

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** December 2, 2013  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Brownlee  
Coun. Galbraith  
Coun. Nicholson  
Coun. Pfanner  
Coun. Vezina  
Coun. Weisgerber

D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
W. Caldwell, Director of Financial Administration  
R. Rusjan, Director of Parks & Recreation  
P. Gordon, Manager of Public Works Operations  
D. Ennis, Deputy Director of Corporate Administration  
(Recording Secretary)

**Press:** Mike Carter, Chetwynd Echo  
Joanne Lohr, Peace FM  
Anand Chandy, CHET TV

**Public:** Mike Bernier, MLA [Item D (1)]  
Cindy Fisher, Constituency Assistant

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
  
2. **Adoption of Agenda** MOVED by Coun. Vezina, SECONDED by Coun. Brownlee  
THAT the Regular Council Meeting Agenda for December 2, 2013 be adopted as circulated.

CARRIED

### 3. Minutes

M-1  
Minutes of the  
Regular Council  
Meeting

MOVED by Coun. Pfanner, SECONDED by Coun. Galbriath  
THAT the minutes of the Regular Council Meeting held on November 18, 2013 be adopted as circulated.

CARRIED

M-2  
Minutes of the  
Public Works  
Committee  
Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber  
THAT the minutes of the Public Works Committee Meeting held on October 30, 2013 be adopted as circulated.

CARRIED

M-3  
Minutes of the  
Committee of  
the Whole  
Meeting

MOVED by Coun. Nicholson, SECONDED by Coun. Vezina  
THAT the minutes of the Committee of the Whole Meeting held on November 25, 2013 be adopted as circulated.

CARRIED

### 4. Delegations and/or Presentations

D-1  
MLA Mike  
Bernier, re:  
Update  
0400.20.03

MLA Mike Bernier provided Council with a brief update as outlined below:

- In Session during summer
- Chair of Committee for Aboriginal Affairs - Need Session to “charge committee”
- Member of Cabinet Committee for Strong Economy – goal to really look at short term and next 4 years achieving goals we set for ourselves
- Next Session from February–June 2014 – Monday–Thursday in Session Fridays off
- Make sure my colleagues down South know and understand what is happening up here
- My job as the MLA is to work with you and help you
- Thank you for your support

Council thanked MLA Mike Bernier for the update.

**5. Bylaws**

B-1  
\*\*\*0197/12/13

MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee  
Bylaw No. 990, 2013 THAT Bylaw No. 990, 2013 cited as the "District of Chetwynd Zoning Amendment Bylaw 990, 2013 (Shannon East/West – 42 Avenue NE)" be given THIRD READING.

CARRIED\*\*\*

**6. Council Committee and Liaison Reports**

CR-1  
Regional District  
Report

0400.70.02

Mayor Nichols submitted the following written Peace River Regional District report dated November 28, 2013:

"A special meeting of the Board was authorized by the Chair to be held on Monday, December 2, to revisit the decision on the Building Bylaw taken on November 14."

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols' written Peace River Regional District Report, dated November 28, 2013, be received.

CARRIED

CR-2  
Community  
Improvements  
Committee  
Report  
0540.20.20

No report.

CR-3  
Finance Strategy  
Committee  
Report  
0540.20.18

No report.

CR-4  
Health Services  
Committee  
Report  
0540.20.24

Councillor Pfanner reported the following:

- The Health Services Committee held a meeting November 26 - Jaret Clay and Karyn Morash from Northern Health attended.

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT Councillor Pfanner's verbal Health Services Committee Report be received.

CARRIED

CR-5  
Public Works  
Committee  
Report  
0540.20.25

Councillor Brownlee reported the following:

- The Public Works Committee held a meeting November 27 – pavement recycler is working well – PW Department had nice weather to put up lights.

MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner

THAT Councillor Brownlee's verbal Public Works Committee Report be received.

CARRIED

CR-6  
Water & Sewer  
Task Group  
Report  
0540.20.26

No report.

CR-7  
Mayor's Report  
0550.04

Mayor Nichols submitted the following written Mayor's Report dated December 2, 2013:

"The following items occupied some of the Mayor's time since last reported:

November 20: Met with Glencore for update on Sukunka Coal Mine.  
November 20: Chamber Luncheon.  
November 20: First Load of Community Forest logs – a celebration.  
November 25: Committee of the Whole.  
November 26: Met with Marie and CAO re concerns over snow removal.  
November 26: Health Services Committee.  
November 26: EDC Meeting.  
November 26: Civic Properties Commission.  
November 28: PRRD Board.  
December 2: PRRD Special Board.  
December 2: MLA Bernier Constituency Office Opening.  
December 2: Public Hearing Re. Zoning Amendment."

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols' written Mayor's Report, dated December 2, 2013, be received.

CARRIED

**7. Correspondence – Discussion**

CD-1  
\*\*\*0198/12/13  
PVEP, re: New  
Lights  
0230.50.18

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the letter from Pine Valley Exhibition Park Society, received November 13, 2013, re: New Lights for the Pine Valley Exhibition Park, be received; and

THAT Council authorize staff to replace the light fixtures in the Pine Valley Exhibition Park main riding area with new, energy-efficient lighting.

DEFEATED

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT Council direct Administration to work with the Pine Valley Exhibition Park Society to create a strategy for lighting replacement and maintenance at the Pine Valley Exhibition Park.

CARRIED\*\*\*

CD-2  
\*\*\*0199/12/13  
Honours &  
Awards  
Secretariat, re:  
Order of BC –  
2014 Call for  
Nominations  
0290.20.02

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

THAT the letter from Honours and Awards Secretariat, dated November 14, 2013, re: Order of British Columbia – 2014 Call for Nominations, be received; and

THAT Council provide staff with information regarding individuals it wishes to nominate for the 2014 Order of British Columbia for submission to the Secretariat.

CARRIED\*\*\*

CD-3  
\*\*\*0200/12/13  
FCM, re:  
Government  
Announces New  
Measures to  
Improve Rail  
Safety & the  
Transportation of  
Dangerous  
Goods  
0230.20.02

MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

THAT the email from Federation of Canadian Municipalities, dated November 20, 2013, re: Government Announces New Measures to Improve Rail Safety and the Transportation of Dangerous Goods, be received; and

THAT Council direct staff to inform Transport Canada it wishes to receive annual information on the nature and volume of dangerous goods being transported through Chetwynd; and further

THAT Doug Fleming, Chief Administrative Office be authorized as the designate to receive the information.

CARRIED\*\*\*

CD-4  
\*\*\*0201/12/13  
TransCanada, re:  
PRGT Project:  
Notification of  
Upcoming  
Public Comment  
Period and Open  
Houses  
6850.50.01

MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT the email from TransCanada, dated November 12, 2013, re: Prince Rupert Gas Transmission Project: Notification of Upcoming Public Comment Period and Open Houses, be received; and

THAT Council provide comments to Administration for submission with respect to Prince Rupert Gas Transmission (PRGT) Project's Application Information Requirement.

CARRIED\*\*\*

CD-5  
\*\*\*0202/12/13  
BC EAO, re:  
Open House for  
the Meikle Wind  
Energy Project  
6850.70.01

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT the letter from British Columbia Environment Assessment Office, dated November 20, 2013, re: Open House for the Meikle Wind Energy Project, be received; and

THAT Council provide direction to the Working Group representative Doug Fleming regarding specific issues to speak to at the open house for the Meikle Wind energy Project on December 3, 2013.

CARRIED\*\*\*

CD-6  
\*\*\*0203/12/13  
Teamsters  
Canada, re: The  
Safe Transport  
of Hazardous  
Materials  
0530.20.01

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the letter from Teamsters Canada, received November 25, 2013, re: The Safe Transport of Hazardous Materials, be received; and

THAT Council continue to demand accountability from Transport Canada and rail companies to ensure the safety of Chetwynd residents.

CARRIED\*\*\*

CD-7  
\*\*\*0204/12/13  
NCLG, re:  
Luncheon  
0230.40.03

MOVED by Coun. Weisgerber, SECONDED by Coun. Vezina

THAT the email from Northern Central Local Government Association (NCLGA), dated November 27, 2013, re: NCLGA Luncheon – December 13th, be received; and

THAT the Mayor or alternate be authorized to attend the North Central Local Government Association Luncheon in Prince George, BC on December 13, 2013.

CARRIED\*\*\*

## 8. Correspondence – Information

CI-1  
BC Hydro –  
Dawson Creek /  
Chetwynd Area  
Transmission  
Project Update  
0510.20.01

MOVED by Coun. Vezina, SECONDED by Coun. Nicholson

THAT the letter from BC Hydro, dated November 14, 2013, re: Dawson Creek/Chetwynd Area Transmission Project Update, be received for information; and

- CI-2  
HD Mining –  
Foreign Workers  
& Local First  
Nations  
6850.40.01
- THAT the letter from HD Mining, dated October 30, 2013, re: Use of Temporary Foreign Workers and Local First Nations, be received for information; and
- CI-3  
MoTI – Thank  
You – UBCM  
0390.20.05
- THAT the letter from Minister Todd Stone, Ministry of Transportation and Infrastructure, dated November 13, 2013, re: Thank You for meeting with him at Union of British Columbia Municipalities Convention, be received for information; and
- CI-4  
NCLGA -  
Resolutions  
0230.40.03
- THAT the letter from North Central Local Government Association (NCLGA) to Minister Coralee Oakes, dated November 13, 2013, re: NCLGA Resolutions, be received for information; and
- CI-5  
FCM – Victims  
of Typhoon  
Haiyan  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM), dated November 12, 2013, re: FCM Offers Support and Solidarity to Victims of Typhoon Haiyan, be received for information; and
- CI-6  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM), dated November 15, 2013, re: FCM News – Week of November 11, 2013, be received for information; and
- CI-7  
FCM – Rail  
Safety Update  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM), dated November 22, 2013, re: Update on New Measure to Improve Rail Safety, be received for information; and
- CI-8  
FCM –  
President’s  
Corner Update  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM), dated November 21, 2013, re: President’s Corner Update, be received for information; and
- CI-9  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass, dated November 13, 2013, be received for information; and



CI-10                    THAT the Compass, dated November 20, 201, be received for information;  
UBCM – The            and  
Compass  
0230.30.02

CI-11                    THAT the email from TransCanada, dated November 15, 2013, re: Prince  
TransCanada –        Rupert Gas Transmission Project – Project Activity Update #6 (November –  
PRGT Project         December 2013), be received for information; and  
Update  
6850.50.01

CI-12                    THAT the email from Environmental Assessment Office, dated November  
EAO – PRGT            15, 2013, re: Prince Rupert Gas Transmission Project Update and Next Steps,  
Project Update &     be received for information; and  
Next Steps  
6850.50.01

CI-13                    THAT the email from BC Emergency Health Services, dated November 12,  
BCEHS – BC            2013, re: BC Ambulance Service Resource Allocation Plan Update, be  
Ambulance             received for information.  
Service Resource  
Allocation Plan        CARRIED  
Update  
7100.01

**9. Correspondence – Information Items**

Information            MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber  
Items I-1 – I-25  
0570.02                THAT Information Items I-1 to I-25 be received for information.  
  
CARRIED

**10. Reports – Discussion**

RD-1                    MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith  
\*\*\*0205/12/13  
Pinewood              THAT the memo dated November 26, 2013, re: Pinewood Mobile Home  
Mobile Home          Park, be received; and  
Park  
3320.20.28            THAT the District maintain its current practice of not providing maintenance  
of water and sewer mains or services on the private land known as the  
Pinewood Trailer Park, and more specifically being identified as District Lot  
2189, Peace River District.  
  
CARRIED\*\*\*

RD-2  
\*\*\*0206/12/13  
Laurie Joyce  
Gayse Sea Can  
Structure Order  
for Removal  
4020.20.11

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated November 15, 2013, re: Laurie Joyce Gayse Sea Can Structure Order for Removal, be received; and

THAT Council authorize the following resolution:

THAT the structure, described as a storage building supported on either side by two (2) sea can containers (four in total) and having roof trusses and metal framing for walls added to proceed to enclose the structure, located on Lot A, Plan No. 27034, District Lot 1816 Peace River Land District 44 (4467 53 Avenue SE, Chetwynd, BC); and/or Lot A, Plan 22097, District Lot 1816, Peace River Land District 44 (4447 53 Avenue SE, Chetwynd, BC) be declared an unlawful structure, having been constructed in violation of Zoning Bylaw No. 932, 2010 and Building Bylaw No. 973, 2012; and further,

THAT notice has been provided to property owner providing the opportunity to appear before Council to present their case at the December 2, 2013 Regular Council meeting;

THAT staff be directed to begin, and follow through with, the process involving a civil proceeding to obtain an injunction requiring the removal of the structure in its entirety, pursuant to section 274(1)(a) of the Community Charter.

CARRIED\*\*\*

RD-3  
\*\*\*0207/12/13  
BC Hydro  
Support of Non-  
Profit  
Organizations  
0510.20.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

THAT the report dated November 27, 2013, re: BC Hydro Support of Non-Profit Organizations, be received; and

THAT with respect to BC Hydro's proposed addition to community agreements in the Peace River area wherein BC Hydro would contribute \$100,000 annually over 8 years to the United Way to support non-profit organizations in North and South Peace communities during the Site C project development, that Council request BC Hydro to stipulate that the funding be distributed within communities utilizing the same formula as proposed in the Site C Regional Legacy Agreement.

CARRIED\*\*\*

RD-4  
\*\*\*0208/12/13  
2014 Council  
Meeting  
Schedule  
0550.02

MOVED by Coun. Pfanner, SECONDED by Coun. Vezina

THAT the report dated November 13, 2013, re: 2014 Council Meeting Schedule, be received; and

THAT the 2014 Regular Council meetings be held in the Council Chambers, at 4:30 pm, on the following dates:

|             |                        |
|-------------|------------------------|
| January 6   | June 16                |
| January 20  | July 14                |
| February 3  | August 11              |
| February 17 | September 2            |
| March 3     | September 15           |
| March 17    | October 6              |
| April 7     | October 20             |
| April 22    | November 3             |
| May 5       | November 17            |
| May 20      | December 2 (Inaugural) |
| June 2      | December 15            |

THAT the 2014 Council Meeting Schedule be made available to the public by posting a copy at the municipal office.

CARRIED\*\*\*

RD-5  
\*\*\*0209/12/13  
Deputy Mayor  
Appointments  
0540.20

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the report dated November 13, 2013, re: Deputy Mayor Appointments, be received; and

THAT the following Council members be appointed Deputy Mayor for the designated periods of 2014:

|                          |                   |
|--------------------------|-------------------|
| Coun. Alec Brownlee      | January/September |
| Coun. Rochelle Galbraith | February/April    |
| Coun. Larry Vezina       | March/July        |
| Coun. Bob Nicholson      | August/October    |
| Coun. Ernest Pfanner     | May/November      |
| Coun. Laura Weisgerber   | June/December.    |

CARRIED\*\*\*

RD-6  
\*\*\*0210/12/13  
2014 Council  
Appointments  
0540.20

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated November 13, 2013, re: 2014 Council Appointments, be received; and

THAT Council members be formally appointed to the Council Committees, Boards, Commissions and Liaison Appointments for the year 2014, as outlined in the attached report.

Council Committees:

|                          |   |
|--------------------------|---|
| Community Improvements   | Coun. Rochelle Galbraith<br>Coun. Larry Vezina (Chair)<br>Coun. Ernest Pfanner                            |
| Finance Strategy         | All of Council<br>Coun. Nicholson (Chair)   |
| Health Services          | Coun. Alec Brownlee<br>Coun. Rochelle Galbraith<br>Coun. Ernest Pfanner (Chair)<br>Coun. Laura Weisgerber |
| Public Works Committee   | Coun. Alec Brownlee (Chair)<br>Coun. Larry Vezina<br>Coun. Laura Weisgerber                               |
| Water & Sewer Task Group | Coun. Rochelle Galbraith<br>Coun. Bob Nicholson<br>Coun. Laura Weisgerber (Chair)                         |

Boards & Commissions:

|  |  |
|--|--|
| Economic Development<br>Commission       | Mayor Merlin Nichols<br>Coun. Rochelle Galbraith<br>Coun. Ernest Pfanner<br>Coun. Laura Weisgerber |
| Civic Properties Commission              | Mayor Merlin Nichols<br>Coun. Alec Brownlee<br>Coun. Ernest Pfanner                                |
| Peace River Regional District            | Mayor Merlin Nichols<br>Coun. Alec Brownlee (Alternate)<br>Coun. Rochelle Galbraith (Alternate)    |
| Library                                  | Coun. Rochelle Galbraith   |
| Northern Development Initiative<br>Trust | Coun. Laura Weisgerber<br>Coun. Rochelle Galbraith (Alternate)                                     |
| Municipal Insurance Authority            | Coun. Laura Weisgerber<br>Coun. Bob Nicholson (Alternate)  |
| South Peace EDC                          | Mayor Merlin Nichols<br>Coun. Alec Brownlee (Alternate)  |

Liaison Appointments:

|  |  |
|--|--|
| Alaska Highway Community Society                                 | Coun. Laura Weisgerber<br>Coun. Bob Nicholson (Alternate)      |
| BC Hydro / Site C Project  | Mayor Merlin Nichols<br>Coun. Alec Brownlee (Alternate)        |
| Chetwynd Chamber of Commerce/<br>Tourism                         | Coun. Laura Weisgerber   |
| Chetwynd Communications Society                                  | Coun. Bob Nicholson  |
| Chetwynd Seniors' Housing Society                                | Coun. Rochelle Galbraith                                       |
| Enbridge   | Coun. Rochelle Galbraith<br>Coun. Laura Weisgerber (Alternate) |
| FCM / Partners in Climate Change                                 | Coun. Larry Vezina   |
| Fire Department  | Coun. Alec Brownlee  |
| Heritage/Museum  | Coun. Bob Nicholson  |
| Measuring up the North   | Coun. Pfanner  |
| Pine Valley Seniors  | Coun. Laura Weisgerber   |
| Proposed Natural Gas Transmission System (Spectra) Working Group | Coun. Larry Vezina   |
| PVEP   | Coun. Larry Vezina   |
| RCMP   | Coun. Ernest Pfanner   |
| Success By 6 and Children First                                  | Coun. Alec Brownlee  |
| Sukunka Group  | Coun. Ernest Pfanner   |
| Treaty Land Entitlement Joint Planning Committee                 | Coun. Alec Brownlee  |

CARRIED\*\*\*

**11. Reports – Information**

NIL

**12. New Business**

NIL

**13. Question/Answer Period**

NIL

14. **Adjournment**      MOVED by Coun. Pfanner, SECONDED by Coun. Vezina

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:17 p.m.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration



\_\_\_\_\_  
Merlin Nichols  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on December 2, 2013 in the Council  
Chambers.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration