

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** July 14, 2014  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Brownlee  
Coun. Galbraith  
Coun. Nicholson  
Coun. Pfanner

D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
W. Caldwell, Director of Financial Administration  
P. Gordon, Director of Engineering & Public Works  
R. Rusjan, Director of Parks & Recreation  
D. Ennis, Deputy Director of Corporate Administration  
(recording secretary)

**Absent:** Coun. Vezina  
Coun. Weisgerber

**Press:** Mike Carter, Chetwynd Echo  
David Ashbaugh, CHET TV  
Becki Korhonen, CHET TV  
Anand Chandy, CHET TV

**Public:** Greg Lay, Mayor, Village of Kaslo  
Darcy Groves, Royal Canadian Legion Branch #258  
Karen Buckley, Royal Canadian Legion Branch #258  
Dianne Widdicombe, Royal Canadian Legion Branch #258

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee  
THAT the Regular Council Meeting Agenda for July 14, 2014 be adopted as circulated.

CARRIED

### 3. Minutes

M-1  
Minutes of the  
Regular Council  
Meeting

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the minutes of the Regular Council Meeting held on June 16, 2014 be adopted as circulated.

CARRIED

M-2  
Minutes of the  
Committee of the  
Whole  
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the minutes of the Committee of the Whole Meeting held on June 16, 2014 be adopted as circulated.

CARRIED

M-3  
Minutes of the  
Committee of the  
Whole  
Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the minutes of the Committee of the Whole Meeting held on June 30, 2014 be adopted as circulated.

CARRIED

M-4  
Minutes of the  
Water & Sewer  
Committee  
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT the minutes of the Water & Sewer Committee Meeting held on February 26, 2014 be adopted as circulated.

CARRIED

### 4. Delegations and/or Presentations

D-1  
Darcy Groves,  
President,  
Chetwynd  
Branch #258 of  
the Royal  
Canadian Legion  
0230.50.09

Darcy Groves, President, Chetwynd Branch #258 of the Royal Canadian Legion, requested a community grant of \$5,000.00, and advised:

- If approved, the grant will be put towards renovations: all doors need to be replaced with fire rated doors, fire suppression measures implemented in kitchen, and the balcony needs to be redone
- Total renovation costs are \$70,000.00
- Also requesting Northern Development Initiative Trust grant of \$25,000.00
- Currently have 50 members plus 20 ladies auxiliary

Council advised that it will take the request into consideration and thanked Mr. Groves for the presentation.

**5. Bylaws**

B-1 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

\*\*\*Bylaw No.  
991, 2014

THAT Bylaw No. 991, 2014 cited as the "District of Chetwynd Zoning Amendment Bylaw No. 991, 2014 (Shipping Containers)" be given RECONSIDERATION and ADOPTION.

CARRIED\*\*\*

B-2 MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

\*\*\*Bylaw No.  
1010, 2014

THAT Bylaw No. 1010, 2014 cited as the "District of Chetwynd Building Amendment Bylaw No. 1010, 2014 (Temporary Structures – Long Term)" be given RECONSIDERATION and ADOPTION.

CARRIED\*\*\*

B-3 MOVED by Coun. Pfanner, SECONDED by Coun. Nicholson

\*\*\*Bylaw No.  
1011, 2014

THAT Bylaw No. 1011, 2014 cited as the "District of Chetwynd Building Amendment Bylaw No. 1011, 2014" be given RECONSIDERATION and ADOPTION.

CARRIED\*\*\*

**6. Council Committee and Liaison Reports**

CR-1 Councillor Galbraith submitted the following written Peace River Regional  
Regional District District Committee of the Whole Report dated July 3, 2014:  
Report

0400.70.02

"Meeting to discuss the report to the PRRD on the potential Site C  
Clean Energy Project JRP Secretariat's Document."

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Coun. Galbraith's written Peace River Regional District Committee of  
the Whole Report dated July 3, 2014, be received.

CARRIED

CR-4  
Health Services  
Committee  
Report

Coun. Galbraith reported the following:

- Craig Parnell, BC Ambulance attended the Health Services Committee Meeting on June 24, 2014 and provided an update on their recruitment efforts
- Justice Institute will be holding courses in Hudson's Hope and Chetwynd trainees will attend as well

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT Coun. Galbraith's verbal Health Services Committee Report be received.

CARRIED

CR-7  
Mayor's Report

Mayor Nichols submitted the following written Mayor's Report dated July 14, 2014:

"The following items occupied some of the Mayor's time since last reported:

- June 19: Meeting of North East BC Resource Municipalities Coalition FSJ.
- June 30: Committee of the Whole.
- July 1: Canada Day Celebration.
- July 7: Water Stewardship Committee PRRD FSJ.
- July 10: PRRD DC.
- July 14: Committee of the Whole."

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichol's written Mayor's Report dated July 14, 2014, be received.

CARRIED

## 7. Correspondence – Discussion

CD-1  
\*\*\*West Mo  
Days 2014 –  
100<sup>th</sup> Year  
0400.80.04

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the letter from West Moberly First Nations re: West Mo Days 2014 – 100<sup>th</sup> Year, be received; and

THAT a member of Council participate in opening ceremonies; and

THAT a donation be provided in support of the 100<sup>th</sup> year since West Moberly Nation adhered to Treaty 8.

CARRIED\*\*\*

- CD-2  
CAPP re: Invite  
to see Ken  
Chapman at  
Dawson Creek  
Chamber of  
Commerce  
Luncheon  
0220.01
- MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner
- THAT the email from Anna Stacheychuk, Canadian Association of Petroleum Producers dated July 2, 2014 re: Invitation to see Ken Chapman at the Dawson Creek Chamber of Commerce Luncheon on July 15<sup>th</sup>, be received for information.
- CARRIED
- CD-3  
\*\*\*District of  
Taylor re:  
Annual Worlds  
Invitational Gold  
Panning  
Championships  
Parade  
0400.60.05
- MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner
- THAT the letter from the District of Taylor received June 18, 2014 re: 42<sup>nd</sup> Annual Worlds Invitational Gold Panning Championships Parade on August 1, 2014, be received; and
- THAT a member of Council be authorized to attend the Annual Worlds Invitational Gold Panning Championships Parade on August 1, 2014 in Taylor, BC.
- CARRIED\*\*\*
- CD-4  
Ribbon-Cutting  
Ceremony for  
the Philip J.  
Currie Dinosaur  
Museum  
0220.01
- MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith
- THAT the invitation from the County of Grande Prairie No. 1 and the River of Death and Discovery Dinosaur Museum Society re: Ribbon-Cutting Ceremony for the Philip J. Currie Dinosaur Museum on August 9, 2014, be received for information.
- CARRIED
- CD-5  
\*\*\*Province of  
BC Referral  
Request on a  
Transportation  
Use Application  
3020.01
- MOVED by Coun. Pfanner, SECONDED by Coun. Nicholson
- THAT the email from FrontCounterBC dated June 18, 2014 re: Province of BC Referral Request on a Transportation Use Application, be received; and
- THAT Council provide the following comment regarding the Crown Land Application 8015732 for Transportation – Roadways purposes to Administration for submission to the Province of BC;
- “The 12 foot width of the proposed access road may not be sufficient for access.”
- CARRIED\*\*\*

CD-6  
\*\*\*2014 BC  
Mayors' Caucus  
0390.20.01

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the email from BC Mayor's Caucus dated July 3, 2014 re: Registration for 2014 BC Mayors' Caucus to be held September 22, 2014, be received; and

THAT Council authorize the Mayor to attend the BC Mayors' Caucus on September 22, 2014 in Whistler, BC.

CARRIED\*\*\*

CD-7  
\*\*\*PRRD re:  
Zoning Bylaw  
Referral Form  
(Brewster)  
0400.70.02

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the Zoning Bylaw Referral Form from Peace River Regional District (PRRD) dated June 13, 2014 re: Zoning Bylaw No. 2127, 2014 & 2128, 2014 (Brewster), be received; and

THAT Council ask the PRRD to consider negotiations with the proponent to create a 100 meter buffer along South end of Half Moon Lake and that PRRD take action to secure Half Moon Lake as a Regional Park.

CARRIED\*\*\*

**8. Correspondence – Information**

CI-1  
CSS Scholarship  
Committee  
Thank You  
0400.90.06

MOVED by Coun. Pfanner, SECONDED by Coun. Nicholson

THAT the thank you letter from Helen Toppin, Chetwynd Secondary School (CSS) Scholarship Committee dated June 19, 2014 re: District of Chetwynd's Bursary of \$1000 to a CSS student, be received for information; and

CI-2  
Chetwynd Youth  
Council Thank  
You  
0220.01

THAT the thank you from Chetwynd Youth Council, be received for information; and

CI-3  
BC Hydro –  
Peace Region  
News Update  
0510.20.01

THAT the email from BC Hydro dated June 24, 2014 re: Fish and Wildlife Compensation Program – Peace Region News Update, be received for information; and

CI-4  
UBCM – The  
Compass  
0230.30.02

THAT the Compass dated July 11, 2014, be received for information; and

- CI-5  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated June 18, 2014, be received for information; and
- CI-6  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated June 25, 2014, be received for information; and
- CI-7  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated July 2, 2014, be received for information; and
- CI-8  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated June 12, 2014 re: FCM News – Week of June 9, 2014, be received for information; and
- CI-9  
FCM – A  
message from  
Jeannie Ehaloak  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated June 17, 2014 re: A message from Jeannie Ehaloak – FCM Northern Update – FCM Annual Conference, Niagara Falls, May 30-June 2, 2014, be received for information; and
- CI-10  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated June 20, 2014 re: FCM News – Week of June 16, 2014, be received for information; and
- CI-11  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated June 26, 2014 re: FCM News – Week of June 23, 2014, be received for information; and
- CI-12  
FCM –  
Reflecting on the  
Lac-Megantic  
Tragedy
- THAT the email from Federation of Canadian Municipalities (FCM) dated July 3, 2014 re: Reflecting on the Lac-Megantic Tragedy, be received for information; and
- CI-13  
NMP Trust  
Thank You  
0400.90.04
- THAT the thank you letter from Northern Medical Programs Trust dated June 16, 2014 re: Support, be received for information; and
- CI-14  
CN in Your  
Community  
0510.20.05
- THAT the letter from CN dated June 13, 2014 re: CN in Your Community (see Information Item I-64), be received for information; and

CI-15  
Northern  
Gateway –  
Federal  
Government  
Approval  
6850.50.06

THAT the email from Northern Gateway dated June 17, 2014 re: Federal Government Approval Another Step in Ongoing Process, be received for information; and

CI-16  
Pitt Meadows –  
Unified Building  
Code Effect  
0400.60.01

THAT the email from Kathleen Wilson, City of Pitt Meadows dated July 4, 2014 re: City of Pitt Meadows Correspondence – Unified Building Code Effect on Local Governments Provision of Public Safety, be received for information.

CARRIED

**9. Correspondence – Information Items**

Information  
Items I-1 – I-73  
0550.02

MOVED by Coun. Nicholson, SECONDED by Coun. Galbraith

THAT Information Items I-1 to I-73 be received for information.

CARRIED

**10. Reports – Discussion**

RD-1  
\*\*\*BC College  
of Family  
Physicians 2014  
Family Medicine  
Conference  
0390.20.01

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated June 25, 2014 re: BC College of Family Physicians 2014 Family Medicine Conference, be received; and

THAT Council ratify the recommendation made by the Health Services Committee at its meeting of June 24, 2014, to authorize Administration to register as an exhibitor at the BC College of Family Physicians 2014 Family Medicine Conference in Vancouver on October 18 and 19, 2014 at a cost of \$500, plus expenses for two representatives of the District of Chetwynd to attend (total budget \$2,500).

CARRIED\*\*\*



RD-2  
\*\*\*Zoning  
Amendment  
Bylaw No.  
1009, 2014  
(5125 50<sup>th</sup> Street  
SW – Medical  
Clinic)

MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner

THAT the report dated June 24, 2014 re: Zoning Amendment Bylaw No. 1009, 2014 (5125 50<sup>th</sup> Street SW – Medical Clinic), be received; and

THAT Council authorize:

- a) Zoning Amendment Bylaw No. 1009, 2014 (Medical Clinic – 5125 50<sup>th</sup> Street SW) be introduced and read a first and second time;
- b) A Public Hearing to be scheduled for 4:00 p.m. on Monday, July 28, 2014 in Council Chambers to consider Zoning Amendment Bylaw No. 1009, 2014 (Medical Clinic – 5125 50<sup>th</sup> Street SW) as above; and
- c) Subject to approval of the above noted zoning amendment, that Council authorize issuance of a Development Permit for a portion of Lot 1, Plan EPP19842, within DL 398 (5125 50<sup>th</sup> Street SW), in accordance with the Site Plan and Building Elevations included with this report as Attachment “B”.

CARRIED\*\*\*

RD-3  
\*\*\*Northeast  
BC Resource  
Municipalities  
Coalition  
Policies and  
Funding  
Formula  
0530.20.07

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated July 2, 2014 re: Northeast BC Resource Municipalities Coalition Policies and Funding Formula, be received; and

THAT Council ratify the resolution made by the Committee of the Whole on June 30, 2014 and authorize that:

- a) The Northeast BC Resource Municipalities Coalition (RMC)’s 13 external and three internal operational policies be endorsed;
- b) Participation in the RMC be funded in the amount of \$117,023 over three years;
- c) The Financial Plan be amended accordingly; and
- d) The District of Chetwynd’s participation in the RMC be reviewed annually.

CARRIED\*\*\*

RD-4  
\*\*\*Union of BC  
Municipalities  
Convention  
Registration  
0390.20.05

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated July 3, 2014 re: Union of BC Municipalities Convention Registration, be received; and

THAT all members of Council be authorized to attend the Union of BC Municipalities Convention in Whistler, BC on September 22 – 26, 2014.

CARRIED\*\*\*

## 11. Reports – Information

RI-1  
Tax Collections  
1970.01

MOVED by Coun. Nicholson, SECONDED by Coun. Galbraith

THAT the report dated July 4, 2014 re: Tax Collections, be received for information.

CARRIED

RI-2  
Operating  
Statements  
1880.20.02

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the report dated July 4, 2014 re: Operating Statements, be received for information.

CARRIED

RI-3  
Grants In Aid  
Year To Date  
1850.20.01

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the report dated July 7, 2014 re: Grants In Aid Year To Date, be received for information.

CARRIED

RI-4  
June Accounts  
Payable Cheque  
List  
1630.01

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the report dated July 7, 2014 re: June Accounts Payable Cheque List, be received; and

THAT the cheque register for the month of June 2014 totaling \$ 616,486.02 be received.

CARRIED

## 12. New Business

Nil

**13. Question/Answer Period**

Greg Lay, Mayor of the Village of Kaslo, commented that it is a pleasure to come back to the community of Chetwynd and that the community is prospering - lots of changes have taken place since he was in Chetwynd 10 years ago.

**14. Adjournment**      MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:01 p.m.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration



\_\_\_\_\_  
Merlin Nichols  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on July 14, 2014 in the Council Chambers.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration