

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: April 20, 2015
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Galbraith
D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
W. Caldwell, Director of Financial Administration
P. Gordon, Director of Engineering & Public Works
M. Millsap, Manager of Leisure & Facility Services
D. Ennis, Deputy Director of Corporate Administration
(recording secretary)

Absent: Coun. Weisgerber
Coun. Pfanner
Coun. Deck

Press: William McEwan, Peace FM
Robert Springett, CHET TV
Kris Gloeckler, CHET TV
Naomi Larsen, Chetwynd Echo

Public: Allison Singer, Chetwynd Midget Giants [Item D-1]
Colton Golder, Chetwynd Midget Giants [Item D-1]
Glenn Auger, Spectra Energy [Item D-2]
Mitch Green, Spectra Energy [Item D-2]
Franca Petrucci, Spectra Energy [Item D-2]
Clifford Schmok

- 1. Call to Order** Mayor Nichols welcomed William McEwan, Robert Springett and Kris Gloeckler to Chetwynd.

Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.

- 2. Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
THAT the Regular Council Meeting Agenda for April 20, 2015 be adopted as circulated.

CARRIED

3. Minutes

M-1
Minutes of the
Committee of the
Whole
Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski
THAT the minutes of the Committee of the Whole Meeting held on March 23, 2015 be adopted as circulated.

CARRIED

M-2
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
THAT the minutes of the Regular Council Meeting held on March 16, 2015 be adopted as circulated.

CARRIED

M-3
Minutes of the
Committee of the
Whole
Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
THAT the minutes of the Committee of the Whole Meeting held on March 16, 2015 be adopted as circulated.

CARRIED

M-4
Minutes of the
Parcel Tax
Roll Review
Panel Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski
THAT the minutes of the Parcel Tax Roll Review Panel Meeting held on March 16, 2015 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

D-1
Chetwynd
Compass
Service
Midget Giants
re: Thank you
for donation to
the team for
Provincials
0220.01

Colton Golder, on behalf of Chetwynd Compass Service Midget Giants, thanked Council for contributing to the hockey teams Provincial Travel Fund for the last 5 years. Colton showed Council the Tier 4 Provincial Championship banner that the team won at the Provincials Championships this year.
Council thanked Mr. Golder for the presentation.

D-2
Glenn Auger,
Mitch Green
and Franca
Petrucci,
Spectra
Energy
6850.50.09

Glenn Auger, Mitch Green and Franca Petrucci, Spectra Energy, provided Council with a brief presentation as outlined below:

- Spectra Energy has a very strong safety culture
- One of the largest natural gas midstream businesses in Canada
- Comprised of four complementary, but very distinct, commercial business divisions; BC Pipeline, BC Field Services, Midstream and Natural Gas Liquids (NGL)
- Pine River Gas Plant has 98 employees
- Donated over \$24,000.00 to community organizations in Chetwynd
- Jackfish Lake Expansion Program work to be conducted 2015-2017
- Westcoast Connector Gas Transmission
 - \$6-8B Investment
 - 850 km of 48 inch pipeline
 - Transports gas production to Prince Rupert, BC
 - Two pipelines within a single right of way
 - EA certificate received

Council thanked Mr. Auger, Mr. Green and Ms. Petrucci for the presentation.

5. Bylaws

B-1
***Bylaw No.
1023, 2015

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1023, 2015 cited as the “District of Chetwynd Capital Works Reserve Fund Expenditure Bylaw No. 1023, 2015” be given FIRST, SECOND and THIRD readings.

CARRIED***

6. Council Committee and Liaison Reports

CR-1
Regional District
Report

Councillor Brownlee reported that he attended the Peace River Regional District meeting on April 9, 2015.

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT Coun. Brownlee’s verbal Peace River Regional District Report, be received.

CARRIED

CR-2
Community
Improvements
Committee
Report

Councillor Galbraith reported the following:

- Official Planting Day is Wednesday, June 3, 2015 from 11:00am – 2:00pm at the Community Healing Garden – please bring a plant or a donation to the Garden

- Live a Day The Northern Way is the month of June 2015 - be a tourist in your own town
- To register for the Beautiful Gardens Contest contact PeaceFM
- Kick it to the Curb - place any unwanted items at curbside on every second Saturday starting June 13, July 10, August 8 & ending September 12; if not picked up by 7:00pm that evening, remove from curb
- Chetwynd Community Gardens – at the Pine Valley Exhibition Park
- Chetwynd Farmers’ Market – at Spirit Park two days a week from May 22 – October 9 on Fridays from 3:00pm – 6:00pm and on Sundays from 12:00pm – 3:00pm
- Request for Photos – photos that are chosen will be used for marketing and the District website
- Rain Barrel Rebate – residents of the District of Chetwynd are eligible for a \$25.00 rebate up to a maximum of \$50.00 per household
- Composting Rebate – residents of the District of Chetwynd are eligible for a \$25.00 rebate after purchase of a composter
- Chainsaw Carving Maintenance Program – the District of Chetwynd will rebate 50% of the expense up to a maximum of \$250.00 to have carving maintenance completed on carvings owned by local businesses or individuals

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Coun. Galbraith’s verbal Community Improvements Committee Report, be received.

CARRIED

7. Correspondence – Discussion

CD-1
***Pine Valley
Exhibition Park
re: Parking Lot
and Road
Improvement
Project
6130.20.02

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the letter from Pine Valley Exhibition Park Board of Directors dated April 13, 2015 re: Parking Lot and Road Improvement Project, be received; and

THAT Council authorize Administration to assist the Pine Valley Exhibition Park with road and parking lot improvements by including them in the District’s operational improvements program, permitting improvements to be implemented over two or three years.

CARRIED***

CD-2
***United
Steelworkers re: Resolution
0230.20.01

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT the letter from United Steelworkers dated March 20, 2015 re: Resolution Adopted July 28, 2014 Regarding Enforcing the Westray Amendments to Canada's Criminal Code, be received; and

THAT Council authorize its resolution adopted July 28, 2014, regarding enforcing the Westray Amendments to Canada's Criminal Code, be forwarded to Federation of Canadian Municipalities as an emergency resolution.

CARRIED***

CD-3
***FCM Annual
Conference
0390.20.06

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the letter from Federation of Canadian Municipalities (FCM) dated April 8, 2015 re: FCM Annual Conference, be received; and

THAT Council authorize the Mayor or alternate to attend the Federation of Canadian Municipalities annual conference June 5-8, 2015 in Edmonton, AB.

CARRIED***

8. Correspondence – Information

CI-1
Fair Share
0530.20.07

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT the letter from Mayor Lori Ackerman, City of Fort St. John and Mayor Rob Fraser, District of Taylor dated March 18, 2015 re: Fair Share, be received for information; and

CI-2
UBCM – The
Compass
0230.30.02

THAT the Compass dated March 18, 2015, be received for information; and

CI-3
UBCM – The
Compass
0230.30.02

THAT the Compass dated March 25, 2015, be received for information; and

CI-4
UBCM – The
Compass
0230.30.02

THAT the Compass dated April 1, 2015, be received for information; and

CI-5 THAT the letter from Spectra Energy dated March 29, 2015 re: Annual
Spectra Energy Cathodic Protection Survey, be received for information; and
re: Cathodic
Protection
Survey
6850.50.09

CI-6 THAT the letter from Spirit of the Peace Powwow Society re: 10th Annual
10th Annual Powwow, be received for information.
Spirit of the
Peace Powwow CARRIED
1770.20

9. Correspondence – Information Items

Information MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
Items I-1 – I-8
0550.02 THAT Information Items I-1 I-8 be received for information.

CARRIED

10. Reports – Discussion

RD-1
***Sewage
Treatment Plant
Upgrade –
Alternative
Approval
Process

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated April 13, 2015 re: Sewage Treatment Plant Upgrades – Alternative Approval Process, be received; and

THAT Council authorize the following Alternative Approval Process, in relation to District of Chetwynd Sewage Treatment Plant Improvements Loan Authorization Bylaw No. 1020, 2015:

- a) Establish the Elector Response Form, as shown on Attachment “A”;
- b) Determine the total number of electors as 1,825 for which the approval process applies, as shown on Attachment “B”;
- c) Set 4:30 p.m., June 1, 2015 as the deadline for receiving Elector Response Forms from electors not wanting Council to proceed with the adoption of District of Chetwynd Sewage Treatment Plant Improvements Loan Authorization Bylaw No. 1020, 2015; and
- d) Schedule an Open House to discuss the project and project borrowing for May 4, 2015 at 5:30 p.m. at the District Office Council Chambers.

In accordance with Attachments “A” and “B” attached to the report dated April 13, 2015 prepared by Administration.

CARRIED ***

RD-2
***Municipal
Hall Carving
Placement
Contest Results
6750.20.13

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated April 13, 2015 re: Municipal Hall Carving Placement Contest Results, be received; and

THAT Council endorse the placement of five top carving choices resulting from the Municipal Hall Carving Placement Contest, conducted at the Chetwynd Tradeshow March 27 – 29, 2015, at the new municipal hall as follows:

- a) Building Character;
- b) BC Bench;
- c) Welcoming the Spirits;
- d) Little Giant; and
- e) Killing Time.

CARRIED***

RD-3
***Off-Road
Vehicle Act –
District of
Chetwynd

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the report dated April 14, 2015 re: Off-Road Vehicle Act – District of Chetwynd, be received; and

THAT Council direct a letter in support of the Off-Road Vehicle Act applying to lands under District of Chetwynd jurisdiction be sent to the Union of BC Municipalities.

CARRIED***

RD-4
*** Business
Façade
Improvement
Program
Application

MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee

THAT the report dated April 15, 2015 re: Business Façade Improvement Program Application, be received; and

THAT Council;

- a) Authorize the Business Façade Improvement Program Grant Application for Daryl and Brock Crothers, A&W Restaurant, at 5300 North Access Road, included as Attachment “A” to the report dated April 15, 2015 prepared by Administration; and
- b) Authorize the Mayor and Corporate Officer to execute a partnering agreement with Daryl and Brock Crothers, A&W Restaurant, for the Business Façade Improvement Program at 5300 North Access Road.

CARRIED***

RD-5
***Dawson
Cooperative
Union –
Development
Permit 02-2015

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated April 16, 2015 re: Dawson Cooperative Union – Development Permit 02-2015, be received; and

THAT Council approve and issue Development Permit No. 02-2015 to Dawson Cooperative Union for improvements to an existing building located at Lot 8, DL 494, Plan PGP26481 (4340 45th Avenue).

CARRIED***

RD-6
***Rural
Emergency
Continuum of
Care Conference

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated April 14, 2015 re: Rural Emergency Continuum of Care Conference, be received; and

THAT Council authorize:

- a) Administration to register for the Rural Emergency Continuum of Care Conference on May 22-23, 2015 in Penticton, BC as a Bronze Sponsor for the sum of \$1,050.00; and
- b) Dr. Venter to be invited to attend the Rural Emergency Continuum of Care Conference in Penticton on May 22-23, 2015 to assist in physician recruitment for Chetwynd.

CARRIED***

RD-7
***Council
Meeting
Schedule
0550.02

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated April 16, 2015 re: Council Meeting Schedule, be received; and

THAT a Special Regular Council Meeting be scheduled for April 27, 2015 at 4:30 p.m. in Council Chambers at the District Office.

CARRIED***

11. Reports – Information

RI-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee
Accounts
Payable Cheque THAT the report dated April 7, 2015 re: March Accounts Payable Cheque
list List, be received; and
1630.01

 THAT the cheque register for the month of March 2015 totaling \$808,575.57
 be received.

CARRIED

12. New Business

Nil

13. Question/Answer Period

Nil

14. Adjournment MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

 THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:23 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on April 20, 2015 in the Council
Chambers.



Carol Newsom
Director of Corporate Administration