

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: January 16, 2012
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Brownlee
Coun. Galbraith
Coun. Harris
Coun. Nicholson
Coun. Pfanner
Coun. Weisgerber

D. Fleming, Chief Administrative Officer
J. Disher, Director of Corporate Administration
W. Caldwell, Director of Financial Administration
R. Crisfield, Director of Engineering & Public Works
R. Rusjan, Director of Parks & Recreation
L. Howes, Deputy Director of Corporate Administration

Absent: Nil

Press: Reinisa MacLeod, Peace FM
Stuart Mill, Chet TV
Elizabeth Brown, Chetwynd Echo

Public: Yvonne Elden [Item 4 (a)]
Muriel Stanley, Alzheimer Society of BC [Item 4 (c)]
Audrey Moore, Alzheimer Society of BC [Item 4 (c)]

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Harris, SECONDED by Coun. Galbraith
THAT the Regular Council Meeting Agenda for January 16, 2012 be adopted as circulated.

CARRIED

M. Stanley & A. Moore left the meeting at 4:45 p.m.

5. Bylaws

5 (a) MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee

***0001/01/12

Bylaw No.

945, 2011

THAT Bylaw No. 945, 2011 cited as the “District of Chetwynd Official Community Plan Amendment Bylaw No. 945, 2011 (Industrial Park Roadway Alignment)” be given final adoption.

CARRIED***

5 (b) MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

***0002/01/12

Bylaw No.

956, 2011

THAT Bylaw No. 956, 2011 cited as the “District of Chetwynd Official Community Plan Amendment Bylaw No. 956, 2011 (Development Permit Guidelines)” be given final adoption.

CARRIED***

5 (c) MOVED by Coun. Harris, SECONDED by Coun. Brownlee

***0003/01/12

Bylaw No.

957, 2012

THAT Bylaw No. 957, 2012 cited as the “District of Chetwynd Zoning Amendment Bylaw No. 957, 2012 (Ambleside Land Ltd.)” be given first and second readings.

CARRIED***

5 (d) MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

***0004/01/12

Bylaw No.

958, 2012

THAT Bylaw No. 958, 2012 cited as the “District of Chetwynd Airport Regulation & Fees Bylaw No. 958, 2012” be given first, second and third readings.

CARRIED***

5 (e) Stating a conflict of interest, Councillor Pfanner excused himself from the
***0005/01/12 meeting and left the Council Chambers at 4:49 p.m.

Bylaw No.
959, 2012

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT Bylaw No. 959, 2012 cited as the "District of Chetwynd Wood Burning Appliance/Clean Air Bylaw No. 959, 2012" be referred to a Committee of the Whole Meeting for further review.

CARRIED***

Councillor Pfanner returned to the meeting at 4:51 p.m.

6. Council Committee Reports

6 (a)
Regional District
Report
0400.70.02

Mayor Nichols submitted the following written Regional District Report, dated January 12, 2012:

"Peace River Hospital District:

- The PRRHD Board authorized the expenditure of \$50,000 for a dedication art piece to commemorate the opening of the new Fort St. John Hospital.
 - January 18 deadline for submission of expression of interest
 - January 23 notification of short list
 - February 24 awarding of contract
 - September 1 installation complete

Peace River Regional District:

C-8: RCMP Contract Management Appointment: Mayor Lori Ackerman from Fort St. John

C-9: PRRD will register as an intervener in the Fortis BC Application with BCUC to amalgamate all its utilities under one legal entity.

C-10: Moberly Lake Community Association recommendations for improving water management referred to staff.

C-13: A 46-hectare secure landfill for the disposal of contaminated soils from industrial waste is proposed for the Sunset Prairie region. The B EA has been initiated under the *Environmental Assessment Act*.

C-16: Deadline for submission of resolutions to NCLGA is March 2.

R-11: A request to operate a 200-person camp on the Upper Halfway was sent on to the ALC with a letter appended stating PRRD Board concerns over violation of land-use bylaws.

R-12: An application to convert the former honey house on Hwy 97 just east of Fort St. John to a fitness facility was sent on to the ALC.

R-13: A Temporary Use Permit for a 200-person camp on the Upper Halfway was deferred pending the response of the ALC (R-11).

If we have concerns with the ambulance service available in the region we should call Mayor Mike Bernier.”

MOVED by Mayor Nichols, SECONDED by Coun. Nicholson

THAT Mayor Nichols’ written Peace River Regional District Report, dated January 12, 2012, be received.

CARRIED

6 (b)
Community
Improvements
Committee
Report
0540.20.20

No report.

6 (c)
Finance Strategy
Committee
Report
0540.20.18

Councillor Nicholson noted that a Finance Strategy Committee meeting will be held in February 2012.

6 (d)
Health Services
Committee
Report
0540.20.24

No report.

6 (e)
Public Works
Committee
Report
0540.20.25

No report.

6 (f) No report.
Water & Sewer
Task Group
Report
0540.20.26

6 (g) Mayor Nichols submitted the following written Mayor's Report dated January
Mayor's Report 16, 2012:
0550.04

“January 4: All-day planning session with the Regional District Board and Staff.

January 11: At the invitation of Highways, met with Brian Crosby, Department of Highways regarding Chetwynd's reaction to the Bennett Creek – Link Creek Highway construction and our satisfaction with the response to highway repair following the great flood.

January 12: Regional District Board meeting in DC.

January 16: Attended BC Hydro meeting in Chetwynd on smart meters.”

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols' written Mayor's Report, dated January 16, 2012, be received.

CARRIED

7. Correspondence – Discussion

7 (a) MOVED by Coun. Pfanner, SECONDED by Coun. Harris
***0006/01/12

MoFL-NRO, re: THAT the letter from the Ministry of Forests, Lands and Natural Resource
Notice of Intent Operations, dated December 19, 2011, re: Notice of Intent to Designate
to Designate Scenic Area and Visual Quality Objectives, be received; and

Scenic Area and THAT a recommendation to ensure the protection of sensitive areas in and
Visual Quality around Chetwynd in consultation with the Little Prairie Community Forest Inc.
Objectives be sent to the Ministry of Forests, Lands and Natural Resource Operations.
0400.20.09

CARRIED

Mayor Nichols noted that he would like to see Halfmoon Lake included in sensitive areas and suggested that Council advise Administration of any areas of concern to them so those areas can be included in the letter to the Ministry of Forests, Lands and Natural Resource Operations.***

7 (b)
***0007/01/12
Canadian
Helicopters, re:
Pipeline
Inspection
Helicopter
Flights
0530.20.01

MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee

THAT the letter from Canadian Helicopters Limited, dated December 22, 2011, re: Pipeline Inspection Helicopter Flights, be received; and

THAT a letter be sent to Canadian Helicopters Limited acknowledging receipt of the notification of possible pipeline inspection flights below the regulated minimum altitude of 1000 feet but not lower than 500 feet above the highest obstacle **and** advising that Council does not have any objections to the proposed lower altitude flights.

CARRIED

Council requested that Administration request notification from Canadian Helicopters prior to the flights taking place.***

7 (c)
***0008/01/12
Pembina re:
Proposed
Integrated Pest
Management
File #103-700-
12/17
6850.50.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the letter from Pembina Pipeline Corp., dated December 21, 2011, re: Proposed Integrated Pest Management Plan, File #103-700-12/17, be received; and

THAT Council advise of any information, comments or suggestions it would like to have forwarded to Pembina Pipeline Corp. regarding Proposed Integrated Pest Management Plan, File #103-700-12/17.

CARRIED

Mayor Nichols requested that a suggestion to use mechanical means (i.e. goats) instead of pesticides within the District of Chetwynd be included in the letter to Pembina.***

7 (d)
***0009/01/12
RNA Initiatives
Meeting
0530.20.01

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the letter from the Resources North Association (RNA), dated December 15, 2011, re: RNA Initiatives That May be of Service to the District of Chetwynd, be received; and

THAT Council advise if it wishes to have a meeting scheduled with the Resources North Association regarding initiatives where the RNA can be of service to the District of Chetwynd.

CARRIED***

7 (e) MOVED by Coun. Pfanner, SECONDED by Coun. Harris
***0010/01/12
RCMP “E” Division, re: Benefits of the CPTED Initiative
7400.01

THAT the letter from the Royal Canadian Mounted Police, “E” Division, Crime Prevention & Program Support Services, dated December 8, 2011, re: Benefits of the Crime Prevention Through Environmental Design (CPTED) Initiative, be received; and

THAT Councillor Pfanner, RCMP Liaison, be directed to review the Crime Prevention Through Environmental Design (CPTED) Initiative with the local RCMP Detachment.

CARRIED***

7 (f) MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner
***0011/01/12
Chamber of Commerce, re: Civic Awards Night – Citizen of the Year Award
0230.50.12

THAT the letter from the Chetwynd Chamber of Commerce, dated January 2, 2012, re: Civic Awards Night – Sponsorship of the Citizen of the Year Award, be received; and

THAT the District of Chetwynd sponsor the Citizen of the Year Award at the 2012 Civic Awards Night at a cost of \$200.00.

CARRIED***

7 (g) MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith
***0012/01/12
NBCTA, re: Appointment to Alaska Highway Community Society Board
0230.40.04

THAT the email from the Northern British Columbia Tourism Association, dated January 2, 2012, re: Appointment to the Alaska Highway Community Society Board, be received; and

THAT Councillor Weisgerber be appointed as the District of Chetwynd’s representative to the Alaska Highway Community Society; and

THAT Councillor Nicholson be appointed as the alternate representative to the Alaska Highway Community Society; and

THAT the appointee and alternate will be bound by the bylaws and regulations of the Association.

CARRIED***

7 (h)
***0013/01/12
BC Hydro, re:
Site C Clean
Energy Project
Appointments/
Meetings
0510.20.01

MOVED by Coun. Nicholson, SECONDED by Coun. Harris

THAT the email from BC Hydro, dated December 22, 2011, re: Site C Clean Energy Project Regional and Local Government Liaison Committee Meeting, Fort St. John, BC, February 22, 2012 and email from the Environment Assessment Office, dated December 22, 2011, re: Site C Clean Energy Project – Draft EIS Guidelines Meeting, Fort St. John, BC, March 1, 2012, be received; and

THAT Mayor Nichols be appointed as the District of Chetwynd's representative for consultation regarding the BC Hydro Site C Clean Energy Project; and

THAT Councillor Brownlee be appointed as the alternate representative; and

THAT they be authorized to attend meetings on behalf of the District of Chetwynd.

CARRIED***

7 (i)
***0014/01/12
Fresh Outlook
Foundation, re:
5th Building
Sustainable
Communities
Conference
0390.20.01

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the email from the Fresh Outlook Foundation, dated January 6, 2012, re: 5th Building Sustainable Communities Conference, Kelowna, BC, February 27 – March 1, 2012, be received; and

THAT Mayor Nichols or an alternate be authorized to attend the Fresh Outlook Foundation 5th Building Sustainable Communities Conference in Kelowna, BC on February 27 – March 1, 2012.

CARRIED***

7 (j)
***0015/01/12
2012 Minerals
North
Conference
0390.20.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Harris

THAT the email from the Minerals North 2012 Organizing Committee, dated December 13, 2011, re: Minerals North Conference, Burns Lake, BC, May 23 – 25, 2012, be received; and

THAT Mayor Nichols or an alternate be authorized to attend the Minerals North Conference in Burns Lake, BC on May 23 – 25, 2012.

CARRIED***

7 (k) MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
***0016/01/12
Canada- THAT the email from CivicInfo BC/District of Elkford, dated December 16,
European Union 2011, re: Resolution – Canada-European Union Comprehensive Economic &
CETA Trade Agreement Negotiations, be received; and
Negotiations
0230.30.14 THAT Council endorse the resolution passed by the District of Elkford and the
Village of Slocan regarding Canada-European Union Comprehensive
Economic & Trade Agreement Negotiations.

CARRIED***

8. Correspondence – Information

8 (a) MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner
Devin Robertson
Apology Letter THAT letter from the Ministry of Public Safety and Solicitor General,
0400.20.25 Corrections Branch, dated December 8, 2011, re: Apology Letter from Devin
Robertson, be received for information.

CARRIED

8 (b) MOVED by Coun. Nicholson, SECONDED by Coun. Galbraith
***0017/01/12
CCS Midstream THAT the referral request form the Ministry of Forests, Lands and Natural
Services Canada, Resource Operations Crown Land Authorizations, dated December 13, 2011,
Proposed Secure re: CCS Midstream Services Canada, Proposed Secure Landfill, be received;
Landfill and
0400.20.09 THAT representatives from CCS Midstream Services Canada be invited to a
future Council meeting to provide information on the landfill project.

CARRIED***

8 (c) MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner
Chamber News
0230.50.12 THAT the email from the Chetwynd Chamber of Commerce, dated January 4,
2012, re: Chamber News, be received for information; and

- 8 (d) MoCSCD – Election Congratulations
0400.20.08 THAT the letter from the Ministry of Community, Sport and Cultural Development, dated December 12, 2011, re: Election – Congratulatory Message, be received for information; and
- 8 (e) BC Assessment – Election Congratulations
0510.20 THAT the letter from BC Assessment, dated December 6, 2011, re: Election – Congratulatory Message, be received for information; and
- 8 (f) BC Hydro – Election Congratulations
0510.20.01 THAT the letter from BC Hydro, dated December 15, 2011, re: Election – Congratulatory Message, be received for information; and
- 8 (g) Spectra Energy – Election Congratulations
0510.20 THAT the letter from Spectra Energy, dated December 22, 2011, re: Election – Congratulatory Message, be received for information; and
- 8 (h) CN – Election Congratulations
0510.20.05 THAT the letter from CN, Corporate Services, dated December 13, 2011, re: Election – Congratulatory Message, be received for information; and
- 8 (i) CDI, UNBC – Election Congratulations
0400.90.03 THAT the letter from the Community Development Institute, University of Northern British Columbia, received December 19, 2011, re: Election – Congratulatory Message, be received for information; and
- 8 (j) FCM - Canadian Environmental Sustainability Indicators
0230.20.02 THAT the email from the Federation of Canadian Municipalities (FCM) Municipal Marketplace, dated December 20, 2011, re: Canadian Environmental Sustainability Indicators, be received for information; and

- 8 (k) THAT the email from the Federation of Canadian Municipalities (FCM), dated
2012 FCM December 16, 2011, re: Request for Proposals (RFP) to Host the 2018 FCM
Annual Annual Conference and Trade Show, be received for information; and
Conference &
Trade Show
0230.20.02
- 8 (l) THAT the memo from the Union of British Columbia Municipalities, dated
UBCM December 14, 2011, re: UBCM Membership, be received for information; and
Membership
0230.30.02
- 8 (m) THAT the member release from the Union of British Columbia Municipalities,
RCMP Contract dated December 14, 2011, re: RCMP Contract Management Committee:
Management Appointments, be received for information; and
Committee
Appointments
0230.30.02
- 8 (n) THAT the email from the Union of British Columbia Municipalities, dated
RCMP Contract January 6, 2012, re: RCMP Contract – Technical Briefings Update, be
– Technical received for information; and
Briefings Update
0230.30.02
- 8 (o) THAT the email from the Union of British Columbia Municipalities, dated
2012 Strategic December 23, 2011, re: 2012 Strategic Wildfire Prevention Initiative Program
Wildfire & Application Guides Available, be received for information; and
Prevention
Initiative
Program
0230.30.02
- 8 (p) THAT the email from the Union of British Columbia Municipalities, dated
Small Water December 23, 2011, re: Nominations for Small Water Systems Working
Systems Group, be received for information; and
Working Group
0230.30.02

- 8 (q) THAT the letter from the North Central Local Government Association, dated
NCLGA - December 12, 2011, re: Resolution Submission Deadline: March 2, 2012, be
Resolution received for information; and
Submission
Deadline
0230.40.03
- 8 (r) THAT the news release from Northern Health, dated January 4, 2012, re:
NH Connections Northern Health Connections Celebrates Record Year, be received for
Celebrates information; and
Record Year
0400.100.03
- 8 (s) THAT the news release from Northern Health, dated December 20, 2011, re:
NH – Diversified Northern Health, Diversified Transportation Partner with UNBC Business
Transportation Students, be received for information; and
Partner with
UNBC Business
Students
0400.100.03
- 8 (t) THAT the letter from the BC Community Living Action Group (BC-CLAG),
Crisis in BC’s dated December 23, 2011, re: Crisis in BC’s Community Living Sector, be
Community received for information; and
Living Sector
0230.30.01
- 8 (u) THAT the email from the Board Voice Society of BC, dated December 20,
BVS of BC – 2011, re: December 2011 Newsletter, be received for information; and
December 2011
Newsletter
0230.30.01
- 8 (v) THAT the email from the Rural & Cooperatives Secretariat, dated December
Blackberry App 19, 2011, re: New Blackberry App for the Rural Canadian Guide to Programs
for Rural and Services, be received for information; and
Canadian Guide
to Programs and
Services
0400.40.01

8 (w) THAT the email from the Homeowner Protection Office, dated December 15,
HPO Online 2011, re: HPO Online, be received for information; and
0125.20.02

8 (x) THAT the email from the Mayors for Peace Secretariat, dated December 14,
Mayors for Peace News 2011, re: Mayors for Peace News Flash (December 2011) No. 24, be received
Peace News for information; and
0400.50.03

8 (y) THAT the newsletters from the Central Interior Logging Association, dated
FactsFAX – December 16, 2011 & January 6, 2012, re: FactsFAX – Weekly Harvesting
Weekly Industry Update, Issues #638 & #640, be received for information.
Harvesting
Industry Update CARRIED
6850.20.01

9. Correspondence – Information Items

Information MOVED by Coun. Nicholson, SECONDED by Coun. Harris
Items I-1 – I-79
0570.02 THAT Information Items I-1 to I-79 be received for information.

CARRIED

10. Reports – Discussion

10 (a) MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
***0018/01/12
Council THAT the report dated January 5, 2012, re: Council Appointment to the
Appointment to Economic Development Commission, be received; and
the Economic
Development THAT Councillor Galbraith be formally appointed as the third member of
Commission Council to serve on the Economic Development Commission.
6750.01

CARRIED***

10 (b)
***0019/01/12
Public Hearing
for Zoning
Amendment
Request – Bylaw
No. 957, 2012 –
Parcel 1, District
Lots 1916 and
2142 Peace
River District
(Ambleside Land
Ltd.)

MOVED by Coun. Harris, SECONDED by Coun. Galbraith

THAT the report dated January 10, 2012, re: Public Hearing for Zoning Amendment Request – Bylaw No. 957, 2012 – Parcel 1, District Lots 1916 and 2142, Peace River District (Ambleside Land Ltd.), be received; and

THAT a Public Hearing be scheduled for 4:15 p.m. on Monday, February 6, 2012, in the Council Chambers for the zoning amendment application from Ambleside Land Ltd. requesting to rezone Parcel 1, Plan 39720, District Lots 1916 and 2142, Peace River District, from RU1 Rural 1 to M2 Heavy Industrial.

CARRIED***

10 (c)
***0020/01/12
Canada Day
Grant
Application
8100.20.02

MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

THAT the report dated January 3, 2012, re: Canada Day Grant Application, be received; and

THAT Council authorize Jannene Disher, Director of Corporate Administration, to submit a financial request to the Department of Canadian Heritage in relation to the “*Celebrate Canada*” Program for the organization of activities to celebrate Canada Day; and

THAT the Chetwynd Recreation Centre organize the Canada Day celebrations and request participation and assistance from the Chamber of Commerce in planning the Canada Day parade.

CARRIED***

10 (d)
***0021/01/12
Communities In
Bloom
6750.20.19

MOVED by Coun. Harris, SECONDED by Coun. Pfanner

THAT the report dated January 12, 2012, re: Communities In Bloom, be received; and

THAT Council approve participation in the 2012 Communities in Bloom – Provincial Option (formerly known as Friends) for the Provincial Edition of British Columbia at a cost of \$225.00 for registration fees.

CARRIED***

10 (e) MOVED by Coun. Brownlee, SECONDED by Coun. Harris
***0022/01/12
PRRD Referral – THAT the report dated January 12, 2012, re: PRRD Referral – Temporary
Temporary Camp on District Lot 1810 – Waldie Property, be received; and
Camp on District Lot 1810 – THAT a letter be sent to the Peace River Regional District expressing concerns
Waldie Property that the applicant did not adhere to the proper application process but advising
0400.70.04 that Council supports the economic benefits that the camp provides to the
community.

CARRIED***

11. Reports – Information

11 (a) MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner
BCUC Oversight THAT the memo dated December 21, 2011, re: BCUC Oversight of Certain
of Certain Energy Projects, be received for information.
Energy Projects
0530.20.01

CARRIED

Y. Elden left the meeting at 5:34 p.m.

11 (b) MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
Accounts THAT the report dated January 4, 2012, re: Accounts Payable Month End
Payable Month End Cheque List, be received for information; and
End Cheque List
1630.01

THAT the cheque register for the month of December 2011 totaling
\$909,363.06 be received.

CARRIED

12. New Business

Nil

13. Question/Answer Period

Nil

14. Adjournment MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:36 p.m.

Jannene Disher
Director of Corporate Administration

Merlin Nichols
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on January 16, 2012 in the Council
Chambers.

Jannene Disher
Director of Corporate Administration