

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** August 14, 2017  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Bassendowski  
Coun. Brownlee  
Coun. Deck  
Coun. Galbraith  
Coun. Pfanner  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
K. Franson, Director of Financial Administration  
E. McAvany, Economic Development Officer  
D. Ennis, Deputy Director of Corporate Administration  
(Recording Secretary)

**Absent:** Nil

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Deck, SECONDED by Coun. Brownlee  
THAT the Regular Council Meeting Agenda for August 14, 2017 be adopted as a circulated.  
  
CARRIED
3. **Minutes**  
M-1  
Minutes of the  
Regular  
Council  
Meeting  
MOVED by Coun. Deck, SECONDED by Coun. Brownlee  
THAT the minutes of the Regular Council Meeting held on July 17, 2017 be adopted as circulated.  
  
CARRIED
4. **Delegations & Presentations**  
D-1  
Niki Hedges,  
United Way of  
Northern  
British  
Columbia  
Niki Hedges, United Way of Northern British Columbia (UWNBC) provided Council with a brief presentation as outlined below:
  - UWNBC takes responsibility to ensure that the contributions they receive are invested in the most effective and efficient manner by monitoring the performance of their community investments to measure the results and watch the trends
  - The local UWNBC Community Development Officer sits at multiple

community tables such as the coalition for the EDC/Early Childhood Committee and attends community group discussions to help shape collaborative social and program capacity through common action and dialogue

- Investments help not-for-profit organizations develop capacity to serve their communities effectively
- UWNBC supports families with children ages 0-6 years through interactive and learning activities starting at the earliest possible age, and continuing through adulthood
- Supported child learning activities at Tansi Friendship Centre and the Chetwynd Public Library

Council thanked Niki Hedges for the presentation.

D-2  
Chetwynd  
Chainsaw  
Carving  
Society

Carmen Westgate, Chetwynd Chainsaw Carving Society provided Council with a brief presentation as outlined below:

- The 2017 Chetwynd International Chainsaw Carving Championship was a huge success
- The Society has a surplus of \$14,356.83

Council thanked Carmen Westgate for the presentation.

## 5. Bylaws

Nil

## 6. Council Committee and Liaison Reports

CR-1

Councillor Brownlee provided the following verbal Peace River Regional District (PRRD) report:

- The PRRD voted in favour of providing the District of Chetwynd with a \$300,000 contribution for the Water Treatment Plant upgrade.

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT Coun. Brownlee's verbal Peace River Regional District Report, be received.

CARRIED

Council authorized a letter of thanks be sent to the PRRD in appreciation for the contribution for the Water Fill Station.

**7. Discussion Items**

DI-1                    MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber  
\*\*\*BC Natural  
Resources            THAT the email from BC Natural Resource Forum dated July 24, 2017 re:  
Forum                    Mark Your Calendar for the Next Forum, be received; and

                                 THAT all of Council be authorized to attend the BC Natural Resources Forum  
January 16 – 18, 2018 in Prince George, BC.

CARRIED\*\*\*

DI-2                    MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith  
\*\*\*2017 Chief  
Elected Officials    THAT the 2017 Chief Elected Officials Forum, be received; and  
Forum

                                 THAT Council authorize the Mayor or alternate to attend the 2017 Chief  
Elected Officials Forum December 7 – 8, 2017 in Richmond, BC.

CARRIED\*\*\*

**8. Correspondence**

C-1                    MOVED by Coun. Deck, SECONDED by Coun. Brownlee  
Ministry of  
Community,            THAT the letter from Ministry of Community, Sport and Cultural  
Sport &                    Development dated July 18, 2017 re: Thank You, be received for information.  
Cultural  
Development –        CARRIED  
Thank You

C-2                    MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
UBCM – The  
Compass                THAT the Compass dated July 12, 2017, be received for information; and  
0230.30.02

C-3                    THAT the Compass dated July 26, 2017, be received for information.  
UBCM – The  
Compass                CARRIED  
0230.30.02

**9. Information Items**

II-1                    MOVED by Coun. Deck, SECONDED by Coun. Pfanner  
Information  
Item                    THAT Information Item I-1 – I-5 be received for information.  
I-1 – I-5  
0550.02                CARRIED

**10. Reports for Action**

RA-1                    MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee  
\*\*\*Chetwynd  
Chamber of            THAT the report dated July 25, 2017 re: Chetwynd Chamber of Commerce  
Commerce            travel request prepared by the Finance Department, be received; and  
Travel Request  
  
                              THAT Council authorize the grant requested of \$1,200.00 to the Chetwynd  
                              Chamber of Commerce for travel and training of the executive director.

Opposed: Coun. Galbraith

CARRIED\*\*\*

RA-2                    MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber  
\*\*\*  
Temporary            THAT the report dated August 2, 2017 re: Temporary Use Permit No. 02-2017  
Use Permit            – Dave Milner prepared by Administration, be received; and  
No. 02-2017 –  
Dave Milner            THAT Council authorize Notice of Intent to issue Temporary Use Permit No.  
                              02-2017 to Dave Milner for the purpose of allowing temporarily location of a  
                              300-person work camp on property located at 4414-44<sup>th</sup> Avenue, Chetwynd,  
                              BC (Lot 7, Plan 27005, DL 1814, PRLD, PID 006-705-197) for a period of up  
                              to three years, subject to Ministry of Transportation and Infrastructure  
                              approval.

CARRIED\*\*\*

RA-3                    MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith  
\*\*\*Carving  
Donations            THAT the report dated August 2, 2017 re: Carving Donation prepared by the  
                              Economic Development Department, be received; and

                              THAT Council approve the placement of the above carving for Mackenzie,  
                              Dawson Creek Airport, Sauleau First Nations, Peace Christian School and  
                              West Moberly First Nations.

CARRIED\*\*\*

RA-4  
\*\*\*Tennis  
Courts

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the report dated July 24, 2017 re: Tennis Courts prepared by Administration, be received; and

THAT Council authorize funding up to \$40,000 from the Community Improvements account and Northern Health P4HC grant funding to be allocated for repairing the tennis courts on 47<sup>th</sup> Avenue in 2017.

CARRIED\*\*\*

RA-5  
\*\*\*

Temporary  
Use Permit  
No. 03-2017 –  
Black  
Diamond  
Group

MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee

THAT the report dated August 9, 2017 re: Temporary Use Permit No. 03-2017 – Black Diamond Group prepared by Administration, be received; and

THAT Council authorize Notice of Intent to authorize issuance of Temporary Use Permit No. 03-2017 to Black Diamond Group for the purpose of allowing temporarily a 266-person work camp on property located at 4300 – 46<sup>th</sup> Drive NE for a period of up to three years, subject to Ministry of Transportation and Infrastructure approval.

CARRIED\*\*\*

RA-6  
\*\*\*Carmen  
Westgate dba  
Brookwood  
Properties Inc.  
– Development  
Permit No. 04-  
2017

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the report dated August 10, 2017 re: Carmen Westgate dba Brookwood Properties Inc. – Development Permit No. 04-2017 prepared by Administration, be received; and

THAT Council approve the issuance of Development Permit No. 04-2017 to Carmen Westgate dba Brookwood Properties Inc. to permit recreational vehicles and campers to temporarily locate at 4800 53<sup>rd</sup> Street (Lot 7, Plan PGP15224), subject to approval by the Ministry of Transportation and Infrastructure.

CARRIED\*\*\*

## 11. Reports for Information

Nil

## 12. New Business

Nil

**13. Public Question Period**

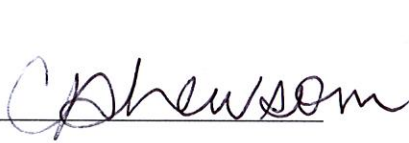
Naomi Larsen, Chetwynd Chamber of Commerce thanked Council for approving the \$1,200.00 grant request for her to attend the BC Chamber Executives 2017 Conference and the B2B Expo.

**14. Adjournment** MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:04 p.m.



\_\_\_\_\_  
Carol Newsom  
Corporate Officer



\_\_\_\_\_  
Merlin Nichols  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on August 14, 2017 in the Council Chambers.



\_\_\_\_\_  
Carol Newsom  
Corporate Officer