

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** June 5, 2017  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Brownlee  
Coun. Deck  
Coun. Galbraith  
Coun. Weisgerber (via telephone)  
D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
K. Franson, Director of Financial Administration  
P. Gordon, Director of Engineering & Public Works  
E. McAvany, Economic Development Officer  
D. Ennis, Deputy Director of Corporate Administration  
(Recording Secretary)

**Absent:** Coun. Bassendowski  
Coun. Pfanner

**Press:** Mike Crosby, Peace FM  
Chris Raczkowski, CHET TV  
Randi Adams, CHET TV  
Kelsey Roberts, Coffee Talk Express

**Public:** Mark Bartkoski, Conuma Coal, (Item D-1)  
Blair Lekstrom  
Rebekah Hallaert  
Jody Watson  
Roz Embree  
Sara Berlinger  
Rebecca Borton  
PJ Borton  
Jason Berlinger  
Justin Rowsell  
Murina Rowsell  
Ashley Donaldson  
Jody May Nelson  
Clark Dollimont  
Thomas Lightburn  
Steve Hallaert  
Kierra Hallaert  
Tom Stewart  
Karen Stewart

Travis Stewart  
Ryan Hallaert  
Naomi Larsen  
Lucas Stewart  
Aidan Sweeney  
Braden Hallaert  
Kim Fitzgerald  
Colleen Simpson  
Jose LaPierre  
Brian Robinson  
Joanne LaPierre  
Sheree Smith

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.
  
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
  
THAT the Regular Council Meeting Agenda for June 5, 2017 be adopted as circulated.  
  
CARRIED
  
3. **Minutes**  
  
M-1 Minutes of the Regular Council Meeting MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith  
  
THAT the minutes of the Regular Council Meeting held on May 15, 2017 be adopted as circulated.  
  
CARRIED  
  
M-2 Minutes of the Committee of the Whole Meeting MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
  
THAT the minutes of the Committee of the Whole Meeting held on May 15, 2017 be adopted as circulated.  
  
CARRIED  
  
M-3 Minutes of the Public Hearing MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith  
  
THAT the minutes of the Public Hearing held on May 15, 2017 be adopted as circulated.  
  
CARRIED

**4. Delegations and/or Presentations**

D-1 Mr. Bartkoski provided Council with a brief verbal report regarding Conuma  
Mark Coal Resources' employment of over 430 people in the area, and their  
Bartkoski, commitment to long term sustainability.  
Conuma Coal  
Resources Ltd. Mr. Bartkoski and Mayor Nichols signed a Voluntary Community Grant  
Agreement which committed Conuma Coal Resources to a monthly  
contribution to the District of Chetwynd based on coal prices in lieu of taxes,  
beginning in November, 2017.

**5. Bylaws**

B-1 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
\*\*\*Bylaw No.  
1055, 2017 THAT Bylaw No. 1055, 2017 cited as the "District of Chetwynd Official  
Community Plan Amendment Bylaw No. 1055, 2017 (Nicholson Road)" be  
reconsidered and adopted.

CARRIED\*\*\*

B-2 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
\*\*\*Bylaw No.  
1056, 2017 THAT Bylaw No. 1056, 2017 cited as the "District of Chetwynd Zoning  
Amendment Bylaw No. 1056, 2017 (Nicholson Road)" be reconsidered and  
adopted.

CARRIED\*\*\*

B-3 MOVED by Coun. Deck, SECONDED by Coun. Galbraith  
\*\*\*Bylaw No.  
1059. 2017 THAT Bylaw No. 1059, 2017 cited as the "District of Chetwynd Council  
Procedure Amendment Bylaw No. 1059, 2017" be reconsidered and adopted.

CARRIED\*\*\*

**6. Council Committee and Liaison Reports**

CR-3 Mayor Nichols submitted the following written Mayor's Report dated June 5,  
Mayor's 2017:  
Report  
0550.04

"The following items occupied some of the Mayor's time since last reported:

- May 23: Civic Properties Commission.
- May 25: Peace River Regional District Board (PRRD) meeting in Dawson Creek (DC).
- May 30: Attend the Local Business Directory Demonstration in DC.
- May 31: Attended meeting PRRD, STARS, and BC Emergency Health Services (BCEHS) in DC.

June 1: Met with Partners of Conuma Coal Resources Ltd.

June 1: Attended teleconference (Community Transition) re Pulp Mill closure.

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols' written Mayor's Report dated June 5, 2017, be received.

CARRIED

## 7. Correspondence – Discussion

CD-1 MOVED by Coun. Deck, SECONDED by Coun. Galbraith

\*\*\*Little Prairie  
Community  
Forest Inc. re:  
AGM

THAT the letter from Little Prairie Community Forest Inc. dated May 8, 2017 re: AGM, be received; and

THAT all members of Council be authorized to attend the Little Prairie Community Forest Inc. AGM in Moberly Lake, BC on June 14, 2017.

CARRIED\*\*\*

CD-2 Coun. Galbraith declared a perceived personal conflict of interest with regard  
\*\*\*Skye Blue to her family relationship with the property owner and left Council Chambers  
Solutions Inc. at 4:41 p.m.

re: Hallaert  
Property

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the letter from Skye Blue Solutions Inc. dated May 26, 2017 re: Hallaert Property, 5317 45A St – Agreement to Comply, be received for information.

CARRIED\*\*\*

Councillor Galbraith returned to Council Chambers at 4:42 p.m.

CD-3 MOVED by Coun. Deck, SECONDED by Coun. Brownlee

\*\*\*Chetwynd  
Volunteer  
Firefighters  
2017 Hoselay

THAT the letter from Chetwynd Hoselay 2017 Committee dated May 15, 2017 re: 2017 Hoselay, be received; and

THAT Council authorize use of the Ball Diamond's parking area to accommodate overflow parking for the June 16 – 18, 2017 Chetwynd Volunteer Firefighters 2017 Hoselay; and

THAT Council authorize use of picnic tables and bleachers; and

Motion (continued)

THAT Council authorize a donation of \$3,000.00 for the 2017 Hoselay.

Opposed: Coun. Galbraith

CARRIED\*\*\*

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Administration be instructed to request the Hoselay organizers' budget information for the event.

CARRIED\*\*\*

CD-4  
\*\*\*Ministry of  
Environment re:  
Gwillim Lake  
Park Upgrades

~~MOVED by Coun., SECONDED by Coun.~~

~~THAT the letter from Ministry of Environment dated April 20, 2017 re:  
Gwillim Lake Park Upgrades, be received; and~~

~~THAT all members of Council be authorized to attend the meeting at Gwillim  
Lake Park on June 7, 2017.~~

~~CARRIED\*\*\*~~

Note: The above request was cancelled at the request of the proponent.

CD-5  
\*\*\*Julie Shaw  
re: Letter of  
Support for  
Museum

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the email from Julie Shaw dated May 30, 2017 re: Letter of Support  
for Museum, be received; and

THAT Council authorize a letter be sent in support of the Little Prairie  
Heritage Society's application to the BC Community Gaming Grant for three  
post-secondary students for the 2018 season.

CARRIED\*\*\*

CD-6  
\*\*\*Farmers'  
Market (Food  
Trucks)

MOVED by Coun. Deck, SECONDED by Coun. Brownlee

THAT the letter from Susan Becker, Farmers' Market Manager re: Farmers'  
Market (Food Trucks), be received; and

THAT Council permit food trucks to be located on District-owned property  
when attending an event hosted by the Chetwynd Farmers' Market.

CARRIED\*\*\*

CD-7  
\*\*\*Royal  
Canadian  
Legion Branch  
#258 re:  
Building  
Upgrades

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the letter from the Royal Canadian Legion Branch #258 dated May 2, 2017 re: Building Upgrades, be received; and

THAT Administration be instructed to request a Grant in Aid Application be submitted by the Royal Canadian Legion Branch along with required financial information with regard to its request for a donation.

CARRIED

**8. Correspondence – Information**

CI-1  
TransCanada –  
North  
Montney  
Mainline

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the email from TransCanada dated May 23, 2017 re: North Montney Mainline – Meter Stations Notification of Application, be received for information; and

CI-2  
UBCM – The  
Compass  
0230.30.02

THAT the Compass dated May 10, 2017, be received for information; and

CI-3  
FCM -  
Webinar

THAT the email from Federation of Canadian Municipalities dated May 4, 2017 re: Optimizing Wastewater Treatment: Free Webinar, be received for information; and

CI-4  
FCM – New  
Funding

THAT the email from Federation of Canadian Municipalities dated May 9, 2017 re: New Funding to Improve Asset Management: Apply Now, be received for information.

CARRIED

CI-5  
City of Prince  
George –  
United Way of  
Northern BC

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the letter from City of Prince George dated May 25, 2017 re: United Way of Northern BC, be received for information; and

THAT Administration be instructed to invite the local United Way of Northern BC representative to attend a Council meeting as a delegation to explain what the United Way does in Chetwynd.

CARRIED

CI-6 Minerals North 2019 MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith  
THAT the letter from Minerals North Conference Association dated May 11, 2017 re: Minerals North 2019, be received for information.

CARRIED

**9. Correspondence – Information Items**

Information Item I-1 – I-2 0550.02 MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith  
THAT Information Items I-1 – I-2 be received for information.

CARRIED

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT Administration be instructed to donate a small carved wooden bear to the Archie's 26<sup>th</sup> Annual Charity Golf & Ball Fundraisers.

CARRIED

**10. Reports – Discussion**

RD-1 \*\*\*Public Information Meeting Coun. Galbraith declared a perceived personal conflict of interest with regard to her family relationship with the property owner of 5317 45A St and left Council Chambers at 4:56 p.m.

MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber

THAT the report dated May 24, 2017 re: Public Information Meeting prepared by Administration, be received for information; and

THAT Council ratify the resolution adopted at the May 23, 2017 In-Camera Council meeting to rescind the resolution adopted at the May 15, 2017 Regular Council Meeting, as follows:

“That Council direct Administration to schedule a public information meeting to allow all interested parties to discuss zoning matters in relation to RU2 zones.”

Opposed: Coun. Deck

CARRIED\*\*\*

Councillor Galbraith returned to Council Chambers at 4:57 p.m.

RD-2  
\*\*\*2017  
Youth  
Leadership  
Scholarship

MOVED by Coun. Deck, SECONDED by Coun. Brownlee

THAT the report dated May 25, 2017 re: 2017 Youth Leadership Scholarship prepared by Administration, be received; and

THAT the 2017 Youth Leadership Scholarship be awarded as per the Youth Leadership Scholarship Committee's recommendation.

CARRIED\*\*\*

RD-3  
\*\*\*Recycling  
and Solid  
Waste  
Committee  
Motions for  
Ratification

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated May 30, 2017 re: Recycling and Solid Waste Committee Motions for Ratification prepared by Administration, be received; and

THAT Council ratify the resolutions adopted by the Recycling and Solid Waste Committee at its meeting held May 29, 2017, as follows:

- i) THAT a four-month blue bag curbside recycling pickup pilot project be implemented beginning July 1, 2017 (with pickup every two weeks) in the Crown subdivision;
- ii) THAT wire bottle/can collection side bins be purchased at a cost of approximately \$1,750 and installed on District-owned garbage containers; and
- iii) THAT Administration be directed to apply for a Federation of Canadian Municipalities Green Municipal Fund Grant in order to commission a study regarding the feasibility of expanding recycling in Chetwynd.

CARRIED\*\*\*

RD-4  
\*\*\*  
Statement of  
Financial  
Information

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated May 9, 2017 re: Statement of Financial Information prepared by the Finance Department, be received; and

THAT the financial information statement be adopted as presented.

CARRIED\*\*\*



RD-5  
\*\*\*Chetwynd  
Outdoor  
Society  
Request

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the report dated May 29, 2017 re: Chetwynd Outdoor Society Request prepared by the Finance Department, be received; and

THAT Council write a letter of support for the Chetwynd Outdoor Society, for Northern Development Initiative Trust funding; and

THAT Council authorize the Chetwynd Outdoor Society to store grooming equipment in a District building.

CARRIED\*\*\*

**11. Reports – Information**

Nil

**12. New Business**

Nil

**13. Question/Answer Period**

Coun. Galbraith declared a perceived personal conflict of interest with regard to her family relationship with the property owner of 5317 45A St and left Council Chambers at 5:05 p.m.

Jody Watson asked why Council decided to cancel the public information meeting.

Mayor Nichols responded that Council reviewed options and have chosen to enforce the bylaw.

Councillor Galbraith returned to Council Chambers at 5:07 p.m.

**14. Notice of In-Camera Council Meeting**

That Council authorize the meeting be closed to the public in order to consider matters in accordance with the Community Charter, Section 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service.

**15. Adjournment** MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:07 p.m.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration



\_\_\_\_\_  
Merlin Nichols  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on June 5, 2017 in the Council  
Chambers.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration