

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: January 16, 2017
Time: 4:30 p.m.
Location: Council Chambers

Present: Deputy Mayor Galbraith
Coun. Bassendowski
Coun. Deck
Coun. Pfanner
Coun. Weisgerber
D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
P. Gordon, Director of Engineering & Public Works
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer
D. Ennis, Deputy Director Corporate Administration
(Recording Secretary)

Absent: Mayor Nichols
Coun. Brownlee

Press: Chris Raczkowski, CHET TV
Mike Crosby, Peace FM
Kelsey Roberts, Coffee Talk Express

Public: Stephanie Courtoreille, Chetwynd International Chainsaw
Carving Championship Society (CICCCS) (Item D-1)
Tami McIvor, CICCCS (Item D-1)
Carmen Westgate, CICCCS (Item D-1)

1. **Call to Order** Deputy Mayor Galbraith called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Bassendowski, SECONDED by Coun. Pfanner
THAT the Regular Council Meeting Agenda for January 16, 2017 be adopted as circulated.

CARRIED
3. **Minutes**
M-1
Minutes of the Special Regular Council Meeting
MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski
THAT the minutes of the Special Regular Council Meeting held on December 19, 2016 be adopted as circulated.

CARRIED

M-2
Minutes of the
Committee of
the Whole
Meeting

MOVED by Coun. Deck, SECONDED by Coun. Weisgerber

THAT the minutes of the Committee of the Whole Meeting held on December 19, 2016 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

D-1
Chetwynd
International
Chainsaw
Carving
Championship
Society

Stephanie Courtoreille, Chetwynd International Chainsaw Carving Championship Society provided Council with a brief presentation as outlined below:

- The Chetwynd International Chainsaw Carving Championship Society is a newly formed Society made up of 12 individuals, and has taken over responsibility for the annual carving event from the Chamber of Commerce
- Projected budget based on previous years financials is \$98,712.73
- Have applied for some grants equaling \$13,550
- Investigating other fundraising ideas including a silent auction and also a steak night in partnership with the Legion
- Will have the price for the wood for the carving event by the end of the week
- Members of the Society pay a \$20 membership fee yearly and Friends of the Society pay a \$10 membership fee yearly; there will be a draw for a carving for paid members every year
- Requested a \$40,000 grant from the District of Chetwynd for the 2017 Chetwynd International Chainsaw Carving Championship

Carmen Westgate advised that the projected budget should be adjusted to remove the line item, "Gifts" and the budget decreased to reflect the removal of \$2,500.

Council thanked Ms. Courtoreille and Ms. Westgate for the presentation.

5. Bylaws

B-1
***Bylaw No.
1047, 2016

MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

THAT Bylaw No. 1047, 2016 cited as the "District of Chetwynd Financial Plan 2016 – 2020 Amendment Bylaw No. 1047, 2016" be reconsidered and adopted.

CARRIED***

B-2 MOVED by Coun. Deck, SECONDED by Coun. Bassendowski
***Bylaw No. THAT Bylaw No. 1046, 2016 cited as the “District of Chetwynd Council
1046, 2016 Procedure Amendment Bylaw No. 1046, 2016” be read a third time.

CARRIED***

B-3 District of Chetwynd Off-Street Parking Amendment Bylaw No. 1049, 2017
was considered as Item RD-3 under the “Reports – Discussion” portion of this
meeting.

B-4 District of Chetwynd Dog Control, Licensing, and Ticketing Amendment
Bylaw No. 1048, 2017 was considered as Item RD-4 under the “Reports –
Discussion” portion of this meeting.

6. Council Committee and Liaison Reports

CR-1 Mayor Nichols submitted the following written Peace River Regional District
Regional (PRRD) report dated January 12, 2017:
District Report
0400.70.02

- “C-2: Approved: Chetwynd’s request for a letter of support for funding
 applications for Chetwynd Airport. (it was noted that North Peace
 Airport received a Northern Development Initiative Trust grant.)
- C-4: Approved: Arena floor construction debris tipping fees waived.
 Cost estimate: \$48,000.
- R-1: Peace River Regional District Financial Plan Chetwynd public
 meeting: March 14.
- R-12: Approved: Regional building inspection for municipalities at no
 additional cost to the rural tax payers.”

MOVED by Coun. Pfanner, SECONDED by Coun. Deck

THAT Mayor Nichols’ written Peace River Regional District Report dated
January 12, 2017, be received.

CARRIED

CR-3 Mayor Nichols submitted the following written Mayor’s Report dated January
Mayor’s 16, 2017:
Report

“The following items occupied some of the Mayor’s time since last
reported:

- January 4: Met with Jay Morrison and Rod Locke, Spectra Energy, re:
 pipeline plans.
 Met with staff of Ministry of Natural Gas re: potential for
 value-added industries.
- January 9: Attended Public Open House re: funding of East Trunk Main.

- January 10: Met with Angela DeSmit, Northern Health re: report on Medical Clinic performance.
- January 11: South Peace Economic Development Committee Teleconference.
- January 12: Peace River Regional District Board Meeting in Dawson Creek.”

MOVED by Coun. Pfanner, SECONDED by Coun. Bassendowski

THAT Mayor Nichols’ written Mayor’s Report dated January 16, 2017, be received.

CARRIED

7. Correspondence – Discussion

CD-1 MOVED by Coun. Pfanner, SECONDED by Coun. Deck

***World
Under-17
Hockey
Challenge

THAT the letter from Ron Millsap dated December 22, 2016 re: World Under-17 Hockey Challenge, be received; and

THAT Council refer the request that Chetwynd Host one of the World Under-17 Hockey Challenge games to the Civic Properties Commission.

CARRIED***

CD-2 MOVED by Coun. Bassendowski, SECONDED by Coun. Weisgerber

News Release
from BC
Assessment

THAT the news release from BC Assessment dated January 3, 2017, be received for information.

CARRIED

CD-3 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

***Local
Government
Leadership
Academy re:
2017 Leadership
Forum

THAT the email from Local Government Leadership Academy dated December 19, 2016 re: 2017 Leadership Forum, be received; and

THAT Council authorize up to two Council members to attend the Local Government Leadership Academy’s 2017 Leadership Forum in Richmond, BC on February 1 – 3, 2017.

CARRIED***

CD-4
***Spectra
Energy re:
Application for
Wyndwood
Pipeline
Expansion
Project Notice

Councillor Pfanner declared a perceived conflict of interest with regard to his employment and left Council Chambers at 4:45 p.m.

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the letter from Spectra Energy dated December 20, 2016 re: Application for Wyndwood Pipeline Expansion Project Notice of Public Hearing and Application to Participate, be received; and

THAT Council authorize Administration to register the Mayor or Alternate on an Application to Participate as a Commenter or Intervenor with regard to Westcoast's Wyndwood Pipeline Expansion Project.

CARRIED***

Councillor Pfanner returned to Council Chambers at 4:48 p.m.

CD-5
***Ministry of
Community,
Sport and
Cultural
Development,
and Responsible
for TransLink
re: Feedback

MOVED by Coun. Bassendowski, SECONDED by Coun. Pfanner

THAT the email from Ministry of Community, Sport and Cultural Development, and Responsible for TransLink dated December 21, 2016 re: 170113: Feedback Invitation for Rural Education Strategy, be received; and

THAT Council provide input on a submission to Administration for the online discussion regarding the Province of BC's Rural Education Strategy prior to the deadline of January 31, 2017, in support of the SD 59 Board's position.

CARRIED***

CD-6
***Heritage BC
re: Support the
Proposed
Heritage Tax
Credit

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the email from Heritage BC dated January 4, 2017 re: CALL TO ACTION: Support the Proposed Heritage Tax Credit, be received; and

THAT Council authorize a letter be sent to MP Bob Zimmer and the Minister of Environment, copied to Heritage BC, in support of the heritage tax credit to encourage rehabilitation of properties in the Canadian Register of Historic Places.

CARRIED***

CD-7
Salish Sea Trust
re: World
Heritage Marine
Site

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the email from Salish Sea Trust dated December 22, 2016 re: Mayor & Council – For 2017, A Gift to the World and a Gift to all Salish Sea Enthusiasts!, be received for information.

CARRIED

CD-8
***Chetwynd
International
Chainsaw
Carving Society
re: Letter of
Support

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the letter from Chetwynd International Chainsaw Carving Society dated January 10, 2017 re: Letter of Support, be received; and

THAT Council authorize a letter be sent to the Chetwynd International Chainsaw Carving Society in support of its application to Northern Development Initiative Trust for a 2017 Fabulous Festivals and Events grant.

CARRIED***

8. Correspondence – Information

CI-1
Northern
Health –
Respiratory
Illnesses

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the Northern Health Media Bulletin re: Common Respiratory Illnesses Circulating in the North East, including Chetwynd, be received for information.

CARRIED

CI-2
Northern
Health –
Thank You

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the letter from Northern Health dated January 3, 2017 re: Thank You for Letter of Support, be received for information; and

CI-3
District of
Hudson's
Hope
Telepharmacy

THAT the letter from the City of Dawson Creek dated December 19, 2016 re: District of Hudson's Hope Telepharmacy, be received for information; and

CI-4
Wyndwood
Pipeline
Expansion
Project Update

THAT the letter from Spectra Energy dated January 3, 2017 re: Proposed Wyndwood Pipeline Expansion Project Update and Amendment Filing, be received for information.

CARRIED

CI-5
Site C – South
Bank Traffic
Reforecast

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the Site C Clean Energy Project document dated January 5, 2017 re: South Bank Traffic Reforecast, be received for information.

CARRIED

MOVED by Coun. Pfanner, SECONDED by Coun. Deck

THAT Council authorize a letter to be sent to CN Rail and BC Hydro inquiring when the final decision will be made with respect to hauling rip-rap to Site C, and to request that the community be made aware in advance of the haul dates.

CARRIED

CI-6 MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

Regulatory
Amendments
Affecting
Agri-tourism

THAT the email from Ministry of Agriculture dated December 19, 2016 re: Regulatory Amendments Affecting Agri-tourism, be received for information; and

CI-7 THAT the email from Federation of Canadian Municipalities dated December
PCP News 20, 2016 re: Partners for Climate Protection (PCP) News: FCM at COP22 /
New Reporting Requirements / PCP Member Interviews, be received for
information.

CARRIED

9. Correspondence – Information Items

Information MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

Item

I-1

0550.02

THAT Information Item I-1 be received for information.

CARRIED

10. Reports – Discussion

RD-1 MOVED by Coun. Pfanner, SECONDED by Coun. Deck

***Purchasing

Policy

Revision

THAT the report dated December 12, 2016 re: Purchasing Policy Revision prepared by Administration, be received; and

THAT Council authorize an amendment to the District of Chetwynd Purchasing & Tendering Policy to increase the preference to qualified local suppliers to within 10% of the lowest bid or quote on purchases up to \$50,000.

CARRIED***

RD-2
***Elected
Official Policy

MOVED by Coun. Bassendowski, SECONDED by Coun. Pfanner

THAT the report dated December 28, 2016 re: Elected Official Policy prepared by Administration, be received; and

THAT Council authorize the District of Chetwynd Elected Official Policy, included with the report dated December 28, 2016 as Attachment "A".

CARRIED***

RD-3
***Proposed
Amendment to
Off-Street
Parking Bylaw
No. 931, 2010

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the report dated December 28, 2016 re: Proposed Amendment to Off-Street Parking Bylaw No. 931, 2010 prepared by Administration, be received; and

THAT District of Chetwynd Off-Street Parking Amendment Bylaw No. 1049, 2017 be introduced and read a first, second and third time.

CARRIED***

RD-4
***Proposed
Amendments
to Dog
Control,
Licensing and
Ticketing
Bylaw No.
908, 2009

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated January 10, 2017 re: Proposed Amendments to Dog Control, Licensing and Ticketing Bylaw No. 908, 2009 prepared by Administration, be received; and

THAT District of Chetwynd Dog Control, Licensing and Ticketing Amendment Bylaw No. 1048, 2017 be introduced and be read a first, second and third time.

CARRIED***

RD-5
***Peace
River
Agreement

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the report dated January 12, 2017 re: Peace River Agreement prepared by the Finance Department, be received; and

THAT a Special Council Meeting be scheduled for January 30, 2017 at 4:30 p.m.

CARRIED***

11. Reports – Information

RI-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
Building
Permit Values THAT the report dated January 3, 2017 re: Building Permit Values prepared by
the Engineering & Public Works Department, be received for information.

CARRIED

12. New Business

Nil

13. Question/Answer Period

Nil

14. Notice of In-Camera Council Meeting

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT Council authorize the meeting be closed to the public in order to consider matters in accordance with the Community Charter, Section 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service, following the Committee of the Whole meeting.

CARRIED

15. Adjournment MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

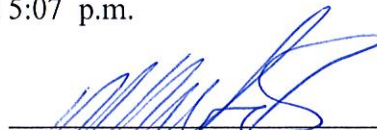
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:07 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on January 16, 2017 in the Council Chambers.



Carol Newsom
Director of Corporate Administration