

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: February 6, 2017
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
P. Gordon, Director of Engineering & Public Works
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer
D. Ennis, Deputy Director Corporate Administration
(Recording Secretary)

Absent: Coun. Pfanner
Coun. Weisgerber

Press: Chris Raczkowski, CHET TV
Mike Crosby, Peace FM
Kelsey Roberts, Coffee Talk Express

Public: Sgt. Scott Hromadnik, Chetwynd RCMP (Item D-1)
Louise Knox, Victim Services (Item D-2)
Terry Halliday

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
THAT the Regular Council Meeting Agenda for February 6, 2017 be adopted as circulated.

CARRIED
3. **Minutes**
M-1
Minutes of the
Regular
Council
Meeting
MOVED by Coun. Brownlee, SECONDED by Coun. Deck
THAT the minutes of the Regular Council Meeting held on January 16, 2017 be adopted as circulated.

CARRIED

M-2
Minutes of the
Committee of
the Whole
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the minutes of the Committee of the Whole Meeting held on January 16, 2017 be adopted as circulated.

CARRIED

M-3
Minutes of the
Special Regular
Council
Meeting

MOVED by Coun. Deck, SECONDED by Coun. Brownlee

THAT the minutes of the Special Regular Council Meeting held on January 30, 2017 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

D-1
Sgt. Scott
Hromadnik,
Chetwynd
RCMP
7580.20

Sgt. Hromadnik, Chetwynd RCMP presented Council with a brief presentation on the third quarterly policing report (October 1 – December 31, 2016) in Chetwynd as outlined below:

- Auto theft, property crime and violent crimes were all down compared to 2015
- Traffic offences went up 145%, meaning more offenders were caught
- 17 impaired driving charges
- Two Chetwynd Constables will be recognized by the North District for Alexa's Team for their commitment to reducing impaired driving
- The Drug Abuse Resistance Education (D.A.R.E.) program is still ongoing in the elementary schools
- Chetwynd will be losing Cst. LeMay, Rose and Taylor as of Spring 2017 due to transfers; Corp. Scott Clay has also been transferred
- The North District has received a helicopter for this area, to be based in Prince George
- Cops for Cancer is up and running again and will be coming through Chetwynd in September 2017

Council thanked Sgt. Scott Hromadnik for the presentation.

D-2
Louise Knox,
Victim
Services
7500.20.06

Louise Knox, Victim Services Coordinator presented Council with a brief presentation with regard to Victim Services activities in 2016 as outlined below:

- Provides a number of services including: helping women who require the use of a safe house to escape from domestic abuse, safety planning, next of kin notification, court appearances, support services for court, counselling referrals, etc.
- Had 107 clients in 2016; Hudson's Hope is also included in service area

- Involved in Violence Against Women in Relationships (VAWIR), Mental Health Initiative, and Community Services

Council thanked Ms. Knox for the presentation.

5. Bylaws

- B-1
***Bylaw No.
1046, 2016
- MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
- THAT Bylaw No. 1046, 2016 cited as the “District of Chetwynd Council Procedure Amendment Bylaw No. 1046, 2016” be reconsidered and adopted.
- CARRIED***
- B-2
***Bylaw No.
1048, 2017
- MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
- THAT Bylaw No. 1048, 2017 cited as the “District of Chetwynd Dog Control, Licensing and Ticketing Amendment Bylaw No. 1048, 2017” be reconsidered and adopted.
- CARRIED***
- B-3
***Bylaw No.
1049, 2017
- MOVED by Coun. Deck, SECONDED by Coun. Brownlee
- THAT Bylaw No. 1049, 2017 cited as the “District of Chetwynd Off-Street Parking Amendment Bylaw No. 1049, 2017” be reconsidered and adopted.
- CARRIED***
- B-4
***Bylaw No.
1050, 2017
- MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
- THAT Bylaw No. 1050, 2017 cited as the “District of Chetwynd Revenue Anticipation Bylaw No. 1050, 2017” be introduced and given first, second and third readings.
- CARRIED***
- B-5
- District of Chetwynd East Trunk Main Improvement Loan Authorization Bylaw No. 1045, 2016 was considered as Item RD-9 under the “Reports – Discussion” portion of this meeting.
- B-6
- District of Chetwynd Inter-Community Business Licence Bylaw No. 1051, 2017 was considered as Item RD-4 under the “Reports – Discussion” portion of the meeting.

6. Council Committee and Liaison Reports

CR-3
Mayor's
Report

Mayor Nichols submitted the following written Mayor's Report dated February 6, 2017:

"The following items occupied some of the Mayor's time since last reported:

January 17: West Peace Fringe Area OCP Development Committee.

January 18: Cleaned Chimney.

January 19: Dinner with Dr. Al-Kafagi.

January 24: Met with CAO Fleming and Director Rose re various Area E-Chetwynd issues.

January 24: Civic Properties Commission.

January 26: Chamber Luncheon.

January 26: Met with CAO Fleming and Blair Lekstrom re Chetwynd-Conuma issues.

January 30: Special Council Meeting.

February 1: Attended with Councillor Galbraith a meeting re homelessness in Chetwynd."

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols' written Mayor's Report dated February 6, 2017, be received.

CARRIED

7. Correspondence – Discussion

CD-1
***Fraser Basin

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

Council re:
Workshop
0390.20.01

THAT the email from Fraser Basin Council dated January 24, 2017 re: Invitation: "Floods and Drought: Tackling Wild Weather" Workshop, be received; and

THAT Council authorize the Mayor or alternate to attend the Floods and Drought: Tackling Wild Weather Workshop in Fort St. John, BC on March 15, 2017.

CARRIED***

CD-2
***North
Central Local
Government
Association
Annual General
Meeting &
Convention
0390.20.02

MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT the North Central Local Government Association Annual General Meeting & Convention Agenda, be received; and

THAT all members of Council be authorized to attend the North Central Local Government Association Convention in Terrace, BC on May 2 – 5, 2017.

CARRIED***

CD-3
District of
Tumbler Ridge
re: Letter of
Support
0400.60.06 /
6580.40.02

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the letter from District of Tumbler Ridge dated January 23, 2017 re: Letter of Support for rebuilding the CN line near Tumbler Ridge Subdivision, be received for information and file. (This request has already been acted upon)

CARRIED

8. Correspondence – Information

CI-1
First Nations
Law Suit
Against Site C
0510.20.01

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the First Nations Law Suit Against Site C, be received for information; and

CI-2
Site C Clean
Energy Project
0510.20.01

THAT the Site C Clean Energy Project re: Outdoor Recreation Mitigation Plan Final dated January 27, 2017, be received for information; and

CI-3
Spectra Energy
– National
Energy Board
6850.50.09

THAT the letter from Spectra Energy dated January 25, 2017 re: Correspondence from the National Energy Board Regarding Proposed Changes to the Emergency Management Filing Requirements in the Board's *Filing Manual*, be received for information; and

CI-4
UBCM – The
Compass
0230.30.02

THAT the Compass dated January 11, 2017, be received for information; and

CI-5
UBCM – The
Compass
0230.30.02

THAT the Compass dated January 25, 2017, be received for information.

CARRIED

9. Correspondence – Information Items

Information Items
I-1 – I-3
0550.02

MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT Information Items I-1 – I-3 be received for information.

CARRIED

10. Reports – Discussion

RD-1
Sewage
Treatment
Plant
5340.04

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated January 12, 2017 re: Sewage Treatment Plant – 2016 Results prepared by Administration, be received for information.

CARRIED

RD-2
***Welcome
to New
Residents of
Chetwynd
Program

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the report dated January 23, 2017 re: Welcome to New Residents of Chetwynd Program prepared by Administration, be received; and

THAT Council authorize a budget of \$5,000 for the Welcome to Chetwynd Program; and

THAT the District enter into a partnership with the Chetwynd Public Library to provide a “Welcome to Chetwynd” function, and that an annual grant-in-aid of \$2,500 be provided to the Library to fund this program; and

THAT the Chetwynd Public Library report to Council annually on the results of the Welcome to Chetwynd Program.

CARRIED***

RD-3
***Regional
Building
Inspection
Service
2240.20.100

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated January 25, 2017 re: Regional Building Inspection Service prepared by Administration, be received; and

THAT Council authorize Administration to enter into an agreement for Regional Building Inspection Services with the Peace River Regional District.

CARRIED***

RD-4
***Inter-
Community
Business
Licence Bylaw
No. 1051,
2017

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated January 25, 2017 re: Inter-Community Business Licence Bylaw No. 1051, 2017 prepared by Administration, be received; and

THAT District of Chetwynd Inter-Community Business Licence Bylaw No. 1051, 2017 be introduced and read a first and second time.

CARRIED***

RD-5
***North
Central Local
Government
Association –
2017
Resolutions
0550.05

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated January 25, 2017 re: North Central Local Government Association – 2017 Resolutions prepared by Administration, be received; and

THAT Council authorize the resolutions included with the report dated January 25, 2017 as Attachments “A” and “B”, and that the resolutions be forwarded on to the North Central Local Government Association before the deadline of March 3, 2017:

WHEREAS the ongoing shortages of manpower in Ambulance Halls throughout rural British Columbia are prevalent in most communities outside of larger Urban Centres;

AND WHEREAS because of the declining volunteer nature of the B.C. Health Emergency Service (BCHES)’s ambulance service it is critical that the BCHES be properly addressed by the Province to ensure life safety while respecting budgets:

NOW THEREFORE be it resolved that the North Central Local Government Association adopt the following resolution and forward it to the Union of British Columbia Municipalities for ratification and submission to the Province of British Columbia:

“THAT the Provincial Government be requested to initiate a full and in-depth review of B.C. Health Emergency Service (BCHES)’s ambulance service in British Columbia, with the intent of modernizing those services to consider additional duties to warrant more full time value and work for ambulance personnel, and that such review be made a high priority of the government of British Columbia.”; and

WHEREAS employer-paid health and dental plans are currently a non-taxable benefit to employees;

AND WHEREAS the Federal Government is considering taxing these employer-paid health and dental contributions, which would have significant consequences including increasing the federal and provincial income tax payable by employees, possible increases to CPP and EI contributions, payroll administration changes, and resulting in decreased take-home pay for employees:

NOW THEREFORE be it resolved that the North Central Local Government Association endorse that the Government of Canada be petitioned not to tax employer-paid health and dental plan contributions because of the significant negative impact this will have on the people who form the work force in Canada, and employers who would have to administer the payroll changes, and that this resolution be forwarded to the Union of British Columbia Municipalities for ratification and submission to the Government of Canada.

CARRIED***

RD-6
***Extension
to Temporary
Use Permit
No. 01-2016 –
Somerville
Aecon Joint
Venture

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated January 27, 2017 re: Extension to Temporary Use Permit No. 01-2016 – Somerville Aecon Joint Venture prepared by Administration, be received; and

THAT Council authorize an extension for Temporary Use Permit No. 01-2016 to Somerville Aecon JV for the purpose of allowing temporary bulk fuel distribution tanks on property located at 4205 53 Avenue NE for a period of up to six months (September 30, 2017).

CARRIED***

RD-7
***Committee
of the Whole --
Terms of
Reference
0555.01

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the report dated January 31, 2017 re: Committee of the Whole -- Terms of Reference prepared by Administration, be received; and

THAT Council ratify the revisions to Committee of the Whole Terms of Reference, included with the report dated January 31, 2017 as Attachment "A", as per the recommendation of the Committee of the Whole at its meeting held January 16, 2017.

CARRIED***

RD-8
***Recycling
and Solid
Waste
Committee –
Terms of
Reference
0540.20.28

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the report dated January 31, 2017 re: Recycling and Solid Waste Committee – Terms of Reference prepared by Administration, be received; and

THAT Council:

- a) Ratify the Recycling and Solid Waste Committee Terms of Reference, included with the report dated January 31, 2017 as Attachment “A”, as per the recommendation of the Committee of the Whole at its meeting held January 16, 2017; and
- b) THAT Mayor Nichols and Councillors Bassendowski, Brownlee, Deck, Galbraith and Pfanner be appointed to sit on the Recycling and Solid Waste Committee.

CARRIED***

RD-9
***East Trunk
Main
Improvements
Loan
Authorization
Bylaw No.
1045, 2016

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the report dated February 2, 2017 re: East Trunk Main Improvements Loan Authorization Bylaw No. 1045, 2016 prepared by Administration, be received; and

THAT Council:

- a) Receive the Certificate of Sufficiency, included with the report dated February 2, 2017 as Attachment “A”, certifying that sufficient responses HAVE NOT been received in opposition to the adoption of District of Chetwynd East Trunk Main Improvements Loan Authorization Bylaw No. 1045, 2016 (in the amount of \$1,500,000); and
- b) Adopt Bylaw No. 1045, 2016.

CARRIED***

RD-10 MOVED by Coun. Deck, SECONDED by Coun. Brownlee
***Raised
Garden Bed THAT the report dated January 31, 2017 re: Raised Garden Bed Initiative Pilot
Initiative Pilot Project prepared by Administration, be received; and
Project

 THAT Council authorize:

 Subject to grant approval, the District of Chetwynd to provide materials for
 raised garden bed structures in a pilot project for 10 applicants who live within
 the District of Chetwynd in 2017; and

 THAT this initiative be reviewed after the completion of the 2017 pilot project.

 CARRIED***

11. Reports – Information

RI-1 MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
Building
Permit Values THAT the report dated February 1, 2017 re: Building Permit Values prepared
0640.20.03 by the Engineering & Public Works Department, be received for information.

 CARRIED

12. New Business

Nil

13. Question/Answer Period

Nil

14. Notice of In-Camera Council Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Council authorize the meeting be closed to the public in order to consider matters in accordance with the Community Charter, Section 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service.

CARRIED

15. Adjournment MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:14 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on February 6, 2017 in the Council Chambers.



Carol Newsom
Director of Corporate Administration