

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: May 15, 2017
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber (via telephone)
D. Fleming, Chief Administrative Officer
K. Franson, Director of Financial Administration
P. Gordon, Director of Engineering & Public Works
D. Ennis, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Nil

Press: Mike Crosby, Peace FM
Chris Raczkowski, CHET TV
Kelsey Roberts, Coffee Talk Express

Public: Alan Bone, Sander Rose Bone Grindle LLP, (Item D-1)
Roz Embree
Sheree Smith
Rebekah Hallaert
Lorne Waldie
Christy Waldie
ShayneWaldie
Hannah Beamish
Kelsey Hallaert
Kierra Hallaert
Sandy Peats
Steve Hallaert
David Sawchuk
Ryan Hallaert
Jody Watson
Jason Berlinger
Sara Berlinger
Rebecca Borton
Murina Rowsell
Justin Rowsell
Colleen Simpson

Naomi Larsen, Chetwynd Chamber of Commerce
Lucas Stewart
Amanda Stewart
Ashley Donaldson
Jim Wark
Kyle Patterson
Sandra Leer

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.

2. **Adoption of Agenda** MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT the Regular Council Meeting Agenda for May 15, 2017 be amended to include the addition of Items CD-4 Email from City of Dawson Creek dated May 10, 2017 re: Nominations for Area Representatives for the South Peace Health Services Society and CD-5 Email from JP's Hauling Ltd. dated May 15, 2017 re: A portion of 45th Street NE, and that the agenda be adopted as amended.

CARRIED

3. **Minutes**
 - M-1
Minutes of the Regular Council Meeting
MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the minutes of the Regular Council Meeting held on April 18, 2017 be adopted as circulated.

CARRIED

 - M-2
Minutes of the Committee of the Whole Meeting
MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner

THAT the minutes of the Committee of the Whole Meeting held on April 18, 2017 be adopted as circulated.

CARRIED

 - M-3
Minutes of the Special Regular Council Meeting
MOVED by Coun. Deck, SECONDED by Coun. Brownlee

THAT the minutes of the Special Regular Council Meeting held on April 27, 2017 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

D-1 Alan Bone, Sander Rose Bone Grindle LLP presented the Consolidated Financial Statements including the Independent Auditor's Report for the year ended December 31, 2016. Noting that it was a clean audit, Mr. Bone congratulated all involved.

Alan Bone,
Sander Rose
Bone Grindle
LLP re: 2016
Financial
Statements
1830.02

Council received the Consolidated Financial Statements for the year ended December 31, 2016 and thanked Mr. Bone for the presentation.

5. Bylaws

B-1 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
***Bylaw No.
1054, 2017

THAT Bylaw No. 1054, 2017 cited as the "District of Chetwynd East Trunk Main Improvements Temporary Borrowing Bylaw No. 1054, 2017" be reconsidered and adopted.

Opposed: Councillors Deck and Pfanner

CARRIED***

B-2 MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
***Bylaw No.
1055, 2017

THAT Bylaw No. 1055, 2017 cited as the "District of Chetwynd Official Community Plan Amendment Bylaw No. 1055, 2017 (Nicholson Road)" be read a third time.

CARRIED***

B-3 MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner
***Bylaw No.
1056, 2017

THAT Bylaw No. 1056, 2017 cited as the "District of Chetwynd Zoning Amendment Bylaw No. 1056, 2017 (Nicholson Road)" be read a third time.

CARRIED***

B-4 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
***Bylaw No.
1059, 2017

THAT Bylaw No. 1059, 2017 cited as the "District of Chetwynd Council Procedure Amendment Bylaw No. 1059, 2017" be introduced and given first, second and third readings.

CARRIED***

6. Council Committee and Liaison Reports

CR-1
Regional
District Report
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District (PRRD) reports dated April 27, 2017 and May 11, 2017:

“April 27, 2017

The major event at the Peace River Regional District Board on April 27 was a delegation from Ministry of Environment.

Board members had opportunity to raise issues around abandoned vehicles and illegal dumping of garbage.

Crown land cleanup is under jurisdiction of Ministry of Forests, Lands and Natural Resources.

The Report a Poacher or Polluter (RAPP) number for calling in problems: 1 877 952 7277.

May 11, 2017

The Peace River Regional District Board approved a grant of \$2,500 to the Chetwynd Chainsaw Carving event.

Shaw is proposing to run a fibre-optic line from Prince George to Dawson Creek through Chetwynd, the Gateway to the Peace. Would like a letter of support.

Volunteers wishing to take on an area cleanup will have tipping fees waived at the Chetwynd Landfill. Contact Dan Rose, Area E Director to register with him prior to delivering the goods (250 784 4279).”

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols’ written Peace River Regional District Reports dated April 27, 2017 and May 11, 2017, be received.

CARRIED

CR-3
Mayor’s
Report
0550.04

Mayor Nichols submitted the following written Mayor’s Report dated May 15, 2017:

“The following items occupied some of the Mayor’s time since last reported:

April 23: Joint Peace River Regional District (PRRD) – Northern Health Board Encana Centre in Dawson Creek.

April 24: UNBC Regional Advisory Committee meeting in Fort St. John.

April 24 To Victoria re presentation to Ministry.
April 25 Presentation to Ministry and return home.
April 26: Presentation of Congratulations Plaque to Lone Star Sporting Goods.
April 26: Council and Northern Health meeting re review of services in Chetwynd.
April 27: PRRD Board meeting in FSJ.
April 27: Special Regular Council meeting.
May 2: Travel to North Central Local Government Assn (NCLGA) Convention in Terrace.
May 3-5 NCLGA Convention and return on Friday.
May 4: With Councillors Brownlee and Weisgerber and CAO Fleming met with CN Rail.
May 9: Met with Consultant to Library Advisory.
May 9: Participated on opening of Septage Receiving Facility.
May 10: Met with representatives of Success by 6 re their hopes for indoor playground.
May 11: PRRD in Dawson Creek.
May 15: Met with Jesse Rashke, West Fraser re a variety of common interests.”

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols’ written Mayor’s Report dated May 15, 2017, be received.

CARRIED

7. Correspondence – Discussion

CD-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Pfanner

***Northern

Lights College THAT the invitation from Northern Lights College re: Convocation
re: Convocation Ceremonies, be received; and

Ceremonies

0400.90.02

THAT Council authorize the Mayor or alternate to attend the Northern Lights College 2017 Convocation Ceremonies in Dawson Creek, BC on June 2, 2017.

CARRIED***

CD-2
***City of
Dawson Creek
re: Local
Business
Database
Meeting
0400.60.02

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the email from City of Dawson Creek dated April 25, 2017 re: Local Business Database Meeting, be received; and

THAT Council authorize the Mayor or alternate to attend the Local Business Directory Demonstration in Dawson Creek, BC on May 30, 2017.

CARRIED***

CD-3
***BCCFA
2017
Conference and
AGM
0230.30.10

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the email from BC Community Forest Association dated May 1, 2017 re: Register Now – BCCFA 2017 Conference and AGM, be received; and

THAT Council authorize the Mayor or alternate to attend the British Columbia Community Forest Association 2017 Conference and AGM in Tumbler Ridge BC on June 15-17, 2017.

CARRIED***

CD-4
***South Peace
Health Services
Society

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the email from City of Dawson Creek dated May 10, 2017 re: Nominations for Area Representatives for the South Peace Health Services Society, be received; and

THAT Coun. Pfanner be recommended to act as a Director on the South Peace Health Society for a two-year term.

CARRIED***

Council directed staff to email poll Council before May 19, 2017 for the nomination of a citizen to sit on the South Peace Health Services Society Board.

CD-5
***JP's Hauling
Ltd.

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT the email from JP's Hauling Ltd. dated May 15, 2017 re: A portion of 45th Street NE, be received; and

THAT this item be deferred to the Committee of the Whole Meeting for further discussion.

CARRIED

8. Correspondence – Information

- CI-1
NEB –
Hearing for
Wyndwood
Pipeline
Expansion
Project
6850.50.09
- MOVED by Coun. Deck, SECONDED by Coun. Galbraith
- THAT the letter from National Energy Board dated May 5, 2017 re: Request by District of Chetwynd – Location of Hearing for Wyndwood Pipeline Expansion Project, be received for information.
- CARRIED
- It was noted that a hearing will be held in Chetwynd as requested by Council.
- CI-2
Tansi
Friendship
Society Grant
Applications
0230.50.10
- MOVED by Coun. Deck, SECONDED by Coun. Galbraith
- THAT the letter from Tansi Friendship Centre re: Tansi Friendship Society Grant Applications, be received for information.
- CARRIED
- CI-3
NDIT – 2017
Economic
Development
Capacity
Building
0360.20.11
- MOVED by Coun. Deck, SECONDED by Coun. Galbraith
- THAT the letter from Northern Development Initiative Trust dated April 13, 2017 re: 2017 Economic Development Capacity Building, be received for information; and
- CI-4
City of
Dawson Creek
– Coal &
Energy Forum
0390.20.08
- THAT the letter from City of Dawson Creek dated April 25, 2017 re: 2017 Northeast British Columbia Community Coal & Energy Forum September 7 & 8 in Tumbler Ridge, BC, be received for information; and
- CI-5
City of
Dawson Creek
– Canada 150
Challenge
0330.20.01
- THAT the letter from City of Dawson Creek dated April 25, 2017 re: Canada 150 Challenge, be received for information; and
- CI-6
UBCM – The
Compass
0230.30.02
- THAT the Compass dated April 12, 2017, be received for information; and

CI-7 THAT the Compass dated April 26, 2017, be received for information; and
UBCM – The
Compass
0230.30.02

CI-8 THAT the compass dated May 3, 2017, be received for information; and
UBCM – The
Compass
0230.30.02

CI-9 THAT the email from Federation of Canadian Municipalities dated April 18,
FCM Update 2017 re: Meet our Local Climate Change Heroes: Interview Series, be received
0230.20.02 for information; and

CI-10 THAT the email from Federation of Canadian Municipalities dated April 20,
FCM Update 2017 re: FCM’s New Infrastructure and Climate Change Programs: Workshop,
0230.20.02 be received for information.

CARRIED

CI-11 MOVED by Coun. Deck, SECONDED by Coun. Galbraith
BC Hydro re:
Standing Offer THAT BC Hydro re: Standing Offer Program Applications, be received for
Program information.
Applications
0510.20.01 CARRIED

9. Correspondence – Information Items

Information MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
Item
I-1 – I-5 THAT Information Items I-1 – I-5 be received for information.
0550.02

CARRIED

10. Reports – Discussion

RD-1 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

Ratification of THAT the report dated April 21, 2017 re: Ratification of Committee of the
Committee of Whole Resolution – 2019 Minerals North Conference prepared by
the Whole Administration, be received for information; and
Resolution –
2019 Minerals THAT Council ratify the resolution adopted at the April 18, 2017 Committee of
North the Whole meeting that Council approve the application for hosting the 2019
Conference Minerals North Conference in Chetwynd; and

THAT the District of Chetwynd provide the \$10,000 that is required from conference revenue to the Minerals North Committee as laid out in the guidelines.

CARRIED***

RD-2
***Little
Prairie
Elementary
School PAC
request
0400.90.09

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the report dated April 20, 2017 re: Little Prairie Elementary School PAC request prepared by the Finance Department, be received; and

THAT Council authorize the donation of \$250.00 to the Little Prairie Elementary School PAC to be used toward the purchase of playground equipment.

CARRIED***

RD-3

Appointment
of Directors
for South
Peace Health
Society

This item was discussed as Item CD-4.

RD-4

Presentation
and Adoption
of 2017
Annual Report
and 2016
Financial
Report
1830.02

Opportunity for Public Input:

Mayor Nichols invited those who wished to express his/her views regarding the 2017 Annual Report and 2016 Financial Report to address Council.

There being no submissions and no correspondence received, the opportunity for public input was closed for this application.

MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner

THAT the report dated May 8, 2017 re: Presentation of 2017 Annual Report and 2016 Financial Report prepared by Administration, be received; and

THAT Council adopt the 2017 Annual Report and 2016 Financial Report for the District of Chetwynd as presented.

CARRIED***

RD-5

Climate Change and Adaption Study
5280.08

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated May 8, 2017 re: Climate Change and Adaption Study prepared by Administration, be received; and

THAT the Council of the District of Chetwynd support an application, by the Fraser Basin Council to the Federation of Canadian Municipalities, for a Climate Change and Adaption Study in the amount of \$250,000.00 to address Climate Change Impacts and Adaption Resources and Responses, and further that Council agrees to contribute up to \$1,000.00 to develop the grant application report.

CARRIED***

RD-6

Travel Authorization
0390.20.01

MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee

THAT the report dated May 11, 2017 re: Travel Authorization prepared by Administration, be received; and

THAT Council authorize the Mayor or alternate to attend a meeting at the Peace River Regional District on May 31, 2017 regarding STARS and BC Health Emergency Services (BCHES) services in the Peace Region.

CARRIED***

RD-7
*** Strategic Priorities Grant

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the report dated May 11, 2017 re: Strategic Priorities Grant prepared by Administration, be received; and

THAT Council authorize Administration to apply for a Strategic Priorities Fund grant of up to \$4,500,000 to enable vital upgrades to water and sewer infrastructure within District of Chetwynd boundaries.

CARRIED***

RD-8
***5317 45A Street – Bylaw Enforcement
4020.20.01

Coun. Galbraith declared a perceived personal conflict of interest with regard to her family relationship with the property owner and left Council Chambers at 5:16 p.m.

MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber

THAT the report dated April 20, 2017 re: 5317 45A Street – Bylaw Enforcement prepared by Administration, be received; and

THAT District Council direct Administration to proceed with an enforcement action, through application for a Court Injunction, in respect of 5317 – 45A Street.

Opposed: Councillors Bassendowski and Deck

CARRIED***

RD-9
Rezoning –
5317 45A
Street
(Hallaert)

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated April 28, 2017 re: 5317 45A Street (Hallaert) prepared by Administration, be received; and

THAT Council reject the zoning application and return the application and application fees to the proponent, and proceed with the enforcement action.

Opposed: Councillors Bassendowski and Deck

CARRIED***

Rescinded at
June 5, 2017
Regular
Council
Meeting

~~MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee~~

~~THAT Council direct Administration to schedule a public information meeting to allow all interested parties to discuss zoning matters in relation to RU2 zones.~~

~~CARRIED~~

Councillor Galbraith returned to Council Chambers at 5:37 p.m.

11. Reports – Information

RI-1
Building
Permit Values
0640.20.03

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated May 1, 2017 re: Building Permit Values Grants Status prepared by the Engineering & Public Works Department, be received for information.

CARRIED

12. New Business

Nil

13. Question/Answer Period

Steve Hallaert commented that he submitted the application for rezoning as he sees opportunity for small trucking operations in RU2 zones in Chetwynd.

Jody Watson commented that the Hallaert's want to express that they were taking action on complying with the bylaws and apologize for the lack of communication.

Murina Rowsell commented that if Council decides to rezone the property it will not alleviate the neighbours concerns. Ms. Rowsell also noted that there have been small changes taking place on the property. The Chief Administrative Officer (CAO) responded that Council and Administration are moving forward with the enforcement.

Jason Berlinger commented that he is disappointed in the actions that have allowed this issue to get this far.

Colleen Simpson asked when a public information meeting would take place and how would residents be notified.

The CAO responded that the District would post notices on the webpage, Social Media and in the Coffee Talk. He further commented that residents could also contact Administration with their contact information.

Sara Berlinger commented that by allowing discussions on this issue to continue it opens the door for other residents who would rather operate their businesses from their home.

Mayor Nichols responded that the motion to proceed with an enforcement order passed and it will be carried out and that the public information meeting will not change that.

Sheree Smith asked if the District would review the decision made to eliminate the Bylaw Enforcement Officer (BEO) position.

The Chief Administrative Officer responded that the District still enforces bylaws under the policy of Council by complaint. This bylaw enforcement issue started while the BEO was employed but the Administration Department started the enforcement process.

14. Notice of In-Camera Council Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

That Council authorize the meeting be closed to the public in order to consider matters in accordance with the Community Charter, Section 90 (l) (k) negotiations and related discussions respecting the proposed provision of a municipal service, following the Committee of the Whole meeting.

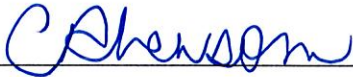
CARRIED

15. Adjournment MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:54 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on May 15, 2017 in the Council Chambers.



Carol Newsom
Director of Corporate Administration