

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

- Date:** July 13, 2015
Time: 4:30 p.m.
Location: Cottonwood Hall, Chetwynd & District Recreation Centre
- Present:** Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith (by telephone)
Coun. Weisgerber (by telephone)
D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
P. Gordon, Director of Engineering & Public Works
S. Moore, Manager of Financial Services
M. Millsap, Manager of Leisure & Facility Services
- Absent:** Coun. Pfanner
- Press:** Robert Springett, CHET TV
Tona Aboaba, CHET TV
Chris Newton, Peace FM
Naomi Larsen, Chetwynd Echo
- Public:** Terry Halliday [Item D-1]
Tonia Richter
Carmen Westgate
Matt Dalke
Russ Young
Robert Brownlee
Greg Schockenmaier

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Brownlee, SECONDED by Coun. Deck
THAT the Regular Council Meeting Agenda for July 13, 2015 be adopted as circulated.

CARRIED

3. Minutes

M-1
Minutes of the
Special Regular
Council Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski
THAT the minutes of the Special Regular Council Meeting held on June 22, 2015 be adopted as circulated.

CARRIED

M-2
Minutes of the
Public Hearing

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
THAT the minutes of the Public Hearing held on June 22, 2015 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

D-1
Terry Halliday
re: Abandoned
House
4020.20.11

Terry Halliday provided Council with a brief presentation as outlined below:

- Advised he is concerned about the abandoned home at 5216 47 Avenue;
- Feels it is affecting his business and property values;
- Because of the unsightly house and illegal activities that take place in the foliage around the house, his tenants have asked him whether the neighbourhood is safe;
- Expressed concern regarding the period of time the house has been in a derelict condition; and
- Requested that Council take action to demolish the house.

See Item RD-4 under the heading 10. Reports – Discussion.

5. Bylaws

Nil

6. Council Committee and Liaison Reports

CR-1
Regional District
Report

Councillor Galbraith submitted the following written Peace River Regional District (PRRD) report dated June 25, 2015:

“BC Hydro gave an update on the Site C project similar to the update we received. North Peace Division of Family Practice gave an update on the \$100,000 they received for the year 2015 and how it has been dispersed throughout the region to assist Doctors in the 1st and 2nd year residencies.”

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Coun. Galbraith's written Peace River Regional District Report dated June 25, 2015, be received.

CARRIED

CR-2
Community
Improvements
Committee
Report

Councillor Galbraith reported the following:

- The Canada Day event and Parade were hugely successful
- The community showed tremendous support and attendance was amazing

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT Coun. Galbraith's verbal Community Improvements Committee Report, be received.

CARRIED

CR-6
Water & Sewer
Task Group
Report

Councillor Weisgerber reported the following:

- The District of Chetwynd was awarded a Building Canada Federal/Provincial grant in the amount of \$2.99 million; and
- The District may now move on with improvements to the Sewage Treatment Plant.

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT Coun. Weisgerber's verbal Water & Sewer Task Group Report, be received.

CARRIED

CR-7
Mayor's Report

Mayor Nichols submitted the following written Mayor's Report dated July 13, 2015:

"The following items occupied some of the Mayor's time since last reported:

- June 17: Meeting with Ministry of Transportation and Infrastructure for update on activities.
- June 18: Participated in Aboriginal Multicultural Celebration at Windrem Elementary School.
- June 19: Attended Bill Caldwell's retirement.
- June 22: Attended Public Hearing re land sale and zoning.

- June 22-26: Attended Local Government Leadership Academy in Vancouver.
- June 29: Attended Tumbler Ridge Global Geopark celebration in Tumbler Ridge.
- July 1: Canada Day celebration.
- July 7: Attended Paper Excellence grand opening of Chetwynd Mechanical Pulp.
- July 9: Peace River Regional District Board Meeting in Dawson Creek.
- July 10: Ministry announcement of Building Canada Grant.
- July 13: Ecologix tour.”

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols’ written Mayor’s Report dated July 13, 2015, be received.

CARRIED

7. Correspondence – Discussion

CD-1
***West Mo

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

Days 2015
0400.80.04

THAT the letter from West Moberly First Nations dated June 17, 2015 re: West Mo Days 2015, be received; and

THAT Council direct a contribution, equivalent to the District of Chetwynd’s 2014 contribution, be provided for West Moberly Days 2015 to be held on July 24, 25 and 26, 2015.

CARRIED***

CD-2
***District of

MOVED by Coun. Brownlee, SECONDED by Coun. Deck

Taylor re: Parade
0400.60.05

THAT the letter from District of Taylor received July 2, 2015 re: World’s Invitational Class “A” Gold Panning Championships Community Parade on July 31, 2015, be received; and

THAT a member of Council be authorized to attend the Annual Worlds Invitational Gold Panning Championships Parade on July 31, 2015 in Taylor BC.

CARRIED***

CD-3
***Northern
Health re:
Updating
Northern
Health's
Strategic Plan
0400.100.03

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the letter from Northern Health dated June 23, 2015 re: "Shaping Our Future" Consultation – Updating Northern Health's Strategic Plan, be received; and

THAT Council authorize all members of Council to attend the strategic planning session for Northern Health on July 24, 2015 in Fort St. John, BC.

CARRIED***

CD-4
***Spectra
Energy re: High
Pine Proposed
Pipeline Project
6850.50.09

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT the letter from Spectra Energy Transmission dated June 22, 2015 re: High Pine Proposed Pipeline Project, be received; and

THAT Council direct Administration to invite Spectra Energy Transmission to provide a presentation at a future Council Meeting regarding the High Pine Proposed Pipeline Project.

CARRIED ***

8. Correspondence – Information

CI-1
CSS re: Bursary
Thank You
0400.90.06

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT the letter from Chetwynd Secondary School dated June 16, 2015 re: Bursary Thank You, be received for information; and

CI-2
LPCF 2014-
2015 Indicator
Analysis:
Briefing Note
6240.20.06

THAT the Little Prairie Community Forest 2014-2015 Indicator Analysis: Briefing Note, be received for information; and

CI-3
Northern BC
Tourism
Conference &
AGM
0230.40.04

THAT the email from Northern BC Tourism received July 2, 2015 re: Save the Date! Northern BC Tourism Conference & AGM, be received for information.

CARRIED

CI-4 MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith
Minister
Coralee Oakes - THAT the email from Minister Coralee Oakes received June 29, 2015 re:
Unconditional Unconditional Grant Funding Letter – June 2015 Payment, be received for
Grant Funding – information.
June 2015
Payment CARRIED
0400.20.08

CI-5 MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski
UBCM – The
Compass THAT the Compass dated June 17, 2014, be received for information; and
0230.30.02

CI-6 THAT the Compass dated June 24, 2015, be received for information; and
UBCM – The
Compass
0230.30.02

CI-7 THAT the email from Federation of Canadian Municipalities (FCM) dated
FCM – Webinar June 19, 2015 re: Reminder: Webinar – Small Town Approaches to Reaching
0230.20.02 Climate Protection Milestones, be received for information.

CARRIED

9. Correspondence – Information Items

Information MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski
Items I-1 – I-2
0550.02 THAT Information Items I-1 - I-2 be received for information.

CARRIED

10. Reports – Discussion

RD-1 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
***Union of BC
Municipalities THAT the report dated July 6, 2015 re: Union of BC Municipalities
Convention Convention Registration prepared by Administration, be received; and
Registration
0390.20.05 THAT all members of Council be authorized to attend the Union of BC
Municipalities Convention in Vancouver, BC on September 21 – 25, 2015.

CARRIED ***

RD-2
***Disposition
of Surplus
Municipal
Equipment
1090.01

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT the report dated June 22, 2015 re: Disposition of Surplus Municipal Equipment prepared by the Finance Department, be received; and

THAT Council authorize Administration to place a value on the surplus items as follows, and advertise them for sale by sealed bid, with an upset value; in the event that any of the items are not sold in the above manner, they will then be sold by auction sale.

- 1) 3515 2005 Kubota Utility Vehicle; comes with 8' snow plow
- 2) 1107 1993 propane Ford ½ ton
- 3) 2012 Tenco 12 foot reversible full trip plow and hitch

CARRIED***

RD-3
***Local Area
Service and
Parks
Expectations of
Use Policies
0340.50

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT the report dated June 26, 2015 re: Local Area Service and Parks Expectations of Use Policies prepared by the Public Works Department, be received; and

THAT Council endorse the Public Works Committee recommendation of June 19, 2015, that Administration prepare Local Area Service and Parks Expectations of Use Policies, and these be presented for Council's consideration at a future Regular Council Meeting.

CARRIED ***

RD-4
***Unsafe
Structure – 5216
47 Ave
(Abandoned
House)
4020.20.11

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated July 13, 2015 re: Unsafe Structure – 5216 47 Ave (Abandoned House) prepared by Administration, be received; and

THAT Council hereby give notice of its intention to consider the following resolution at its August 10, 2015 Regular Council Meeting; and further,

THAT the Owner(s) of 5216 47 Avenue, Chetwynd BC be notified of Council's intention to consider the following resolution at the August 10, 2015 Regular Council Meeting.

WHEREAS Division 12 of Part 3 of the *Community Charter* (the “Charter”) authorizes Council to impose a remedial action requirement of the owner or owners of a building including a requirement to remove or demolish the building where: 1) Council considers that the building is in or creates an unsafe condition; 2) Council considers that the building contravenes the Provincial building regulations or a District of Chetwynd bylaw under Section 8(3)(1) [*(buildings and other structures)*]; and 3) Council declares the building is a nuisance;

AND WHEREAS Maria Correa is the registered owner (the “Owner”) of a building (the “Building”) known as 5216 47 Avenue, Chetwynd BC,

NOW THEREFORE, the Council of the District of Chetwynd, in open meeting assembled, resolves as follows:

1. THAT Council, having received a report from the Fire Chief dated December 6, 2013 hereby considers that the Building located at 5216 47 Avenue, Chetwynd BC is in and creates an unsafe condition within the meaning of 73(2)(a) of the Charter, as a result of the Building being left vacant and not being maintained, and continuing to deteriorate.
2. THAT Council hereby declares that the Building is a nuisance, within the meaning of Section 74 (2) of the Charter, as Council considers the building to be so dilapidated and unclean so as to be offensive to the community.
3. THAT Council hereby requires pursuant to its remedial action powers under Part 3, Division 12 of the Charter that the Owner demolish and remove the Building no later than forty five (45) days after notice of this remedial action requirement under Section 77 of the Charter has been sent by the District of Chetwynd to the owner;
4. THAT the District of Chetwynd provide notice to the Persons entitled to notice under Section 77 of the Charter;
5. THAT the District of Chetwynd notify the Persons entitled to Notice under Section 77 of the Charter that they may request that Council reconsider the *Remedial Action Requirement* pursuant to Section 78 of the Charter by providing the District of Chetwynd written notice within 14 days of the date on which notice under Section 77 of the Charter was sent; and

6. THAT if any or all of the actions required by the *Remedial Action Requirement* are not completed by the date set out above, the District of Chetwynd may undertake any or all of the actions required by the *Remedial Action Requirement* at the expense of the Owner, as authorized by Section 17 of the Charter.

CARRIED ***

11. Reports – Information

Nil

12. New Business

Nil

13. Question/Answer Period

Terry Halliday:

- Inquired what the time frame would be for demolition of the abandoned house at 5216 47 Avenue.

The Chief Administrative Officer responded that tonight Council authorized Administration to begin the legal process to have the house demolished. The owner will be contacted and provided 14 days to request to appeal Council's intent at the August 10, 2015 Regular Council meeting. The owner may decide to have the house demolished before Administration is able to complete the legislative process to do so.

Chris Newton:

- Inquired whether the time frame for demolition would be the same if the house were used for fire practice?

The Mayor responded that the time frame would be the same, but that fire practice is no longer considered feasible in this situation.

Russ Young:

- Inquired at what point would a First Nation need to disclose what they intend to do on land declared Treaty Land Entitlement (TLE)?

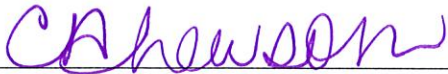
The Chief Administrative Officer responded that the District of Chetwynd does not have control over which parcel a First Nation may select for TLE, but there is a process through which the District can negotiate services to that parcel.

14. Adjournment MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:32 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on July 13, 2015 in the Cottonwood Hall, Chetwynd & District Recreation Centre.



Carol Newsom
Director of Corporate Administration