



BUILDING PERMIT APPLICATION

Property Owner(s) _____ Folio: _____

Mailing Address _____ Ph No _____

Legal Description: Lot _____, Block _____, Plan _____ DL _____

Street Address (proposed construction site) _____

Contractor _____ Ph No _____ Fax _____

Class of Work: New _____ Addition _____ Alteration _____ Conversion _____ Relocation _____ Demolition _____

Description of Work _____

Intended use of the building _____

Estimated Construction Value \$ _____

HOMEOWNER PROTECTION ACT

This section only applies to new residential construction

Owner Builder _____ Owner builder disclosure notice attached _____

Contractor _____ Residential Builders Licence No. _____ Proof of warranty attached _____

APPLICATION MUST BE ACCOMPANIED WITH THE FOLLOWING INFORMATION

1. Building Plans: Submit two scale drawings and specifications showing:
 - a. foundation plan
 - b. floor plan of each level
 - c. elevation and horizontal dimensions of all sides of the building
 - d. overall cross section showing all structural details and finishes
 - e. dimensions of the building
 - f. proposed use of each room or floor area
2. Two plot plans showing the dimensions of the property and the location and dimensions of all buildings situated on the property.
3. Please provide certificates for engineer certified roof trusses, beams and floor systems.
4. The District of Chetwynd will supply sewer and water locations and depths.
5. Where no waste water collection system exists, please supply a copy of the Peace River Health Unit approval for waste water disposal system.

The granting of a permit or the approval of the drawings and specifications or inspections made shall not in any way relieve the owner of such building from the full responsibility for carrying out the work or having the work carried out in accordance with the requirements of the Municipal Bylaws and/or Provincial laws regulating building.

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Every permit is issued upon the condition that:

1. The work is to be started within six months from the date of issuing the permit.
2. The work is not to be discontinued or suspended for a period of more than one year and must be completed within two years.
3. The permit shall lapse in the event that either above condition is not met.
4. An additional fee shall be paid if the permit is renewed.
5. The authority having jurisdiction may establish the construction value.

In accordance with the District of Chetwynd Building Bylaw the owner/contractor must request and ensure an inspection for approval of work at the following stages:

1. Excavation complete, at which time footing size will be determined.
 2. Footings and reinforcement in place and ready to pour concrete.
 3. Footings and foundation walls completed and moisture proofed, required drainage completed ready for backfill.
 4. Roof on, framing and rough plumbing completed.
 5. Insulation and vapour barrier installed; all sub trades roughed in and ready for drywall.
 6. Water and sewer connections made and ready for bedding and backfill.
 7. Structure complete and prior to occupancy.
- I acknowledge that if I am granted a building permit pursuant to this application that I am responsible for compliance with the current edition of the British Columbia Building Code, this bylaw and any other applicable enactment, code, regulation or standard relating to the work in respect of which the permit is issued, whether or not the said work is undertaken by me or by those whom I may retain or employ to provide design and/or construction services.
 - I acknowledge that neither the issuance of a permit under this bylaw, the acceptance nor review of plans, specifications, drawings or supporting documents, nor inspections made by or on behalf of the District of Chetwynd constitute a representation, warranty, assurance or statement that the current edition of the British Columbia Building Code, the Building Bylaws of the District of Chetwynd or any other applicable enactment, code, regulation or standard has been complied with.
 - Where the District of Chetwynd requires that letters of assurance be provided by a Registered Professional pursuant to Section 9.1.11 of the District of Chetwynd Building Bylaw and Section 290.2 of the Municipal Act, I confirm that I have been advised in writing by the District of Chetwynd that it relies exclusively on a Letter of Assurance of “Professional Design and Field Review” prepared by

(registered professional)
in reviewing the plans, drawings, specifications and supporting documents submitted with this application for a building permit.
 - I confirm that I have relied only on the said Registered Professional for the adequacy of plans, drawings, specifications and supporting documents submitted with this application.
 - I understand that I should seek independent legal advice in respect to the responsibilities I am assuming upon the granting of a building permit by the District of Chetwynd pursuant to this application and in respect of the execution of this acknowledgement.

I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION AND STATE THE ABOVE IS TRUE.

_____ Date

_____ Owner or Authorized Agent