

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: June 17, 2013
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Brownlee
Coun. Galbraith
Coun. Nicholson
Coun. Weisgerber

D. Fleming, Chief Administrative Officer
J. Disher, Director of Corporate Administration
W. Caldwell, Director of Financial Administration
R. Rusjan, Director of Parks & Recreation
P. Gordon, Manager of Public Works Operations
L. Howes, Deputy Director of Corporate Administration

Absent: Coun. Pfanner
Coun. Vezina

Press: Mike Carter, Chetwynd Echo
Anand Chandy, CHET TV
Justin Morissette, Peace FM (4:35 p.m.)

Public: Alan Bone, Sander Rose Bone Grindle LLP [Item 4 (a)]
Fred Banham, PRRD [Item 4 (b)]
Marcie Fofonoff, School District #59 [Item 4 (c)]
Kevin Franson, Deputy Director of Financial Administration

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
THAT the Regular Council Meeting Agenda for June 17, 2013 be adopted as circulated.

CARRIED

3. Minutes

- 3 (a) MOVED by Coun. Nicholson, SECONDED by Coun. Weisgerber
Minutes of the THAT the minutes of the Regular Council Meeting held on June 3, 2013 be
Regular Council adopted as circulated.
Meeting

CARRIED
- 3 (b) MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
Minutes of the THAT the minutes of the Committee of the Whole Meeting held on June 3,
Committee of 2013 be adopted as circulated.
the Whole
Meeting
0555.03

CARRIED
- 3 (c) MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
Minutes of the THAT the minutes of the Committee of the Whole Meeting held on June 11,
Committee of 2013 be adopted as circulated.
the Whole
Meeting
0555.03

CARRIED
- 3 (d) MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee
Minutes of the THAT the minutes of the Public Works Committee Meeting held on March 27,
Public Works 2013 be adopted as circulated.
Committee
Meeting
0540.20.25

CARRIED
- 3 (e) MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
Minutes of the THAT the minutes of the Water and Sewer Task Group Meeting held on April
Water and Sewer 8, 2013 be adopted as circulated.
Task Group
Meeting
0540.20.26

CARRIED

4. Delegations and/or Presentations

4 (a) Alan Bone, Sander Rose Bone Grindle LLP, thanked Council for the opportunity to present the Independent Auditor's Report and the 2012 Audited Financial Statements for the District of Chetwynd and provided a general overview of the contents of the statements. Noting that it was a clean audit report, Mr. Bone congratulated all those involved for their efforts.

Alan Bone,
Sander Rose
Bone Grindle
LLP – 2012
Audited
Financial
Statements

Council thanked Mr. Bone for the presentation.

***0118/06/13
Adoption of
2012 Financial
Statements

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the 2012 Audited Financial Statements for the District of Chetwynd be adopted as presented.

CARRIED***

4 (b) Fred Banham, Peace River Regional District, provided an overview on the Fair Share program, a regional property tax pool, the purpose of which is to bridge the gap between the economic benefits of having access to the industrial tax base and the legal authority to access that tax base when it is located outside of municipal boundaries.

Fred Banham,
PRRD –
Understanding
Fair Share
0530.20.07

Fair Share was first put in place in 1994 and was renewed for a third time in 2005 with a 15 year agreement worth \$20 million per year plus and indexed to growth. The funding comes from the Province to the Peace River Regional District where it is distributed among the seven member communities based on a unique and adaptable distribution formula. Fair Share is unique to the Peace Region and has been a huge benefit to all residents.

Mr. Banham responded to various questions from Council regarding the effect of the potential pipelines to the coast on Fair Share, the problems with having a Memorandum of Understanding instead of a formal agreement and the learning curve for new MLA's.

Council thanked Mr. Banham for the presentation.

4 (c)
Marcie Fofonoff,
Community
Connections
Project –
IMAGINE Grant
Proposal
Evaluation
Committee
0400.90.05

Marcie Fofonoff provided information on the Community Connections Project, the purpose of which is to ‘blur’ the lines between school and community. As manager of the project, Ms. Fofonoff applied for and was successful in receiving two grants from the Northern Health IMAGINE grant program. One grant was for a ‘pickleball’ program and an introductory workshop has been held.

The second grant is for a project entitled ‘Hungry for Your Ideas’ and involves requesting submissions from the public for solutions/approaches to increasing healthy lifestyle choices in the community. There will be four submission periods over the next year. Four suppers will be held to review the top four submissions from each period. Attendees at the suppers will get an opportunity to vote for their favourite submission. The winning submission will receive \$500.00 to implement their idea.

Ms. Fofonoff noted that, if there are more than four submissions per period, a proposal evaluation committee will be set up prior to the supper to shortlist the submissions to four. She invited a member of Council and perhaps a staff member to sit on the evaluation committee if the committee is required.

An invitation was extended to all members of Council to attend the first supper which is scheduled for June 23, 2013 at 6:00 p.m. at the Chetwynd Public Library at a cost of \$5.00 per person for the meal.

Ms. Fofonoff responded to various questions from Council regarding this project.

F. Banham, M. Fofonoff & A. Chandy left the meeting at 5:25 p.m.

5. Bylaws

5 (a)
***0119/06/13
Bylaw No.
985, 2013

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT Bylaw No. 985, 2013 cited as the “District of Chetwynd Business Licensing and Regulation Amendment Bylaw No. 985, 2013” be given FIRST, SECOND and THIRD READINGS.

CARRIED***

6. Council Committee Reports

6 (a) Councillor Brownlee advised that the last Regional District meeting contained
Regional District a short discussion on rural building permits and a review of an application to
Report remove land from the ALR.

0400.70.02

MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber

THAT Councillor Brownlee's verbal Peace River Regional District Report be received.

CARRIED

6 (b) No report.

Community
Improvements

Committee

Report

0540.20.20

6 (c) No report.

Finance Strategy

Committee

Report

0540.20.18

6 (d) No report.

Health Services

Committee

Report

0540.20.24

6 (e) Councillor Brownlee advised that the committee received an update on the
Public Works watermain extension and 40th Street projects at the last Public Works
Committee Committee meeting.

Report

0540.20.25

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT Councillor Brownlee's verbal Public Works Committee Report be received.

CARRIED

6 (f)
Water & Sewer
Task Group
Report
0540.20.26

Councillor Weisgerber noted that the last Water & Sewer Task Group meeting included an update on the Gerwin Road water extension which is now approximately 50 percent complete.

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT Councillor Weisgerber's verbal Water & Sewer Task Group Report be received.

CARRIED

6 (g)
Mayor's Report
0550.04

Mayor Nichols submitted the following written Mayor's Report dated June 17, 2013:

"The following items occupied some of the Mayor's time since last reported:

June 5:	9:30 and 10:30 Interviews
June 5:	Carvers' Reception
June 9:	Spoke at the Chainsaw Carving Competition
June 11 through June 14:	LGLA CEO Forum, Vancouver
June 17:	Committee of the Whole"

MOVED by Mayor Nichols, SECONDED by Coun. Nicholson

THAT Mayor Nichols' written Mayor's Report, dated June 17, 2013, be received.

CARRIED

7. Correspondence – Discussion

7 (a)
***0120/06/13
Talisman's
Annual
Hudson's Hope
Development
Open House
6850.50.10

MOVED by Coun. Weisgerber, SECONDED by Coun. Nicholson

THAT the letter from Talisman Energy, dated May 24, 2013, re: Talisman's Annual Hudson's Hope Development Open House, Hudson's Hope, BC, June 19, 2013, be received; and

THAT Council authorize Mayor Nichols or an alternate to attend Talisman's Annual Hudson's Hope Development Open House in Hudson's Hope, BC on June 19, 2013.

CARRIED***

7 (b) MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber
***0121/06/13
PSAC – Dawson Creek Community Engagement Event 0230.20.01
THAT the email from the Petroleum Services Association of Canada, dated June 11, 2013, re: Dawson Creek Community Engagement Event, Dawson Creek, BC, June 20, 2013, be received; and
THAT Council authorize Mayor Nichols or an alternate to attend the Petroleum Services Association Dawson Creek Community Engagement Event in Dawson Creek, BC on June 20, 2013.

CARRIED***

7 (c) MOVED by Coun. Weisgerber, SECONDED by Coun. Nicholson
Philip J. Currie Dinosaur Museum Ground Breaking Ceremony 0230.40.01
THAT the invitation from the Reeve of the County of Grande Prairie No. 1 and the Chair of the River of Death and Discovery Dinosaur Museum Society, received June 6, 2013, re: Ground Breaking Ceremony for the Philip J. Currie Dinosaur Museum, Wembley, AB, June 21, 2013, be received for information.

CARRIED

7 (d) MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
***0122/06/13
Sukunka Coal Mine Project – Open House and Invitation to Comment 6850.40.01
THAT the email from Glencore (formerly Xstrata Coal), dated June 10, 2013, re: Sukunka Coal Mine Project – Open House and Invitation to Comment, be received; and
THAT Council advise Administration of any comments to be forwarded to the BC Environmental Assessment Office regarding the Sukunka Coal Mine Project.

CARRIED***

8. Correspondence – Information

8 (a) MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee
CSS Golf Team Thank You 0400.90.06
THAT the thank you from the Chetwynd Secondary School Golf Team, received June 6, 2013, re: BCSS “A” Golf Provincials, be received for information; and

- 8 (b) THAT the thank you from Renda & Sieg Schreve, undated, re: Renovations to Rental House, be received for information; and
Renda & Sieg Schreve Thank You
0220.01
- 8 (c) THAT the email from the Federation of Canadian Municipalities, dated June 12, 2013, re: Applications for Committee Positions on FCM Standing Committees and Forums, be received for information; and
FCM – Applications for Committee Positions
0230.20.02
- 8 (d) THAT the email from the Federation of Canadian Municipalities, dated June 1, 2013, re: FCM Launches Major Policy Reports and Guidelines at Annual Conference, be received for information; and
FCM – Policy Reports & Guidelines
0230.20.02
- 8 (e) THAT the email from the Federation of Canadian Municipalities, dated June 3, 2012, re: Introduction of the Summer Fellow for the Partners for Climate Protection Program, be received for information; and
FCM – Introduction of PCP Program Summer Fellow
0230.20.02
- 8 (f) THAT the memorandum from the Union of British Columbia Municipalities, dated June 11, 2013, re: Call for Nominations for UBCM Executive, be received for information; and
UBCM Executive Nominations
0230.30.02
- 8 (g) THAT the emails from the Union of British Columbia Municipalities, dated May 29, June 5 & 12, 2013, re: The Compass: News and Information from UBCM, be received for information; and
UBCM News & Information
0230.30.02
- 8 (h) THAT the email from the Tourism Industry Association of BC, dated June 7, 2013, re: TIABC Applauds Premier for Attention to Tourism in New Cabinet, be received for information; and
TIABC Applauds Premier
0230.30.01

8 (i) THAT the email from BC Hydro, dated June 3, 2013, re: Project Updates, be
BC Hydro – received for information; and
Project Updates
0510.20.01

8 (j) THAT the email from Prince Rupert Gas Transmission Ltd., dated June 3,
PRGT Project 2013, re: Project Description Submitted to the British Columbia
6850.50.01 Environmental Assessment Office and the Canadian Environmental
Assessment Agency, be received for information; and

8 (k) THAT the news release from Canfor, dated May 31, 2013, re: Canfor
Canfor – Announces Completion of Sale of Peace Valley OSB Joint Venture to LP, be
Sale of Peace received for information; and
Valley OSB to
LP
0510.20.13

8 (l) THAT the news release from Canfor, dated May 31, 2013, re: Canfor Enters
Canfor – Into Agreement with Scotch & Gulf Lumber, LLC, be received for
Agreement with information.
Scotch & Gulf
Lumber, LLC CARRIED
0510.20.13

9. Correspondence – Information Items

Information MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber
Items I-1 – I-37
0570.02 THAT Information Items I-1 to I-37 be received for information.

CARRIED

10. Reports – Discussion

10 (a) Mayor Nichols advised that the public would be given an opportunity to
***0123/06/13 provide comments on the 2013 Annual Report & 2012 Financial Report.
2013 Annual There being no comments from members of the public, Council proceeded to
Report & 2012 adopt the report.
Financial Report

1880.20.04

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated June 11, 2013, re: Presentation and Adoption of 2013
Annual Report & 2012 Financial Report, be received; and

THAT the “2013 Annual Report & 2012 Financial Report” for the District of
Chetwynd be adopted as presented.

CARRIED***

10 (b)
***0124/06/13

2013 Youth
Leadership
Scholarship

5120.20.04

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the report dated June 7, 2013, re: 2013 Youth Leadership Scholarship,
be received; and

THAT the 2013 Youth Leadership Scholarship be awarded to Gina Lepp and
Jordy Hecker with payments of \$1250.00 in 2013 and 2014, subject to
verification of enrolment in a post-secondary program in each year.

CARRIED***

11. Reports – Information

11 (a)
Accounts
Payable Cheque
List
1630.01

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT the report dated June 3, 2013, re: May Accounts Payable Cheque List,
be received; and

THAT the cheque register for the month of May 2013 totaling \$590,118.59 be
received.

CARRIED

12. New Business

Nil

13. Question/Answer Period

Justin Morissette, Peace FM, requested an example of an industry near Chetwynd that would be used in the Fair Share calculation and was advised that the Brule Mine would be one example.

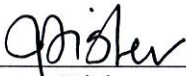
14. Adjournment

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:35 p.m.

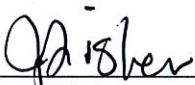


Jannene Disher
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on June 17, 2013 in the Council Chambers.



Jannene Disher
Director of Corporate Administration