

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: March 3, 2014
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Brownlee
Coun. Galbraith
Coun. Pfanner
Coun. Vezina
Coun. Weisgerber

C. Newsom, Director of Corporate Administration
W. Caldwell, Director of Financial Administration
P. Gordon, Director of Engineering & Public Works
R. Rusjan, Director of Parks & Recreation
D. Ennis, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Coun. Nicholson

Press: Mike Carter, Chetwynd Echo
Anand Chandy, CHET TV
David Ashbaugh, Peace FM

Public: Toni Ethier, Chetwynd Circus Camp (Item D-1)
Dylan Ethier, Chetwynd Circus Camp
Elizabeth Dobb, Chetwynd Circus Camp
Olivia Dobb, Chetwynd Circus Camp
Daneve Mackie, Chetwynd Circus Camp
Kaylin Mackie, Chetwynd Circus Camp
Tia Mackie, Chetwynd Circus Camp
Ellen McAvany, Economic Development Officer
Sheree Smith

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber
THAT the Regular Council Meeting Agenda for March 3, 2014 be adopted as circulated.

CARRIED

3. Minutes

M-1
Minutes of the
Regular Council
Meeting

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the minutes of the Regular Council Meeting held on February 3, 2014 be adopted as circulated.

CARRIED

M-2
Minutes of the
Committee of
the Whole
Meeting

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the minutes of the Committee of the Whole Meeting held on February 3, 2014 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

Toni Ethier re:
Chetwynd
Circus Camp
1970.20

Toni Ethier, Chetwynd Circus Camp, provided Council with a brief presentation as outlined below:

- Week long workshop
- Group of 3 facilitators from Green Fools Theatre from Calgary, AB
- Up to 50 kids participating
- Involves various circus skills such as stilt walking, trapeze, clowning, wire walking, acrobatics, unicycling and juggling
- Rely exclusively on donations and local business sponsorship
- It is free of charge to all participants in order to allow equal access to all of Chetwynd youth (though a \$20 registration donation is requested)

Council thanked the Circus Camp representatives for the presentation.

5. Bylaws

B-1
***Bylaw No.
997, 2014

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT Bylaw No. 997, 2014 cited as the "District of Chetwynd Capital Works Reserve Fund Expenditure Bylaw 997, 2014" be given RECONSIDERATION and ADOPTION.

CARRIED***

B-2
***Bylaw No.
998, 2014

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 998, 2014 cited as the "District of Chetwynd 2014 Revenue Anticipation Bylaw 998, 2014" be given RECONSIDERATION and ADOPTION.

CARRIED***

B-3
***Bylaw No.
999, 2014

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT Bylaw No. 999, 2014 cited as the "District of Chetwynd Replacement of the Municipal Office Building Reserve Fund Expenditure Bylaw No. 999, 2014" be given RECONSIDERATION and ADOPTION.

CARRIED***

B-4
***Bylaw No.
1000, 2014

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1000, 2014 cited as the "District of Chetwynd Fire Equipment Reserve Fund Expenditure Bylaw No. 1000, 2014" be given RECONSIDERATION and ADOPTION.

CARRIED***

6. Council Committee and Liaison Reports

CR-1
Regional District
Report
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District report dated February 13, 2014:

"D-2: Approved \$98,000 for continued support of the Alaska Highway Heritage Project.
D-3: Approved \$150,000 over three years to support Dawson Creek's bid to host the 2016 Women's World Hockey Championship.
R-4: Approved \$126,000 toward economic development support of the Tumbler Ridge Museum Foundation operating budget of the Peace River Palaeontology Research Centre.

Temporary use permits were approved for four work camps to house 1260 persons in the Pink Mountain area."

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols' written Peace River Regional District Report dated February 13, 2014, be received.

CARRIED

Coun. Brownlee reported the following Peace River Regional District Report:

- He attended the Peace River Regional District meeting on February 27, 2014 - the Building Bylaw and Permits were discussed

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT Coun. Brownlee's verbal Peace River Regional District Report be received.

CARRIED

CR-6
Water & Sewer
Task Group
Report

Coun. Weisgerber reported the following:

- Purchased Trojan UV lights – will be here in 6 weeks
- Have had to make a slight modification to Water/Sewer Upgrades – will have new report by the end of March

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT Coun. Weisgerber's verbal Water & Sewer Task Group Report be received.

CARRIED

CR-7
Mayor's Report
0550.04

Mayor Nichols submitted the following written Mayor's Reports dated February 17, 2014 & March 3, 2014:

“The following items occupied some of the Mayor's time since last reported:

March 3, 2014

Became ill on February 19; missed Brian Spooner on February 21; missed Civic Properties on February 25; Missed PRRD on February 27; and missed Civic Night on February 27.

March 3: COW

February 17, 2014

- February 4: Tour of Community Forest.
- February 6: Solid Waste Committee PRRD Dawson Creek.
- February 12: Surerus Place to hear report on developments in Stage 2.
- February 12: Meeting with CUPE.
- February 13: PRRD Board meeting DC.
- February 17: Parcel Tax Review.

February 17: Meeting with Lawyer.
February 17: Committee of the Whole.
February 17: Proclamation Chamber of Commerce Week.”

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols’ written Mayor’s Reports dated February 17, 2014 & March 3, 2014, be received.

CARRIED

7. Correspondence – Discussion

CD-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

***NCLGA

Convention &
AGM
0390.20.02

THAT the letter from City of Fort St. John dated January 23, 2014 re: 2014 North Central Local Government Association Convention & AGM May 7-9, 2014 in Fort St. John, BC, be received; and

THAT all members of Council be authorized to attend the 2014 North Central Local Government Association Convention and AGM in Fort St. John, BC on May 7-9, 2014.

CARRIED***

CD-2 MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

Taylor, re:
Local
Government
Interest in First
Responder
Services
0400.60.05

THAT the letter from District of Taylor dated February 14, 2014 re: Local Government Interest in First Responder Services, be received for information.

CARRIED

CD-3 MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

***New

Community
Music Program
from the
Lieutenant
Governor
0400.40.01

THAT the letter from James W. Hammond, Private Secretary to the Lieutenant Governor dated February 14, 2014 re: New Community Music Program from the Lieutenant Governor, be received; and

THAT Council authorize Administration to forward on information regarding the “Sing Me a Song” opportunity to relevant individuals and groups, and encourage the community’s participation.

CARRIED***

CD-4
FCM's 2014
Annual
Conference
0390.20.06

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the email from Federation of Canadian Municipalities (FCM) dated February 11, 2014 re: Registration for FCM's 2014 Annual Conference in Niagara Falls, be received for information.

CARRIED

CD-5
Prince Rupert,
re: BC Ferry
Service
0230.40.04

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the email from Northern BC Tourism dated February 18, 2014 re: City of Prince Rupert Requests Your Help, be received for information.

CARRIED

CD-6
***FCM New
Building Canada
Plan
0230.20.02

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

THAT the Federation of Canadian Municipalities (FCM) New Building Canada Plan, be received; and

THAT Council authorize Administration to apply for a grant under the New Building Canada Plan.

CARRIED***

8. Correspondence – Information

CI-1
Spectra Energy –
Dawson Liquids
Extraction
Facility
6850.50.09

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the letter from Spectra Energy dated January 30, 2014 re: Dawson Liquids Extraction Facility, SEMC Sunrise 15-26-78 17, be received for information; and

CI-2
UBCM Additions
to Reserve Policy
Update
0230.30.02

THAT the UBCM Additions to Reserve Policy Update, be received for information; and

CI-3
UBCM – The
Compass
0230.30.02

THAT the Compass dated January 29, 2014, be received for information; and

- CI-4
LCLB – Liquor
Policy Review
Final Report
0400.20.28
- THAT the email from Liquor Control and Licensing Branch dated January 31, 2014 re: Liquor Policy Review Final Report, be received for information; and
- CI-5
FCM Analysis of
Budget 2014
0230.20.02
- THAT the Federation of Canadian Municipalities (FCM) Analysis of Budget 2014, be received for information; and
- CI-6
SQCRD – BC
Ferries Service
Cuts
0400.70.01
- THAT the letter from Skeena-Queen Charlotte Regional District dated February 3, 2014 re: BC Ferries Service Cuts, be received for information; and
- CI-7
NCLGA – BC
Ferries Survey
0230.40.03
- THAT the email from North Central Local Government Association dated February 11, 2014 re: BC Ferries Survey, be received for information; and
- CI-8
ICBA - Site C
Clean Energy
Project
0510.20.01
- THAT the letter from Independent Contractors and Businesses Association of British Columbia dated January 30, 2014 re: Site C Clean Energy Project, be received for information; and
- CI-9
FCM - Housing
Crunch
Campaign and
Federal Budget
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated February 10, 2014 re: FCM's Housing Crunch Campaign and Federal Budget, be received for information; and
- CI-10
UBCM – The
Compass
0230.30.02
- THAT the Compass dated February 5, 2014, be received for information; and

- CI-11
Parksville –
PENS
0400.60.01
- THAT the letter from City of Parksville dated January 27, 2014 re: Advocation for the Provincial Government to update or replace the Provincial Emergency Notification System (PENS), be received for information; and
- CI-12
FCM – Budget
2014
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated February 11, 2014 re: FCM's response to Budget 2014, be received for information; and
- CI-13
FCM – Housing
Crunch
Campaign &
Federal Budget
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated February 12, 2014 re: FCM's Housing Crunch Campaign after the Federal Budget, be received for information; and
- CI-14
FCM – Building
Canada Fund
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated February 13, 2014 re: Building Canada Fund Announcement by Prime Minister, be received for information; and
- CI-15
Coastal GasLink
- Project Update
6850.50.01
- THAT the email from Coastal GasLink Pipeline Project Ltd. dated February 14, 2014 re: Coastal GasLink – Project Activity Update #14, be received for information; and
- CI-16
PRGT – Project
Update
6850.50.01
- THAT the email from Prince Rupert Gas Transmission Ltd. dated February 14, 2014 re: Prince Rupert Gas Transmission Project – Project Activity Update #9 (February – March 2014), be received for information; and
- CI-17
UBCM – The
Compass
0230.30.02
- THAT the Compass dated February 19, 2014, be received for information; and
- CI-18
FCM News
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated February 21, 2014 re: FCM News – Week of February 17, 2014, be received for information; and

CI-19 THAT the letter from Chetwynd Senior Citizens Housing Society dated
Chetwynd Senior February 24, 2014 re: The Phase 2 Project for Independent Seniors
Citizens Housing Apartments, be received for information.
Society – Phase 2
Project
0230.50.34 CARRIED

9. Correspondence – Information Items

Information MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber
Items I-1 – I-36
0550.02 THAT Information Items I-1 to I-36 be received for information.

CARRIED

10. Reports – Discussion

RD-1 MOVED by Coun. Galbraith, SECONDED by Coun. Vezina
***BC Hydro
Peace Region THAT the report dated February 5, 2014 re: BC Hydro Peace Region
Electricity Electricity Supply (PRES) Project, be received; and
Supply (PRES)
Project THAT Council instruct Administration to advise BC Hydro that Council
0510.20.01 would like to see Alternative 3A used for the Peace Region Electricity Supply
 (PRES) Project; and further

 THAT BC Hydro be requested to consider greenscaping for BC Hydro
 transmission substations as part of the project.

CARRIED***

RD-2 MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee
*** Derelict
Vehicles – THAT the report dated February 6, 2014 re: Derelict Vehicles – Bylaw No.
Bylaw No. 989, 2014, be received; and
989, 2014

 THAT Council ratify the resolution adopted by the Committee of the Whole at
 its February 3, 2014 meeting that Bylaw No. 989, 2014 (Derelict Vehicles),
 included as Attachment “A” to the report dated February 6, 2014 prepared by
 Administration, be introduced and given two readings; and further

 THAT a Public Hearing be scheduled for April 22, 2014 at 4:00 p.m. to obtain
 public input on the bylaw.

CARRIED***

RD-3

***Direction

Requested re:
Unsafe Structure
3040.20.01

MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT the report dated February 20, 2014 re: Unsafe Structure – 29 4800 53 Street (Pine Cone Trailer Park), be received; and

THAT Council hereby give notice of its intention to consider the following resolution at its April 4, 2014 Special Regular Council Meeting; and further,

THAT the Owner(s) of Unit #29 in the Pine Cone Trailer Park at 4800 53 Street (Peace River Land District, Manufactured Home Reg. #46958, Bay #29, 27514 Chetwynd Manufactured Home Park, MHP Roll #27-514-00435.000) be notified of Council's intention to consider the following resolution at the April 4, 2014 Special Regular Council Meeting.

WHEREAS Division 12 of Part 3 of the *Community Charter* (the "Charter") authorizes Council to impose a remedial action requirement on the owner or owners of a building including a requirement to remove or demolish the building where: 1) Council considers that the building is in or creates an unsafe condition; 2) Council considers that the building contravenes the Provincial building regulations or a District of Chetwynd bylaw under Section 8(3)(1) [*(buildings and other structures)*]; and 3) Council declares the building is a nuisance;

AND WHEREAS Barbara Margaret Binning is the registered owner (the "Owner") of a building (the "Building") known as Unit #29, 4800 53 Street (Pine Cone Trailer Park), Chetwynd, British Columbia, and legally described as Peace River Land District, Manufactured Home Reg. #46958, Bay #29, 27514 Chetwynd Manufactured Home Park, MHP Roll #27-514-00435.000,

NOW THEREFORE, the Council of the District of Chetwynd, in open meeting assembled, resolves as follows:

1. THAT Council, having received a report from the Fire Chief dated February 12, 2014 hereby considers that the Building located at Unit #29, 4800 53 Street (Pine Cone Trailer Park), Chetwynd, BC is in and creates an unsafe condition within the meaning of 73(2)(a) of the Charter, as a result of the Building being left vacant and not being maintained, and continuing to deteriorate.
2. THAT Council hereby declares that the Building is a nuisance, within the meaning of Section 74 (2) of the Charter, as Council considers the building to be so dilapidated and unclean so as to be offensive to the community.

3. THAT Council hereby requires pursuant to its remedial action powers under Part 3, Division 12 of the Charter that the Owner demolish and remove the Building no later than thirty (30) days after notice of this remedial action requirement under Section 77 of the Charter has been sent by the District of Chetwynd to the Owner;
4. THAT the District of Chetwynd provide notice to the Persons entitled to notice under Section 77 of the Charter;
5. THAT the District of Chetwynd notify the Persons entitled to Notice under Section 77 of the Charter that they may request that Council reconsider the *Remedial Action Requirement* pursuant to Section 78 of the Charter by providing the District of Chetwynd written notice within 14 days of the date on which notice under Section 77 of the Charter was sent; and
6. THAT if any or all of the actions required by the *Remedial Action Requirement* are not completed by the date set out above, the District of Chetwynd may undertake any or all of the actions required by the *Remedial Action Requirement* at the expense of the Owner, as authorized by Section 17 of the Charter.

CARRIED***

RD-4
***Council
Meeting
Schedule
0550.02

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the report dated February 20, 2014 re: Council Meeting Schedule, be received; and

THAT the Regular Council meeting schedule for the months of March and April, 2014, be revised to reflect that the March 31, 2014 Regular Council meeting has been cancelled, and a Special Regular Council meeting scheduled for April 4, 2014.

CARRIED***

RD-5
***Write off of
penalty
1970.05

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated February 14, 2014 re: Write off of penalty, be received; and

THAT Council request the Minister of Community, Sport and Cultural Development to confer the power to the Council for the District of Chetwynd (pursuant to Section 315.3 of the Local Government Act) to write off unpaid property tax penalties and interest of the following property:

Roll No. 514 48013.229 \$11,517.28

CARRIED***

RD-6
***Construction
of New
Municipal Hall
0810.20.02

MOVED by Coun. Pfanner, SECONDED by Coun. Vezina

THAT the report dated February 20, 2014 re: Construction of New Municipal Hall, be received; and

THAT Council authorize Administration to execute the construction contract with Southwest Design & Construction Ltd. in the amount of \$4,154,742 for the new Municipal Hall project, as presented.

CARRIED***

RD-7
***Council
Remuneration
and Benefit
Bylaw No.
992, 2014

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT the report dated February 18, 2014 re: Council Remuneration and Benefits Bylaw No. 992, 2014, be deferred to a later Council Meeting for discussion.

CARRIED***

RD-8
***Proposed
Amendments to
Dog Control,
Licensing and
Ticketing
Bylaw No.
908, 2009

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated February 17, 2014 re: Proposed Amendments to Dog Control, Licensing and Ticketing Bylaw No. 908, 2009, be received; and

THAT amendments be made to Dog Control, Licensing and Ticketing Bylaw No. 908, 2009 as reflected in the proposed Dog Control, Licensing, and Ticketing Amendment Bylaw No. 1001, 2014 attached to the report dated February 17, 2014 prepared by Bylaw Enforcement, and that Bylaw No. 1001, 2014 be included on a future regular Council Meeting agenda for three readings.

CARRIED***

Council directed that staff provide a report on the number of dogs impounded monthly.

RD-9
***Business
Façade
Improvement
Funding
0360.20.11

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated February 26, 2014 re: Business Façade Improvement Funding, be received; and

THAT Council authorize administration to advertise and implement the Business Façade Improvement program by entering into a partnering agreement with eligible businesses.

CARRIED***

11. Reports – Information

RI-1
Accounts
Payable Cheque
List
1630.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated February 3, 2014 re: January Accounts Payable Cheque List, be received; and

THAT the cheque register for the month of January 2014 totaling \$589,688.66 be received.

CARRIED

12. New Business

Nil

13. Question/Answer Period

Mike Carter, Chetwynd Echo asked why Item RD-7 was deferred to a later meeting and what items needed more discussion; Mayor Nichols responded that the whole issue needs more discussion.

Sheree Smith stated that as a tax payer she voted for Mayor and Council for a three year term; in her opinion Mayor and Council should complete their three years with the current remuneration and leave any increases to be decided by the next Mayor and Council.

Mike Carter, Chetwynd Echo asked for clarification if when Council doesn't hear from citizens, whether Council feels they are in favour; Mayor Nichols responded No.

14. Adjournment

MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:12 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on March 3, 2014 in the Council Chambers.



Carol Newsom
Director of Corporate Administration