

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** April 22, 2014  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Brownlee  
Coun. Galbraith  
Coun. Nicholson  
Coun. Pfanner  
Coun. Weisgerber

D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
W. Caldwell, Director of Financial Administration  
P. Gordon, Director of Engineering & Public Works  
R. Rusjan, Director of Parks & Recreation  
D. Ennis, Deputy Director of Corporate Administration  
(Recording Secretary)

**Absent:** Coun. Vezina

**Press:** Mike Carter, Chetwynd Echo  
David Ashbaugh, Peace FM  
Anand Chandy, CHET TV

**Public:** Margaret Redekopp  
Kyle Cox  
Derrick Eastman  
Ken Nichols  
Ron Schmidt  
Wilbert Neuls  
Frances Neuls  
Bruce Sanford  
Ed Lepp  
Kyle Martin  
Allan Paul  
Shelley Paul  
Leo Sabulsky  
Greg Berg (4:35 p.m.)  
Bill McMeekin (4:40 p.m.)  
1 other community representative

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
  
2. **Adoption of Agenda** MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee  
THAT the Regular Council Meeting Agenda for April 22, 2014 be adopted as circulated.  
  
CARRIED
  
3. **Minutes**  
M-1  
Minutes of the Regular Council Meeting MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner  
THAT the minutes of the Regular Council Meeting held on April 4, 2014 be adopted as circulated.  
  
CARRIED  
  
M-2  
Minutes of the Committee of the Whole Meeting MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber  
THAT the minutes of the Committee of the Whole Meeting held on April 4, 2014 be adopted as circulated.  
  
CARRIED
  
4. **Delegations and/or Presentations**  
D-1  
Kyle Martin, Community Relations Advisor, TransCanada re: Merrick Mainline Project 6850.50.01  
Kyle Martin, Community Relations Advisor, TransCanada re: Merrick Mainline Project 6850.50.01  
with a brief presentation re: Merrick Mainline Project as outlined below:
  - Route is approximately 258 km in length
  - Tie-in at the west end of the Groundbirch Mainline – west of Dawson Creek, BC
  - Terminates at a future meter station near Summit Lake, BC – 42 km north of Prince George, BC
  - Pipe diameter – NPS 48
  - 1 Meter Station near Summit Lake
  - 2 launcher/receiver assemblies have been included to accommodate in-line-inspections
  - Parallel to Coastal Gas Link for 181 km or 70% of the route
  - Parallel to other facilities for 47 km (includes 41 km – Spectra) – Caribou area 52 km – Freehold land 13 km
  - Q1 2016 – expected Construction start

- Will be an open house in Chetwynd mid-June
- Will work on getting a visual impacts picture produced

Council thanked the Mr. Martin for the presentation.

## 5. Bylaws

B-1  
\*\*\*Bylaw No.  
989, 2014

Notice of Motion from April 4, 2014 Regular Council Meeting

MOVED by Coun. Pfanner, SECONDED by Coun. Nicholson

THAT Council authorize:

a) "District of Chetwynd Zoning Amendment Bylaw No. 989, 2014 (Derelict Vehicles)" be amended by deleting Section A. 2. 6, "Parking or storage of vehicles for single family residential dwellings sited on a lot shall not exceed a combined total of more than four motor vehicles, recreational vehicles, and recreational boats. Where a duplex is located on a lot, the combined total of vehicles shall not exceed three per dwelling unit"; and

b) Bylaw No. 989, 2014 as amended be given THIRD READING.

CARRIED\*\*\*

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT Bylaw No. 989, 2014 cited as the "District of Chetwynd Zoning Amendment Bylaw No. 989, 2014 (Derelict Vehicles)" be deferred back to Administration to revise the Bylaw.

CARRIED\*\*\*

B-2  
\*\*\*Bylaw No.  
1001, 2014

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1001, 2014 cited as the "District of Chetwynd Dog Control, Licensing and Ticketing Amendment Bylaw No. 1001, 2014" be given RECONSIDERATION and ADOPTION.

CARRIED\*\*\*

B-3  
\*\*\*Bylaw No.  
1002, 2014

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT Bylaw No. 1002, 2014 cited as the "District of Chetwynd Official Community Plan Amendment Bylaw No. 1002, 2014 (Commercial Development)" be given THIRD READING.

CARRIED\*\*\*

B-4  
\*\*\*Bylaw No.  
1003, 2014

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1003, 2014 cited as the "District of Chetwynd Zoning Amendment Bylaw No. 1003, 2014 (Li/Chan 5124-5132 46 Avenue NW)" be given THIRD READING.

DEFEATED\*\*\*

B-5  
\*\*\*Bylaw No.  
1004, 2014

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT Bylaw No. 1004, 2014 cited as the "District of Chetwynd Airport Regulation & Fees Amendment Bylaw No. 1004, 2014" be given RECONSIDERATION and ADOPTION.

CARRIED\*\*\*

**6. Council Committee and Liaison Reports**

CR-1  
Regional District  
Report  
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District report dated April 10, 2014:

"The Building Bylaw is back on the table for discussion and development. Tuesday, April 29 has been reserved for a COW with this bylaw as the sole agenda item.

Chris Cvic has been appointed to CAO position effective May 1."

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols' written Peace River Regional District Report dated April 10, 2014, be received.

CARRIED

CR-4  
Health Services  
Committee  
Report

Counc. Pfanner gave the following verbal Health Services Committee report:

Northern Health and the Health Services Committee are continuing to work on attracting new Doctors.

MOVED by Coun. Pfanner, SECONDED by Coun. Nicholson

THAT Coun. Pfanner's verbal Health Services Committee Report, be received.

CARRIED

CR-7  
Mayor's Report  
0550.04

Mayor Nichols submitted the following written Mayor's Report dated April 22, 2014:

"The following items occupied some of the Mayor's time since last reported:

- March 19: Participated In Working Group re Chetwynd Health Collaboration.
- March 19: Chamber luncheon.
- March 20: Spectra tour and workshop on safety.
- March 21: Mayors' Partnership meeting in Taylor.
- March 25: Meeting with CN Rail.
- March 25: Health Services Committee.
- March 25: Civic Properties Commission.
- March 25: Economic Development Commission.
- March 26: Meeting with Frank Campbell re brownfield.
- March 27: PRRD Board DC.
- March 27: Attended Trans Canada Open House.
- March 31-April 3: COFI Convention Kelowna.
- April 9: Mayors' Partnership meeting in FSJ.
- April 9: PRLGA meeting in FSJ.
- April 10: PRRD Board DC.
- April 13: Worked PRRD Trade Show boot DC.
- April 14: Met with Laurie Rancourt, President NLC.
- April 16: Chamber luncheon.
- April 17: Budget meeting.
- April 22: Health Services.
- April 22: In Camera Council.
- April 22: COW.
- April 22: Public Hearing."

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols written Mayor's Report dated April 22, 2014, be received.

CARRIED

**7. Correspondence – Discussion**

CD-1 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

\*\*\*National

Health & Fitness Day THAT the letter from The Honourable Richard Neufeld dated March 20, 2014 re: National Health & Fitness Day, be received; and

0400.40.02

THAT Council proclaim National Health & Fitness Day in the District of Chetwynd as the first Saturday in June;

As a step to increase participation and enhance the health of all Canadians, the day will be marked with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports, and fitness facilities on National Health and Fitness Day; and

In order to leverage the effect of our proclamation, Federation of Canadian Municipalities will be provided a copy of the proclamation.

CARRIED\*\*\*

CD-2 MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

\*\*\*Spark

Women's Leadership Conference THAT the email from Judy Kucharuk dated March 18, 2014 re: Spark Women's Leadership Conference in Fort St. John on May 21-22, 2014, be received; and

0390.20.01

THAT Council authorize Councillor Galbraith and Councillor Weisgerber to attend Spark Women's Leadership Conference in Fort St. John, BC on May 21-22, 2014.

CARRIED\*\*\*

CD-3 MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

Leadership

Prayer Breakfast THAT the invitation to the Leadership Prayer Breakfast in Vancouver on May 16, 2014, be received for information.

0400.20.01

CARRIED

**8. Correspondence – Information**

- CI-1  
Chetwynd  
Midget Giants  
Thank You  
0230.50.17
- MOVED by Coun. Brownlee, SECONDED by Coun. Nicholson
- CI-2  
Murray River  
Project Update  
6850.40.01
- THAT the Thank you from Chetwynd Midget Giants Provincials Hockey Team for \$400.00 Grant, be received for information; and
- THAT the letter from HD Mining dated March 26, 2014 re: Update on Murray River Project, be received for information; and
- CI-3  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated March 26, 2014, be received for information; and
- CI-4  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated April 2, 2014, be received for information; and
- CI-5  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated April 9, 2014, be received for information; and
- CI-6  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated March 28, 2014 re: FCM News – Week of March 24, 2014, be received for information; and
- CI-7  
FCM – New  
Building Canada  
Fund  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated March 28, 2014 re: How to apply for funding under the New Building Canada Fund, be received for information; and
- CI-8  
FCM – Annual  
Conference  
Workshops  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated March 28, 2014 re: Get Answers to your Municipal Challenges at FCM's Annual Conference workshops, be received for information; and

- CI-9  
FCM – New  
Building Canada  
Fund  
0230.30.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated April 1, 2014 re: New Building Canada Fund, be received for information; and
- CI-10  
2019 FCM  
Annual  
Conference and  
Trade Show  
0230.30.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated April 2, 2014 re: Request for Proposals (RFP) to host 2019 FCM Annual Conference and Trade Show, be received for information; and
- CI-11  
FCM –  
President’s  
Corner Update  
0230.30.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated April 3, 2014 re: President’s Corner Update, be received for information; and
- CI-12  
FCM 2014  
Annual  
Conference  
0230.30.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated April 3, 2014 re: FCM 2014 Annual Conference – Final Week for Early-Bird savings, be received for information; and
- CI-13  
FCM News  
0230.30.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated April 4, 2014 re: FCM News – Week of March 31, 2014, be received for information; and
- CI-14  
FCM Annual  
Conference –  
Rick Mercer  
0230.30.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated April 8, 2014 re: CBC’s Rick Mercer Bringing his Rant to FCM’s Annual Conference, be received for information; and
- CI-15  
FCM News  
0230.30.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated April 10, 2014 re: FCM News – Week of April 7, 2014, be received for information; and
- CI-16  
Canadian Cancer  
Society Invite  
0230.20.01
- THAT the email from Canadian Cancer Society dated March 26, 2014 re: A note to Touch Base and Invite You to an Upcoming Smoke-free Outdoor Spaces Webinar, be received for information; and



CI-17  
Burnaby – Fire  
Department  
Response  
0400.60.01

THAT the letter from Mayor Derek Corrigan, City of Burnaby dated March 14, 2014 re: Fire Department Response to Medical Emergencies, be received for information; and

CI-18  
Valemount –  
Recycling  
System for BC  
0400.60.01

THAT the letter from Mayor Andru McCracken, Village of Valemount to MLA Mary Polak, Minister of Environment dated March 13, 2014 re: Recycling System for British Columbia, be received for information; and

CI-19  
Pitt Meadows –  
Medical  
Marihuana  
0400.60.01

THAT the email from City of Pitt Meadows dated April 7, 2014 re: City of Pitt Meadows Medical Marihuana Zoning Text Amendment, be received for information.

CARRIED

**9. Correspondence – Information Items**

Information  
Items I-1 – I-42  
0550.02

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT Information Items I-1 to I-42 be received for information.

CARRIED

**10. Reports – Discussion**

RD-1  
\*\*\*Donation  
Box – Sani-  
Dump Station  
5340.01

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated March 31, 2014 re: Donation Box – Sani-Dump Station, be received; and

THAT Council authorize:

- a) District Staff to provide and install a secure donation box and signage at the Sani-Dump Station on Westgate Road; and
- b) THAT the donation proceeds be collected by Shriners' Club representatives each Monday, and a report outlining totals collected be provided to Council on a monthly basis during the time that the Sani-Dump Station is open; and
- c) THAT the potential donations be divided amongst the Shriners' Club, Little Prairie Heritage Museum, and the District of Chetwynd.

CARRIED\*\*\*

RD-2  
\*\*\*Zoning  
Amendment  
Bylaw No.  
991, 2014  
(Shipping  
Containers)

Stating a conflict of interest with regard to her employment, Coun. Weisgerber excused herself from the meeting and left Council Chambers at 5:10 p.m.

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated April 11, 2014 re: Zoning Amendment Bylaw No. 991, 2014 (Shipping Containers), be received; and

THAT Council ratify the resolution adopted by the Committee of the Whole at its April 4, 2014 meeting that Zoning Amendment Bylaw No. 991, 2014 (Shipping Containers) be given two readings; and further

THAT a Public Hearing be scheduled for May 20, 2014 at 4:00 p.m. to gather input from the public with respect to Bylaw No. 991, 2014 (Shipping Containers).

Opposed: Coun. Nicholson and Coun. Pfanner

CARRIED\*\*\*

Coun. Weisgerber returned to the meeting at 5:11 p.m.

RD-3  
\*\*\* Building  
Amendment  
Bylaw No.  
993, 2014  
(Temporary  
Structures)

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated April 11, 2014 re: Building Amendment Bylaw No. 993, 2014 (Temporary Structures), be received; and

THAT Council ratify the resolution adopted by the Committee of the Whole at its April 4, 2014 meeting that Building Amendment Bylaw No. 993, 2014 (Temporary Structures) be given three readings.

CARRIED\*\*\*

**11. Reports – Information**

Nil

**12. New Business**

Nil


**13. Question/Answer Period**

14. **Adjournment**      MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:12 p.m.




\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration



\_\_\_\_\_  
Merlin Nichols  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on April 22, 2014 in the Council  
Chambers.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration