

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: August 10, 2015
Time: 4:30 p.m.
Location: Cottonwood Hall, Chetwynd & District Recreation Centre

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
C. Newsom, Director of Corporate Administration
K. Franson, Director of Financial Administration
P. Gordon, Director of Engineering & Public Works
R. Rusjan, Director of Parks & Recreation

Absent: Coun. Deck

Press: Marlon Gomez, CHET TV
Adetona Aboaba, Peace FM
Naomi Larsen, Chetwynd Echo

Public: Roger Fluter, Spectra Energy [Item D-1]
Talese Shilleto, Spectra Energy [Item D-1]
Glenn Auger, Spectra Energy [Item D-1]
Julia Nelson, Chetwynd Community Arts Council [Item D-2]
Brenda Maisey, Chetwynd Community Arts Council
[Item D-2]
Colleen Kinley, Chetwynd Community Arts Council
[Item D-2]
Delena Nelson, Chetwynd Community Arts Council
[Item D-2]

- 1. Call to Order** Mayor Nichols requested a moment of silence as a tribute to the late Albert Flett who passed away on August 9, 2015. Mr. Flett would have been 101 years old on August 31st.

Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.

- 2. Adoption of Agenda** MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
THAT the Regular Council Meeting Agenda for August 10, 2015 be adopted as circulated.

CARRIED

3. Minutes

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the minutes of the Regular Council Meeting held on July 13, 2015 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

D-1
Spectra
Energy re:
High Pine
Proposed
Pipeline
Project
6850.50.09

Talese Shilleto and Roger Fluter, Spectra Energy provided Council with a brief presentation as outlined below:

- The High Pine Expansion Project is an expansion to the system and consists of; adding two 42 inch pipeline loops and adding a new compressor unit to the Sunset Creek Compressor Station
- Work is planned for 2016
- Completed all archaeology and environmental impact studies last weekend
- Any questions or concerns should be directed to Glenn Auger or Talese Shilleto

Council thanked Talese Shilleto and Roger Fluter for the presentation.

D-2
Chetwynd
Community
Arts Council
re: Grant
Application
0230.50.25

Brenda Maisey and Julia Nelson, Chetwynd Community Arts Council, provided Council with a brief presentation as outlined below:

- The Chetwynd Community Arts Council focuses on an arts project per season including: Paint the Town in the Spring, Children's Art Gala; Art in the Park on Canada Day; and the Fall Gala
- Will be supporting the Harvest Fest this Fall
- Goal is to repeat projects and to grow them

Council thanked Brenda Maisey and Julia Nelson for the presentation and agreed to provide a letter of support for the Chetwynd Community Arts Council's application for funding from the B.C. Arts Council.

5. Bylaws

Nil

6. Council Committee and Liaison Reports

CR-2
Community
Improvements
Committee
Report

Councillor Galbraith reported the following:

- Upgrades to the crosswalk at Highway 97 and Nicholson Road are in process
- The berm at the medical clinic is complete; a great job was done by all.

The project was made possible by the donation from Canfor and the CN EcoConnexions grant, as well as many community volunteers

- Unveiling of the Industrial Park sign is on August 18th at 10:00am at the entrance to the Industrial Park on Nicholson Road

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT Coun. Galbraith's verbal Community Improvements Committee Report, be received.

CARRIED

CR-4
Health
Services
Committee
Report

Councillor Pfanner reported that he and Councillor Bassendowski attended the Northern Health Strategic Planning Session in Fort St. John on July 24.

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT Coun. Pfanner's verbal Health Services Committee Report, be received.

CARRIED

Mayor Nichols advised that Northern Health and North Peace Family Practice Society have been invited to present at the Peace River Regional District meeting in Fort St. John on August 20, 2015.

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT all Council members be authorized to attend the Peace River Regional District meeting in Fort St. John on August 20, 2015.

CARRIED

CR-6
Water &
Sewer Task
Group Report

Councillor Weisgerber reported that the Water & Sewer Task Group held a meeting on August 4, 2015 and that a recommendation from that meeting is Item RD-6 on tonight's Agenda.

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT Coun. Weisgerber's verbal Water & Sewer Task Group Report, be received.

CARRIED

CR-7
Mayor's
Report

Mayor Nichols submitted the following written Mayor's Report dated August 10, 2015:

"The following items occupied some of the Mayor's time since last reported:

July 21: Civic Properties

July 30: Welcomed Minister Stone (Ministry of Transportation and Infrastructure) to Chetwynd (3:30)

July 30: Dinner with Minister Stone and Highways staff to discuss various issues

August 6: PRRD DC

August 10: United Way Proclamation"

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols' written Mayor's Report dated August 10, 2015, be received.

CARRIED

7. Correspondence – Discussion

CD-1
***G. MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

Kalischuk THAT the letter from G. Kalischuk dated July 2, 2015 re: Air Quality, be
Letter re: Air received; and
Quality

5280.02 THAT Administration be directed to negotiate with the Province for improved
air quality monitoring in Chetwynd.

CARRIED***

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT a meeting be scheduled with the Ministry of Environment at the Union of British Columbia Municipalities convention in September, 2015 to discuss the topic of air quality monitoring in Chetwynd.

CARRIED***

CD-2
***Highway
97 & Highway
29
Transportation
Study
5400.08

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the Ministry of Transportation and Infrastructure Highway 97 & Highway 29 Transportation Study dated March, 2015, be received; and

THAT Council receive and action for future consideration.

CARRIED***

CD-3
***G.
Kalischuk
Letter re:
Community
Forest
6240.20.06

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the letter from G. Kalischuk dated July 27, 2015 re: Community Forest, be received; and

THAT the letter from George Kalischuk received July 29, 2015 be referred to the Little Prairie Community Forest Incorporated for consideration and a response be provided to Mr. Kalischuk.

CARRIED***

8. Correspondence – Information

CI-1
Speed on 53rd
Ave SE
Legion Sub.
0220.20

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the letter from Connie Campen and Wanda Tremblay dated July 9, 2015 re: Speed on 53rd Avenue SE Legion Subdivision, be received for information.

CARRIED

CI-2
UBCM – The
Compass
0230.30.02

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the Compass dated July 8, 2015, be received for information; and

CI-3
UBCM – The
Compass
0230.30.02

THAT the Compass dated July 15, 2015, be received for information; and

CI-4
PCP News
0230.20.02

THAT the email from Federation of Canadian Municipalities (FCM) dated July 15, 2015 re: PCP News: July 2015, be received for information; and

CI-5 THAT the Times Colonist dated June 19, 2015 re: Municipalities Get Dumped
Times On, be received for information.
Colonist –
Municipalities CARRIED
Get Dumped
On
0530.20.01

9. Correspondence – Information Items

Information MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
Items I-1 – I-3
0550.02 THAT Information Items I-1 - I-3 be received for information.

CARRIED

10. Reports – Discussion

RD-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee
***Unsafe
Structure – THAT the report dated July 21, 2015 re: Unsafe Structure – 5216 47 Avenue
5216 47 prepared by Administration, be received; and
Avenue

THAT Council authorize the following:

WHEREAS Division 12 of Part 3 of the *Community Charter* (the “Charter”) authorizes Council to impose a remedial action requirement of the owner or owners of a building including a requirement to remove or demolish the building where: 1) Council considers that the building is in or creates an unsafe condition; 2) Council considers that the building contravenes the Provincial building regulations or a District of Chetwynd bylaw under Section 8(3)(1) [*(buildings and other structures)*]; and 3) Council declares the building is a nuisance;

AND WHEREAS Maria Correa is the registered owner (the “Owner”) of a building (the “Building”) known as 5216 47 Avenue, Chetwynd BC,

NOW THEREFORE, the Council of the District of Chetwynd, in open meeting assembled, resolves as follows:

1. THAT Council, having received a report from the Fire Chief dated July 16, 2015 and a report from the RCMP dated July 16, 2015 hereby considers that the Building located at 5216 47 Avenue, Chetwynd BC is in and creates an unsafe condition within the meaning of 73(2)(a) of the Charter, as a result of the Building being left vacant and not being maintained, and continuing to deteriorate.
2. THAT Council hereby declares that the Building is a nuisance, within the meaning of Section 74 (2) of the Charter, as Council considers the

building to be so dilapidated and unclean so as to be offensive to the community.

3. THAT Council hereby requires pursuant to its remedial action powers under Part 3, Division 12 of the Charter that the Owner demolish and remove the Building no later than forty-five (45) days after notice of this remedial action requirement under Section 77 of the Charter has been sent by the District of Chetwynd to the owner;
4. THAT the District of Chetwynd provide notice to the Persons entitled to notice under Section 77 of the Charter;
5. THAT the District of Chetwynd notify the Persons entitled to Notice under Section 77 of the Charter that they may request that Council reconsider the *Remedial Action Requirement* pursuant to Section 78 of the Charter by providing the District of Chetwynd written notice within 14 days of the date on which notice under Section 77 of the Charter was sent; and
6. THAT if any or all of the actions required by the *Remedial Action Requirement* are not completed by the date set out above, the District of Chetwynd may undertake any or all of the actions required by the *Remedial Action Requirement* at the expense of the Owner, as authorized by Section 17 of the Charter.

CARRIED ***

RD-2
***Unsafe
Structure – 41
– 4800 53
Street

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT the report dated July 28, 2015 re: Unsafe Structure – 41 – 4800 53 Street prepared by Administration, be received; and

THAT Council hereby give notice of its intention to consider the following resolution at its September 8, 2015 Regular Council Meeting; and further,

THAT the Owner(s) of 41 – 4800 53 Street, Chetwynd BC (MHP Roll #27-514-00435.000) be notified of Council’s intention to consider the following resolution at the September 8, 2015 Regular Council Meeting.

WHEREAS Division 12 of Part 3 of the *Community Charter* (the “Charter”) authorizes Council to impose a remedial action requirement of the owner or owners of a building including a requirement to remove or demolish the building where: 1) Council considers that the building is in or creates an unsafe condition; 2) Council considers that the building contravenes the Provincial building regulations or a District of Chetwynd bylaw under Section 8(3)(1) [*(buildings and other structures)*]; and 3) Council declares the building is a nuisance;

AND WHEREAS Kenneth Bruce Wood is the registered owner (the "Owner") of a building (the "Building") known as 41 – 4800 53 Street, Chetwynd BC (MHP Roll #27-514-00435.000),

NOW THEREFORE, the Council of the District of Chetwynd, in open meeting assembled, resolves as follows:

1. THAT Council, having received a report from the Fire Chief dated July 28, 2015 hereby considers that the Building located at 41 – 4800 53 Street, Chetwynd BC (MHP Roll #27-514-00435.000) is in and creates an unsafe condition within the meaning of 73(2)(a) of the Charter, as a result of the Building being left vacant and not being maintained, and continuing to deteriorate.
2. THAT Council hereby declares that the Building is a nuisance, within the meaning of Section 74 (2) of the Charter, as Council considers the building to be so dilapidated and unclean so as to be offensive to the community.
3. THAT Council hereby requires pursuant to its remedial action powers under Part 3, Division 12 of the Charter that the Owner demolish and remove the Building no later than thirty (30) days after notice of this remedial action requirement under Section 77 of the Charter has been sent by the District of Chetwynd to the owner;
4. THAT the District of Chetwynd provide notice to the Persons entitled to notice under Section 77 of the Charter;
5. THAT the District of Chetwynd notify the Persons entitled to Notice under Section 77 of the Charter that they may request that Council reconsider the *Remedial Action Requirement* pursuant to Section 78 of the Charter by providing the District of Chetwynd written notice within 14 days of the date on which notice under Section 77 of the Charter was sent; and
6. THAT if any or all of the actions required by the *Remedial Action Requirement* are not completed by the date set out above, the District of Chetwynd may undertake any or all of the actions required by the *Remedial Action Requirement* at the expense of the Owner, as authorized by Section 17 of the Charter.

CARRIED***

RD-3
***Parks
Expectations
of Use Policy

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated July 30, 2015 re: Parks Expectation of Use Policy prepared by Administration, be received; and

THAT Council authorize the Parks Expectation of Use policy included as Attachment "A" with the report prepared by Administration dated July 30, 2015.

DEFEATED

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT Administration be directed to work with the RCMP to revise the draft Parks Expectation of Use Policy.

CARRIED

RD-4
***Grant in
Aid –
Chetwynd
Harvest
Festival

MOVED by Coun. Galbraith, SECONDED by Coun. Wesigerber

THAT the report dated July 29, 2015 re: Grant in Aid – Chetwynd Harvest Festival prepared by the Finance Department, be received; and

THAT the District of Chetwynd provide a Grant in Aid to the Chetwynd Harvest Festival group in the amount of \$800 as requested.

CARRIED***

RD-5
***Land
Development

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the report dated July 31, 2015 re: Land Development prepared by the Finance Department, be received; and

THAT Council approve the expenditure of up to \$6,000 for the creation of a driveway and fencing of an area around the house situated at 5400 56th Street NW (Old Forestry House); and

THAT the funding be provided from the Land Reserve Fund; and

THAT the budget be amended accordingly.

CARRIED***

RD-6
***Replace-
ment of Lift
Station at the
PVEP

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the report dated August 4, 2015 re: Replacement of Lift Station at the Pine Valley Exhibition Park (PVEP) prepared by the Engineering & Public Works Department, be received; and

THAT Council approve the expenditure of up to \$45,000.00 for the replacement of the lift station at the PVEP; and

THAT the funding be proved from the Sustainability Reserve Fund; and

THAT the budget be amended accordingly.

CARRIED***

11. Reports – Information

RI-1
Accounts
Payable
Cheque List
1630.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated July 20, 2015 re: June Accounts Payable Cheque List prepared by the Finance Department, be received; and

THAT the cheque register for the month of June 2015 totaling \$589,348.56 be received.

CARRIED

RI-2
Grants in Aid
1850.20.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated July 30, 2015 re: Grants in Aid prepared by the Finance Department, be received for information.

CARRIED

12. New Business

Nil

13. Question/Answer Period

Naomi Larsen, Chetwynd ECHO inquired whether the grant for the new family puppy noted in Item RI-2 was related to the trail incident earlier this year.

Mayor Nichols responded that it was related to the beaver trap incident earlier this year.

14. Adjournment MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:45 p.m.

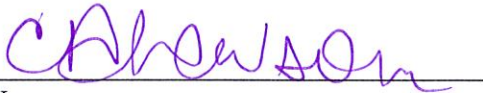


Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on August 10, 2015 in the Cottonwood
Hall, Chetwynd & District Recreation
Centre.



Carol Newsom
Director of Corporate Administration