

DISTRICT OF CHETWYND

Minutes of the Annual Council Meeting

Date: December 5, 2016
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
K. Franson, Director of Financial Administration
D. Ennis, Deputy Director Corporate Administration
(Recording Secretary)

Absent: Nil

Press: Chris Raczkowski, CHET TV
Mike Crosby, Peace FM
Kelsey Roberts, Coffee Talk Express

Public: Terry Halliday

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
THAT the Annual Council Meeting Agenda for December 5, 2016 be adopted as circulated.

CARRIED
3. **Minutes**
Nil
4. **Delegations and/or Presentations**
Nil
5. **Bylaws**
Nil

6. Council Committee and Liaison Reports

Nil

7. Correspondence – Discussion

Nil

8. Correspondence – Information

Nil

9. Correspondence – Information Items

Nil

10. Reports – Discussion

RD-1 MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

***2017

Council
Meeting
Schedule

THAT the report dated November 22, 2016 re: 2017 Council Meeting Schedule prepared by Administration, be received; and

THAT the 2017 Regular Council meetings be held in the Council Chambers, at 4:30 p.m., on the following dates:

January 16	June 19
February 6	July 17
February 20	August 14
March 6	September 5
March 20	September 18
April 3	October 2
April 18	October 16
May 1	November 6
May 15	November 20
June 5	December 11

CARRIED***

RD-2 MOVED by Coun. Deck, SECONDED by Coun. Galbraith

Appointment
of Auditor for
District of
Chetwynd

THAT the report dated October 25, 2016 re: Appointment of Auditor for District of Chetwynd prepared by Administration, be received; and

THAT the Chartered Accounting firm of Sander Rose Bone Grindle LLP be appointed as auditor for the District of Chetwynd for 2017.

CARRIED

RD-3
***Deputy
Mayor
Appointment

MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee

THAT the report dated November 24, 2016 re: Deputy Mayor Appointments prepared by Administration, be received; and

THAT the following Council members be appointed Deputy Mayor for the designated periods of 2017:

Coun. Alec Brownlee	January/September
Coun. Rochelle Galbraith	February/April
Coun. Clay Bassendowski	March/July
Coun. Mel Deck	August/October
Coun. Ernest Pfanner	May/November
Coun. Laura Weisgerber	June/December

CARRIED***

RD-4
***2017
Council
Committee
Appointments

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated December 1, 2016 re: 2017 Council Committee Appointments prepared by Administration, be received; and

THAT Council members be formally appointed to Committees, Boards, and Commissions for 2017 as below:

Council Committees:

Committee of the Whole	Mayor Nichols and all of Council
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Boards, Commissions & Other:

BC Hydro Peace River/Williston Reservoir Advisory Committee	Coun. Bassendowski
Library	Coun. Galbraith
Municipal Insurance Authority	Coun. Weisgerber Coun. Bassendowski (Alternate)
South Peace EDC	Mayor Nichols

Liaison Appointments:

BC Hydro Peace Region Non-Profit Community Fund	Coun. Weisgerber
Chetwynd Communications Society	Coun. Bassendowski
Fire Department Liaison	Coun. Deck
Heritage/Museum	Coun. Bassendowski
Northern Health	Coun. Pfanner
RCMP	Coun. Pfanner
Site C Regional Community Liaison Committee	Mayor Nichols
Treaty Land Entitlement Joint Planning Committee	Mayor Nichols Coun. Brownlee

CARRIED***

RD-5
***Council
Appointment – Northern Development Initiative Trust

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the report dated December 1, 2016 re: Council Appointment – Northern Development Initiative Trust prepared by Administration, be received; and

THAT Council authorize Councillor Weisgerber to be appointed as the Council Representative to Northern Development Initiative Trust for 2017, and that Councillor Bassendowski be appointed as Alternate.

CARRIED***

RD-6
***Council
Appointments – Economic Development Commission

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated December 1, 2016 re: Council Appointments – Economic Development Commission prepared by Administration, be received; and

THAT Council authorize the following Council representatives be appointed to the Economic Development Commission for 2017: Mayor Nichols, and Councillors Deck, Pfanner and Weisgerber.

CARRIED***

RD-7
***Council
Appointments
– Civic
Properties
Commission

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated December 1, 2016 re: Council Appointments – Civic Properties Commission prepared by Administration, be received; and

THAT Council authorize the following Council representatives be appointed to the Civic Properties Commission for 2017: Mayor Nichols and Councillors Brownlee and Pfanner.

CARRIED***

RD-8
***Peace
River Regional
District Board
Appointments

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the report dated November 29, 2016 re: Peace River Regional District Board Appointments prepared by Administration, be received; and

THAT Mayor Nichols be appointed as Director and Councillor Brownlee be appointed as alternate Director to the Peace River Regional District Board for 2017.

CARRIED***

RD-9

Withdrawal
from South
Peace
Economic
Development
Commission

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the report dated December 1, 2016 re: Withdrawal from South Peace Economic Development Commission, be received; and

THAT Council authorize Administration to formally withdraw from the South Peace Economic Development Commission (SPEDC) on behalf of the District of Chetwynd as of December 31, 2017, and provide the SPEDC one year of written notice of its intent to do so.

CARRIED***

11. Reports – Information

Nil

12. New Business

Nil

13. Question/Answer Period

Terry Halliday commented that with regards to Item RD-4 the Chamber of Commerce Board Council Liaison had not been included.

MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

THAT Councillor Weisgerber be formally appointed as the Council representative to the Chamber of Commerce Board for 2017.

CARRIED

Mayor Nichols advised that one of the recommendations made at the Local Governance Workshop held on November 18, 2016 was that the committee structure be reduced to simplify operations and free up time and expertise. Committee of the Whole meetings will be held on alternate Mondays to Council meetings and the public are welcome to attend.

14. Adjournment MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

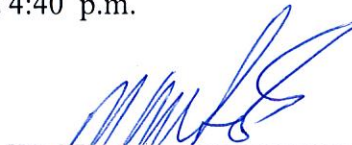
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:40 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Annual Council Meeting held on December 5, 2016 in the Council Chambers.



Carol Newsom
Director of Corporate Administration