

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: June 6, 2016
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Weisgerber
D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
K. Franson, Director of Financial Administration
P. Gordon, Director of Engineering & Public Works
M. Millsap, Manager of Leisure and Facility Services
D. Ennis, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Coun. Pfanner

Press: Marlon Gomez, CHET TV
Mike Crosby, Peace FM
Matthew Kirk, Coffee Talk Express

Public: Terry Halliday

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.

2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the Regular Council Meeting Agenda for June 6, 2016 be adopted as circulated.

CARRIED

3. **Minutes**
M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on May 16, 2016 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

Nil

5. Bylaws

Nil

6. Council Committee and Liaison Reports

CR-1
Regional
District Report
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District (PRRD) report dated May 26, 2016:

“A delegation from BC Wildfires presented on the Beaton Airport Fire and the factors that create a fire hazard.

R5: The Peace River Regional District (PRRD) has a carbon credit of 62.32 tons. In the future the PRRD may have sufficient credits to distribute to the municipalities to help them achieve carbon neutrality.

The Totem Eagle was unveiled to the wonder of admiring staff and Directors.

The PRRD Annual Report is available on the table in the Mayor’s office for anyone who wants to peruse it.

The Solid Waste Committee is scheduled to meet on the first Thursday of each month. Alternate Directors may be asked to attend from time to time.”

MOVED by Mayor Nichols, SECONDED by Coun. Weisgerber

THAT Mayor Nichols’ written Peace River Regional District Report dated May 26, 2016, be received.

CARRIED

CR-4
Health
Services
Committee
Report

Councillor Bassendowski reported that he and Coun. Weisgerber attended the Northern Health Growing Up Healthy in Northern BC 2016 Community Consultation and that he will leave brochures at the reception desk at the District Office for those who are interested.

Coun. Bassendowski also reported that he attended the University of Northern British Columbia Convocation last week; one of the graduates is from Chetwynd, and she is now a licensed family/marriage counsellor.

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT Coun. Bassendowski's verbal Health Services Committee Report, be received.

CARRIED

CR-5
Public Works
Committee
Report

Councillor Deck reported the following:

- The quotes for road paving came in lower than expected; therefore, two extra streets have been added to this year's paving schedule
- The planting of the Manchurian Ash and Brandon Elm trees in the boulevards is complete
- Beaver trapping was mostly unsuccessful this year
- The Engineering Department has hired an additional Engineering Technician II

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT Coun. Deck's verbal Public Works Committee Report, be received.

CARRIED

CR-6
Water &
Sewer Task
Group Report

Councillor Brownlee reported the following:

- Council will be touring the sewer lagoons on Tuesday, June 7th

MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber

THAT Coun. Brownlee's verbal Water & Sewer Task Group Report, be received.

CARRIED

CR-7
Mayor's
Report

Mayor Nichols submitted the following written Mayor's Report dated June 6, 2016:

"The following items occupied some of the Mayor's time since last reported:

May 18: Pitch in.
May 24: Economic Development Commission (EDC).
May 25: Governance Training Dawson Creek.
May 26: Peace River Regional District (PRRD) Dawson Creek.
May 27: Regional Community Liaison Committee BC Hydro Fort St. John.
May 31: Met with Mayor, CAO Tumbler Ridge, and CAO Chetwynd Re Community Forest Tumbler Ridge.
May 31: Met with School District 59 Board and Chetwynd Council.
May 31: Civic Properties.
June 2, 3: Northern BC Commercial Buildings Awards Prince George."

MOVED by Mayor Nichols, SECONDED by Coun. Deck

THAT Mayor Nichols' written Mayor's Report dated June 6, 2016, be received.

CARRIED

7. Correspondence – Discussion

CD-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

***District of

Mackenzie re: THAT the email from District of Mackenzie dated May 24, 2016 re: Spruce Beetle in the Mackenzie Timber Supply Area, be received; and

in the

Mackenzie THAT Council authorize the Mayor and all members of Council to attend the learning session on the Spruce Beetle in the Mackenzie Timber Supply Area on either June 8 or 15, 2016 (date to be confirmed).

Timber Supply Area

0400.60.01

CARRIED***

CD-2
***District of
Tumbler Ridge
re: Economic
Development
Building
Blocks
Workshop
0400.60.06

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the brochure from District of Tumbler Ridge re: Economic Development Building Blocks Workshop, be received; and

THAT Council authorize the Mayor and all members of Council to attend the Economic Development Building Blocks Workshop in Tumbler Ridge, BC on June 21, 2016.

CARRIED***

CD-3
***Letter of
Support re:
Canada 150
Grant

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the email from the Director of Parks and Recreation dated June 3, 2016 re: Letter of Support, be received; and

THAT Council authorize the Corporate Office to sign the letter of support for the Chetwynd & District Rec Centre's Canada 150 Community Infrastructure Grant application.

CARRIED***

8. Correspondence – Information

CI-1
Highway 97
Improvements
0400.20.23

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the letter from Ministry of Transportation and Infrastructure dated May 10, 2016 re: Highway 97 Improvements, be received for information; and

CI-2
Prince Rupert
Port Authority
– NCLGA
0230.40.03

THAT the letter from Prince Rupert Port Authority dated May 13, 2016 re: Congratulations on Hosting a Successful and Engaging North Central Local Government Association Annual General Meeting & Convention, be received for information; and

CI-3
Village of
Pouce Coupe –
Canada Day
Parade
0400.60.01

THAT the letter from Village of Pouce Coupe dated May 16, 2016 re: 2016 Canada Day Parade, be received for information; and

CI-4
Spectra Energy
– Jackfish
Lake
Expansion
Project
6850.50.09

THAT the letter from Spectra Energy dated May 18, 2016 re: Application for Jackfish Lake Expansion Project, be received for information; and

CI-5
City of
Cranbrook –
Fort
McMurray
0400.60.01

THAT the email from City of Cranbrook dated May 10, 2016 re: City of Cranbrook Resolution re: Fort McMurray, be received for information; and

CI-6
UBCM – The
Compass
0230.30.02

THAT the Compass dated May 11, 2016, be received for information; and

CI-7
UBCM – The
Compass
0230.30.02

THAT the Compass dated May 13, 2016, be received for information; and

CI-8
UBCM – The
Compass
0230.30.02

THAT the Compass dated May 18, 2016, be received for information; and

CI-9
FCM 2016
Annual
Conference
0390.20.06

THAT the email from Federation of Canadian Municipalities dated May 13, 2016 re: 2016 Annual Conference; Don't Miss Out!, be received for information; and

CI-10
FCM –
Keynote
Address
0390.20.06

THAT the email from Federation of Canadian Municipalities dated May 16, 2016 re: Prime Minister Trudeau to Deliver Keynote Address at FCM Conference in Winnipeg, be received for information.

CARRIED

9. Correspondence – Information Items

Information
Item
I-1 - I-4
0550.02

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT Information Item I-1 – I-4 be received for information.

CARRIED

10. Reports – Discussion

RD-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

Carbon Tax THAT the report dated May 16, 2016 re: Carbon Tax prepared by
0530.20.01 Administration, be received; and

THAT Council support the Province of BC's review of the carbon tax initiative in 2018 and request that the Province engage in extensive consultation with stakeholders prior to taking any action at that time.

CARRIED***

RD-2 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

Application for THAT the report dated May 26, 2016 re: Application for Renewal of Crown
Renewal of Land Lease No. 803201 prepared by Administration, be received; and
Crown Land

Lease No. THAT Council support the application for renewal of Crown Land Lease No.
803201 803201.

CARRIED***

Please note: This property is located at District Lot 448, Peace River District, and is used by the District for sewage and water reservoir purposes.

RD-3 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
***Statement

of Financial THAT the report dated May 27, 2016 re: Statement of Financial Information
Information prepared by the Finance Department, be received; and

THAT the financial information statement be adopted as presented.

CARRIED***

RD-4

Opportunity for Public Input:

Presentation
and Adoption
of 2016

Mayor Nichols invited those who wished to express his/her views regarding the 2016 Annual Report to address Council.

Annual Report

There being no submissions and no correspondence received, the opportunity for public input was closed for this application.

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the report dated May 31, 2016 re: Presentation and Adoption of 2016 Annual Report prepared by Administration, be received; and

THAT Council adopt the 2016 Annual Report for the District of Chetwynd as presented.

CARRIED***

The Annual Report will include the audited 2015 Financial Statements once they have been received.

RD-5
***Business
Façade
Improvement
Program
Application –
2016

Coun. Deck declared a perceived conflict with regard to his employment and left Council Chambers at 4:50 p.m.

MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee

THAT the report dated May 31, 2016 re: Business Façade Improvement Program Application – 2016 prepared by Administration, be received; and

THAT Council:

- a) Authorize the Business Façade Improvement Program Grant Application for Williston Drugs Ltd. at 4733 51st Street NW, Chetwynd, BC (included as Attachment “A” to the report dated May 31, 2016);
- b) Authorize the \$250 Development Permit application fee to be waived;
- c) Authorize issuance of Development Permit No. 03-2016 to permit façade improvements to the existing structure on the property at 4733 51st Street NW; and
- d) Authorize the Mayor and Corporate Officer to execute a partnering agreement with Williston Drugs Ltd. at 4733 51st Street NW, Chetwynd, BC (included as Attachment “B” to the report dated May 31, 2016).

CARRIED***

Council directed that Administration send a letter expressing appreciation to Northern Development Initiative Trust for the façade program

Coun. Deck returned to Council Chambers at 4:53 p.m.

11. Reports – Information

Nil

12. New Business

Nil

13. Question/Answer Period

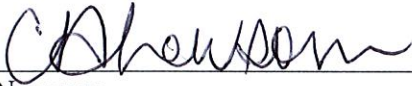
Nil

14. Adjournment MOVED by Coun. Deck, SECONDED by Coun. Brownlee

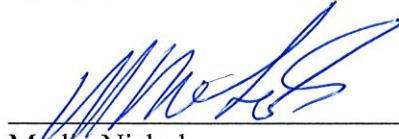
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:58 p.m.

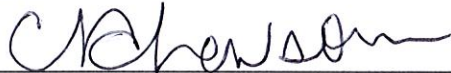


Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on June 6, 2016 in the Council Chambers.



Carol Newsom
Director of Corporate Administration