

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: February 4, 2013
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Nicholson
Coun. Pfanner
Coun. Weisgerber

D. Fleming, Chief Administrative Officer
J. Disher, Director of Corporate Administration
B. Caldwell, Director of Financial Administration
R. Rusjan, Director of Parks & Recreation
P. Gordon, Manager of Public Works Operations
L. Howes, Deputy Director of Corporate Administration

Absent: Coun. Brownlee
Coun. Galbraith

Press: Justin Morissette, Peace FM
Mike Carter, Chetwynd Echo

Public: Gloria Stang, RCMP Victim Services [Item 4 (a)]
Olivia Tremblay, RCMP
Don Laythorpe, RCMP
Ellen Calliou, EDC

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Nicholson SECONDED by Coun. Pfanner
THAT the Regular Council Meeting Agenda for February 4, 2013 be adopted as circulated.

CARRIED

3. Minutes

3 (a) MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner
Minutes of the THAT the minutes of the Regular Council Meeting held on January 21, 2013
Regular Council be adopted as circulated.
Meeting

CARRIED

3 (b) MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner
Minutes of the THAT the minutes of the Committee of the Whole Meeting held on January
Committee of the 21, 2013 be adopted as circulated.
Whole Meeting

CARRIED

3 (c) MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber
Minutes of the THAT the minutes of the Health Services Committee Meeting held on
Health Services November 27, 2012 be adopted as circulated.
Committee Meeting

CARRIED

4. Delegations and/or Presentations

4 (a) A plaque and cheque was presented to Gloria Stang, Dawson Creek Victim
Presentation to Services Coordinator, in recognition of her assistance to the Chetwynd RCMP
Gloria Stang – Victim Services Program over the last year. Council thanked Ms. Stang for
Assistance with her service to Chetwynd.
Chetwynd's
Victim Services
Program
7500.20.06

5. Bylaws

Nil

6. Council Committee Reports

6 (a) Mayor Nichols submitted the following written Regional District Report dated
Regional District January 24, 2013:
Report

0400.70.02

“C-1: Voted to send a letter of concern regarding the lack of renal services in Chetwynd and Dawson Creek to the Minister responsible for Renal BC. The letter is to include suggestions for remedies.

R-5: Voted to authorize Fred Banham, CAO, to attend any Council where he is invited to make the Fair Share presentation that he gave to the PRRD Board on January 24.

R-8: Voted against sending to the ALC a request for use of agriculture land in the Farmington area for an industrial water reservoir.”

MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT Mayor Nichols’ written Peace River Regional District Report, dated January 24, 2013, be received.

CARRIED

6 (b)
Community
Improvements
Committee
Report
0540.20.20

No report.

6 (c)
Finance Strategy
Committee
Report
0540.20.18

No report.

6 (d)
Health Services
Committee
Report
0540.20.24

No report.

6 (e)
Public Works
Committee
Report
0540.20.25

No report.

6 (f) No report.
Water & Sewer
Task Group
Report
0540.20.26

6 (g) Mayor Nichols submitted the following written Mayor's Report dated
Mayor's Report February 4, 2013:
0550.04

“The following items occupied some of the Mayor's time since last reported:

- January 22: Health Services Committee.
- January 22: EDC.
- January 23: Attended presentation by STARS (Brochure available).
- January 24: Regular PRRD Board.
- January 28: Met with Area “E” rep for PRRD, re: EDC funding.
- January 30: Met with Trans Canada group, re: proposed gas pipeline to Prince Rupert.
- January 31: Attended meeting of PRRD Directors and CAOs, re: Site C concerns and mitigation solutions.
- February 4: Committee of the Whole.”

MOVED by Mayor Nichols, SECONDED by Coun. Nicholson

THAT Mayor Nichols' written Mayor's Report, dated February 4, 2013, be received.

CARRIED

7. Correspondence – Discussion

7 (a) MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

***0015/02/13

Prince George
2015 Canada
Games
8100.01

THAT the letter from Prince George Canada Games 2015, dated January 21, 2012 [SIC], re: 2015 Canada Winter Games Ambassadors Program, be received; and

THAT a member of Council be appointed as the District's Ambassador for the 2015 Canada Winter Games; and

THAT a member of Council be authorized to attend the inaugural Ambassadors Program Information Session in Prince George, BC on February 15, 2013.

CARRIED***

7 (b) MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner
***0016/02/13
Xstrata Coal THAT the letter from the Environmental Assessment Office, dated January 25,
Canada Sukunka 2013, re: Xstrata Coal Canada Sukunka Coal Project – Environmental
Coal Project – Assessment, be received; and
Environmental
Assessment THAT Council advise Administration of any comments or concerns it wishes
6850.40.01 to have forwarded to the Environmental Assessment Office regarding the
Xstrata Coal Canada Sukunka Coal Project.

CARRIED***

7 (c) MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner
***0017/02/13
Carbon Creek THAT the email from the Environmental Assessment Office, dated January
Coal Mine 23, 2013, re: Carbon Creek Coal Mine Project Working Group Meeting,
Project Working March 7, 2013, be received; and
Group Meeting
6850.40.01 THAT a member of Council be authorized to attend the Environmental
Assessment Working Group Meeting for the proposed Carbon Creek Coal
Mine project in Hudson's Hope, BC (tentatively) on March 7, 2013.

CARRIED***

7 (d) MOVED by Coun. Pfanner, SECONDED by Coun. Nicholson
***0018/02/13
Economic THAT the email from the Ministry of Jobs, Tourism and Skills Training, dated
Development January 24, 2013, re: Economic Development Essentials for Local Leaders
Essentials for Workshop, Fort St. John, BC, March 21, 2013, be received; and
Local Leaders
Workshop THAT Mayor Nichols or an alternate be authorized to attend the Ministry of
0390.20.01 Jobs, Tourism and Skills Training Economic Development Essentials for Local
Leaders Workshop in Fort St. John, BC on March 21, 2013.

CARRIED***

7 (e)
***0019/02/13
2013 COFI
Annual
Convention
0230.30.08

MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

THAT the email from the Council of Forest Industries, dated January 18, 2013, re: 2013 COFI Annual Convention, Prince George, BC, April 4 – 5, 2013, be received; and

THAT Mayor Nichols or an alternate be authorized to attend the 2013 COFI Annual Convention in Prince George, BC on April 4 – 5, 2013.

CARRIED***

G. Stang, D. Laythorpe & O. Tremblay left the meeting at 4:40 p.m.

7 (f)
***0020/02/13
BC Mayors'
Caucus
0390.20.01

MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT the email from the BC Mayors' Caucus Steering Committee, dated January 21, 2013, re: BC Mayors' Caucus, Prince George, April 29 & 30, 2013, be received; and

THAT Mayor Nichols or an alternate be authorized to attend the BC Mayors' Caucus in Prince George, BC on April 29 & 30, 2013.

CARRIED***

7 (g)
***0021/02/13
2013 NCLGA
AGM &
Convention
0390.20.02

MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

THAT the email from the City of Quesnel, dated January 24, 2013, re: 2013 NCLGA AGM & Convention, Quesnel, BC, May 1 – 3, 2013, be received; and

THAT all members of Council be authorized to attend the 2013 North Central Local Government Association AGM & Convention in Quesnel, BC on May 1 – 3, 2013.

CARRIED***

8. Correspondence – Information

8 (a)
***0022/02/13
CHET TV Press
Release
0230.50.33

MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

THAT the press release from CHET TV, dated January 22, 2013, re: CHET TV Now on Bell Satellite Television, be received; and

THAT a letter of congratulations and a plaque be sent to CHET TV in recognition of this achievement.

CARRIED***

- 8 (b) MOVED by Coun. Pfanner, SECONDED by Coun. Nicholson
Civic Awards Night
0230.50.12 THAT the letter from the Chetwynd Chamber of Commerce, undated, re: Civic Awards Night, February 28, 2013, be received for information; and
- 8 (c) THAT the email from Julie Shaw, Healthy Communities Coordinator, dated January 28, 2013, re: Hope Springs Eternal Seed Swap & Shop, Chetwynd Recreation Centre, February 13, 2013, be received for information; and
Seed Swap & Shop
4900.05
- 8 (d) THAT the notice from Northern Health, dated January 24, 2013, re: Northern Health Board Meeting, Vanderhoof, BC, February 2013, be received for information; and
NH Board Meeting
0400.100.03
- 8 (e) THAT the news release from Northern Health, dated January 24, 2013, re: Leading-Edge Training Technology in Place at Four Northern Hospitals, be received for information.
NH News Release
0400.100.03
- CARRIED
- 8 (f) MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber
***0023/02/13
2013-2014
NCLGA
Executive
0230.40.03 THAT the letter from the North Central Local Government Association, dated January 17, 2013, re: Call for Nominations for 2013-2014 NCLGA Executive, be received.
- CARRIED
- Council requested that this item be brought back to the next Council meeting with a proposed resolution regarding a nomination for the NCLGA Executive.***
- 8 (g) MOVED by Coun. Pfanner, SECONDED by Coun. Nicholson
NCLGA
Newsletter
0230.40.03 THAT the newsletter from the North Central Local Government Association, dated January 2013, re: NCLGA Connector, Issue No. 113, be received for information; and
- 8 (h) THAT the email from the Peace River Regional District, dated January 14, 2013, re: Clarification on Oil and Gas Industry Health Related Meetings, be received for information; and
PRRD – Oil & Gas Industry Health Related Meetings
0400.70.02

8 (i) THAT the newsletter from the Central Interior, Interior and Northwest Logging Associations, dated January 18, 2013, re: FactsFax Weekly, Issue #689, be received for information; and
FactsFax Weekly
6850.20.01

8 (j) THAT the letter from WoodWORKS! BC, dated January 2013, re: Wood First Commitments in BC, be received for information; and
Wood First Commitments in BC
6850.20.01

8 (k) THAT the letter from the City of Enderby to the Minister of Health, dated January 23, 2013, re: Doctor Shortage in Enderby, be received for information; and
Enderby Doctor Shortage
0400.60.01

8 (l) THAT the letter from the District of Hudson's Hope to the Premier of British Columbia, dated January 17, 2013, re: Federal *Fisheries Act* – Bill C38, be received for information; and
Hudson's Hope – Federal *Fisheries Act* –
0400.60.04

8 (m) THAT the email from Peace River Coal Inc., dated January 21, 2013, re: Update on the Roman Project, be received for information; and
Roman Project Update
6850.40.01

8 (n) THAT the email from BC Hydro, dated January 28, 2013, re: News Release – Site C Environmental Impact Statement, be received for information.
CARRIED
Site C Environmental Impact Statement
0510.20.01

9. Correspondence – Information Items

Information Items I-1 – I-39
0570.02
MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner
THAT Information Items I-1 to I-39 be received for information.
CARRIED

10. Reports – Discussion

10 (a) MOVED by Coun. Weisgerber, SECONDED by Coun. Nicholson
***0024/02/13

Boundary Extension Alternative Approval Process – Assent of the Electors

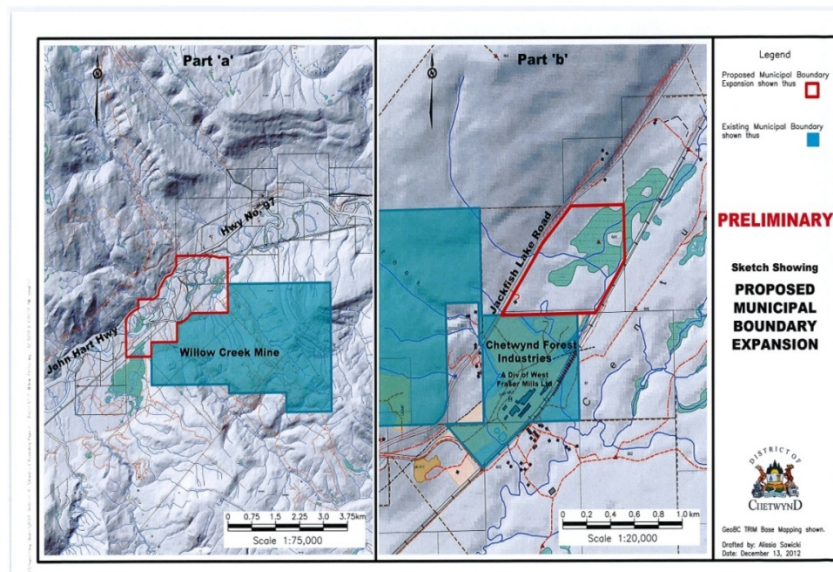
THAT the report dated January 24, 2013, re: Boundary Extension Alternative Approval Process – Assent of the Electors, be received; and

THAT the District of Chetwynd has obtained the assent of the electors to petition the Minister of Community and Rural Development to extend the boundaries of the District of Chetwynd as it appeared in the Gazette under issue of December 13, 2012, and in the local newspaper (Chetwynd Echo) under issues of December 14 and December 21, 2012; and

THAT all relevant legislative requirements pertaining to a municipal boundary extension in the *Local Government Act* and *Community Charter* have been completed; and

THAT the parcels approved for inclusion within the District of Chetwynd are as follows:

- a) Willow Creek Mine: District Lot 374, except Plan PC41723 PG; District Lot 375; District Lot 376, except PC41724; District Lot 377; District Lot 378; District Lot 379, except PC41725; and District Lot 380, except PC 41726; all of Peace River Land District; and
- b) West Fraser Mill: Lot 2, Plan EPP 21481, District Lot 2685, Peace River District.



CARRIED***

10 (b)
***0025/02/13
2013 Municipal
By-Election
Official
Appointments
4200.01

MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT the report dated January 29, 2013, re: 2013 Municipal By-Election Official Appointments, be received; and

THAT pursuant to Section 37 of the *Local Government Act*, Laura Howes be appointed Chief Election Officer for conducting the 2013 By-Election; and

THAT Jannene Disher be appointed Deputy Chief Election Officer for the 2013 By-Election.

CARRIED***

10 (c)
***0026/02/13
Electronic
Agenda –
Software &
Hardware
0550.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

THAT the report dated January 30, 2013, re: Electronic Agendas – Software & Hardware, be received; and

THAT Council approve the purchase of electronic agenda software from New Harvest Media Inc. at a cost of \$2,500; and

THAT Council approve the purchase of twelve (12) laptops at a cost not to exceed \$15,000.00.

CARRIED***

10 (d)
***0027/02/13
Camp Permits
6650.20.03

MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT the report dated January 30, 2013, re: Camp Permits, be received; and

THAT Council conduct a business case analysis for new or renewal applications for a camp application.

CARRIED***

10 (e)
***0028/02/13
BCR Land
Purchase
0890.? / L/B/P

MOVED by Coun. Weisgerber, SECONDED by Coun. Nicholson

THAT the report dated January 30, 2013, re: BCR Land Purchase, be received; and

THAT Council endorse the concept acquiring part of District Lot 494, Peace River District, Except Plans 17885, 24231, 27819, 31973, 34946, BCP 42127 shown as Lot A on reference Plan EPP27760 for the cost of the survey and legal fees not to exceed \$10,000, and subject to District regulations.

CARRIED***

11. Reports – Information

Nil

12. New Business

Nil

13. Question/Answer Period

Nil

14. Adjournment

MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:52 p.m.

Jannene Disher
Director of Corporate Administration

Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on February 4, 2013 in the Council Chambers.

Jannene Disher
Director of Corporate Administration