

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** March 17, 2014  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Brownlee  
Coun. Galbraith  
Coun. Pfanner  
Coun. Vezina  
Coun. Weisgerber

D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
W. Caldwell, Director of Financial Administration  
P. Gordon, Director of Engineering & Public Works  
R. Rusjan, Director of Parks & Recreation

**Absent:** Coun. Nicholson

**Press:** Mike Carter, Chetwynd Echo  
David Ashbaugh, Peace FM

**Public:** Julia Nelson

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
THAT the Regular Council Meeting Agenda for March 17, 2014 be adopted with the addition of New Business Item NB-1, "Council Remuneration Task Force".  
CARRIED
3. **Minutes**  
M-1  
Minutes of the Regular Council Meeting  
MOVED by Coun. Pfanner, SECONDED by Coun. Vezina  
THAT the minutes of the Regular Council Meeting held on March 3, 2014 be adopted as circulated.  
CARRIED

- M-2  
Minutes of the  
Committee of  
the Whole  
Meeting
- MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
- THAT the minutes of the Committee of the Whole Meeting held on March 3, 2014 be adopted as circulated.
- CARRIED
- M-3  
Minutes of the  
Public Works  
Committee  
Meeting
- MOVED by Coun. Brownlee, SECONDED by Coun. Vezina
- THAT the minutes of the Public Works Committee Meeting held on November 27, 2013 be adopted as circulated.
- CARRIED
- M-4  
Minutes of the  
Water and Sewer  
Committee  
Meeting
- MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
- THAT the minutes of the Water and Sewer Committee Meeting held on February 26, 2014.
- CARRIED

**4. Delegations and/or Presentations**

Nil

**5. Bylaws**

- B-1  
\*\*\*Bylaw No.  
1001, 2014
- MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner
- THAT Bylaw No. 1001, 2014 cited as the "District of Chetwynd Dog Control, Licensing and Ticketing Bylaw 1001, 2014" be given FIRST, SECOND and THIRD readings.
- AMENDMENT
- MOVED by Coun. Galbraith, SECONDED by Coun. Vezina
- THAT an addition be made to the Bylaw to reflect that a dog tag may be purchased at a cost of \$10 for intact puppies under the age of six months.
- CARRIED
- QUESTION ON THE MAIN MOTION
- CARRIED\*\*\*

**6. Council Committee and Liaison Reports**

CR-1 Mayor Nichols submitted the following written Peace River Regional District  
Regional District Report report dated March 13, 2014:

0400.70.02

“The Peace River Local Government Association meeting is scheduled for April 9 at 5:30 in Dawson Creek.

A mobile MRI unit has been approved. It will rotate between the North West and the North East.

The PRRD is in the process of selecting a CAO to succeed Fred Banham.

The Waldie worker camp application for renewal of temporary permit was not approved. ”

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols’ written Peace River Regional District Report dated March 13, 2014, be received.

CARRIED

CR-7 Mayor Nichols submitted the following written Mayor’s Reports dated  
Mayor’s Report March 17, 2014:  
0550.04

“The following items occupied some of the Mayor’s time since last reported:

March 4: Meeting re brownfield in Chetwynd.

March 4: CN Rail meeting cancelled because CN failed to show.

March 5: Meeting with Allan Bone, Auditor.

March 6: PRRD Water Stewardship Committee in FSJ.

March 10: PRRD interviews for CAO.

March 13: PRRD Board.

March 17: Committee of the Whole.

March 4-17: About 15 hours reviewing documents and consultation with CAO.”

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols' written Mayor's Reports dated March 17, 2014, be received.

CARRIED

**7. Correspondence – Discussion**

CD-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

\*\*\*Lake View

Credit Union re: THAT the letter from Lake View Credit Union dated February 24, 2014 re:  
AGM Annual General Meeting, be received; and

0390.20.01

THAT Council authorize the Mayor or alternate to attend Lake View Credit Union's Annual General Meeting on April 9, 2014 in Dawson Creek.

CARRIED\*\*\*

CD-2 MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

\*\*\*UBCM re:

Budget THAT the UBCM newsletter dated February 19, 2014 re: Budget Restores  
0230.30.02 Transfers to Historic Levels, be received; and

THAT Council authorize Administration to apply for funding opportunities related to the increases in the 2014 budget announced by the Provincial government, as these opportunities arise.

CARRIED\*\*\*

CD-3 MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

\*\*\*Dawson

Creek re: THAT the email from City of Dawson Creek dated March 6, 2014 re: Peace  
PRLGA Meeting River Local Government Association meeting April 9th, be received; and

0390.20.04

THAT Council authorize the Mayor, all Council members and the Chief Administrative Officer to attend the Peace River Local Government Association meeting in Dawson Creek, BC on April 9, 2014.

CARRIED\*\*\*



- CI-7 FCM – President’s Corner Update 0230.20.02 THAT the email from FCM dated March 4, 2014 re: President’s Corner Update, be received for information; and
- CI-8 2014 Premier’s BC Natural Resources Forum 0390.20.01 THAT the email from BC Natural Resources Forum dated March 7, 2014 re: 2014 Premier’s BC Natural Resources Forum – a great success!, be received for information; and
- CI-9 New Westminster – Canada Post 0400.60.01 THAT the letter from Wayne Wright, Mayor of City of New Westminster, dated February 18, 2014 re: Concerns Regarding Recent Amendments to the Canada Postal System, be received for information; and
- CI-10 Pitt Meadows – PENS 0400.60.01 THAT the email from City of Pitt Meadows dated February 27, 2014 re: Provincial Emergency Notifications Systems, be received for information; and
- CI-11 Belcarra – CCG – Oil Spill Preparedness 0400.60.01 THAT the email from Village of Belcarra dated February 27, 2014 re: Letter regarding Canadian Coast Guard – Oil Spill Preparedness within British Columbia, be received for information; and
- CI-12 Kelowna – Medical Marihuana 0400.60.01 THAT the email from District of West Kelowna dated March 3, 2014 re: Correspondence to Minister Coralee Oakes re Medical Marihuana – Farm Status Designation, be received for information; and
- CI-13 BCFSN –ALR- Update 0530.20.01 THAT the email from BC Food Systems Network dated March 4, 2014 re: Changing the ALR: More Responsibility for Local Government with no Consultation or Support?, be received for information; and
- CI-14 Burnaby – Canada Post 0400.60.01 THAT the letter from Derek Corrigan, Mayor of City of Burnaby, dated March 4, 2014 re: Community Impacts of the Proposal to Eliminate Home Mail Delivery Services by the Canada Post Corporation, be received for information.

CARRIED

**9. Correspondence – Information Items**

Information            MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber  
Items I-1 – I-43  
0550.02                THAT Information Items I-1 to I-43 be received for information.

CARRIED

**10. Reports – Discussion**

RD-1                    MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
Grants-In-Aid  
Request                THAT the report dated March 5, 2014 re: Grants-In-Aid Requests, be received  
1850.20.01             for information.

CARRIED

RD-2                    MOVED by Coun. Galbraith, SECONDED by Coun. Vezina  
\*\*\*Grants-In-  
Aid Requests –        THAT the report dated March 4, 2014 re: Grants-In-Aid Requests, be  
Chetwynd              received; and  
Circus North  
Camp for 2014        THAT Council approve the request from Toni Ethier for a grant-in-aid in the  
1850.20.01             amount of \$1,000 for Chetwynd Circus Camp North.

CARRIED\*\*\*

RD-3                    MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith  
\*\*\*Official  
Community Plan      THAT the report dated March 12, 2014 re: Official Community Plan and  
and Zoning            Zoning Amendment for 5124-5132 46 Avenue NW – Bylaws No. 1002, 2014  
Amendment for        and 1003, 2014, be received; and  
5124-5132 46  
Avenue NW –         THAT Council authorize:  
Bylaws No.  
1002, 2014 and      a)    THAT Official Community Plan Bylaw No. 1002, 2014 (Commercial  
1003, 2014            Development) be introduced and read a first and second time;  
  
b)    THAT Zoning Amendment Bylaw No. 1003, 2014 (Li/Chan - 5124-5132  
46 Avenue NW) be introduced and read a first and second time;  
  
c)    A Public Hearing to be scheduled for 4:00 p.m. on Monday, April 22,  
2014 in Council Chambers to consider Official Community Plan  
Amendment Bylaw No. 1002, 2014 (Commercial Development) and  
Zoning Amendment Bylaw No. 1003, 2014 (Li/Chan - 5124-5132 46  
Avenue NW) as above; and

- d) Subject to approval of the above noted OCP and rezoning amendments, that Council authorize issuance of a Development Permit for Lots 18 and 19, Block 4, District Lot 398, Peace River Land District Plan 11989 and Lot 17, Block 4, District Lot 398, Peace River District Plan 11989 Except Plan 18557 (5124-5132 46 Avenue NW), in accordance with the Site Plan and Building Elevations included as Attachment "D" to the report dated March 12, 2014, prepared by Administration

CARRIED\*\*\*

- Note: i) Final registration of the above noted Development Permit will be contingent on submission of a \$10,000 bond by the applicant; and
- ii) Bylaw No. 1003 will be held at third reading pending consolidation of Lots 17, 18, and 19.

RD-4  
\*\*\*Donation of  
Equipment to  
Little Prairie  
Elementary  
School  
1770.20

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

THAT the report dated March 12, 2014 re: Donation of Equipment to Little Prairie Elementary School, be received; and

THAT Council authorize the donation of solar panels and batteries salvaged from the wind tower, which are surplus to the District of Chetwynd's needs, to Little Prairie Elementary School.

CARRIED\*\*\*

## 11. Reports – Information

RI-1  
Accounts  
Payable Cheque  
List  
1630.01

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated March 3, 2014 re: February Accounts Payable Cheque List, be received; and

THAT the cheque register for the month of February 2014 totaling \$454,966.72 be received.

CARRIED

RI-2  
Statistics –  
Impounded Dogs  
0640.20.02

MOVED by Coun. Weisgerber, SECONDED by Coun. Vezina

THAT the report dated March 12, 2014 re: Statistics -- Impounded Dogs, be received for information.

CARRIED



**12. New Business**

NB-1  
Council  
Remuneration  
Task Force

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated March 12, 2014 from the Chief Administrative Officer relating to Council Remuneration be received; and

THAT Council request Administration to prepare Terms of Reference for a Task Force to deal with the issue of Chetwynd Council Remuneration.

CARRIED.

**13. Question/Answer Period**

Mike Carter, Chetwynd Echo asked if the donation to Chetwynd Circus North was approved?

Mayor Nichols responded that it had been.

Mr. Carter further inquired how the Council Remuneration Task Force will be formed.

The Chief Administrative Officer advised that any members of the community are welcome to apply at the District Office to form part of the Task Force; Council will choose individuals to sit on the Task Force.

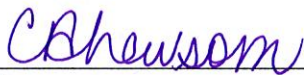
**14. Adjournment**

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

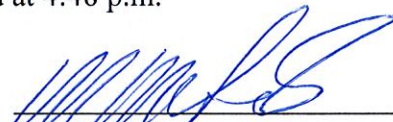
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:48 p.m.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration



\_\_\_\_\_  
Merlin Nichols  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on March 17, 2014 in the Council Chambers.



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Carol Newsom  
Director of Corporate Administration