

DISTRICT OF CHETWYND

Minutes of the Special Regular Council Meeting

Date: September 9, 2024
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Courtoreille
Coun. Deck
Coun. MacDonald
Coun. Nelson
Coun. Smith
Coun. Wark
S. McLain, Chief Administrative Officer
K. Franson, Director of Financial Administration
D. LeBlanc, Director of Engineering & Public Works
E. McAvany, Economic Development Officer
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Coun. Huhn

1. Call to Order Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.

2. Adoption of Agenda MOVED by Coun. Nelson , SECONDED by Coun. Deck
THAT the Special Regular Council Meeting Agenda for September 9, 2024 be amended to include NB-1 South Peace Health Services Society, and that the agenda be adopted as amended.

CARRIED

3. Minutes M-1 Minutes of the Regular Council Meeting MOVED by Coun. Wark, SECONDED by Coun. MacDonald
THAT the minutes of the Regular Council Meeting held on September 3, 2024 be adopted as circulated.

CARRIED

The Mayor's Report was moved from under the Administrator's Report to the Mayor's Report.

4. Delegations & Presentations

Nil

"DRAFT COPY ONLY"

These draft minutes have "NO Official Status". They have NOT been formally adopted by Council. The minutes are for information purposes only and may NOT be copied without prior permission.

**5. Bylaws**

B-1                      MOVED by Coun. Wark, SECONDED by Coun. Deck

Bylaw No.  
1178, 2024

THAT Bylaw No. 1178, 2024 cited as the “District of Chetwynd Tax Sale Redemption Extension Bylaw No. 1178, 2024” be adopted.

CARRIED

Bylaw No.              “District of Chetwynd Permissive Tax Exemption Bylaw No. 1177, 2024” was  
1177, 2024              considered as Item RA-2 under the “Reports for Action” portion of this  
meeting.

**6. Council Committee and Liaison Reports**

CR-1                      Nil  
Regional  
District Report

CR-2                      Nil  
Councillor  
Reports

CR-3                      Nil  
Mayor’s Report

CR-4                      Nil  
Administrator’s  
Report

**7. Discussion Items**

Nil

**8. Correspondence**

C-1                      MOVED by Coun. Wark, SECONDED by Coun. Deck

Canfor News  
Release

THAT the news release from Canfor dated September 4, 2024 re: Canfor Announces Closure of Plateau and Fort St. John Sawmills in Northern BC, be received for information.

CARRIED

MOVED by Coun. Nelson, SECONDED by Coun. MacDonald

THAT a letter of support be sent to the City of Fort St. John Mayor and Council regarding Canfor's announcement of the closure of the Fort St. John Sawmill; and

THAT a letter be sent to Bruce Ralston, Minister of Forests regarding the state of forestry in Northern BC.

CARRIED

**9. Information Items**

Nil

**10. Reports for Action**

RA-1                      MOVED by Coun. Deck, SECONDED by Coun. Nelson

Deputy

Corporate

Officer

Designation

THAT the report dated September 5, 2024 re: Deputy Corporate Officer Designation prepared by Administration, be received; and

THAT Council designates the Chief Administrative Officer as the Deputy Corporate Officer, effective immediately.

CARRIED

RA-2

Permissive Tax

Exemption

MOVED by Coun. MacDonald, SECONDED by Coun. Nelson

THAT the report dated September 5, 2024 re: Permissive Tax Exemption prepared by the Finance Department, be received; and

THAT "District of Chetwynd Permissive Tax Exemption Bylaw No. 1177, 2024" be introduced and given first and second readings.

CARRIED

MOVED by Coun. Wark, SECONDED by Coun. Smith

THAT "District of Chetwynd Permissive Tax Exemption Bylaw No. 1177, 2024" be given third reading.

CARRIED

**11. Reports for Information**

Nil

## 12. New Business

NB-1  
South Peace  
Health Services  
Society

Councillor MacDonald advised that the South Peace Health Services Society is looking for a member of Council or a member of the community of Chetwynd to be appointed to the Society.

MOVED by Coun. MacDonald, SECONDED by Coun. Deck

THAT Councillor Smith be appointed to represent the District of Chetwynd on the South Peace Health Services Society.

CARRIED

## 13. Public Question Period

Lacey Archer asked the following questions:

1. Has anyone from the District of Chetwynd been in contact with MLA Mike Bernier, Shadow Minister for Forests regarding the announcement of the closure of Canfor's Fort St. John Sawmill?

Mayor Courtoreille advised that no they have not but all previous letters have been sent to MLA Mike Bernier.

CAO McLain advised that every letter that has gone to Bruce Ralston, Minister of Forests to date regarding the Northern Initial Fire Attack Crew Base, Forestry in general and the continued dissatisfaction with treatment has been sent to media outlets, MLA Mike Bernier, MLA Dan Davies and on occasion to MP Bob Zimmer.

2. What are the financial implications going to be for the Corporate Officer training program?

CAO McLain advised that the District of Chetwynd has an education and training budget which is a part of the operational budget.

3. When is the operational budget approved?

CAO McLain advised that the operational budget is a process and will start in about a month and is approved in the spring.

**14. Adjournment**      MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:57  
p.m.

---

Deanne Ennis - Corporate Officer

---

Allen Courtoreille - Mayor

Certified a true and correct copy of the  
Minutes of the Special Regular Council  
Meeting held on September 9, 2024 in the  
Council Chambers.

---

Deanne Ennis - Corporate Officer