



**DISTRICT OF CHETWYND**  
**REGULAR COUNCIL MEETING**  
**AGENDA**

**Date:** December 19, 2011

**Time:** 4:30 p.m.

**Place:** Council Chambers

**File:** 0550.02

- 1. Call to Order and Opening Prayer**
- 2. Oath of Office – Councillor Elect Ernest Pfanner**
- 3. Adoption of Agenda**
- 4. Minutes**
  - (a) Minutes of the Regular Council Meeting held on November 21, 2011
  - (b) Minutes of the Inaugural Council Meeting held on December 6, 2011
  - (c) Minutes of the Land Sale Auction held on November 28, 2011
- 5. Delegations and/or Presentations**

Nil
- 6. Bylaws**
  - (a) “District of Chetwynd Official Community Plan Amendment Bylaw No. 945, 2011 (Industrial Park Roadway Alignment)” requires THIRD READING
  - (b) “District of Chetwynd Official Community Plan Amendment Bylaw No. 956, 2011 (Development Permit Guidelines)” requires THIRD READING
- 7. Committee Reports and Liaison Reports**
  - (a) Regional District Report – Former Mayor Saugstad
  - (b) Mayor’s Report
- 8. Correspondence – Discussion**
  - (a) Letter from Maureen Lillico, received November 21, 2011, re: Concerns with Street Names and Locations in Chetwynd
  - (b) Letter from the Chetwynd Gospel Tabernacle, dated November 21, 2011, re: Prayer Canada Weekly Hour of Prayer – Request for Use of Room at District Office

**Vision Statement**

Chetwynd exists in order that area residents have sustainable opportunities for  
*Security, Health, Safety and Prosperity*  
in surroundings that display the best of our natural environment

- (c) Information from the Local Government Leadership Academy (LGLA), undated, re: 2012 Elected Officials Training Seminars
- (d) Letter from the City of Fort St. John, dated December 8, 2011, re: Challenge to Compete in the High on Ice Festival – Mayor’s Ice Carving Challenge, January 14, 2012
- (e) Email from BC Hydro, dated December 13, 2011, re: BC Hydro Smart Meter Presentation in Chetwynd
- (f) Card & Letter from Yvonne Elden, dated November 29, 2011, re: Closing of Chetwynd Community Arts Council

## **9. Correspondence – Information**

- (a) News Release from the Ministry of Forests, Lands and Natural Resource Operations, dated December 5, 2011, re: Chetwynd and First Nations to Manage Local Forests
- (b) Letter from the Ministry of Transportation & Infrastructure, dated December 1, 2011, re: Hydro Cost Share
- (c) Letter from Gas Tax /Public Transit Management Services, dated November 28, 2011, re: Gas Tax Agreement Community Works Fund Payment
- (d) Letter from Sander Rose Bone Grindle, Chartered Accountants, dated November 16, 2011, re: 2011 Audit Procedure
- (e) Letter from the Peace River Regional District, dated November 24, 2011, re: Search & Rescue Funding – Supplemental Funds
- (f) Letter from Bob Zimmer, MP – Prince George/Peace River, dated November 21, 2011, re: Election – Congratulatory Message
- (g) Letter from Christy Clark, Premier of BC, dated November 25, 2011, re: Election – Congratulatory Message
- (h) Letter from Blair Lekstrom, MLA – Peace River South, dated November 24, 2011, re: Election – Congratulatory Message
- (i) Letter from Donna Barnett, MLA – Cariboo Chilcotin, dated November 29, 2011, re: Election – Congratulatory Message
- (j) Letter from the Royal Canadian Mounted Police, North District Office, dated November 21, 2011, re: Election – Congratulatory Message
- (k) Card from the Northern Development Initiative Trust, received December 2, 2011, re: Election – Congratulatory Message
- (l) Letter from the University of British Columbia, dated December 1, 2011, re: Election – Congratulatory Message
- (m) Card from the University of Northern British Columbia, dated December 5, 2011, re: Election – Congratulatory Message
- (n) Letter from the Northern British Columbia Tourism Association, dated December 7, 2011, re: Election – Congratulatory Message

- (o) Letter from the District of Mackenzie, dated November 23, 2011, re: Election – Congratulatory Message
- (p) Letter from Enbridge Northern Gateway Pipelines, dated November 21, 2011, re: Election – Congratulatory Message
- (q) Letter from Canadian Forest Products Ltd., dated November 22, 2011, re: Election – Congratulatory Message
- (r) Letter from the British Columbia Trucking Association, dated November 28, 2011, re: Election – Congratulatory Message and Information on the Association
- (s) Letter from the Minister of Citizenship, Immigration and Multiculturalism, received December 5, 2011, re: Paul Yuzyk Award for Multiculturalism
- (t) Email from the Chetwynd Chamber of Commerce, dated November 30, 2011, re: Report from MP Bob Zimmer
- (u) Letter from the Ministry of Health, dated November 10, 2011, re: Age-friendly British Columbia – Resource Package
- (v) News Release from Northern Health, dated December 5, 2011, re: NH Board Continues Focus on Quality, Integrated Services for Northerners
- (w) Email from the Federation of Canadian Municipalities, dated December 9, 2011, re: FCM News – Week of December 5
- (x) Email from the Union of British Columbia Municipalities, dated December 13, 2011, re: UBCM Executive Release – Highlights of the November 24-25 Executive Meeting
- (y) Email from the Union of British Columbia Municipalities, dated December 8, 2011, re: Update – RCMP Contract Negotiations
- (z) Email from the Union of British Columbia Municipalities, dated December 1, 2011, re: Notification of Vacancies on UBCM Executive
- (aa) Email from the Union of British Columbia Municipalities, dated November 24, 2011, re: *Auditor General for Local Government Act* (Bill 20, 2011) Introduced
- (bb) Email from the Union of British Columbia Municipalities, dated November 18, 2011, re: Agricultural Land Reserve – Legislative & Policy Update
- (cc) Email from the North Central Local Government Association, dated December 5, 2011, re: NCLGA Connector Newsletter, Issue No. 102, December 2011
- (dd) Email from the North Central Local Government Association, dated December 7, 2011, re: Northern Gateway Joint Review Panel Hearings Schedule Set
- (ee) News Release from the Peace River Regional District, dated December 9, 2011, re: PRRD Swears in New Board of Directors at Inaugural Meeting on December 9, 2011
- (ff) Newsletters from the Peace River Regional District, dated November 10 & 24 and December 9, 2011, re: Board Meeting Highlights
- (gg) Newsletters from the Central Interior Logging Association, dated December 2 & 9, 2011, re: FactsFAX – Weekly Harvesting Industry Update, Issues #636 & #637

- (hh) Email from the Mayors for Peace Secretariat, dated November 29, 2011, re: Mayors for Peace News Flash No. 23, November 2011
- (ii) Email from the BC Centre for Safe Schools & Communities, dated November 30, 2011, re: Redesigned [www.mindcheck.ca](http://www.mindcheck.ca) Website – Provincial Resource
- (jj) Letter from the Western Canada Onsite Wastewater Management Association, dated November 30, 2011, re: 2011 Board of Directors
- (kk) Email from Simon Fraser University, dated December 5, 2011, re: News from Dialogue and Community Education at SFU
- (ll) Letter from Esso – Imperial Oil, received November 21, 2011, re: Company Fact Book
- (mm) Email from BC Hydro, dated December 1, 2011, re: W.A.C. Bennett Dam and G.M. Shrum Generating Station – Projects Update, Fall 2011
- (nn) Email from Canfor Corporation, dated December 5, 2011, re: Press Release – Permanent Closure of Rustad and Tackama Operations

**10. Correspondence – Information Items I-1 – I-93**

**11. Reports – Discussion**

- (a) 2012 Council Appointments – Administration [*to be distributed at the meeting*]
- (b) Council Meeting Schedule (January 2012) – Administration
- (c) Annual Schedule of Council Meetings – Administration

**12. Reports – Information**

- (a) Accounts Payable Month End Cheque List for November 2011 – Finance

**13. New Business**

**14. Public Question Period**

**15. Adjournment**