

DISTRICT OF CHETWYND

*Minutes of Inaugural Council Meeting*

**Date:** December 6, 2011

**Time:** 4:30 p.m.

**Place:** Council Chambers

**Present:** Mayor Saugstad  
Coun. Maisey  
Coun. Norris  
Mayor Elect Nichols  
Coun. Elect Brownlee  
Coun. Elect Galbraith  
Coun. Elect Harris  
Coun. Elect Nicholson  
Coun. Elect Weisgerber  
D. Fleming, Chief Administrative Officer  
J. Disher, Director of Corporate Administration  
W. Caldwell, Director of Financial Administration  
R. Crisfield, Director of Engineering & Public  
Works  
R. Rusjan, Director of Parks & Recreation  
L. Howes, Deputy Director of Corporate  
Administration

**Absent:** Coun. Elect Pfanner

**Press:** Naomi Larsen, Chetwynd Echo

Jen Brocke, Coffee Talk

Reinisa MacLeod, Peace FM

**Public:** Cst. Chris Spiers  
Cst. Brian Hromadnik  
Ellen Calliou  
Lisa Meier  
Leo Sabulsky  
Gord Galbraith  
Bobbie Nicholson  
Jim Kassen  
M. Hansen  
Ed Lepp  
Erroll Palipane  
Wendy Harris  
Yvonne Elden  
Brent Weisgerber  
Daniel Weisgerber  
Annette Carter  
J. D. Serhan

1. **Call to Order** Mayor Saugstad called the meeting to order at 4:30 p.m.
2. **Adoption of Agenda** MOVED by Coun. Norris, SECONDED by Coun. Maisey  
THAT the Inaugural Council Meeting Agenda for December 6, 2011 be adopted as circulated.  
  
CARRIED
3. **Outgoing Mayor/Council Comments** Mayor Saugstad and members of the outgoing Council provided comments congratulating the new Council, thanking the current Council for its efforts and the community for providing the opportunity to serve and lastly commending staff for a job well done.
4. **Mayor's Declaration and Oath of Office** J. Disher, Director of Corporate Administration, administered the Oath of Office to Mayor Elect Nichols. Mayor Nichols took the Chair.
5. **Councillors' Declaration and Oath of Office** J. Disher, Director of Corporate Administration, administered the Oath of Office to Councillors Elect Brownlee, Galbraith, Harris, Nicholson, and Weisgerber. Each Councillor took their respective chair.
6. **Thank You to Outgoing Council Members** Mayor Nichols read out a statement thanking the members of the outgoing Council for their tremendous efforts and wishing them well in their future endeavours.  
  
\*\*\*0276/12/11  
**Vote of Thanks** MOVED by Coun. Nicholson, SECONDED by Coun. Galbraith  
THAT the outgoing Council members be given a Vote of Thanks, good wishes and appreciation.  
  
CARRIED\*\*\*
7. **Welcome to 2011 Council Members** Mayor Nichols welcomed the new members of Council and provided a brief review of the mandate of Council, noting that he will do his best to meet expectations. It was also noted that further Council appointments would be made at the December 19, 2011 Regular Council Meeting.
8. **Mayor's Inaugural Speech** Mayor Nichols read out his inaugural speech touching on the need to manage, develop and sustain the community and work with the surrounding areas and, again thanking the former Council for providing a solid foundation upon which the new Council can build.

- 9. Appointment of Deputy Mayor**  
\*\*\*0277/12/11
- MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
- THAT the report dated December 5, 2011, re: Deputy Mayor Appointments, be received; and

THAT the following Council members be appointed Deputy Mayor for the designated periods of 2012:

Councillor Brownlee	January/July
Councillor Galbraith	February/August
Councillor Harris	March/September
Councillor Nicholson	April/October
Councillor Pfanner	May/November
Councillor Weisgerber	June/December

CARRIED\*\*\*

- 10. Appointment of Signing Authorities**  
\*\*\*0278/12/11
- MOVED by Coun. Brownlee, SECONDED by Coun. Harris
- THAT the report dated November 29, 2011, re: Signing Authorities, be received; and

THAT Mayor Nichols and Members of Council, the Chief Administrative Officer, Director of Financial Administration, Director of Corporate Administration, Director of Engineering and Public Works and the Director of Parks and Recreation be given signing authority for the District of Chetwynd.

CARRIED\*\*\*

- 11. Peace River Regional District Appointments**  
\*\*\*0279/12/11
- MOVED by Coun. Nicholson, SECONDED by Coun. Harris
- THAT the report dated December 5, 2011, re: Peace River Regional District Board Appointments, be received; and

THAT Mayor Nichols be appointed as Director and Councillors Brownlee and Galbraith be appointed as Alternate Directors to the Peace River Regional District Board for 2012.

CARRIED\*\*\*

**12. Northern Development Initiative Trust Appointments**  
\*\*\*0280/12/11

MOVED by Coun. Harris, SECONDED by Coun. Nicholson

THAT the letter from the Northern Development Initiative Trust, dated November 15, 2011, re: Appointments to the Northeast Regional Advisory Committee Following Local Government Elections, be received; and

THAT Councillor Weisgerber be appointed as the District of Chetwynd's Representative on the Northern Development Initiative Trust Northeast Regional Advisory Committee; and

THAT Councillor Galbraith be appointed as the District of Chetwynd's Alternate Representative on the Northern Development Initiative Trust Northeast Regional Advisory Committee.

CARRIED\*\*\*

**Comments from Councillor Nicholson**  
\*\*\*0281/12/11

Councillor Nicholson made a brief statement thanking the previous Council, welcoming the incoming Council and offering a Vote of Thanks to staff.

MOVED by Coun. Nicholson, SECONDED by Coun. Harris

THAT a vote of thanks be provided to the staff of the District of Chetwynd.

CARRIED\*\*\*

**13. Adjournment**

MOVED by Coun. Harris, SECONDED by Coun. Weisgerber

THAT the meeting be adjourned.

The meeting adjourned at 5:10 p.m.

CARRIED

**14. Reception**

A reception followed in the Council Chambers.

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Jannene Disher  
Director of Corporate Administration

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Merlin Nichols  
Mayor

Certified a true and correct copy of the Minutes of the Inaugural Council Meeting held on December 6, 2011, in the Council Chambers.

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Jannene Disher  
Director of Corporate Administration