

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** May 21, 2013  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Brownlee  
Coun. Galbraith  
Coun. Pfanner  
Coun. Vezina  
Coun. Weisgerber

D. Fleming, Chief Administrative Officer  
J. Disher, Director of Corporate Administration  
B. Caldwell, Director of Financial Administration  
R. Rusjan, Director of Parks & Recreation  
P. Gordon, Manager of Public Works Operations  
L. Wilfur, Administrative Assistant

**Absent:** Coun. Nicholson

**Press:** Mike Carter, Chetwynd Echo (4:33 pm)  
Andy Chandy, Peace FM  
Leo Sabulsky, Peace FM  
Madison Lynch, Peace FM  
Victoria Pegg, Peace FM

**Public:** Nil

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee  
THAT the Regular Council Meeting Agenda for May 21, 2013 be adopted as circulated.

CARRIED

**3. Minutes**

3 (a) MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith  
Minutes of the Regular Council Meeting THAT the minutes of the Regular Council Meeting held on May 6, 2013 be adopted as circulated.

CARRIED

3 (b) MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber  
Minutes of the Committee of the Whole Meeting THAT the minutes of the Committee of the Whole Meeting held on April 29, 2013 be adopted as circulated.

0550.03 CARRIED

3 (c) MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber  
Minutes of the Community Improvements Committee Meeting THAT the minutes of the Community Improvements Committee Meeting held on November 19, 2012 be adopted as circulated.

CARRIED

**4. Delegations and/or Presentations**

Alyssa Bond, On Our Way Home Society – Feral Cat Program 0230.50.01 As the presenter, Alyssa Bond, was not in attendance at the meeting, Council proceeded to the next order of business.

**5. Bylaws**

Nil

**6. Council Committee Reports**

6 (a) Mayor Nichols submitted the following written Peace River Regional District Report report dated May 9, 2013:

0400.70.02 “The Fraser Basin Council is holding a workshop on Water Issues in the BC Peace. Fort St John. May 30. Recommend that a Council member attend.

There is a proposed convenience store, gas bar, restaurant, camp ground and truck and RV parking for the white house corner at Ground Birch.

The rural building bylaw will be discussed in a CoW on May 27.”

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols' written Peace River Regional District Report, dated May 9, 2013, be received.

CARRIED

6 (b) No report.  
Community  
Improvements  
Committee  
Report  
0540.20.20

6 (c) No report.  
Finance Strategy  
Committee  
Report  
0540.20.18

6 (d) No report.  
Health Services  
Committee  
Report  
0540.20.24

6 (e) No report.  
Public Works  
Committee  
Report  
0540.20.25

6 (f) No report.  
Water & Sewer  
Task Group  
Report  
0540.20.26

6 (g)  
Mayor's Report  
0550.04

Mayor Nichols submitted the following written Mayor's Report dated May 21, 2013:

"The following items occupied some of the Mayor's time since last reported:

May 8: Met with Xstrata management for update on company plans.

May 8: Public Works proclamation.

May 8: Met with Regional and Local Government Committee on Site C developments.

May 8: Met with BC Hydro re: Chetwynd's concerns on Site C.

May 9: PRRD Board DC.

May 14: Community Improvements Committee.

May 14: Civic Properties Commission.

May 15: Chamber Luncheon.

May 16: Met with Ministry of Highways re: Rec Centre Right in Right out.

May 21: Committee of the Whole."

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols' written Mayor's Report, dated May 21, 2013, be received.

CARRIED

## 7. Correspondence – Discussion

7 (a)

\*\*\*0106/05/13

West Mo Days  
2013 – Invitation  
& Request for  
Donation  
0400.80.04

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the letter from West Moberly First Nations, dated April 18, 2013, re: West Mo Days 2013 – Invitation and Request for Donation, be received; and

THAT all members of Council be authorized to attend West Mo Days at West Moberly First Nations on July 26, 27 & 28, 2013; and

THAT a chainsaw carved bear be donated to West Mo Days 2013.

CARRIED\*\*\*

7 (b) MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
\*\*\*0107/05/13  
Spectra Energy THAT the letter from Spectra Energy, dated May 6, 2013, re: Invitation to  
Open House Spectra Energy's Open House, Fort St. John, BC, May 22, 2013, be received;  
6850.50.09 and  
  
THAT Council authorize Mayor Nichols or an alternate to attend the Spectra  
Energy Open House in Fort St. John, BC on May 22, 2013.

CARRIED\*\*\*

7 (c) MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee  
\*\*\*0108/05/13  
Fraser Basin THAT the email from the Fraser Basin Council, dated May 3, 2013, re: Peace  
Council – Regional Workshop on Water, Fort St. John, BC, May 30, 2013, be received;  
Regional and  
Workshop on  
Water THAT Council authorize Mayor Nichols or an alternate to attend the Fraser  
0230.30.01 Basin Council Peace Regional Workshop on Water in Fort St. John, BC on  
May 30, 2013.

CARRIED\*\*\*

## 8. Correspondence – Information

8 (a) MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee  
Chetwynd  
Circus Camp THAT the Thank You & Receipt from Circus North, received May 6, 2013, re:  
2013 Support for Chetwynd Circus Camp 2013, be received for information; and  
0220.01

8 (b) THAT the notice from Northern Health, dated May 10, 2013, re: NH Board  
NH Board Meeting, Dawson Creek, BC, June 17, 2013, be received for information; and  
Meeting  
0400.100.03

8 (c) THAT the email from the Federation of Canadian Municipalities, dated May 3  
FCM News & 10, 2013, re: FCM News – Weeks of April 29, 2013 and May 6, 2013, be  
0230.20.02 received for information.

CARRIED

- 8 (d) MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner  
\*\*\*0109/05/13  
UBCM – The Compass 0230.30.02 THAT the emails from the Union of British Columbia Municipalities, dated May 1 & 8, 2013, re: The Compass – News and Information from UBCM, be received for information.
- CARRIED
- Administration was directed to invite Council members to participate in the teleconference call regarding ‘Rail Relations’ once it is scheduled.\*\*\*
- 8 (e) MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee  
NCLGA – New Executive Members 0230.40.03 THAT the news release from the North Central Local Government Association, dated May 8, 2013, re: New Executive Members Announced for NCLGA, be received for information; and
- 8 (f) THAT the news release from the North Central Local Government Association, dated May 9, 2013, re: NCLGA Hands Out Awards at Convention, be received for information; and  
NCLGA Awards 0230.40.03
- 8 (g) THAT the newsletter from the Peace River Regional District, dated May 9, 2013, re: Board Meeting Highlights, be received for information; and  
PRRD Board Meeting Highlights 0400.70.02
- 8 (h) THAT the email from the Economic Development Association of BC, dated May 13, 2013, re: Follow-up to Economic Development Essentials for Local Leaders Workshop, be received for information; and  
EDABC – Workshop Follow-up 0230.30.18
- 8 (i) THAT the email from the British Columbia Society for the Prevention of Cruelty to Animals, dated May 7, 2013, re: Invitation to Participate in the BC SPCA Strategic Planning Survey, be received for information; and  
BC SPCA Strategic Planning Survey 0230.30.01
- 8 (j) THAT the email from the BC Coalition of People with Disabilities, dated May 7, 2013, re: Community Update on Changes to the Canada Pension Plan Disability Appeal Process, be received for information; and  
BCCPD Community Update 0230.30.17

8 (k) NBCTA News 0230.40.04 THAT the email from the Northern BC Tourism Association, dated May 7, 2013, re: May Tourism News, be received for information; and

8 (l) Alaska Highway Heritage Newsletter 0230.40.05 THAT the newsletter from the Alaska Highway Community Society, dated May 2013, re: Alaska Highway Heritage, Volume 1, Issue 3, be received for information; and

8 (m) KVCCA – Pipeline Concerns 0530.20.01 THAT the letter from the Kispiox Valley Community Centre Association, dated April 15, 2013, re: Concerns Regarding the Proposed Construction of Natural Gas Pipelines Between Northeastern BC and Pacific Coast, be received for information; and

8 (n) BC Hydro – DCAT Project Update 0510.20.01 THAT the letter from BC Hydro, dated May 2, 2013, re: Dawson Creek/Chetwynd Area Transmission Project Receives Regulatory Approval, be received for information; and

8 (o) TransCanada – Project Update 6850.50.01 THAT the letter from TransCanada, dated April 30, 2013, re: Project Update – Proposed Prince Rupert Gas Transmission Project, be received for information.

CARRIED

**9. Correspondence – Information Items**

Information Items I-1 – I-40 0570.02 MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber THAT Information Items I-1 to I-40 be received for information.

CARRIED

**10. Reports – Discussion**

10 (a) MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee  
\*\*\*0110/05/13  
A & W THAT the report dated May 15, 2013, re: A & W Restaurant Sign  
Restaurant Sign Encroachment Agreement, be received; and  
Encroachment Agreement THAT Daryl and Joanne Crothers, owners of A & W Restaurant be granted an  
2240.20.15 extension on their Sign Encroachment Agreement for a period of five (5)  
years, commencing June 18, 2013, with the same conditions as set forth in the  
original agreement.

CARRIED\*\*\*

10 (b) MOVED by Coun. Pfanner, SECONDED by Coun. Vezina  
\*\*\*0111/05/13  
Statement of THAT the report dated May 3, 2013, re: Statement of Financial Information,  
Financial be received; and  
Information THAT the Statement of Financial Information be approved.  
1830.02

CARRIED\*\*\*

10 (c) MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner  
\*\*\*0112/05/13  
Chetwynd THAT the report dated May 16, 2013, re: Chetwynd Legion Handicapped /  
Legion Seniors Bus, be received; and  
Handicapped / THAT Council approve a onetime grant to the Royal Canadian Legion Branch  
Seniors Bus #258 for the operation of Chetwynd Legion Handicapped Community Bus, in  
0230.50.09 the amount of \$2,000.00.

CARRIED\*\*\*

**11. Reports – Information**

11 (a) MOVED by Coun. Weisgerber, SECONDED by Coun. Vezina  
Accounts THAT the report dated May 10, 2013, re: April Accounts Payable Cheque  
Payable Cheque List, be received; and  
List THAT the cheque register for the month of April 2013 totaling \$689,248.19 be  
1630.01 received.

CARRIED

**12. New Business**

Nil

**13. Question/Answer Period**

Leo Sabulsky, Peace FM, asked if the Right-In/Right-Out project at the Chetwynd Recreation Centre was still proceeding this year. Mr. Sabulsky was informed that the District of Chetwynd's portion of the project was to be completed this year; however the Ministry of Highways' portion was subject to the geo-technical work being completed.

**14. Adjournment**

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:54 p.m.

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Jannene Disher  
Director of Corporate Administration

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Merlin Nichols  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on May 21, 2013 in the Council Chambers.

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Jannene Disher  
Director of Corporate Administration