

## DISTRICT OF CHETWYND

### *Minutes of the Special Regular Council Meeting*

**Date:** December 19, 2016  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Bassendowski  
Coun. Brownlee  
Coun. Deck  
Coun. Galbraith  
Coun. Pfanner  
Coun. Weisgerber  
D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
K. Franson, Director of Financial Administration  
R. Rusjan, Director of Parks and Recreation  
D. Ennis, Deputy Director Corporate Administration  
(Recording Secretary)

**Absent:** Nil

**Press:** Chris Raczkowski, CHET TV  
Mike Crosby, Peace FM  
Kelsey Roberts, Coffee Talk Express

**Public:** Sgt. Scott Hromadnik, Chetwynd RCMP (Item D-1)  
Ron Millsap

1. **Call to Order** Mayor Nichols called the meeting to order at 4:31 p.m. and an opening statement was read.

2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
THAT the Special Regular Council Meeting Agenda for December 19, 2016 be amended to include the addition of Item CD-9 Unsung Heroes of Northern BC flyer, and that the agenda be adopted as amended.

CARRIED

3. **Minutes**  
M-1  
Minutes of the  
Regular  
Council  
Meeting  
MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski  
THAT the minutes of the Regular Council Meeting held on November 21, 2016 be adopted as circulated.

CARRIED

M-2  
Minutes of the  
Annual Council  
Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner  
THAT the minutes of the Annual Council Meeting held on December 5, 2016 be adopted as circulated.

CARRIED

#### 4. Delegations and/or Presentations

D-1  
Sgt. Scott  
Hromadnik re  
Chetwynd  
RCMP

Sgt. Scott Hromadnik, Chetwynd RCMP provided Council with a brief presentation as outlined below:

- Thanked Council for the opportunity to introduce himself
- Returned in mid-October to Chetwynd as Sergeant; was in Chetwynd as Corporal previously from 2007-2012; spent last four years in Haida Gwaii as Detachment Commander
- Offered to provide Council with an update with respect to RCMP activities every quarter; he is scheduled as a delegation on February 6, 2017

Council thanked Sgt. Hromadnik for the presentation.

#### 5. Bylaws

B-1

District of Chetwynd Council Procedure Amendment Bylaw No. 1046, 2016 was considered as Item RD-4 under the "Reports – Discussion" portion of this meeting.

B-2

District of Chetwynd Financial Plan 2016 – 2020 Amendment Bylaw No. 1047, 2016 was considered as Item RD-8 under the "Reports – Discussion" portion of this meeting.

#### 6. Council Committee and Liaison Reports

CR-1  
Regional  
District Report  
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District (PRRD) report dated November 24, 2016:

"R-5: The Regional District Board authorized staff to work with Chetwynd to conduct public consultation regarding the south bank recreation area.

R-11: The Harroff subdivision application was authorized to proceed to the Agriculture Land Commission as it is consistent with the Agricultural-Rural designation within the Official Community Plan.

D-2: The 2017 U17 Men's Hockey Challenge will be hosted by Dawson Creek and Fort St. John for the second time in two years."

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols' written Peace River Regional District Report dated November 24, 2016, be received.

CARRIED

CR-2  
Community  
Improvements  
Committee  
Report

Coun. Galbraith reported the following:

- Community Improvements Committee meeting was held November 30, 2016
- Waiting until Spring to install new playground equipment at Wabi Play Park due to weather constraints
- Carvers' Row and the Little Prairie Heritage Museum have been identified for the Ministry of Transportation & Infrastructure New Stop of Interest Signs; staff will apply to have these sites recognized
- Researching costs to extend the Boulevard lighting from the Rodeo entrance to Centurion Creek
- Will continue in the "friends" category of the Communities in Bloom program
- The Parade of Lights that was scheduled for December 9, 2016 was cancelled due to the extreme cold weather

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT Coun. Galbraith's verbal Community Improvements Committee Report, be received.

CARRIED

CR-6  
Mayor's  
Report

Mayor Nichols submitted the following written Mayor's Report dated December 19, 2016:

"The following items occupied some of the Mayor's time since last reported:

November 22: Met with Dan Rose at District Centre re various items of mutual interest.  
Civic Properties Commission meeting.  
Economic Development Commission meeting.

- November 23: Met with Northern Lights College re potential placement of foreign students.  
With Ellen McAvany met with West Moberly Chief and Council.
- November 24: Peace River Regional District (PRRD) meeting in Dawson Creek.
- November 28: Attended Open House re infrastructure deficit.
- November 29: With Ellen McAvany met with Sauleau Chief and Council.  
Sent a TV Christmas message to Chetwynd.
- November 30: Attended South Peace Economic Development Commission at PRRD office.  
Attended a Flood Restoration meeting sponsored by PRRD in Chetwynd.
- December 2: Attended a photo op for MLA Bernier.
- December 5: With Doug Fleming met with Jay Morrison re Spectra plans.
- December 7: Regional Community Liaison Committee (RCLC), a committee of Regional representatives meeting with BC Hydro to discuss issues arising out of dam-construction activities in Fort St. John.
- December 9: Available Council members met with MP Bob Zimmer and joined him in the official opening of the new Sewage Treatment Plant. Sweet!
- December 14: Ecole Windrem students visited the District Centre.
- December 15: Dentist.
- December 15: Worker Transition Teleconference re Chetwynd Mechanical Pulp.
- December 19: Committee of the Whole.”

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols’ written Mayor’s Report dated December 19, 2016, be received.

CARRIED

**7. Correspondence – Discussion**

CD-1                    MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith  
\*\*\*Chetwynd  
Harvest Fest            THAT the letter from Chetwynd Harvest Fest dated November 30, 2016 re:  
Association re:        Letter of Support, be received; and  
Letter of  
Support                    THAT Council authorize a letter be sent to the Chetwynd Harvest Fest  
0230.50.01              Association in support of the 2017 Harvest Fest event and its application for a  
2017 Northern Development Initiative Trust grant.

CARRIED\*\*\*

CD-2                    MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee  
\*\*\*Community  
Forests in the            THAT the letter from Forest Practices Board dated December 9, 2016 dated  
Peace Get Good        December 9, 2016 re: Community Forests in the Peace Get Good Audit  
Audit Results         Results, be received; and  
6240.20.06

THAT Council direct a letter of congratulations be sent to the Little Prairie  
Community Forest Inc. on its good audit.

CARRIED\*\*\*

CD-3                    MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee  
\*\*\* City of Fort  
St. John re:            THAT the letter from City of Fort St. John dated November 25, 2016 re: High  
High on Ice             on Ice Festival 2017 – Mayor’s Ice Carving Challenge, be received; and  
Festival 2017 –  
Mayor’s Ice              THAT Council authorize the Mayor or Alternate to attend and/or compete in  
Carving                 the “High on Ice Winter Festival” from February 10-11, 2017 in Fort St. John,  
Challenge                BC.  
0400.60.03

CARRIED\*\*\*

The Mayor advised that he is not able to attend.

CD-4                    MOVED by Coun. Pfanner, SECONDED by Coun. Deck  
\*\*\*2017 BC  
Community              THAT the email from BC Achievement Foundation dated November 21, 2016  
Achievement            re: 2017 BC Community Achievement Awards – Nominations Open!, be  
Awards –                 received; and  
Nominations

Open                    THAT Council provide Administration with the names of any individuals that  
they would like to nominate for the British Columbia Community  
Achievement Awards.

CARRIED\*\*\*

CD-5  
\*\*\*Spectra  
Energy – Spruce  
Ridge  
Expansion  
Project  
6850.50.09

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the information sheet from Spectra Energy re: Spruce Ridge Expansion Project, be received; and

THAT Council direct Administration to invite a Spectra Energy representative to attend a Council Meeting as a delegation to provide more information on the Spruce Ridge Expansion Project.

CARRIED\*\*\*

CD-6  
\*\*\*PRRD -  
District of  
Hudson's Hope  
Telepharmacy

MOVED by Coun. Deck, SECONDED by Coun. Brownlee

THAT the letter from Peace River Regional District dated December 8, 2016 re: District of Hudson's Hope Telepharmacy, be received; and

THAT a letter be forwarded to the College of Pharmacists of BC and Northern Health in support of keeping the District of Hudson's Hope telepharmacy operational.

CARRIED\*\*\*

CD-7  
\*\*\*Mayors'  
Caucus  
Registration

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the email from District of Oak Bay dated December 11, 2016, be received; and

THAT the Mayor or alternate be authorized to attend the Mayors' Caucus in Oak Bay, BC from February 22-24, 2017.

Opposed: Mayor Nichols and Councillors Bassendowski, Deck and Pfanner

DEFEATED

CD-8  
\*\*\*District of  
Kitimat – Open  
Letter to Canada

MOVED by Coun. Deck, SECONDED by Coun. Pfanner

THAT the email from District of Kitimat dated December 9, 2016, be received; and

THAT Council authorize a letter be sent to the District of Kitimat in support of adding value to Canada's natural resources.

Opposed: Coun. Galbraith

CARRIED\*\*\*

CD-9  
\*\*\*Unsung  
Heroes of  
Northern BC  
flyer

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the Unsung Heroes of Northern BC flyer, be received; and

THAT Council advise Administration if it wishes to put forward a nominee for the Unsung Hero of Northern BC Award.

CARRIED\*\*\*

**8. Correspondence – Information**

CI-1  
Employment  
and Social  
Development  
Canada –  
Canada’s  
Volunteer  
Awards

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the email from Employment and Social Development Canada dated December 5, 2016 re: Canada’s Volunteer Awards, be received for information.

CARRIED

CI-2  
UBCM – The  
Compass  
0230.30.02

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the Compass dated November 16, 2016, be received for information; and

CI-3  
UBCM – The  
Compass  
0230.30.02

THAT the Compass dated November 23, 2016, be received for information; and

CI-4  
UBCM – The  
Compass  
0230.30.02

THAT the Compass dated November 30, 2016, be received for information; and

CI-5  
UBCM – The  
Compass  
0230.30.02

THAT the Compass dated December 1, 2016, be received for information.

CARRIED

CI-6  
News Article  
re: Methanol  
and Sulphur-  
free Gasoline  
are Two Fuels  
That Can be  
Made From  
Natural Gas

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the news article from the publication “Business Vancouver” dated October 25-31, 2016 re: Methanol and Sulphur-free Gasoline are Two Fuels That Can be Made From Natural Gas, be received for information.

CARRIED

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Council direct Administration to send a letter to Mr. Juergen Puetter, Blue Fuel Energy Corporation, advising that the District of Chetwynd continues to support the methanol plant proposed to be constructed near Chetwynd, and that a copy of the above-referenced article be included for his information.

CARRIED

**9. Correspondence – Information Items**

Information Items I-1 – I-4 0550.02

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT Information Items I-1 – I-4 be received for information.

CARRIED

**10. Reports – Discussion**

RD-1  
\*\*\*Financial  
Plan 2017

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the report dated November 24, 2016 re: Financial Plan 2017 prepared by Administration, be received; and

THAT Council direct Administration to prepare the 2017-2021 Financial Plan with a reduction in the District's reliance on Peace River Agreement funds for operations from 28% to 17.71% in 2017.

CARRIED\*\*\*

RD-2  
\*\*\*BikeBC  
Program Grant

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated December 1, 2016 re: BikeBC Program Grant prepared by Administration, be received; and

THAT Council authorize Administration to apply for a Ministry of Transportation and Infrastructure BikeBC grant of up to \$50,000 to replace trees on identified trails and to link bicycle and pedestrian trails to increase bicyclist and pedestrian safety.

CARRIED\*\*\*



RD-3  
\*\*\*Request for  
Indoor  
Playground

MOVED by Coun. Deck, SECONDED by Coun. Brownlee

THAT the report dated December 5, 2016 re: Request for Indoor Playground prepared by Administration, be received; and

THAT Council support the initiative for an indoor playground in principle.

CARRIED\*\*\*

RD-4  
\*\*\*Council  
Procedure  
Amendment  
Bylaw No.  
1046, 2016

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the report dated December 12, 2016 re: Council Procedure Amendment Bylaw No. 1046, 2016 prepared by Administration, be received; and

THAT Section 1.2.1 be amended to reflect that the first Council Meeting after a general local election will be held in the first 10 days of November; and

THAT District of Chetwynd Council Procedure Amendment Bylaw No. 1046, 2016, be introduced and be read a first and second time as amended.

CARRIED\*\*\*

RD-5  
\*\*\*Rural  
Emergency  
Continuum of  
Care  
Conference

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the report dated December 12, 2016 re: Rural Emergency Continuum of Care Conference prepared by Administration, be received for information.

Opposed: Councillors Brownlee, Galbraith, Pfanner and Weisgerber

DEFEATED

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the report dated December 12, 2016 re: Rural Emergency Continuum of Care Conference prepared by Administration, be received for information; and

THAT Council authorize:

- a) Administration to register for the Rural Emergency Continuum of Care Conference on May 12-13, 2017 in Prince George, BC as a Bronze Sponsor for the sum of \$1,050.00; and

- b) Authorize two representatives of the District of Chetwynd to attend the Rural Emergency Continuum of Care Conference on May 12-13, 2017 in Prince George, BC.

Opposed: Councillors Bassendowski and Deck

CARRIED\*\*\*

RD-6  
\*\*\*East Trunk  
Main  
Improvements  
– Alternative  
Approval  
Process

MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT the report dated December 12, 2016 re: East Trunk Main Improvements – Alternative Approval Process prepared by Administration, be received; and

THAT Council authorize the Corporate Officer to undertake the following Alternative Approval Process, in relation to District of Chetwynd East Trunk Main Improvements Loan Authorization Bylaw No. 1045, 2016:

- a) Establish the Elector Response Form, as shown on Attachment “A” included with the report;
- b) Determine the total number of electors as 1,825 for which the approval process applies, as shown on Attachment “B” included with the report; and
- c) Set 4:30 p.m., February 1, 2017 as the deadline for receiving Elector Response Forms from electors not wanting Council to proceed with the adoption of District of Chetwynd East Trunk Main Improvements Loan Authorization Bylaw No. 1045, 2016.

Opposed: Coun. Deck and Coun. Pfanner

CARRIED\*\*\*

RD-7  
\*\*\*BC  
Ambulance  
Service

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated December 12, 2016 re: BC Ambulance Service prepared by Administration, be received; and

THAT the Provincial Government be requested to initiate a full and in-depth review of Ambulance services in British Columbia, with the intent of modernizing those services to consider additional duties to warrant more full time value and work for ambulance personnel, and that such review be made a high priority of the government of British Columbia; and

THAT the resolution be sent to North Central Local Government Association (NCLGA) for endorsement.

CARRIED\*\*\*

RD-8  
\*\*\*Financial  
Plan 2016 –  
2020  
Amendment  
Bylaw No.  
1047, 2016

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated December 14, 2016 re: Financial Plan 2016 – 2020 Amendment Bylaw No. 1047, 2016 prepared by Finance, be received; and

THAT District of Chetwynd Council Financial Plan 2016 – 2020 Amendment Bylaw No. 1047, 2016, be introduced and be read a first, second, and third time.

CARRIED\*\*\*

**11. Reports – Information**

RI-1  
Building  
Permit Values

MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

THAT the report dated November 30, 2016 re: Building Permit Values prepared by Engineering & Public Works, be received for information.

CARRIED

RI-2  
Municipal Hall  
Construction

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated December 9, 2016 re: Municipal Hall Construction prepared by Finance, be received for information.

CARRIED

**12. New Business**

Nil

**13. Question/Answer Period**

Nil

**14. Adjournment** MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:24 p.m.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration



\_\_\_\_\_  
Merlin Nichols  
Mayor

Certified a true and correct copy of the Minutes of the Special Regular Council Meeting held on December 19, 2016 in the Council Chambers.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration