

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: July 15, 2013
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Brownlee
Coun. Galbraith
Coun. Nicholson
Coun. Pfanner
Coun. Vezina
Coun. Weisgerber

D. Fleming, Chief Administrative Officer
J. Disher, Director of Corporate Administration
C. Newsom, Director of Corporate Administration
W. Caldwell, Director of Financial Administration
M. Millsap, Manager of Leisure & Facility Services
P. Gordon, Manager of Public Works Operations
D. Ennis, Deputy Director of Corporate Administration

Absent: Nil

Press: Mike Carter, Chetwynd Echo
Anand Chandy, CHET TV
Madison Lynch, Peace FM

Public: Michelle Wagner, TransCanada [Item 4 (a)]
Carolyn Moore Robin, TransCanada
Jean-Pierre Hoyeck, TransCanada
Carl Letwin, TransCanada
Brenda Maisey, Chetwynd Community Arts Council
[Item 4 (b)]
Leah McQueen, Chetwynd Community Arts Council
Jen Slater, Chetwynd Community Arts Council
Naomi Larsen, Chetwynd Community Arts Council
Julie Shaw, Healthy Communities Coordinator

- 1. Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.

2. Adoption of Agenda

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the Regular Council Meeting Agenda for July 15, 2013 be adopted as circulated with the addition of Item 12 (a) – Report from Engineering and Public Works, dated July 15, 2013, re: Sewer Treatment Plant Upgrades

CARRIED

3. Minutes

3 (a)
Minutes of the
Regular Council
Meeting

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the minutes of the Regular Council Meeting held on June 17, 2013 be adopted as circulated.

CARRIED

3 (b)
Minutes of the
Committee of
the Whole
Meeting
0555.03

MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

THAT the minutes of the Committee of the Whole Meeting held on June 17, 2013 be adopted as circulated.

CARRIED

3 (c)
Minutes of the
Special Council
Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Vezina

THAT the minutes of the Special Council Meeting held on July 8, 2013 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

4 (a)
Michelle
Wagner,
TransCanada
Community
Relations
Advisor, re:
Proposed North
Montney
Pipeline Project
6850.50.01

Jean-Pierre Hoyeck from TransCanada provided information re: the Proposed North Montney Pipeline Project. TransCanada has been operating for 60 years, owns \$48 billion of premium pipeline and energy assets and are located in 7 provinces and 32 states.

The proposed Project is in the Peace River Regional District, is approximately 305 kms long and will have metering facilities, valve sites and possible compression facilities. The south end will connect with the northern end of the existing Groundbirch Mainline (Saturn Section), located about 35 km southwest of Fort St. John. The north end will be about 190 km northwest of Fort St. John and will tie into a new meter station.

The North Montney Mainline is broken out into two sections; Aitken Creek Section in the south end and the Kahta Section in the north end. The Aitken

Creek section will be approximately 180 km of up to 48 inch diameter pipeline and the Kahta section will be approximately 125 km of up to 48 inch diameter pipeline connecting to the north end of the Aitken Creek section.

B.C has an abundance of natural gas resources, and new natural gas pipelines such as the proposed North Montney Mainline (Aitken Creek and Kahta sections) will provide the capacity needed to transport natural gas from northeast B.C. to demanding energy markets.

TransCanada is having a Community Open House BBQ in Chetwynd early to mid-August (possibly August 14, 2014); they will be sending an information package in 1-2 weeks.

Mr. Hoyeck responded to various questions from Council regarding this project.

Council thanked TransCanada representatives for the presentation.

Ms. Wagner, Ms. Robin, Mr. Hoyeck and Mr. Letwin left the meeting at 4:57 p.m.

4 (b)
Brenda Maisey,
Chetwynd
Community Arts
Council, re:
Grant Approval
0230.50.25

Brenda Maisey, Chetwynd Arts Council requested that Mayor and Council approve a \$4,000.00 grant to assist the Society with completion of its 2013 Action Plan.

Ms. Maisey introduced three board members and provided Mayor and Council with the Chetwynd Community Arts Council 2013/14 Action Plan.

Ms. Maisey responded to various questions from Council.

Council thanked Ms. Maisey for coming.

Ms. Maisey, Ms. Slater, Ms. McQueen and Ms. Larsen left the meeting at 5:07 p.m.

5. Bylaws

5 (a)
***0130/07/13
Bylaw No.
985, 2013

MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

THAT Bylaw No. 985, 2013 cited as the "District of Chetwynd Business Licensing and Regulation Amendment Bylaw No. 985, 2013" be given RECONSIDERATION and ADOPTION.

CARRIED***

Mayor Nichols called for a recess from the Agenda at 5:11 p.m.

- Recognized that Jannene Disher was sitting at her last Council Meeting and thanked her for her 25 years as an employee
- Welcome to Carol Newsom – Director of Corporate Administration
- Welcome to Deanne Ennis – Deputy Director of Corporate Administration

Mayor Nichols reconvened consideration of the Agenda at 5:14 p.m.

6. Council Committee Reports

6 (a)
Regional District
Report
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District report dated June 27, 2013:

“Worker Camps. A special Committee of the Whole was held on June 27 to hear a report from Bill Beamish (W. Beamish Consulting) and Johan Stroman (Heartwood Solutions) on the extent, effects, and control of worker camps.

Quoting from the cover letter: *The results [of the study] reveal that no single agency has a full understanding of the work camp locations, size, and impacts on communities.*

And quoting from the Executive Summary: *The region is poised to see a significant rise in the population of transient workers and the number of work camps if proposed projects move forward. There is a need for information sharing and collaboration across the regulatory agencies, on ongoing means to have an accurate count of transient workers in the region and their locations, and a social impact assessment and a plan for mitigating impacts in communities.*

Without proactive new structures for gathering data and working together there are potentially serious consequences for rural and urban land use planning, community social planning, as well as emergency planning and response. Without the whole picture it is also difficult to advocate, act and monitor change in the region.

My conclusion: A coordinated approach among the plethora of agencies involved in regulating some factor of worker camp placement and operation is not likely in the near term.”

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols' written Peace River Regional District Report, dated June 27, 2013, be received.

CARRIED

6 (b)
Community
Improvements
Committee
Report
0540.20.20

No report.

6 (c)
Finance Strategy
Committee
Report
0540.20.18

Councillor Nicholson noted the Finance Strategy Committee & staff did an excellent job completing the 2013 budget.

MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

THAT Councillor Nicholson's verbal Finance Strategy Committee Report be received.

CARRIED

6 (d)
Health Services
Committee
Report
0540.20.24

Councillor Pfanner advised that the committee reviewed the Assisted Living Project; he added that Northern Health is very supportive of the needs of Chetwynd seniors.

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT Councillor Pfanner's verbal Health Services Committee Report be received.

CARRIED

6 (e)
Public Works
Committee
Report
0540.20.25

Councillor Brownlee advised that the 40th Street projects are almost complete; asphalt is to be laid in August. The contract for the Right In/Right Out at the Recreation Complex was awarded to Comark Construction; a preconstruction meeting will take place July 17, 2013 at 9:00 am in Prince George, BC.

MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner

THAT Councillor Brownlee's verbal Public Works Committee Report be received.

CARRIED

6 (f)
Water & Sewer
Task Group
Report
0540.20.26

Councillor Weisgerber noted that the 45A Street water main project is complete and under budget. An Action Plan for Sewer Treatment Plant Upgrades will be considered as Item 12(a) of this agenda.

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT Councillor Weisgerber's verbal Water & Sewer Task Group Report be received.

CARRIED

6 (g)
Mayor's Report
0550.04

Mayor Nichols submitted the following written Mayor's Report dated July 15, 2013:

"The following items occupied some of the Mayor's time since last reported:

- June 19: Attended RCMP BBQ.
- June 19: Attended Community Forest AGM.
- June 21: Two interviews: Director of Corporate Administration and Deputy Director of Corporate Administration.
- June 24: Attended Xstrata-Glencore Open House.
- June 27: Attended PRRD Board in FSJ.
- June 28: Attended Health Services Committee.
- July 1: Participated in Canada Day celebrations.
- July 8: Health Services Committee; met with Betty Morris and Jerret Clay.
- July 8: In Camera.
- July 8: Special Council meeting.
- July 9: Met with Mike Carter.
- July 10: Brief meeting at PRRD office for signing nomination.
- July 12: Attended Water-Sewer Committee."

MOVED by Mayor Nichols, SECONDED by Coun. Vezina

THAT Mayor Nichols' written Mayor's Report, dated July 15, 2013, be received.

CARRIED

7. Correspondence – Discussion

7 (a) MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee
Environmental Assessment Office Workshop 6850.50.01
THAT the email from Lisa Payne, Project Assessment Officer, Environmental Assessment Office, dated June 21, 2013, re: Two-day workshop on EAO's new Guideline for the Selection of Valued Components and Assessment of Potential Effects, Prince George, BC, July 23 & 24, 2013, be received for information.

CARRIED

7 (b) MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
***0131/07/13
2013 UBCM Convention 0390.20.05
THAT the Union of British Columbia Municipalities, re: Registration for 2013 UBCM Convention, Vancouver, BC, September 16, 17, 18, 19 & 20, 2013, be received; and

THAT all members of Council be authorized to attend the UBCM Convention in Vancouver, BC on September 16, 17, 18, 19 & 20, 2013.

CARRIED***

7 (c) MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber
***0132/07/13
EAO Invite to Participate in Environmental Assessment 6850.50.01
THAT the email from Rachel Shaw, Project Assessment Manager, Environmental Assessment Office, dated July 3, 2013, re: Invitation to participate in Environmental Assessment as a member of the working group, be received; and

THAT Council advise that it wishes to participate in the Environmental Assessment as a member of the working group.

CARRIED***

7 (d) MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
***0133/07/13
Tumbler Ridge, re: Grizfest Music Festival Annual Parade Invite 0400.60.06
THAT the letter from District of Tumbler Ridge, dated June 7, 2013, re: Invitation to participate in the Grizfest Music Festival Annual Parade, Tumbler Ridge, BC, August 3, 2013, be received; and
THAT Council advise that it wishes to participate in the Grizfest Music Festival Annual Parade in Tumbler Ridge, BC on August 3, 2013.

DEFEATED***

7 (e)
***0134/07/13
Dawson Creek,
re: Fall Fair
Parade Invite
0400.60.02

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the letter from Rotary Clubs of Dawson Creek, re: Invitation to participate in the Annual Fall Fair Parade, Dawson Creek, BC, August 9, 2013, be received; and

THAT Council advise that it wishes to participate in the Annual Fall Fair Parade in Dawson Creek, BC on August 9, 2013.

CARRIED***

7 (f)
***0135/07/13
Shirley Nahulak
and Russell
Walter PRRD
ALR Exclusion
Application No.
78/2012
0400.70.02

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

THAT the request for letter of support from Shirley Nahulak and Russell Walter re: PRRD ALR Exclusion Application No. 78/2012, be received; and

THAT Council support ALR Exclusion Application No. 78/2012 as submitted for Shirley Nahulak and Russell Walter to exclude ~54 ha (134 acres) of District Lot 839, PRD from the Agricultural Land Reserve to facilitate its subdivision for rural residential development; and authorize the application to proceed to the Agricultural Land Commission on the basis that the proposal is consistent with the character of the area.

CARRIED***

7 (g)
Minerals North
2014 Tradeshow
0390.20.01

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the email from Vanderhoof Organizing Committee, re: Registration for Minerals North 2014 Tradeshow, Vanderhoof, BC, May 21-23, 2014, be received for information; and

THAT Council authorize Mayor Nichols or an alternate to attend the 2014 Minerals North Tradeshow in Vanderhoof, BC on May 21-23, 2014.

CARRIED

7 (h) MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
***0136/07/13
2013 Northern BC Tourism Association AGM and Conference
0230.40.04
THAT the letter from Northern BC Tourism Association, re: 2013 Northern BC Tourism Association AGM and Conference, Fort St. John, October 3, 2013, be received; and
THAT Council authorize Councillor Weisgerber or an alternate to attend the 2013 Northern BC Tourism Association Annual General Meeting and conference in Fort St. John, BC on October 3, 2013.

CARRIED***

8. Correspondence – Information

8 (a) MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee
SRBG – Audit
1830.02
THAT the letter from Sander Rose Bone Grindle, dated May 24, 2013, re: Audit, be received for information; and

8 (b) THAT the letter from Ombudsperson, Province of British Columbia, dated June 25, 2013, re: 2012-2013 Annual Report, be received for information; and
Ombudsperson
2012 – 2013
Annual Report
0400.20.06

8 (c) THAT the emails from the Union of British Columbia Municipalities, dated June 19 and July 3, 2013, re: The Compass: News and Information from UBCM, be received for information; and
UBCM News &
Information
0230.30.02

8 (d) THAT the email from Community, Sport and Cultural Development, dated July 4, 2013, re: eNewsletter, be received for information; and
CSCD
Newsletter
0400.20.08

8 (e) THAT the email from BC Environmental Assessment Office, dated June 24, 2013, re: Cardero Coal Ltd. Carbon Creek Project, be received for information; and
BC EAO –
Carbon Creek
Project
6850.40.01

- 8 (f) THAT the email from City of North Vancouver, dated June 18, 2013, re: City
North of North Vancouver Resolution of June 10, 2013, re: Support of a Genetically
Vancouver Engineered Free Zone in the City of North Vancouver, be received for
Support Request information.
0230.30.02
- CARRIED
- 8 (g) MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
BC EAO --
Prince Rupert THAT the letter from BC Environmental Assessment Office, dated June 6,
Gas 2013, re: Prince Rupert Gas Transmission Project, be received for
Transmission information.
Project
6850.50.01
- CARRIED
- 8 (h) MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee
PRGT - Project
Activity Update THAT the email from Prince Rupert Gas, dated June 18, 2013, re: Prince
6850.50.01 Rupert Gas Transmission Project Activity Update, be received for information.
- CARRIED
- 8 (i) MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
Sukunka Project
-- Community THAT the Community Update Brochure from Glencore, re: Sukunka Project,
Update be received for information.
6850.40.01
- CARRIED
- 8 (j) MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee
RNA -- Directors
& Executive THAT the email from Resources North Association, dated June 24, 2013, re:
Changes Announcement, re: changes to Board of Directors and Executive Committee,
0230.40.11 be received for information; and
- 8 (k) THAT the Northern Health News Release, re: Provincial expansion,
NH News international exposure for NH population health initiatives, be received for
Release information; and
0400.100.03
- 8 (l) THAT the NCLGA Connector Newsletter No. 118, dated June 2013, be
NCLGA received for information; and
Connector
0230.40.03

8 (m) THAT the thank you letter from Chetwynd Youth Soccer Association, dated
CYSA Thank You June 22, 2013, re: Donation, be received for information.
0220.01 CARRIED

8 (n) MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
PRRD
Newsletters THAT the Peace River Regional District Newsletters, dated June 13 & June
0400.70.02 28, 2013, be received for information.
CARRIED

8 (o) MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee
FCM News
0230.20.02 THAT the emails from the Federation of Canadian Municipalities, dated June
14, June 21 and June 28, 2013, re: FCM News, be received for information;
and

8 (p) THAT the email from the Federation of Canadian Municipalities, dated July 2,
FCM's 2013 2013, re: FCM's 2013 Annual Conference videos, presentations, photos and
Annual more, be received for information; and
Conference
0230.20.02

8 (q) THAT the email from the Federation of Canadian Municipalities, dated July 9,
FCM – 2013, re: FCM President's Corner, be received for information.
Presidents
Corner CARRIED
0230.20.02

9. Correspondence – Information Items

Information MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee
Items I-1 – I-60
0570.02 THAT Information Items I-1 to I-60 be received for information.
CARRIED

10. Reports – Discussion

10 (a) MOVED by Coun. Weisgerber, SECONDED by Coun. Vezina
***0137/07/13
Adoption of THAT the report dated June 19, 2013, re: Boulevard Walkway and
Boulevard Beautification Plan, be received; and
Walkway and
Beautification
Plan

5830.20 THAT Mayor and Council adopt the Boulevard Walkway and Beautification Plan to be incorporated within the community improvements planning and budgeting for improvements recommended within the plan.

CARRIED***

10 (b)
***0138/07/13

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

Adoption of
Social Media
Policy
1470.01

THAT the report dated June 20, 2013, re: Ratification of a Committee of the Whole item, be received; and

THAT the Social Media Policy be adopted as presented; and

THAT staff be directed to create and maintain social media accounts.

CARRIED***

11. Reports – Information

11 (a)
Accounts
Payable Cheque
List
1630.01

MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee

THAT the report dated July 4, 2013, re: June Accounts Payable Cheque List, be received; and

THAT the cheque register for the month of June 2013 totaling \$598,775.41 be received.

CARRIED

11 (b)
Tax Collections
1970.01

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT the report dated July 5, 2013, re: Tax Collections, be received for information.

CARRIED

12. New Business

***0139/07/13,
Sewer Treatment
Plant Upgrades

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the report dated July 15, 2013, re: Sewer Treatment Plant Upgrades be received; and

THAT the District move forward with the Option 6b Sewer Treatment Plant Upgrades recommended in the Golder Associates Report dated June 7, 2013; and

THAT the District authorize the next Phase of the improvement project, being initiation of the Implementation Plan; and

THAT the District commit to completing the entire Option 6b improvements as funding becomes available through borrowing, grants and other funding sources.

OPPOSED: Coun. Pfanner

CARRIED***

13. Question/Answer Period

Mike Carter, Chetwynd Echo inquired if the Golder Associates Report regarding the Sewer Plant Upgrades options would be made available to the public. The Chief Administrative Officer responded that it would be available to review upon request.

14. Adjournment

MOVED by Coun. Nicholson, SECONDED by Coun. Galbraith

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 6:20 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on July 15, 2013 in the Council Chambers.



Carol Newsom
Director of Corporate Administration