

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** January 21, 2013  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Brownlee  
Coun. Galbraith  
Coun. Nicholson (4:34 p.m.)  
Coun. Pfanner  
Coun. Weisgerber

D. Fleming, Chief Administrative Officer  
J. Disher, Director of Corporate Administration  
B. Caldwell, Director of Financial Administration  
P. Gordon, Manager of Public Works Operations  
L. Howes, Deputy Director of Corporate Administration

**Absent:** Nil

**Press:** Justin Morissette, Peace FM  
Mike Carter, Chetwynd Echo

**Public:** Alyssa Bond, On Our Way Home Society [Item 4 (a)]  
Franca Petrucci, Spectra Energy [Item 4 (b)]  
Glenn Auger, Spectra Energy [Item 4 (b)]

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith  
THAT the Regular Council Meeting Agenda for January 21, 2013 be adopted as circulated.

CARRIED

**3. Minutes**

3 (a)                    MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith  
Minutes of the  
Regular Council        THAT the minutes of the Regular Council Meeting held on January 7, 2013 be  
Meeting                    adopted as circulated.

CARRIED

3 (b)                    MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber  
Minutes of the  
Water and Sewer        THAT the minutes of the Water and Sewer Task Group Meeting held on  
Task Group                October 22, 2012 be adopted as circulated.  
Meeting

CARRIED

**4. Delegations and/or Presentations**

4 (a)                    Alyssa Bond, President of the On Our Way Home Society, thanked Council  
Alyssa Bond, On        for the opportunity to speak about the increasing problem of feral cats in  
Our Way Home        Chetwynd and the need to remedy the situation. On Our Way Home is an  
Society –                incorporated non-profit society and was started to deal with abandoned cats  
Spay/Neuter            and other animals by fostering and finding homes for them. Euthanasia is only  
Release Program        used as a last resort.  
0230.50.01

Since incorporation in June 2012, over 50 animals have been rescued and homes found for 34. All animals are spayed or neutered, vaccinated and dewormed prior to adoption. Adoption fees are \$100.00 for cats and \$200.00 for dogs. The Society receives a 20 percent discount at the local vet for spaying/neutering but is losing money on each adoption.

Ms. Bond requested that the Society be given a \$1,000.00 start-up grant to implement a spay/neuter release program in Chetwynd.

Ms. Bond responded to various questions from Council regarding the Society's structure and facilities; any affiliations / partnerships with the SPCA and local bylaw enforcement; and apprehension of animals.

Council advised that it will take the request under advisement and thanked Ms. Bond for the presentation.

4 (b)  
 Franca Petrucci,  
 Spectra Energy –  
 Proposed Natural  
 Gas  
 Transmission  
 System  
 6850.50.09

Glenn Auger, Spectra Energy Chetwynd, introduced Franca Petrucci, Community Coordinator, Special Projects, for Spectra Energy in Prince George. Ms. Petrucci provided general information on Spectra Energy as well as information on the proposed natural gas pipeline from Northeast BC to Prince Rupert.

The proposed system, capable of transporting up to 4.2 billion cubic feet per day of natural gas, would be approximately 850 kilometres in length and 36 to 48 inches in diameter. Ms. Petrucci and Mr. Auger reviewed the conceptual route which was developed based on preliminary assessments of environmental, historical, cultural and constructability factors as well as proposed system route alternatives.

The project application has been filed with the BC Environmental Assessment Office and the next two years will be spent on the regulatory/consultation process. If the project is a go, construction would start in 2015 with completion by 2019.

Ms. Petrucci and Mr. Auger responded to various questions from Council regarding the amount of gas passing through the pipeline; the number of shiploads this would translate to; options for crossing Williston Lake; the narrow corridor for the pipeline in the Pine Pass; facilities along the pipeline route; and competition with TransCanada's proposed pipeline through the same area.

F. Petrucci, G. Auger & A. Bond left the meeting at 5:15 p.m.

## 5. Bylaws

Nil

## 6. Council Committee Reports

6 (a)  
 Regional District  
 Report  
 0400.70.02

Mayor Nichols submitted the following written Regional District Report dated January 10, 2013:

“R-1: A contract for 1.339 million dollars has been awarded to Grayton Contracting Ltd. for the construction of a landfill gas collection and control system at the North Peace Regional Landfill.

R-9: The Solid Waste Committee recommended to the Regional Board that staff be authorized to commence a feasibility study to determine options for the replacement of the Chetwynd Landfill. Approved.”

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols' written Peace River Regional District Report, dated January 10, 2013, be received.

CARRIED

6 (b) No report.  
Community  
Improvements  
Committee  
Report  
0540.20.20

6 (c) No report.  
Finance Strategy  
Committee  
Report  
0540.20.18

6 (d) No report.  
Health Services  
Committee  
Report  
0540.20.24

6 (e) No report.  
Public Works  
Committee  
Report  
0540.20.25

6 (f) Councillor Weisgerber noted that the Water & Sewer Task Group met last week. Urban Systems is working on various studies of the water system and it is hoped that a master plan will be ready in February.

0540.20.26 MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT Councillor Weisgerber's verbal Water & Sewer Task Group Report be received.

CARRIED

6 (g)  
Mayor's Report  
0550.04

Mayor Nichols submitted the following written Mayor's Report dated January 21, 2013:

“The following items occupied some of the Mayor's time since last reported:

- January 3: Attended the Task Force Report on Seniors' Issues.
- January 9: Attended PRRD Strategic Planning with Gordon Macintosh.
- January 10: Attended PRRD Strategic Planning with Gordon Macintosh.
- January 10: Peace River Regional District Board.
- January 15: Toured the Don Titus grades 3, 4 in District Office.
- January 15: Civic Properties Commission.
- January 16: Attended Human Health Risk Assessment in Fort St. John.
- January 21: Attended Diamond Jubilee presentation Surerus Place.
- January 21: Committee of the Whole.”

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols' written Mayor's Report, dated January 21, 2013, be received.

CARRIED

## 7. Correspondence – Discussion

7 (a)  
\*\*\*0009/01/13  
BC Community  
Based Business  
– Meeting with  
Oil and Gas  
Producers  
0530.20.01

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the email from MLA's Blair Lekstrom and Pat Pimm, dated January 3, 2013, re: BC Community Based Business – Meeting with Oil and Gas Producers, Calgary, AB, February 5, 2013, be received; and

THAT Mayor Nichols or an alternate be authorized to attend a meeting with Oil and Gas Producers in Calgary, Alberta on February 5, 2013.

CARRIED\*\*\*

7 (b) MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith  
\*\*\*0010/01/13  
High On Ice Festival – THAT the letter from the City of Fort St. John, dated January 3, 2013, re: 9<sup>th</sup>  
Mayor’s Ice Carving Challenge, Fort St. John, BC, February 9, 2013, be received; and  
Challenge THAT Mayor Nichols or an alternate be authorized to attend the 9<sup>th</sup> Annual  
0400.60.03 High on Ice Festival Mayor’s ice Carving Challenge in Fort St. John, BC on  
February 9, 2013.

CARRIED\*\*\*

7 (c) MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner  
\*\*\*0011/01/13  
FCM Annual Conference and Tradeshow THAT the email from the Federation of Canadian Municipalities, dated  
0390.20.06 January 16, 2013, re: 2013 FCM Annual Conference and Tradeshow,  
Vancouver, BC, May 31 – June 3, 2013, be received; and  
THAT Mayor Nichols or an alternate be authorized to attend the 2013 FCM  
Annual Conference and Trade Show in Vancouver, BC on May 31 – June 3,  
2013.

CARRIED\*\*\*

**8. Correspondence – Information**

8 (a) MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee  
TransCanada’s Proposed Natural Gas Pipeline Project  
6850.50.01 THAT the email from Prince Rupert Gas Transmission Ltd., dated January 9,  
2013, re: TransCanada’s Proposed Natural Gas Pipeline Project, be received  
for information; and

8 (b) THAT the letter from Councillor Don Harris, dated January 14, 2013, re:  
Councillor Resignation from Council, be received for information; and  
Harris –  
Resignation  
0520.01

8 (c) THAT the letter from the Senate Standing Committee on Human Rights, dated  
Senate – January 4, 2013, re: Study on Cyberbullying, be received for information.  
Study on  
Cyberbullying  
0400.40.02 CARRIED

- 8 (d) MOVED by Coun. Pfanner, SECONDED by Coun. Nicholson  
\*\*\*0012/01/13  
NH – Cold and THAT the news release from Northern Health, dated January 3, 2013, re: Cold  
'Flu Season and 'Flu Season – Health Facility Visitors Can Help, be received; and  
0400.100.03  
THAT an advertisement be placed in local papers providing cold and and 'flu  
information to the public.  
CARRIED\*\*\*
- 8 (e) MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee  
Courage to THAT the email from Victim Services on behalf of Coast Mental Health,  
Come Back Awards dated January 14, 2013, re: 2013 Courage to Come Back Awards –  
0290.20.01 Nominations, be received for information; and
- 8 (f) THAT the emails from the Union of BC Municipalities, dated January 9 & 16,  
UBCM – The 2013, re: The Compass Newsletter – News and Information from UBCM, be  
Compass received for information; and  
Newsletter  
0230.30.02
- 8 (g) THAT the letter from the North Central Local Government Association, dated  
NCLGA – January 10, 2013, re: Resolution Submission Deadline: March 1, 2013, be  
Resolution received for information; and  
Deadline  
0390.20.03
- 8 (h) THAT the email from the North Central Local Government Association on  
Community Behalf of the Fraser Basin Council, dated January 8, 2013, re: Integrated  
Sustainability Community Sustainability Planning in Rural BC – Results of Research Project,  
Planning in be received for information; and  
Rural BC  
0230.40.03
- 8 (i) THAT the letter from the District of Houston to the North Central Local  
Houston - Government Association, dated December 20, 2012, re: Potential Sale of  
Potential Sale of Ridley Terminals, be received for information; and  
Ridley  
Terminals  
0230.40.03

8 (j) THAT the email from the Northern Rockies Regional Municipality, dated  
NRRM – BC January 14, 2013, re: BC Ambulance Press Release, be received for  
Ambulance information; and  
0400.60.01

8 (k) THAT the email from BC Hydro, dated January 8, 2013, re: Update on BC  
BC Hydro Smart Hydro Smart Metering Program, be received for information; and  
Metering  
Program  
0510.20.01

8 (l) THAT the email from TransCanada, undated, re: Coastal GasLink Pipeline  
Coastal GasLink Project, Activity Update #1, January – February 2013, be received for  
Pipeline Project information.  
6850.50.01

CARRIED

## 9. Correspondence – Information Items

Information MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee  
Items I-1 – I-39  
0570.02 THAT Information Items I-1 to I-39 be received for information.

CARRIED

## 10. Reports – Discussion

10 (a) MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
\*\*\*0013/01/13  
Parcel Tax Roll THAT the report dated January 14, 2013, re: Parcel Tax Roll Review Panel  
Review Panel Appointments, be received; and  
Appointments  
1970.08 THAT a Parcel Tax Roll Review Panel be established pursuant to Section 204  
of the *Community Charter*;

AND FURTHER THAT Mayor Nichols be appointed Chair and Councillors Galbraith and Weisgerber be appointed as members of the Parcel Tax Roll Review Panel for the purpose of reviewing and authenticating the District of Chetwynd Water and Sewer Parcel Tax Rolls;

AND FURTHER THAT the sitting of the Parcel Tax Roll Review Panel be held in the Council Chamber, District Office, on Monday, February 18, 2013 at 10:00 a.m.

CARRIED\*\*\*



10 (b)  
\*\*\*0014/01/13  
Policy Review  
and Update  
0110.04

MOVED by Coun. Brownlee, SECONDED by Coun. Nicholson

THAT the report dated January 16, 2013, re: Policy Review and Update, be received; and

THAT the Wheelchair Access – New Construction Policy be adopted as amended; and

THAT the following policies be repealed:

- Release to Press – Reports & Minutes
- Temporary Sign Permit Policy
- Use of District Right-of-Ways and Sidewalks Policy

CARRIED\*\*\*

## 11. Reports – Information

11 (a)  
Accounts  
Payable Cheque  
List  
1630.01

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the report dated January 1, 2013, re: December Accounts Payable Cheque List, be received; and

THAT the cheque register for the month of December 2012 totaling \$450,324.39 be received.

CARRIED

## 12. New Business

Nil

## 13. Question/Answer Period

Mike Carter, Chetwynd Echo, questioned who would take Councillor Harris' position on committees and community groups. He was advised that the Mayor and other Council members will fill in until a by-election is held.

Justin Morissette, Peace FM, confirmed that the presentation by Spectra Energy was for information purposes only.

**14. Adjournment**      MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:27 p.m.

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Jannene Disher  
Director of Corporate Administration

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Merlin Nichols  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on January 21, 2013 in the Council  
Chambers.

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Jannene Disher  
Director of Corporate Administration