

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: May 16, 2016
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
K. Franson, Director of Financial Administration
P. Gordon, Director of Engineering & Public Works
R. Rusjan, Director of Parks and Recreation
D. Ennis, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Nil

Press: Robert Springett, CHET TV
Mike Crosby, Peace FM
Matthew Kirk, Coffee Talk Express

Public: Sergeant Olivia Tremblay, Chetwynd RCMP (Item D-1)
Sheree Smith
Tonia Richter
Terry Halliday
Tyria Plamondon
Elaine Webb

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Deck, SECONDED by Coun. Brownlee
THAT the Regular Council Meeting Agenda for May 16, 2016 be adopted as circulated.

CARRIED

3. Minutes

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on May 2, 2016 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

D-1
Sergeant
Olivia
Tremblay re:
Chetwynd
RCMP
Initiatives of
2016/17
Annual
Performance
Plan
7500.20.01

Sergeant Olivia Tremblay, Chetwynd RCMP provided Council with a brief presentation regarding Chetwynd RCMP Initiatives of 2016/17 Annual Performance Plan as outlined below:

Overview of 2015/2016 Fiscal Year:

Drugs:

- Made 28 drug seizures; the main drug seized was marihuana; also participated in 3 drug awareness presentations to schools

Traffic Enforcement:

- Conducted a total of 615 contacts which included: 226 violation tickets, 313 warnings, 14 24-hour driving prohibitions by alcohol, 2 24-hour driving prohibitions by drugs, 41 immediate roadside prohibitions (over .08mgs), 15 criminal code impaired driving investigations and 4 criminal code refusals
- Cst. Adam Taylor has been nominated to the Alexa Team – BC (recognized for conducting over 12 impaired driving investigations)
- No fatal motor vehicle accidents this reporting year

Domestic Violence:

- Forwarded 33 domestic violence charges to Crown this year (29 last year)
- Police Based Victim Services Louise Knox and FNCP Cst. Harvey are active in the Violence Against Women in Relationships Committee in Chetwynd; each member has been tasked at spending more time/more awareness/more support with victims

Youth:

- Cst. Damian Moe completed DARE training at Windrem Elementary School; Cst. Marc Tremblay coached hockey; Cst. Sue Harvey initiated a Code Blue fitness program in Chetwynd, and was also assistant coach for girls' basketball; members have each been assigned a school to participate in school visits

2016 – 2017 Initiatives

Domestic Violence:

- Continue to support victims; initiate awareness/training activities

Traffic Safety:

- More focus on visibility rather than statistics (tracking monthly patrol hours)

Social Chronic Offender/Prolific Offender:

- Identify problem persons and deal with them (ie criminal charges, healing/treatment, other government agencies, etc.)

Youth:

- Continue involvement with youth

Chainsaw Carving Vandalism:

- Two youth have been arrested and have been charged with mischief over \$5,000

Council thanked Sergeant Tremblay for the presentation.

5. Bylaws

Nil

6. Council Committee and Liaison Reports

CR-4
Health
Services
Committee
Report

Councillor Pfanner reported the following:

- There are currently four doctors and a nurse practitioner in the Chetwynd Primary Care Clinic
- Doctors are on call one day a week, take walk-ins one day a week and have an admin day each week; so essentially, staff are only booking patients 2-2.5 days every week
- Starting May 11, 2016 there will be a station with two Primary Care Assistants near reception
- Hoping that the paramedicine program will take some pressures off of the doctors

MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT Coun. Pfanner's verbal Health Services Committee Report, be received.

CARRIED

CR-7
Mayor's
Report

Mayor Nichols submitted the following written Mayor's Report dated May 16, 2016:

"The following items occupied some of the Mayor's time since last reported:

- May 3: Attended Provincial Mayors' Caucus in Fort St. John.
- May 4: Met with Andy MacCallum of Natural Forces.
- May 4: Met with Peter Moonen of Wood Works.
- May 4: Met the North Central Local Government Association (NCLGA) tour in Chetwynd.
- May 5: NCLGA Dawson Creek.
- May 6: NCLGA Dawson Creek.
- May 9: To Victoria.
- May 10: Met with Premier's office re support for Dawson Creek Hospital.
- May 10: Met with Minister Lake re support for Dawson Creek Hospital."

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols' written Mayor's Report dated May 16, 2016, be received.

CARRIED

7. Correspondence – Discussion

CD-1

***D & D

Technologies
Inc. re: Quote
for Audio

System
1040.20.01

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the email from D & D Technologies Inc. dated April 27, 2016 re: Quote for Audio System, be received; and

THAT Council authorize the purchase of the Audio System from D&D Technologies Inc. for Council Chambers for the amount of \$14,000.00.

CARRIED***

CD-2
***UNBC re:
Peace River-
Liard Regional
Convocation
Ceremony
0400.90.03

MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

THAT the invitation from University of Northern British Columbia re: Peace River-Liard Regional Convocation Ceremony, be received; and

THAT Council authorize the Mayor or Alternate to attend the Peace River-Liard Regional Convocation Ceremony on June 3, 2016 in Fort St. John, B.C.

CARRIED***

Mayor Nichols advised that he is not available to attend.

CD-3
***BC
Emergency
Health
Services re:
British
Columbia's
Community
Paramedicine
Initiative
0400.100.01

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the letter from BC Emergency Health Services dated May 3, 2016 re: British Columbia's Community Paramedicine Initiative, be received; and

THAT Council authorize a letter of thanks to be sent to BC EHS and Northern Health, with a copy sent to Minister of Health Terry Lake.

CARRIED***

CD-4
***LGLA
Chief Elected
Officials
Forum
0390.20.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the email from Local Government Leadership Academy (LGLA) dated April 22, 2016 re: Seeking Topic Suggestions for CEO Forum, be received; and

THAT Council authorize the Mayor or Alternate to attend the LGLA Chief Elected Officials Forum November 3 and 4, 2016, in Vancouver, B.C.

CARRIED***

CD-5
***NLC re:
Convocation
Ceremonies
0400.90.02

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the invitation from Northern Lights College re: Convocation Ceremonies, be received; and

THAT Council authorize the Mayor or Alternate to attend the Northern Lights College Convocation Ceremonies on June 3, 2016 in Dawson Creek, BC and June 10, 2016 in Fort St. John, B.C.

CARRIED***

Mayor Nichols advised that he is not available to attend.

8. Correspondence – Information

CI-1 MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
Northern
Health – THAT the email from Northern Health dated May 11, 2016 re: Spring 2016
Spring 2016 Board Community Consultations: “Growing up Healthy in Northern BC”, be
Board received for information; and
Community
Consultations
0400.100.03

CI-2 THAT the email from District of Kitimat dated April 27, 2016 re: Letter to the
District of Premier Regarding The Graduated Licensing Program for Motorcycles in the
Kitimat – Province of BC, be received for information; and
Graduated
Licensing
Program for
Motorcycles
0400.60.01

CI-3 THAT the Compass dated April 27, 2016, be received for information; and
UBCM – The
Compass
0230.30.02

CI-4 THAT the Compass dated May 4, 2016, be received for information.
UBCM – The
Compass CARRIED
0230.30.02

9. Correspondence – Information Items

Information MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber
Item
I-1 - I-3 THAT Information Item I-1 – I-3 be received for information.
0550.02

CARRIED

10. Reports – Discussion

RD-1 MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

Bike BC THAT the report dated April 29, 2016 re: Bike BC Program prepared by the
Program Community Improvement Committee, be received; and
0400.20.23 /
1855.01 THAT Council approve the application to BikeBC for matched funding up to a
 maximum of \$45,000 for the first phase of lighting upgrades for the Boulevard
 Walkway from 53rd Avenue to 52A Avenue near the Rodeo Subdivision.

CARRIED***

RD-2
***Purchasing
Policy
Revision
0110.04

Main Motion:

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated May 10, 2016 re: Purchasing Policy Revision prepared by Administration, be received; and

THAT Council ratify the revisions to Purchasing Policy Section 5.6, included with the report dated May 10, 2016 as Attachment "A", as per the recommendation of the In-Camera Council Meeting held May 2, 2016.

Amendment:

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the motion be amended by adding "Advertise in local print media and/or radio" to b), c) and d) in the Purchasing Policy Section 5.6.

CARRIED***

Question on the Main Motion:

CARRIED

11. Reports – Information

RI-1
Accounts
Payable
Cheque List
1630.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated May 2, 2016 re: April Accounts Payable Cheque List prepared by the Finance Department, be received; and

THAT the cheque register for the month of April 2016 totaling \$681,300.39 be received.

CARRIED

RI-2
2015 Statistics
for the Visitor
Centre and
2016 Services
6900.20.04

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the report dated May 11, 2016 re: 2015 Statistics for the Visitor Centre and 2016 Services prepared by the Economic Development – Visitor Centre Department, be received for information.

CARRIED

RI-3 MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
Reserve Fund
Balances THAT the report dated May 11, 2016, re: Reserve Fund Balances prepared by
1880.20.02 the Finance Department, be received for information.

CARRIED

12. New Business

Nil

13. Question/Answer Period

Terry Halliday inquired if the District has met its target of having \$1 million in reserves.

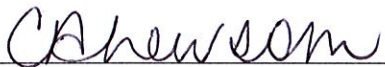
The Director of Financial Administration responded that the District has just over \$1 million in reserves, but some of that funding is committed to projects in the Financial Plan.

14. Adjournment MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:24 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on May 16, 2016 in the Council Chambers.



Carol Newsom
Director of Corporate Administration