

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** November 17, 2014  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Brownlee  
Coun. Galbraith  
Coun. Pfanner  
Coun. Weisgerber  
D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
W. Caldwell, Director of Financial Administration  
P. Gordon, Director of Engineering & Public Works  
R. Rusjan, Director of Parks & Recreation  
D. Ennis, Deputy Director of Corporate Administration  
(recording secretary)

**Absent:** Coun. Nicholson  
Coun. Vezina

**Press:** Naomi Larsen, Chetwynd Echo  
Anand Chandy, CHET TV  
Callie Warren, CHET TV  
Cole Papalazarou, Peace FM

**Public:** Emily Herring-Cooper, Service Canada [Item D-1]

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner  
THAT the Regular Council Meeting Agenda for November 17, 2014 be adopted as circulated.  
  
CARRIED
3. **Minutes**  
M-1  
Minutes of the Regular Council Meeting MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
THAT the minutes of the Regular Council Meeting held on November 3, 2014 be adopted as circulated.

CARRIED

#### 4. Delegations and/or Presentations

- D-1  
Emily Herring-Cooper, Service Canada provided Council with a brief presentation as outlined below:
- Emily Herring-Cooper, Service Canada re:  
Service Canada  
Mobile Outreach  
0230.20.01
- Service Canada deals with employment insurance, Canada pension plan, old age security programs, social insurance number, passports
  - Service Canada office in Dawson Creek is open Monday, Wednesday and Friday and the office in Fort St. John is open Tuesdays and Thursdays
  - She travels to communities once a year and shares information
  - For more information or help go to [servicecanada.gc.ca](http://servicecanada.gc.ca), [Canada.gc.ca](http://Canada.gc.ca) or call 1-800-O Canada

Council thanked Ms. Herring-Cooper for the presentation.

#### 5. Bylaws

Nil

#### 6. Council Committee and Liaison Reports

- CR-1  
Regional District  
Report  
0400.70.02
- Councillor Brownlee reported that he attended the PRRD meeting on November 13, 2014 and that the District of Chetwynd has the Regional District's support with respect to the grant application for the upgrading of the sewage treatment facility.

MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner

THAT Coun. Brownlee's verbal Peace River Regional District Report, be received.

CARRIED

- CR-6  
Water & Sewer  
Task Group  
Report
- Councillor Weisgerber reported that she travelled to Prince George on November 12 with Mayor Nichols, Doug Fleming and Paul Gordon and met with MP Bob Zimmer; the District of Chetwynd received the MP's commitment to provide a letter of support with respect to the grant application for the upgrading of the sewage treatment facility. Councillor Weisgerber further reported that the District of Chetwynd also has a commitment from MLA Mike Bernier to provide a letter of support.

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT Coun. Weisgerber's verbal Water & Sewer Task Group Report, be received.

CARRIED



CR-7  
Mayor's Report  
0550.04

Mayor Nichols submitted the following written Mayor's Report dated November 17, 2014:

"The following items occupied some of the Mayor's time since last reported:

November 5: SPEDC DC.  
November 6: Health Services.  
November 10: In Camera.  
November 11: Remembrance Day Ceremonies.  
November 12: Meeting with Bob Zimmer PG.  
November 15: Firefighters' Ball."

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichol's written Mayor's Report dated November 17, 2014, be received.

CARRIED

## 7. Correspondence – Discussion

CD-1  
\*\*\*FCM re:  
Dedicated Fund  
for Wastewater  
Treatment  
Upgrades  
Needed  
0230.20.02

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the email from Federation of Canadian Municipalities (FCM) dated October 29, 2014 re: Dedicated Fund for Wastewater Treatment Upgrades Needed, be received; and

THAT Council authorize that a letter be sent to the Minister of Infrastructure, Communities and Intergovernmental Affairs requesting a dedicated fund for Wastewater Treatment Upgrades.

CARRIED\*\*\*

CD-2  
\*\*\* Mackenzie  
Organizing  
Committee re:  
Minerals North  
2015 Planning  
Underway  
0390.20.01

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the email from Mackenzie Organizing Committee dated November 3, 2014 re: Minerals North 2015 planning underway, be received; and

THAT Council authorize the Mayor or alternate to attend the Minerals North in Mackenzie, BC on May 27 – 29, 2015.

CARRIED\*\*\*

**8. Correspondence – Information**

- CI-1  
Minister of State  
re: Fixing  
Canada's  
Housing Crunch  
0230.200.02
- MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner
- THAT the letter from The Honourable Candice Bergen, Minister of State (Social Development) dated October 16, 2014 re: Fixing Canada's Housing Crunch, be received for information.
- CARRIED
- CI-2  
Ministry of  
Community,  
Sport & Cultural  
Development -  
2014 UBCM  
Meeting  
0390.20.05
- MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
- THAT Council authorize a letter to be sent to Minister Coralee Oakes thanking the Ministry of Community, Sport & Cultural Development very much for its previous investment in the District of Chetwynd, and expressing Council's desire to work with the Ministry on projects that will further benefit area citizens in the future.
- CARRIED
- MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
- THAT the letter from Minister Coralee Oakes, Ministry of Community, Sport and Cultural Development dated October 28, 2014 re: Meeting at UBCM in September 2014, be received.
- CARRIED
- CI-3  
Ministry of  
Environment -  
2014 UBCM  
Meeting  
0390.20.05
- MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner
- THAT the letter from Minister Mary Polak, Ministry of Environment dated October 29, 2014 re: Meeting at UBCM in September 2014, be received for information; and
- CI-4  
BC Hydro -  
Peace Region  
Electricity  
Supply Project  
0510.20.01
- THAT the letter from BC Hydro dated November 4, 2014 re: BC Hydro's Peace Region Electricity Supply (PRES) Project, be received for information; and
- CI-5  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated October 30, 2014 re: LNG & GHG Bills; New Tool from Land Title Survey Authority; Mayor Adelaar Passes, be received for information; and



CI-6  
FCM News  
0230.20.02

THAT the email from Federation of Canadian Municipalities dated October 31, 2014 re: FCM News – Week of October 27, 2014, be received for information; and

CI-7  
Canadian  
Federation of  
Independent  
Business – Letter  
to Mayor and  
Council  
0230.20.01

THAT the email from Canadian Federation of Independent Business dated November 5, 2014 re: Letter to Mayor and Council, be received for information.

CARRIED

**9. Correspondence – Information Items**

Information  
Items I-1 – I-19  
0550.02

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT Information Items I-1 to I-19 be received for information.

CARRIED

**10. Reports – Discussion**

RD-1  
\*\*\*Grants-In-  
Aid Requests  
1850.20.01

Stating a conflict of interest with regard to her committee appointment, Coun. Galbraith excused herself from the meeting and left Council Chambers at 4:48 p.m.

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the report dated November 4, 2014 re: Grants-In-Aid Requests, be received; and

THAT Council approve the request from the Chetwynd Public Library for a Community Grant in the amount of \$1,000.00 for the Young@Heart Seniors' Christmas Dinner.

CARRIED\*\*\*

Coun. Galbraith returned to the meeting at 4:49 p.m.

**11. Reports – Information**

RI-1 MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber  
October  
Accounts THAT the report dated November 3, 2014 re: October Accounts Payable  
Payable Cheque Cheque List, be received; and  
List  
1630.01 THAT the cheque register for the month of October 2014 totaling  
\$1,336,776.14 be received.

CARRIED

RI-2 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
2014 Election –  
Official Results THAT the report dated November 17, 2014 re: 2014 Election – Official  
Results, be received; and  
  
THAT the Preliminary Election Results and Declaration of Official Election  
Results for Mayor and Councillor for the 2014 Election be received.

CARRIED

**12. New Business**

Nil

**13. Question/Answer Period**

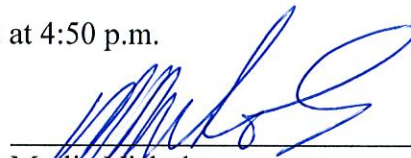
**14. Adjournment** MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber  
  
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:50 p.m.



Carol Newsom  
Director of Corporate Administration



Merlin Nichols  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on November 17, 2014 in the Council  
Chambers.



Carol Newsom  
Director of Corporate Administration