

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** February 1, 2016  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Bassendowski  
Coun. Brownlee  
Coun. Deck  
Coun. Galbraith  
Coun. Pfanner  
Coun. Weisgerber  
D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
K. Franson, Director of Financial Administration  
P. Gordon, Director of Engineering & Public Works  
R. Rusjan, Director of Parks and Recreation  
D. Ennis, Deputy Director of Corporate Administration  
(Recording Secretary)

**Press:** Jeff Hill, Peace FM  
Marlon Gomez, CHET TV

**Public:** Ellen McAvany, Economic Development Officer  
Leo Sabulsky, Fire Chief  
Terry Halliday  
Dale Phillips

- 1. Call to Order** Mayor Nichols welcomed Jeff Hill, Peace FM to Chetwynd.

Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.
- 2. Adoption of Agenda** MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the Regular Council Meeting Agenda for February 1, 2016 be adopted as circulated.

CARRIED
- 3. Minutes**

M-1 Minutes of the Regular Council Meeting

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the minutes of the Regular Council Meeting held on January 18, 2016 be adopted as circulated.

CARRIED

#### 4. Delegations and/or Presentations

D-1  
Leo Sabulsky,  
Fire Chief re:  
British  
Columbia's  
Spill Response  
Regime

Leo Sabulsky, Fire Chief provided Council with a brief overview of recommendations with respect to two reports: *Prepared and Resilient: A Discussion Paper on the Legislative Framework for Emergency Management in British Columbia* and *Ministry of Environment Land Based Spill Preparedness and Response in British Columbia*.

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated January 28, 2016 re: A District of Chetwynd Discussion: Report One: *Prepared and Resilient: A Discussion Paper on the Legislative Framework for Emergency Management in British Columbia*; and Report Two: *Ministry of Environment Land Based Spill Preparedness and Response in British Columbia* prepared by the Fire Chief/Municipal Emergency Plan Coordinator, be received; and

THAT Council authorize the following recommendations be sent to Minister of State for Emergency Preparedness Naomi Yamamoto before February 16, 2016:

- a) Council acknowledges that the revision of the Emergency Program Act be reviewed at the local level, but further, requests a training component at the regional level so that the Mayor, Councillors and staff can review the revisions in a collaborative setting;
- b) Council encourages the various Provincial Ministries to participate in these sessions and to further train the residents of BC in reading their reports; and
- c) Council acknowledges and supports the statement on page 7 (2) of the proposed revisions to the Emergency Program Act, that "damage to the environment" is included in the proposed revisions to the Act.

CARRIED

MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee

THAT Council authorize the following recommendations be sent to Minister of State for Emergency Preparedness Naomi Yamamoto before February 16, 2016:

- a) Council recommends that an emphasis on regional enforcement be considered a high priority. A bolstering of regional staff is welcome and the need for a responding officer is critical in our region;
- b) There is no compilation of resources at this time at the regional level. The guiding principle of collaboration that would see corporations, government agencies and municipalities share their lists of resources is very welcome. In the event of imminent disaster or event, an inventory of available resources would assist a great deal considering the expanse of our area; and
- c) Council encourages a full-fledged regional or local table top exercise each year with all government agencies participating so that their roles are clearly defined.

CARRIED\*\*\*

**5. Bylaws**

Nil

**6. Council Committee and Liaison Reports**

CR-1  
Regional  
District Report  
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District (PRRD) report dated January 28, 2016:

“The PRRD currently provides water to various regions of the North Peace from three wells and one surface source. These sources are posted as non-potable but it is known that residents are actually using them for domestic purposes (drinking, cooking).

This creates a false sense of security in the users and puts the PRRD at risk. A resolution was taken to decommission the sources by the end of 2016 while testing the sources to ascertain the quality of the water.

The PRRD received a delegation strongly protesting the Encana proposal to build a gas processing plant on Block Line Road east of Pouce Coupe in close proximity to residents of the area.”

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols' written Peace River Regional District Report dated January 28, 2016, be received.

CARRIED

CR-2  
Community  
Improvement  
Committee  
Report

Councillor Galbraith reported the following highlights from a Community Improvements Committee meeting held January 20, 2016:

- Looking at some possible locations for a future dog park and will be getting some pricing on fencing.
- There will be an inventory of the yellow protective street barricades around town, and there are plans to start removing the obvious ones.
- Waiting on some information from the Legion regarding the Veteran Banners
- Waiting on some costs from BC Hydro for some lighting by the Rodeo Grounds walkway.
- At the next meeting in February will be getting a look at the plans for the Tree Replacement program. The plan is to start in the boulevards by Northern Industrial Services and Gear O Rama.

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Coun. Galbraith's verbal Community Improvements Committee Report, be received.

CARRIED

CR-4  
Health  
Services  
Committee  
Report

Councillor Pfanner reported the following:

- Full time Physician starting in March; another full time physician starting in August; third year medical student arriving around May/June
- Locums are scheduled for the following dates:
  - Feb. 10<sup>th</sup> – Feb. 19<sup>th</sup>
  - Feb. 15<sup>th</sup> – March 4<sup>th</sup>
  - Feb. 17<sup>th</sup> – Feb. 28<sup>th</sup>
  - Feb. 22<sup>nd</sup> – March 4<sup>th</sup>
  - Feb. 29<sup>th</sup> – March 18<sup>th</sup>
  - March 6<sup>th</sup> – March 26<sup>th</sup>

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT Coun. Pfanner's verbal Health Services Committee Report, be received.

CARRIED

CR-5  
Public Works  
Committee  
Report

Councillor Deck reported the following:

- Bucket truck is out of commission; A budget has been prepared to replace it and sourcing it has commenced
- Working on plans for beaver habitat change along Centurion Creek

MOVED by Coun. Deck, SECONDED by Coun. Pfanner

THAT Coun. Deck's verbal Public Works Committee Report, be received.

CARRIED

CR-7  
Mayor's  
Report

Mayor Nichols submitted the following written Mayor's Report dated February 1, 2016:

"The following items occupied some of the Mayor's time since last reported:

- January 11 Zoning Bylaw Open House
- January 13 West Peace Fringe Area working committee
- January 14 Peace River Regional District Meeting, Dawson Creek
- January 18-21 Premier's Natural Resources Forum, Prince George
- January 25 West Peace Fringe Area working committee
- January 26 Civic Properties Commission Meeting
- January 28 Peace River Regional District Meeting, Dawson Creek
- January 29 Met with Don McPherson Mayor of Tumbler Ridge"

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols' written Mayor's Report dated February 1, 2016, be received.

CARRIED

**7. Correspondence – Discussion**

CD-1                    MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith  
\*\*\*2016  
NCLGA                THAT the email from North Central Local Government Association (NCLGA)  
Convention            dated January 25, 2016 re: 2016 NCLGA Convention, be received; and  
0390.20.02            THAT Council authorize the Mayor and all members of Council to attend the  
NCLGA Convention May 4-6, 2016 in Dawson Creek, BC.

CARRIED\*\*\*

CD-2                    MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee  
\*\*\*Skills  
Canada Peace        THAT the Annual Skills Canada Peace Region Competition information, be  
Region                received; and  
Competition  
0530.20.01            THAT Council authorize the Mayor or alternate to attend the Skills Canada  
Peace Region event on February 19, 2016 in Dawson Creek, BC.

CARRIED\*\*\*

CD-3                    MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
\*\*\*CHET  
TV/Peace FM        THAT the letter from CHET TV/Peace FM dated January 28, 2016 re: Closure  
re: Road              of the 4600 Block on North Access Road on February 12, 2016 from 12:00pm  
Closure                – 6:00pm, be received; and  
Request  
0230.50.33            THAT Council authorize the 4600 Block on North Access Road to be closed to  
traffic on February 12, 2016 from 12:00pm to 6:00pm for an Open House and  
Block Party.

CARRIED

**8. Correspondence – Information**

CI-1                    MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee  
NEBC  
Resource              THAT the letter from Northeast BC Resource Municipalities Coalition dated  
Municipalities        January 14, 2016 re: 2016 Business Plan, be received for information.  
– 2016  
Business Plan        CARRIED  
0360.20.13

CI-2  
EAO –  
Sukunka  
Project  
Overview  
6850.50.01

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the Energeticcity.ca news article dated January 25, 2016 re: EAO (Environmental Assessment Office) grants suspension request of Sukunka project overview, be received for information; and

CI-3  
UBCM – The  
Compass  
0230.30.02

THAT the Compass dated January 13, 2016, be received for information; and

CI-4  
UBCM – The  
Compass  
0230.30.02

THAT the Compass dated January 20, 2016, be received for information; and

CI-5  
City of North  
Vancouver –  
BC Building  
Act  
0400.60.01

THAT the email from City of North Vancouver dated January 19, 2016 re: Letter from City of North Vancouver re: BC Building Act Implementation, be received for information.

CARRIED

CI-6  
Early Years  
Brochure  
0400.20.01

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the Provincial Office for the Early Years (EYO) Brochure re: Municipalities: Top 13 Actions to Support Local Child Care Needs, be received for information.

CARRIED

**9. Correspondence – Information Items**

Information  
Item  
I-1  
0550.02

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT Information Item I-1 be received for information.

CARRIED

## 10. Reports – Discussion

RD-1  
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MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

North Central  
Local  
Government  
Association-  
Resolutions  
0550.05

THAT the report dated January 21, 2016 re: North Central Local Government Association – Resolutions prepared by Administration, be received; and

THAT Council authorize the following resolution to be forwarded on to the North Central Local Government Association before the deadline of March 4, 2016:

WHEREAS, the Province of British Columbia has adopted the *Community Charter and Local Government Act*;

AND WHEREAS, there are 191 local governments in British Columbia who use these legislative tools routinely;

AND WHEREAS, currently there exists no effective and user friendly Index,

NOW THEREFORE, be it resolved that the North Central Local Government Association adopt the following resolution and forward it to the Union of British Columbia Municipalities for ratification and submission to the Province of British Columbia;

That the Province of British Columbia be requested to prepare and provide to the Local Governments in British Columbia, an effective and user friendly Index for the *Community Charter and Local Government Act*, and that this task be set as Provincial priority for 2016/2017;

Alternatively, that the Union of British Columbia Municipalities contract with CivicInfo BC to create a functional Index for the *Community Charter and Local Government Act*.

CARRIED \*\*\*



Coun. Pfanner left Council Chambers at 5:15 p.m.

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the resolution included with the report dated January 21, 2016 as Attachment "B" regarding split terms of office for elected officials, be received for information.

CARRIED\*\*\*

Coun. Pfanner returned to Council Chambers at 5:16 p.m.

MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee

THAT Council authorize the following resolution to be forwarded on to the North Central Local Government Association before the deadline of March 4, 2016:

WHEREAS, the *Local Government Act* requires a municipality to advertise in a newspaper (i.e. Sections 466 and 592, and Sections 94 and 227 et al of the *Community Charter*) circulating in the municipality for many of its legal functions,

AND WHEREAS, many municipalities do not have a "local newspaper" in their respective jurisdictions,

AND WHEREAS, the use of electronic media as a news source is rapidly growing, while printed media as a news source is declining,

NOW THEREFORE, be it resolved that the Province of BC be requested to revise advertising requirements for local governments to reflect the new and changing realities of citizen communication, and specifically, to replace the requirement to advertise in "a newspaper" with a requirement to post to the local government's legal page on its web site, and on its municipal bulletin board, and in cases of land use changes affecting less than 10 persons to post signage on the lands affected.

CARRIED\*\*\*

RD-2  
\*\*\*Northern  
Health  
IMAGINE  
Grant

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the report dated January 25, 2016 re: Northern Health IMAGINE Grant prepared by Administration, be received; and

THAT Council authorize Administration to apply for a 2016 Northern Health IMAGINE grant to provide a program for community members based on health promotion priorities.

CARRIED\*\*\*

Council directed Administration to send a letter requesting program ideas from local schools.

RD-3  
\*\*\*Alda  
Developments  
& Leasing Ltd.  
– Development  
Permit 01-  
2016

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the report dated January 26, 2016 re: Alda Developments & Leasing Ltd. – Development Permit 01-2016 prepared by Administration, be received; and

THAT Council approve issuance of Development Permit No. 01-2016 (included as Attachment “A” to the report dated January 26, 2016) to Alda Developments & Leasing Ltd. for alterations to existing buildings, lots and sidewalks located at Lots 7 and 10, Plan PGP8869, DL 1991 (4620 and 4616 North Access Road), subject to submission of a site plan satisfactory to the District, and subject to approval by Ministry of Transportation and Infrastructure.

CARRIED\*\*\*

RD-4  
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MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

Logo Design  
6900.20.04

THAT the report dated January 27, 2016 re: Logo Design prepared by the Economic Development – Visitor Centre Department, be received; and

THAT Council approve the Logo and Business card for the Chetwynd Visitor Centre.

DEFEATED

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the report dated January 27, 2016 re: Logo Design prepared by the Economic Development – Visitor Centre Department, be received; and

THAT the proposed Logo be revised to include a visual concept of the mountains surrounding Chetwynd and be brought back to Council for final approval.

CARRIED

#### **11. Reports – Information**

Nil

#### **12. New Business**

Council requested that Administration send a Sympathy card to the Village of Pouce Coupe on the recent passing of their CAO, Carol Bishop on behalf of Mayor & Council.

#### **13. Question/Answer Period**

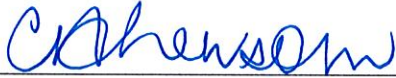
Nil

**14. Adjournment** MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:28 p.m.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration



\_\_\_\_\_  
Merlin Nichols  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on February 1, 2016 in the Council  
Chambers.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration