

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: June 3, 2013
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Brownlee
Coun. Galbraith
Coun. Vezina
Coun. Weisgerber

D. Fleming, Chief Administrative Officer
J. Disher, Director of Corporate Administration
M. Millsap, Manager of Leisure & Facility Services
P. Gordon, Manager of Public Works Operations
K. Franson, Deputy Director of Financial Administration
L. Howes, Deputy Director of Corporate Administration

Absent: Coun. Nicholson
Coun. Pfanner

Press: Mike Carter, Chetwynd Echo
Anand Chandy, CHET TV
Madison Lynch, CHET TV
Justin Morissette, Peace FM

Public: Neil Milne, TransCanada [Item 4 (a)]
Ian McLeod, TransCanada [Item 4 (a)]
Rene Poulin, Chetwynd Community Gardens [Item 4 (b)]
Julie Shaw, Chetwynd Community Gardens [Item 4 (b)]

- 1. Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
- 2. Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
THAT the Regular Council Meeting Agenda for June 3, 2013 be adopted as circulated with the addition of Item 12 (a) – Letter from Sundance Wind Project Limited Partnership, dated May 27, 2013, re: Sundance Wind Project Public Open House, Tumbler Ridge, BC, June 4, 2013.

CARRIED

3. Minutes

3 (a) MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
Minutes of the THAT the minutes of the Regular Council Meeting held on May 21, 2013 be
Regular Council adopted as circulated.
Meeting

CARRIED

3 (b) MOVED by Coun. Weisgerber, SECONDED by Coun. Vezina
Minutes of the THAT the minutes of the Committee of the Whole Meeting held on May 21,
Committee of the 2013 be adopted as circulated.
Whole
Meeting

0555.03 CARRIED

3 (c) MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
Minutes of the THAT the minutes of the Health Services Committee Meeting held on April
Health Services 23, 2013 be adopted as circulated.
Committee
Meeting

0540.20.24 CARRIED

4. Delegations and/or Presentations

4 (a) Neil Milne and Ian McLeod provided an update on the proposed TransCanada
Neil Milne & Ian Prince Rupert Gas Transmission Project, a pipeline from the Peace Region
McLeod, Prince (north of Hudson's Hope) to Port Edward on the coast. The final
Rupert Gas determination of the route will be made by the end of the summer in 2013
Transmission however Mr. Milne advised that the pipeline will not go through the Pine Pass.
Project – Council expressed concerns regarding how close the route will come to
Status of Project Cameron Lake. Mr. Milne did not think it was close but agreed to verify.
and Upcoming
Plans

6850.50.01 TransCanada is currently conducting extensive environmental studies; their
goal is to mitigate issues before they arise. The company usually tries to
follow existing disturbances in the land (i.e. route around sensitive areas such
as marsh or drill under lakes/rivers). Approximately 150 feet of right-of-way
is required for pipeline construction. Once completed, only about 40 feet of
right-of-way is needed, thereby leaving a minimal footprint. Compressor
stations are located in remote locations. The pipeline is for gas only.

Approximately 11 – 13 camps housing 600 – 1000 people will be required for the entire project. The camps are contracted out but are monitored by TransCanada. TransCanada works with local communities to minimize the stress on local infrastructure, leaves upgraded roads for local use, sometimes donates camp infrastructure to the community and is committed reclamation programs for a minimum of five years. TransCanada does its best to employ and build skills in the local workforce. The company is interested in the long-term and hopes that communities will see the project as a gain.

Mr. Milne and Mr. McLeod responded to various questions from Council regarding the number and location of compressor stations, the use of existing rights-of-way, the number of proposed transmission lines and the potential for earthquake damage. Clarification was also provided regarding directional drilling beneath rivers and lakes.

N. Milne & I. McLeod left the meeting at 5:08 p.m.

4 (b)
Rene Poulin &
Julie Shaw –
Chetwynd
Community
Gardens &
Greenhouses
Update
4900.05

Rene Poulin and Julie Shaw provided an update on the Chetwynd Community Gardens and Greenhouses including a history of the project since its inception in 2007.

Plans for 2013 and 2014 include:

- Water project installation
- Investigation and installation of electrical supply for greenhouses
- Planting of potatoes by Little Prairie Elementary School
- Pumpkin growing contest
- Fencing around gardens
- Completion of access to gardens
- Building of dugouts for water supply
- Cultivation and planting of shelterbelts
- Application for Farm Credit Corporation Grant, hopefully receiving it in 2014
- Have two greenhouses on site (Community Garden and Little Prairie Elementary School)
- Creation of composting area.

Mr. Poulin reviewed the conceptual plans for the various phases of the project and noted they are still involved in the local Farmers' Market, Farm to School Program, Community Kitchen and a production facility for locally grown food. The Healing Garden produces and sells \$1,000 - \$2,000 worth of produce per year. It was noted that anyone can rent a 25' X 25' plot at the Community Garden; there is currently no charge for plots and users can grow crops for their own use.

R. Poulin, J. Shaw, A. Chandy & M. Lynch left the meeting at 5:24 p.m.

5. Bylaws

Nil

6. Council Committee Reports

6 (a) Mayor Nichols submitted the following written Peace River Regional District
Regional District report dated May 23, 2013:
Report

0400.70.02

“A special Committee of the Whole was held on May 23 to hear concerns regarding the newly implemented building inspection bylaw for all rural PRRD.

- Two differing perspectives were heard:
 - Opposition to the bylaw but with suggestions for making changes.
 - Just plain opposition to the bylaw.
- The board will debate the issue at a subsequent meeting.

A delegation requesting support for a moratorium on drilling in close proximity to rural communities was heard.

- Voted: ask for a moratorium on drilling pending discussions with the Ministry on protecting rural residents.

B-3: West Fraser’s application for rezoning of the proposed landfill site adjacent to the mill property received first and second readings. West Fraser agreed to the 100 meter buffer zone on which no excavation or building would be undertaken.”

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols’ written Peace River Regional District Report, dated May 23, 2013, be received.

CARRIED

6 (b)
Community
Improvements
Committee
Report
0540.20.20

No report.

6 (c) No report.
Finance Strategy
Committee
Report
0540.20.18

6 (d) No report.
Health Services
Committee
Report
0540.20.24

6 (e) No report.
Public Works
Committee
Report
0540.20.25

6 (f) No report.
Water & Sewer
Task Group
Report
0540.20.26

6 (g) Mayor Nichols submitted the following written Mayor's Report dated June 3, 2013:
Mayor's Report
0550.04

"The following items occupied some of the Mayor's time since last reported:

May 23: PRRD Committee of the Whole

May 23: PRRD Board

May 23: Met with Dr. Badenhorst regarding plans for a North East Region workshop on community health

May 28: Conference call with Communities of Distinction

May 28: Health Services Committee

May 28: Economic Development Commission

May 29: Conference call with UBCM Rail Committee

May 29: Attended Job Search Open House

May 29: Be a Tourist in Your Own Community proclamation

May 30: Workshop on Water Issues in FSJ

June 3: Conference call with Communities of Distinction

June 3: Committee of the Whole"

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols' written Mayor's Report, dated June 3, 2013, be received.

CARRIED

7. Correspondence – Discussion

7 (a) MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

***0113/06/13

BC Hydro – THAT the email from BC Hydro, dated May 29, 2013, re: Jackfish Lake Road – Upcoming Field Work, be received; and

Jackfish Lake

Road Upcoming

Field Work

0510.20.01

THAT Council advise Administration of any comments and/or concerns to be forwarded to BC Hydro regarding the upcoming field work on Jackfish Lake Road.

CARRIED***

7 (b) MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

***0114/06/13

NH Board

Meeting

0400.100.03

THAT the letter from Northern Health, dated May 24, 2013, re: NH Board Meeting, Dawson Creek, BC, June 17, 2013, be received; and

THAT Council authorize Mayor Nichols or an alternate to attend the Northern Health Roundtable Discussion & Reception for Community Leaders and the Public Portion of the Board Meeting in Dawson Creek, BC on June 17, 2013.

CARRIED***

7 (c) MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber

***0115/06/13

2013 Energy

Conference

0390.20.01

THAT the letter from the City of Fort St. John, dated May 21, 2013, re: 2013 Energy Conference, Fort St. John, BC, October 1 – 3, 2013, be received; and

THAT Council authorize all members of Council to attend the 2013 Energy Conference in Fort St. John, BC on October 1 – 3, 2013.

CARRIED***

8. Correspondence – Information

- 8 (a) MOVED by Coun. Brownlee, SECONDED by Coun. Vezina
AGLG –
Performance THAT the email from the Auditor General for Local Government, dated May
Audits 28, 2013, re: Planned Performance Audits for 2013/14 and First Quarter
0400.20.31 2014/15, be received for information; and
- 8 (b) THAT the email from the Ministry of Environment, dated May 21, 2013, re:
MoE – SEAR Update on the Species and Ecosystems at Risk Local Government Working
LGWG Group, be received for information; and
0400.20.10
- 8 (c) THAT the email from the Ministry of Energy, Mines and Natural Gas and
Building & Minister Responsible for Housing, dated May 22, 2013, re: Information
Safety Standards Bulletin – New Energy Requirements for Newly Constructed Buildings, be
Branch – Newly received for information; and
Constructed
Buildings
0400.20.09
- 8 (d) THAT the email from the Federation of Canadian Municipalities, dated May
FCM – 24, 2013, re: President’s Corner Update, be received for information; and
President’s
Corner Update
0230.20.02
- 8 (e) THAT the email from the Federation of Canadian Municipalities, dated May
FCM – PCP 26, 2013, re: Partners for Climate Protection News Digest, be received for
News information; and
5280.08
- 8 (f) THAT the email from the Federation of Canadian Municipalities, dated May
FCM Standing 17, 2013, re: Applications for Committee Positions on FCM Standing
Committees & Committees and Forums, be received for information; and
Forums
0230.20.02
- 8 (g) THAT the email from the Federation of Canadian Municipalities, dated May
FCM – Budget 23, 2013, re: Budget Highlights and What Happens Next, be received for
Highlights information; and
0230.20.02

- 8 (h) FCM News 0230.20.02 THAT the email from the Federation of Canadian Municipalities, dated May 24, 2013, re: FCM News – Week of May 20, 2013, be received for information; and
- 8 (i) UBCM – The Compass Newsletter 0230.30.02 THAT the emails from the Union of British Columbia Municipalities, dated May 15 & 22, 2013, re: The Compass Newsletter, be received for information; and
- 8 (j) 2014 NCLGA Convention 0230.40.03 THAT the email from the North Central Local Government Association, dated May 27, 2013, re: Advanced Information on the 2014 NCLGA Convention, be received for information; and
- 8 (k) NCLGA Connector Newsletter 0230.40.03 THAT the email from the North Central Local Government Association, dated May 15, 2013, re: NCLGA Connector Newsletter, Issue No. 117, be received for information; and
- 8 (l) PRRD Board Meeting Highlights 0400.70.02 THAT the newsletter from the Peace River Regional District, dated May 23, 2013, re: Board Meeting Highlights, be received for information; and
- 8 (m) Victoria – Speed Limits 0400.60.01 THAT the letter from the City of Victoria, dated May 16, 2013, re: Resolution – Reducing Default Speed Limits for Municipal Roads, be received for information; and
- 8 (n) 2013 CAC Conference 0390.20.01 THAT the email from the Coal Association of Canada, dated May 17, 2013, re: 2013 Conference, Trade Show & Golf Tournament, Vancouver, BC, September 11 – 13, 2013, be received for information; and
- 8 (o) NBC Tourism Announcements 0230.40.04 THAT the email from the Northern BC Tourism Association, dated May 24, 2013, re: Northern Tourism Announcements, be received for information; and

8 (p) THAT the email from BC Hydro, dated May 15, 2013, re: Fish and Wildlife
BC Hydro – Compensation Program – Peace Public Sessions, be received for information;
FWCP Public and
Sessions
0510.20.01

8 (q) THAT the email from TransCanada, dated May 15, 2013, re: Coastal GasLink
Coastal GasLink Project Activity Update #5 – May 2013, be received for information.
Project Update
6850.50.01 CARRIED

9. Correspondence – Information Items

Information MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
Items I-1 – I-38
0570.02 THAT Information Items I-1 to I-38 be received for information.

CARRIED

10. Reports – Discussion

10 (a) MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee
***0116/06/13
Policy Review THAT the report dated May 29, 2013, re: Policy Review and Update, be
and Update received; and
0110.04,
2540.20.01 & THAT the ‘Special Occasion Gifts’ and ‘Standards of Conduct for Employees’
2800.02 policies be repealed and replaced with the following updated policies:

- Special Occasion Gift Policy
- Employee Conduct Policy.

CARRIED***

11. Reports – Information

11 (a) MOVED by Coun. Galbraith, SECONDED by Coun. Vezina
Highway #97
Overpass THAT the memo dated May 24, 2013, re: Highway #97 Overpass, be received
5400.09 for information.

CARRIED

12. New Business

12 (a)

***0117/06/13

Sundance Wind
Project Public
Open House
6850.70.01

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the letter from Sundance Wind Project Limited Partnership, dated May 27, 2013, re: Sundance Wind Project Public Open House, Tumbler Ridge, BC, June 4, 2013, be received; and

THAT Mayor Nichols or an alternate be authorized to attend the Sundance Wind Project Public Open House in Tumbler Ridge, BC on June 4, 2013.

CARRIED***

13. Question/Answer Period

Nil

14. Adjournment

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:30 p.m.

Jannene Disher
Director of Corporate Administration

Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on June 3, 2013 in the Council Chambers.

Jannene Disher
Director of Corporate Administration