

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: May 5, 2014
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Brownlee
Coun. Galbraith
Coun. Nicholson
Coun. Pfanner
Coun. Vezina
Coun. Weisgerber

D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
W. Caldwell, Director of Financial Administration
P. Gordon, Director of Engineering & Public Works
R. Rusjan, Director of Parks & Recreation
D. Ennis, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Nil

Press: Mike Carter, Chetwynd Echo
David Ashbaugh, Peace FM
Chris Newton, Peace FM
Anand Chandy, CHET TV

Public: Jim Parrish, Council Remuneration Task Committee
Carmen Westgate, Grizzco Camp Services Inc.
Eleanor Wilfur, Council Remuneration Task Committee
Ellen McAvany, Economic Development Officer

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Nicholson, SECONDED by Coun. Galbraith
THAT the Regular Council Meeting Agenda for May 5, 2014 be adopted as circulated.

CARRIED

3. Minutes

M-1
Minutes of the
Regular Council
Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner
THAT the minutes of the Regular Council Meeting held on April 22, 2014 be adopted as circulated.

CARRIED

M-2
Minutes of the
Committee of the
Whole
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina
THAT the minutes of the Committee of the Whole Meeting held on April 22, 2014 be adopted as circulated.

CARRIED

M-3
Minutes of the
Public Hearing
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
THAT the minutes of the Public Hearing Meeting held on April 22, 2014 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

D-1
Chris Morris,
General
Manager,
Grizzco Camp
Services Inc. re:
Airport Camp
2380.20.48 /
6650.20.03

Carmen Westgate, Grizzco Camp Services Inc., referred to the letter dated April 24, 2014, attached to this agenda as Item D-1, regarding the reopening of the two dorms on Airport Road. The first dorm is scheduled to open May 5, 2014. The second dorm is scheduled to be open June 1, 2014 to accommodate SMS, Spectra, CNRL and/or other companies requiring worker accommodations for the summer. Grizzco Camp Services Inc. is also looking at the possibility of moving in a third dorm if the demand peaks beyond the rooms they have available.

Responding to a question from the Mayor, the Chief Administrative Officer advised that as stated in the terms and conditions of the contract between Grizzco Camp Services Inc. and the District of Chetwynd, Grizzco Camp Services Inc. is required to request the District of Chetwynd's approval each time they want to add a new user to the dorms.

Council advised that it will take the request under advisement and thanked Ms. Westgate for the presentation.

5. Bylaws

B-1
***Bylaw No.
1006, 2014

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1006, 2014 cited as the "District of Chetwynd Financial Plan 2014 – 2018 Bylaw No. 1006, 2014" be given FIRST, SECOND and THIRD readings.

CARRIED***

B-2
***Bylaw No.
1007, 2014

MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee

THAT Bylaw No. 1007, 2014 cited as the "District of Chetwynd 2014 Tax Rates Bylaw No. 1007, 2014" be given FIRST, SECOND and THIRD readings.

CARRIED***

6. Council Committee and Liaison Reports

CR-1
Regional District
Report

Mayor Nichols submitted the following written Peace River Regional District report dated April 24, 2014:

0400.70.02

"The Board voted to ask that Government withdraw Bill 24 amending the ALC-ALR legislation.

A vote of no objection regarding the proposed Boundary Expansion request by the City of FSJ was passed.

The special COW to discuss the rural Building Bylaw was rescheduled to May 21, 9 a. m. to 1 p. m. in the PRRD office."

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols' written Peace River Regional District Report dated April 24, 2014, be received.

CARRIED

CR-4
Health Services
Committee
Report

Coun. Pfanner reported that the Physician's Working Group had a meeting on April 23, 2014.

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT Coun. Pfanner's verbal Health Services Committee Report be received.

CARRIED

CR-7
Mayor's Report
0550.04

Mayor Nichols submitted the following written Mayor's Report dated May 5, 2014:

"The following items occupied some of the Mayor's time since last reported:

April 23: Conference call with Colin Griffith.
April 23: Meeting of Physicians Working Group.
April 24: Board of PRRD meeting in FSJ.
April 29: Committee of the Whole
April 30: South Peace Economic Development Commission DC.
May 2: Met with North East Mayors in FSJ.
May 5: Health Services Committee."

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols written Mayor's Report dated May 5, 2014, be received.

CARRIED

7. Correspondence – Discussion

CD-1
***Northeast
Regional
Advisory
Council Meeting
0400.90.03

MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

THAT the letter from University of Northern British Columbia (UNBC) dated April 7, 2014 re: Northeast Regional Advisory Council Meeting in Fort St. John on May 9, 2014, be received; and

THAT Council authorize the Mayor or alternate to attend the Northeast Regional Advisory Council Meeting in Fort St. John on May 9, 2014.

CARRIED***

The Mayor and Coun. Galbraith advised that they are not able to attend.

CD-2
***UNBC
Convocation
Ceremonies
0400.90.03

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the email from University of Northern British Columbia (UNBC) dated April 17, 2014 re: UNBC Convocation ceremonies in Prince George on May 30, 2014, be received; and

THAT Council authorize the Mayor or alternate to attend the University of Northern British Columbia (UNBC) Convocation ceremonies in Prince George on May 30, 2014.

CARRIED***

The Mayor advised that he is not able to attend.

CD-3
***Proposed
FCM Bylaw
Amendments
0230.20.02

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the email from Federation of Canadian Municipalities (FCM) dated April 24, 2014 re: Proposed FCM Bylaw Amendments, be received; and

THAT Council review the 2014 proposed bylaws and forward any comments or questions to the Federation of Canadian Municipalities on or before May 8, 2014.

CARRIED***

CD-4
RNA: 2014
Annual General
Meeting and
Nominating
Committee
0230.40.11

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT the email from Resources North Association (RNA) dated April 25, 2014 re: RNA: 2014 Annual General Meeting and Nominating Committee in Prince George on June 17, 2014, be received for information.

CARRIED

8. Correspondence – Information

CI-1
UBCM – The
Compass
0230.30.02

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the Compass dated April 16, 2014, be received for information; and

CI-2
UBCM – The
Compass
0230.30.02

THAT the Compass dated April 23, 2014, be received for information; and

CI-3
FCM News
0230.20.02

THAT the email from Federation of Canadian Municipalities (FCM) dated April 17, 2014 re: FCM News – Week of April 14, 2014, be received for information; and

CI-4
FCM – Railway
Safety Working
Group
0230.20.02

THAT the email from Federation of Canadian Municipalities (FCM) dated April 25, 2014 re: Member Alert – Railway Safety Working Group meets to discuss Federal Action on Rail Safety, be received for information; and

CI-5
FCM News
0230.20.02

THAT the email from Federation of Canadian Municipalities (FCM) dated April 25, 2014 re: FCM News – Week of April 21, 2014, be received for information; and

CI-6
FCM Annual
Conference
0230.20.02

THAT the email from Federation of Canadian Municipalities (FCM) dated April 28, 2014 re: FCM Annual Conference – insight to drive your Economic Development Initiatives, be received for information; and

CI-7
Lumby - Canada
Postal System
0400.60.01

THAT the letter from Village of Lumby dated April 8, 2014 re: Concerns Regarding Recent Amendments to the Canada Postal System, be received for information; and

CI-8
Metchosin –
Protecting
Children
0400.60.01

THAT the email from District of Metchosin dated April 22, 2014 re: Protecting Children Through Effective Family Dispute Resolution – Parenting Plan, be received for information; and

CI-9
Spirit of the
Peace
Competition
0230.40.01

THAT the Spirit of the Peace Powwow Proposal re: 9th Annual “Spirit of the Peace” Competition Powwow June 6, 7 & 8, 2014, be received for information.

CARRIED

9. Correspondence – Information Items

Information
Items I-1 – I-36

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

0550.02

THAT Information Items I-1 to I-36 be received for information.

CARRIED

10. Reports – Discussion

RD-1
***Council
Meeting
Schedule
0550.02

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the report dated April 25, 2014 re: Council Meeting Schedule, be received; and

THAT a Special Regular Council Meeting be scheduled for May 12, 2014.

CARRIED***

RD-2
***Seacan
Structures
Continued
Enforcement
4020.20.11

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated March 17, 2014 re: Seacan Structures Continued Enforcement, be received; and

THAT as an opportunity to appeal this action has been offered to the property owners, Council hereby directs the Corporate Officer to file a notice with the Land Title Office to reflect that buildings located on properties located at 4876 North Access Road – Gear O Rama Supply (Chetwynd) Ltd; and 5321, 5317 45 Place – Peace Country Rentals (Chetwynd) Ltd. were constructed contrary to District of Chetwynd bylaws, pursuant to Section 57, subsection 3 of the *Community Charter*.

CARRIED***

11. Reports – Information

Nil

12. New Business

NB-1
Councillor
Rochelle
Galbraith
re: Carvings
6750.20.13

Coun. Galbraith introduced an idea to have a contest and invite the residents of Chetwynd to vote on which five carvings will be placed at the new Municipal Hall. Coun. Brownlee and Coun. Pfanner suggested involving the schools and the tourists as well. It was also suggested that the Carving Placement Committee be tasked with organizing the contest.

Council directed Administration to proceed with the contest and provide a report regarding the outcome at a future Regular Council Meeting.

13. Question/Answer Period

Mike Carter, Chetwynd Echo asked why there is a Special Council Meeting scheduled for May 12, 2014; the Chief Administrative Officer responded that the Special Council Meeting will permit the Financial Plan 2014 – 2018 Bylaw No. 1006, 2014 and the 2014 Tax Rates Bylaw No. 1007, 2014 to be adopted by the legislated deadline of May 15, 2014.

14. Adjournment

MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

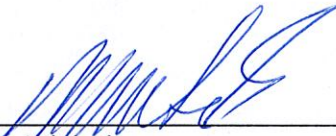
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:48 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on May 5, 2014 in the Council Chambers.



Carol Newsom
Director of Corporate Administration