011, re: CAB Round 10 Meeting Summaries and Other Important Info, be received for information; and

8 (x) BC Hydro – Site C Project Update 0510.20.01

THAT the email from BC Hydro, dated October 20, 2011, re: Site C Project Update – October 2011, be received for information.

CARRIED

9. Correspondence – Information Items

Information Items I-1 – I-72 0570.02

MOVED by Coun. Norris, SECONDED by Coun. Nicholson

THAT Information Items I-1 to I-72 be received for information.

CARRIED

10. Reports – Discussion

10 (a) MOVED by Coun. Norris, SECONDED by Coun. Nichols

***0262/11/11

Community
Recreation
Program Grant
Proposal
0810.60.01

THAT the report dated October 25, 2011, re: Community Recreation Program Grant Proposal, be received; and

THAT District Council support a joint District of Chetwynd/Peace River Regional District/Chetwynd & District Civic Properties Commission application to the Province of British Columbia under the new Community Recreation Program for Chetwynd & District Recreation Centre Right-in/Right-out Highway Access Improvements (total project value: \$825,000.00).

CARRIED***

10 (b) MOVED by Coun. Norris, SECONDED by Coun. Nichols

***0263/11/11

Public Hearing
for OCP
Amendment
Bylaw No. 945

THAT the report dated October 26, 2011, re: Public Hearing for OCP Amendment Bylaw No. 945, 2011 (Industrial Park Roadway Alignment), be received; and

THAT the District of Chetwynd provide opportunities for consultation regarding proposed OCP Amendment Bylaw No. 945, 2011 (Industrial Park Roadway Alignment), as required under Section 879 of the *Local Government Act*, including formal and informal communications, correspondence, delegations and a public hearing; and

THAT a Public Hearing be scheduled for 4:00 p.m. on Monday, December 19, 2011, in the Council Chambers for OCP Amendment Bylaw No. 945, 2011 (Industrial Park Roadway Alignment) to refine the alignments of a future roadway connecting the south easterly section of Chetwynd with the Chetwynd Industrial Park and by redesignating lands from Industrial to a combination of Industrial, Residential and Parks and Open Spaces as shown on Exhibit “A” of the Bylaw.

CARRIED***

10 (c)
***0264/11/11
Public Hearing
for OCP
Amendment
Bylaw No. 956

MOVED by Coun. Norris, SECONDED by Coun. Nichols

THAT the report dated October 28, 2011, re: Public Hearing for OCP Amendment Bylaw No. 956, 2011 (Development Permit Guidelines), be received; and

THAT the District of Chetwynd provide opportunities for consultation regarding proposed OCP Amendment Bylaw No. 956, 2011 (Development Permit Guidelines), as required under Section 879 of the *Local Government Act*, including formal and informal communications, correspondence, delegations and a public hearing; and

THAT a Public Hearing be scheduled for 4:00 p.m. on Monday, December 19, 2011, in the Council Chambers for OCP Amendment Bylaw No. 956, 2011 (Development Permit Guidelines).

CARRIED***

10 (d)
***0265/11/11
Unightly
Premise
Remedial Action
4020.20.11

MOVED by Coun. Nichols, SECONDED by Coun. Maisey

THAT the report dated November 2, 2011, re: Unightly Premise Remedial Action, be received; and

THAT Council approve action to be taken against 4725 Wabi Crescent and cause the property to be cleaned should the owners fail to clean the site and meet all relevant bylaws by a specific date to be noted in a final notice.

CARRIED***

11. Reports – Information

11 (a)
Quarterly Water
Report
5260.20.03

MOVED by Coun. Nicholson, SECONDED by Coun. Norris

THAT the report dated November 1, 2011, re: Quarterly Water Report, be received for information.

CARRIED

11 (b)
Building Permit
Activity
5260.20.04

MOVED by Coun. Nicholson, SECONDED by Coun. Norris

THAT the report dated November 2, 2011, re: Building Permit Activity, be received for information.

CARRIED

12. New Business

Nil

13. Question/Answer Period

Nil

14. Adjournment MOVED by Coun. Norris, SECONDED by Coun. Nicholson

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:59 p.m.

Jannene Disher
Director of Corporate Administration

Evan Saugstad
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on November 7, 2011 in the Council
Chambers.

Jannene Disher
Director of Corporate Administration