

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: March 4, 2013
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Brownlee
Coun. Galbraith
Coun. Nicholson
Coun. Pfanner
Coun. Weisgerber

D. Fleming, Chief Administrative Officer
J. Disher, Director of Corporate Administration
B. Caldwell, Director of Financial Administration
R. Rusjan, Director of Parks & Recreation
P. Gordon, Manager of Public Works Operations
L. Howes, Deputy Director of Corporate Administration

Absent: Nil

Press: Mike Carter, Chetwynd Echo
Justin Morissette, Peace FM

Public: Cst. Marc Tremblay, RCMP [Item 4 (a)]
Charles Lasser, Chetwynd Communications Society [Item 4 (b)]
Leo Sabulsky, Chetwynd Communications Society [Item 4 (b)]
Mike Swanson, Peace FM
Trevor McManus, Peace FM
Rebecca Korhonen, CHET TV
Edith Lasser
Sheree Smith, Chetwynd Chamber of Commerce
Clifford Schmok

- 1. Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.

2. Adoption of Agenda

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the Regular Council Meeting Agenda for March 4, 2013 be adopted as circulated with the addition of Item 12 (a) – Email from the Fraser Basin Council, Upper Fraser Region, dated February 21, 2013, re: North Central BC Clean Air Forum, Prince George, BC, March 6-7, 2013.

CARRIED

3. Minutes

3 (a)
Minutes of the
Regular Council
Meeting

MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee

THAT the minutes of the Regular Council Meeting held on February 4, 2013 be adopted as circulated.

CARRIED

3 (b)
Minutes of the
Committee of
the Whole
Meeting
0550.03

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the minutes of the Committee of the Whole Meeting held on February 4, 2013 be adopted as circulated.

CARRIED

3 (c)
Minutes of the
Committee of
the Whole
Meeting
0550.03

MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee

THAT the minutes of the Committee of the Whole Meeting held on February 13, 2013 be adopted as amended as follows:

- Change start time from “4:00 p.m.” to “3:30 p.m.”
- Item 8 – change “taxpayers” to “residents”.

CARRIED

3 (d)
Minutes of the
Health Services
Committee
Meeting
0540.20.24

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the minutes of the Health Services Committee Meeting held on January 22, 2013 be adopted as circulated.

CARRIED

3 (e) MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner
Parcel Tax Roll
Review Panel THAT the minutes of the Parcel Tax Roll Review Panel Meeting held on
Meeting February 18, 2013 be adopted as circulated.
1970.08
CARRIED

4. Delegations and/or Presentations

4 (a) Cst. Marc Tremblay, RCMP, presented Mayor Merlin Nichols with a Queen
Presentation of Elizabeth II Diamond Jubilee medal and certificate as received from the
Diamond Jubilee Federation of Canadian Municipalities in honour of the contributions he has
Medal to Mayor made to the community and to all of Canada.
Merlin Nichols

Mayor Nichols expressed his appreciation for the award, stating that it was very unexpected.

M. Tremblay left the meeting at 4:39 p.m.

4 (b) Council presented the Chetwynd Communications Society with a letter and
Presentation to plaque in recognition of its efforts to have CHET TV broadcast on Bell
Chetwynd Satellite Television throughout Canada and for being a great ambassador for
Communications Chetwynd.
Society

Charlie Lasser, President of the Chetwynd Communications Society, thanked Council for this recognition and for Council's support throughout the years, particularly Councillor Nicholson who has been the Council liaison to the Society for many years. Mr. Lasser provided a brief background of the Society and thanked the staff of Peace FM and CHET TV for doing a professional job, noting that the entire team at the Radio Station has got them where they are today.

L. Sabulsky, M. Swanson, T. McManus, R. Korhonen left the meeting at 4:45 p.m.

5. Bylaws

Nil

6. Council Committee Reports

6 (a) Mayor Nichols submitted the following written Regional District Report dated
Regional District February 14, 2013:
Report

0400.70.02

“B-2: The Regional Board adopted District of Chetwynd Rural Fire Protection Services Agreement Amendment Bylaw No. 2055, 2013 thus extending a measure of fire protection to the Pine River area on Highway 29.

B-5: The Regional Board approved the Zoning Amendment Bylaw No. 2050, 2012 for third reading and adoption which rezones Parcel A, Plan 25143, DL 465, PRD and Lot 2, DL 466, PRD, Plan BCP 5667 from R-4 to R-3 (a higher density allowing smaller lots) in PRRD Zoning Bylaw No. 1343, 2001.

This action permits combining 0.35 ha of the north portion of Lot 2, DL 466 (see above) with Parcel A, DL 465 (see above).

Your Community Health Guide is now ready for distribution.

The Peace River Local Government Association Meeting is scheduled for April 10 at the Pomeroy Hotel in FSJ. Time: 5:30.

The New Building Bylaw will come into effect on March 18. This Bylaw requires building permits and inspections for the entire rural area of the Peace River District.”

Councillor Brownlee provided a brief verbal report on the February 28, 2013 Regional District meeting in Hudson’s Hope, noting that a tour of the Peace River was provided. Documentation is available if requested.

MOVED by Coun. Brownlee, SECONDED by Coun. Nicholson

THAT Mayor Nichols’ written Peace River Regional District Report, dated February 14, 2013 and Councillor Brownlee’s verbal report, be received.

CARRIED

6 (b) No report.
Community
Improvements
Committee
Report
0540.20.20

6 (c) Councillor Nicholson noted that the committee work is ongoing and thanked
Finance Strategy staff for organizing and providing information.
Committee

Report
0540.20.18
MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee

THAT Councillor Nicholson's verbal Finance Strategy Committee Report be received.

CARRIED

6 (d) Councillor Pfanner advised that the Committee met last week. Minutes are to
Health Services follow.
Committee

Report
0540.20.24

6 (e) No report.
Public Works
Committee
Report
0540.20.25

6 (f) No report.
Water & Sewer
Task Group
Report
0540.20.26

6 (g)
Mayor's Report
0550.04

Mayor Nichols submitted the following written Mayor's Report dated March 4, 2013:

“The following items occupied some of the Mayor's time since last reported:

February 21: Attended BC Hydro Public Open House
February 26: Health Services Committee
February 26: Civic Properties Commission
February 28: Represented the District at Civic Night celebrations
March 4: In Camera Council meeting
March 4: Committee of the Whole”

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols' written Mayor's Report, dated March 4, 2013, be received.

CARRIED

C. Lasser & E. Lasser left the meeting at 4:49 p.m.

7. Correspondence – Discussion

7 (a)
***0029/03/13
Chetwynd
Gospel
Tabernacle –
Drop-In Prayer
Session
0530.20.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Nicholson

THAT the letter from the Chetwynd Gospel Tabernacle, received February 4, 2013, re: Use of District Office Committee Room for Drop-In Prayer Session, be received; and

THAT Council authorize the use of the District Office Committee Room by the Chetwynd Gospel Tabernacle for one hour at noon once per month in 2013 to conduct a Drop-In Prayer Session.

CARRIED***

7 (b)
***0030/03/13
Green Jobs BC
Initiative
0530.20.01

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the letter from Green Jobs BC, dated February 1, 2013, re: Bold Green Jobs Plan Initiative, be received; and

WHEREAS a Green Jobs Initiative respects the values of British Columbians in ensuring ecosystem health and strong communities;

WHEREAS BC is well positioned to capitalize on this emerging trend and many communities are already showing leadership;

WHEREAS Green Jobs will increase resilience and prosperity in our communities;

THEREFORE BE IT RESOLVED that the District of Chetwynd supports the initiative in principle and joins the call for a bold Green Jobs Plan for British Columbia.

CARRIED***

7 (c)
***0031/03/13
BC Based
Business Criteria
Meeting
0400.20.03

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the letter from MLA's Blair Lekstrom and Pat Pimm, dated February 4, 2013, re: Information Meeting – BC Jobs Plan: BC Based Business Criteria, Dawson Creek, BC, March 2, 2013, be received; and

THAT Mayor Nichols or an alternate be authorized to attend a meeting with Provincial Government and Industry representatives on March 2, 2013 in Dawson Creek, BC regarding the BC Jobs Plan – BC Based Business Criteria.

CARRIED***

7 (d)

***0032/03/13

EAO – Spectra
Natural Gas
Transmission
System Working
Group Meeting
6850.50.09

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the email from the BC Environmental Assessment Office, dated February 18, 2013, re: Spectra Natural Gas Transmission System Pipeline – Working Group Meeting, Fort St. John, BC, March 12 – 13, 2013, be received; and

THAT Mayor Nichols or an alternate be authorized to attend the BC Environmental Assessment Office – Spectra Proposed Natural Gas Transmission System Pipeline Working Group Meeting in Fort St. John, BC on March 12 & 13, 2013.

CARRIED

Council noted that Chetwynd's primary interest should be to protect its watershed and directed staff to investigate the possibility of funding from the proponent (Spectra) to investigate watershed implications resulting from the pipeline.***

7 (e)

***0033/03/13

PRLGA Meeting
& Dinner
0390.20.04

MOVED by Coun. Brownlee, SECONDED by Coun. Nicholson

THAT the letter from the Peace River Regional District, dated February 13, 2013, re: Peace River Local Government Association Meeting & Dinner, Fort St. John, BC, April 10, 2013, be received; and

THAT all members of Council be authorized to attend the Peace River Local Government Association Meeting and Dinner in Fort St. John, BC on April 10, 2013; and

THAT Council advise Administration of any items or resolutions it wishes to have placed on the agenda.

CARRIED***

8. Correspondence – Information

- 8 (a) MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
***0034/03/13
MoE – Northeast Ambient Air Monitoring Network
5280.02
THAT the letter from the Ministry of Environment, dated February 14, 2013, re: Northeast Ambient Air Monitoring Network, be received.
CARRIED
Council requested that a letter be sent to the Ministry of Environment advising that the District of Chetwynd would like to be included in the Northeast Ambient Air Monitoring Network.***
- 8 (b) MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee
SD No. 59 – Crossing Guard
0400.90.05
THAT the letter from School District No. 59 (Peace River South), dated February 21, 2013, re: Crossing Guard, be received for information; and
- 8 (c) THAT the email from Northern Health Corporate Services, dated February 13, 2013, re: Chetwynd – Physician Recruitment, be received for information; and
NH – Physician Recruitment Update
4900.04
- 8 (d) THAT the letter from BC Hydro, dated February 8, 2013, re: Railway Grade-Separation on Highway 97 – Request for Funding of Study, be received for information; and
BC Hydro – Railway Grade Separation
0510.20.01
- 8 (e) THAT the letter from Spectra Energy Transmission, dated February 6, 2013, re: Invitation to Spectra Energy’s Open House in Chetwynd, March 6, 2013, be received for information; and
Spectra Energy Open House
6850.50.09
- 8 (f) THAT the email from the Auditor General for Local Government, dated February 14, 2013, re: Audit Planning for 2013/14, be received for information; and
Auditor General for Local Government – Audit Planning
0530.20.13

- 8 (g) UBCM – 2012 Age-friendly Project
5000.20.01 THAT the letter from the Union of British Columbia Municipalities, Local Government Program Services, dated January 28, 2013, re: 2012 Age-friendly Community Projects & Planning (Voices of Seniors Task Force Project), be received for information; and
- 8 (h) UBCM Membership
0230.30.02 THAT the memo from the Union of British Columbia Municipalities, dated January 15, 2013, re: UBCM Membership, be received for information; and
- 8 (i) UBCM Newsletters
0230.30.02 THAT the emails from the Union of British Columbia Municipalities, dated January 30 & February 6 & 13, 2013, re: The Compass Newsletter – News and Information from UBCM, be received for information; and
- 8 (j) NCLGA Convention Update
0390.20.02 THAT the email from the North Central Local Government Association, dated February 20, 2013, re: 2013 Convention Update – Silent Auction / Convention Outline, be received for information; and
- 8 (k) NCLGA – Health Forests-Healthy Communities Final Report
0230.40.03 THAT the email from the North Central Local Government Association, dated February 15, 2013, re: Healthy Forests, Healthy Communities – Final Report, be received for information; and
- 8 (l) NCLGA – MUTN Award of Excellence
4810.20.02 THAT the memo from the North Central Local Government Association and Measuring Up the North, dated January 22, 2013, re: Measuring Up the North – Award of Excellence Nominations, be received for information; and
- 8 (m) NCLGA – AltaGas Idemitsu Partnership
0230.40.03 THAT the email from the North Central Local Government Association on behalf of Pacific Northern Gas Ltd., dated January 30, 2013, re: Press Release for AltaGas Idemitsu Partnership, be received for information.
- CARRIED

8 (n)
***0035/03/13
NCLGA –
Species &
Ecosystems at
Risk
0230.40.03

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the email from the North Central Local Government Association on behalf of Judith Cullington & Associates, dated February 21, 2013, re: Species and Ecosystems at Risk in BC – Local Government Actions, be received; and

THAT a letter be sent to the Ministry of Environment and Judith Cullington & Associates expressing Council’s concerns that various species and ecosystems in the Moberly River may be at risk as a result of the BC Hydro Site “C” Project.

CARRIED***

8 (o)
NCLGA
Newsletter
0230.40.03

MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee

THAT the newsletter from the North Central Local Government Association, dated February 2013, re: NCLGA Connector, Issue No. 114, be received for information; and

8 (p)
PRRD Board
Meeting
Newsletter
0400.70.02

THAT the Board Meeting Newsletter from the Peace River Regional District, undated, re: Highlights of February 14, 2013 Meeting, be received for information; and

8 (q)
NH News
Release
0400.100.03

THAT the News Release from Northern Health, dated February 22, 2013, re: Success with Physician Recruitment Thanks to Collaboration with Communities, Universities; Northern Medical Program Pivotal to Success, be received for information; and

8 (r)
NH News
Release
0400.100.03

THAT the News Release from Northern Health, dated February 21, 2013, re: NH Board Welcomes New Members, Recognizes Young Philanthropist, be received for information.

CARRIED

8 (y) THAT the email from the Northern British Columbia Tourism Association, AHCS Board dated February 7, 2013, re: Alaska Highway Corridor Nomination Project Update, be received for information; and
0230.40.04

8 (z) THAT the proposal from the Spirit of the Peace Powwow Society, received Spirit of the February 1, 2013, re: 8th Annual "Spirit of the Peace" Competition Powwow, Peace Powwow Fort St. John, BC, June 14 – 16, 2013, be received for information; and
0390.20.01

8 (aa) THAT the email from the British Columbia Community Forest Association, BCCFA – dated February 4, 2013, re: Notice – Change in Conference Dates, be received Change in for information; and
Conference
Dates
0230.30.10

8 (bb) THAT the email from the BC Environmental Assessment Office, dated EAO – Coastal February 19, 2013, re: Coastal GasLink Pipeline Project – Working Group GasLink Meeting, Fort St. John, BC, March 4 – 5, 2013, be received for information.
Pipeline
6850.50.01 CARRIED

9. Correspondence – Information Items

Information MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee
Items I-1 – I-58
0570.02 THAT Information Items I-1 to I-58 be received for information.

CARRIED

10. Reports – Discussion

- 10 (a)
***0037/03/13
NCLGA
Executive
0230.40.03
- MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
- THAT the report dated February 12, 2013, re: Call for Nominations for the 2013-2014 NCLGA Executive, be received; and
- THAT Council nominate Councillor Ernest Pfanner to a Director at Large position on the 2013-2014 Executive Committee of the North Central Local Government Association.
- CARRIED***
- 10 (b)
***0038/03/13
Solid Waste
Agreement
2240.20.28
- Stating a conflict of interest, Councillor Weisgerber excused herself from the meeting and left the Council Chambers at 5:05 p.m.
- MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson
- THAT the report dated February 7, 2013, re: Revised Partnering Agreement for Performance of Solid Waste Collection Services, be received; and
- THAT Council enter into a “Partnering Agreement for Performance of Solid Waste Collection Services” with Aim Ventures Inc. for a five (5) year term commencing January 1, 2013 under the terms and conditions contained therein.
- CARRIED***
- Councillor Weisgerber returned to the meeting at 5:07 p.m.
- 10 (c)
***0039/03/13
On Our Way
Home Society
Grant
1850.20.01
- MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber
- THAT the report dated February 6, 2013, re: On Our Way Home Society, be received; and
- THAT Council approve a one-time start-up grant in the amount of \$1,000.00, payable in four equal installments of \$250.00; and
- THAT, prior to the release of each of the second, third and fourth installments, the On Our Way Home Society be required to provide a report outlining the effectiveness of the program and how the previous installment was used.
- CARRIED***

10 (d)
***0040/03/13
Grizzco Camp
Extension
4520.20.08 &
Bldg. File

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated February 20, 2013, re: Grizzco Camp Services Camp Application Extension, be received; and

THAT Council renew the Temporary Commercial & Industrial Use Permit for two (2) years for the 98 person Closed Camp, including

- Use at the site for storing items or equipment (as agreed upon by both parties, determined by a case by case basis); and
- Two (2) RV's for the Camp Manager quarters

at a rate of \$1.25 X 19,338 = \$24,172.50, per annum.

CARRIED

Council requested staff to provide a report outlining the terms of the lease agreement with Grizzco Camp Services Inc.***

11. Reports – Information

10 (a)
Accounts
Payable Cheque
List
1630.01

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the report dated February 4, 2013, re: January Accounts Payable Cheque List, be received; and

THAT the cheque register for the month of January 2013 totaling \$549,898.20 be received.

CARRIED

12. New Business

12 (a)
***0041/03/13
FBC – North
Central BC
Clean Air Forum

MOVED by Coun. Pfanner, SECONDED by Coun. Nicholson

THAT the email from the Fraser Basin Council, Upper Fraser Region, dated February 21, 2013, re: North Central BC Clean Air Forum, Prince George, BC, March 6-7, 2013, be received; and

THAT Mayor Nichols or an alternate be authorized to attend the North Central BC Clean Air Forum in Prince George, BC on March 6-7, 2013.

CARRIED***

13. Question/Answer Period

Mike Carter, Chetwynd Echo, asked when the nomination period for the 2013 By-Election would close.

14. Adjournment

MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:24 p.m.

Jannene Disher
Director of Corporate Administration

Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on March 4, 2013 in the Council Chambers.

Jannene Disher
Director of Corporate Administration