

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

- Date:** November 21, 2016
Time: 4:30 p.m.
Location: Council Chambers
- Present:** Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Weisgerber
D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
K. Franson, Director of Financial Administration
P. Gordon, Director of Engineering & Public Works
M. Millsap, Manager of Leisure & Facility Services
D. Ennis, Deputy Director Corporate Administration
(Recording Secretary)
- Absent:** Coun. Pfanner
- Press:** Chris Raczkowski, CHET TV
Mike Crosby, Peace FM
Kelsey Roberts, Coffee Talk Express
- Public:** Corrina Kennedy, Chetwynd's French Immersion (Item D-1)
Marti Rainey, Chetwynd Community Foundation (Item D-2)
Naomi Larsen, Chetwynd Chamber of Commerce
Terry Halliday

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the Regular Council Meeting Agenda for November 21, 2016 be amended to include the addition of Item RD-2 Ministry of Transportation and Infrastructure British Columbia Air Access Program (BCAAP) and Northern Development Initiative Trust Grant Application in Support of Airport Re-Surfacing (Economic Diversification Infrastructure Program), and that the agenda be adopted as amended.

CARRIED

3. Minutes

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on November 7, 2016 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

D-1
Windrem PAC
re: Chetwynd's
French
Immersion
0400.90.11

Corrina Kennedy, Windrem PAC provided Council with a brief presentation as outlined below:

- Had difficulties finding out about the French Immersion program in Chetwynd
- École Windrem Elementary did not show up on a google search of Chetwynd schools when she initially searched for French Immersion Schools
- The School District 59 webpage made no mention of French Immersion being available at Windrem Elementary
- Thanked the District of Chetwynd for including information about French Immersion on its website
- After contacting the School District office, they changed their website to include École Windrem Elementary
- The School District needs 18-22 new registered students each year to continue offering the French Immersion program; numbers this year are short of the target

Council thanked Ms. Kennedy for the presentation.

D-2
Marti Rainey
re: Chetwynd
Community
Foundation
0230.50.30

Marti Rainey, Chetwynd Community Foundation provided Council with a brief presentation as outlined below:

- The Chetwynd Community Foundation is a registered not-for-profit group that funds programs in the community
- Have a principal fund in the amount of \$136,043 that is never touched
- Have distributed \$7,750 in grants and have a \$500 grant pending for a total of \$8,250 distributed within the community
- Need to increase membership and funding; are seeking dynamic new members who enjoy fundraising

Council thanked Ms. Rainey for the presentation.

5. Bylaws

B-1
***Bylaw No.
1042, 2016

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
THAT Bylaw No. 1042, 2016 cited as the “District of Chetwynd Water Fees, Charges and Regulation Amendment Bylaw No. 1042, 2016” be RECONSIDERED and ADOPTED.

CARRIED***

B-2
***Bylaw No.
1043, 2016

MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber
THAT Bylaw No. 1043, 2016 cited as the “District of Chetwynd Sewer Fees and Charges Amendment Bylaw No. 1043, 2016” be RECONSIDERED and ADOPTED.

CARRIED***

B-3
***Bylaw No.
1044, 2016

Councillor Weisgerber declared a perceived conflict of interest with regard to her employment and left Council Chambers at 4:43 p.m.

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT Bylaw No. 1044, 2016 cited as the “District of Chetwynd Solid Waste Collection and Disposal Services Amendment Bylaw No. 1044, 2016” be RECONSIDERED and ADOPTED.

Opposed: Coun. Galbraith

CARRIED***

Councillor Weisgerber returned to Council Chambers at 4:45 p.m.

6. Council Committee and Liaison Reports

CR-1
Regional
District Report
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District (PRRD) report dated November 10, 2016:

“C2: Approved, a letter of support for Chetwynd’s application to the Federal Government Clean Water and Waste Water Fund for a new Membrane Treatment Plant to replace the Rapid Sand Filtration Plant.

R1: Approved, the agreement between Chetwynd and the Peace River Regional District to provide Building Inspection services to Chetwynd for \$60 per hour plus applicable expenses.

R6: Voted that the Building Inspection function remain as is and a sub-regional Building Inspection service not be pursued at this time.

B2: Adopted, the Security Issuing Bylaw for the Sewage Treatment Plant Improvements Project borrowing.

Elected: Brad Sperling, Chair; Dan Rose, Vice Chair.”

MOVED by Mayor Nichols, SECONDED by Coun. Bassendowski

THAT Mayor Nichols’ written Peace River Regional District Report dated November 10, 2016, be received.

CARRIED

CR-3
Finance
Strategy
Committee
Report

Mayor Nichols reported that there will be a public pre-budget infrastructure renewal planning meeting on November 28, 2016 from 6:00pm – 8:00pm at the District Office, 5400 Hospital Road, to discuss Chetwynd’s 2017 Budget and Infrastructure Renewal Plan.

CR-5
Public Works
Committee
Report

Coun. Deck reported the following:

- The new sani-dump pipes are in the ground; waiting for BC Hydro and the flow point building before it becomes operational
- The Sewage Treatment Improvements Project is complete and staff were trained on the system on November 7th; there is still some computer training ongoing; grand opening will take place once the ground dries
- The sewer outfall at the river is not accessible due to high water, but will be replaced from Provincial flood restoration funds once the water recedes in Pine River

MOVED by Coun. Deck, SECONDED by Coun. Brownlee

THAT Coun. Deck’s verbal Public Works Committee Report, be received.

CARRIED

CR-6
Mayor's
Report

Mayor Nichols submitted the following written Mayor's Report dated November 21, 2016:

"The following items occupied some of the Mayor's time since last reported:

- November 8: Spoke on Chet Radio.
- November 10: Peace River Regional District Meeting in Dawson Creek.
- November 11: Participated in Remembrance Day ceremonies.
- November 11: With Administration and Council met with Bob Zimmer, MP.
- November 14: Finance Committee Meeting.
- November 15: With Chief Administrative Officer (CAO) met with Mayor and CAO of Tumbler Ridge.
- November 17: Attended Mayor's Roundtable on industry in Dawson Creek.
- November 18: Attended Local Government Development Workshop."

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols' written Mayor's Report dated November 21, 2016, be received.

CARRIED

7. Correspondence – Discussion

CD-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

***Minerals

North 2017 THAT the email from Minerals North Conference Association dated November 7, 2016 re: Minerals North 2017 November Update, be received; and

November Update

0390.20.01

THAT Council authorize the Mayor or Alternate to attend the "Minerals North" conference April 25-27, 2017 in Prince George, BC.

CARRIED***

CD-2 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

***Medal of

Good THAT the letter from the Honourable Shirley Bond, Minister of Jobs, Tourism and Skills Training and Chair of the Selection Committee dated November 2, 2016 re: Medal of Good Citizenship – Call for Nominations, be received; and

Call for Nominations

0400.20.30

THAT Council provide name(s) of any nominees it may wish Administration to put forward for the British Columbia Medal of Good Citizenship.

CARRIED***

CD-3 MOVED by Coun. Brownlee, SECONDED by Coun. Deck
***District of
Tumbler Ridge THAT the letter from District of Tumbler Ridge dated November 16, 2016 re:
re: CN Rail CN Rail Tumbler Ridge Subdivision Line, be received; and
Tumbler Ridge
Subdivision THAT Council authorize a letter be sent on behalf of the District of Tumbler
Line Ridge in support of having repairs made to the CN Rail Tumbler Ridge
0510.20.05 / Subdivision line.
0400.60.06

 CARRIED***

8. Correspondence – Information

CI-1 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
Village of
Pouce Coupe – THAT the letter from Village of Pouce Coupe dated November 1, 2016 re: 5th
Parade & Food Annual Truck Light Parade & Food Drive, be received for information; and
Drive
0400.60.01

CI-2 THAT the Compass dated October 26, 2016, be received for information; and
UBCM – The
Compass
0230.30.02

CI-3 THAT the Compass dated November 2, 2016, be received for information; and
UBCM – The
Compass
0230.30.02

CI-4 THAT the Compass dated November 9, 2016, be received for information.
UBCM – The
Compass CARRIED
0230.30.02

9. Correspondence – Information Items

Information MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski
Item
I-1 – I-2 THAT Information Items I-1 – I-2 be received for information.
0550.02

 CARRIED

10. Reports – Discussion

RD-1 MOVED by Coun. Brownlee, SECONDED by Coun. Deck
***Grant in
Aid – THAT the report dated November 16, 2016 re: Grant in Aid – Chetwynd Arts
Chetwynd Arts Council prepared by the Finance Department, be received; and
Council
0230.50.25 THAT Council approve the request from Chetwynd Community Arts Council
for a grant in aid in the amount of \$4,000.00.

Opposed: Coun. Galbraith

CARRIED***

RD-2 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
***Economic
Diversification THAT the report dated November 18, 2016 re: Ministry of Transportation and
Infrastructure Infrastructure British Columbia Air Access Program (BCAAP) and Northern
Program Grant Development Initiative Trust (NDIT) Grant Application in Support of Airport
Application – Re-Surfacing (Economic Diversification Infrastructure Program) prepared by
Airport the Engineering and Public Works Department, be received; and
Runway

THAT Council authorize Administration to apply for the Ministry of
Transportation and Infrastructure British Columbia Air Access Program
(BCAAP) Grant and the NDIT Economic Diversification Infrastructure
Program Grant to construct improvements to the Chetwynd Airport; and

THAT the District of Chetwynd portion be allocated from the road resurfacing
portion of the infrastructure renewal program.

CARRIED

11. Reports – Information

Nil

12. New Business

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT staff be instructed to publish the link on the District of Chetwynd's
webpage to the electronic Regular Council Meeting agenda simultaneously for
both Council and members of the public on the Friday before the Regular
Council Meeting.

CARRIED

13. Question/Answer Period

Terry Halliday inquired if the increase in fees for Water, Sewer and Solid Waste Collection in Items B-1, B-2 and B-3 are part of the Five-year Financial Plan that was approved earlier this year.

The Director of Financial Administration responded that the rate increases are in line with the rate increases that were adopted last Spring as part of the Five-year Financial Plan but that there was a slight shift in where the funds will be allocated; however the value didn't change.

Terry Halliday further inquired once the Wolverine Mine reopens if the coal trucks coming from Wolverine Mine would be able to use the Falling Creek Road to Willow Creek, which Conuma Coal currently uses to transport coal from the Brule mine, or if they would be using the highway.

The Mayor responded that he would need to talk directly to Conuma Coal for the answer.

Terry Halliday further commented that we would endure damages to the highway through town if the coal trucks hauled on it through the winter.

Council responded that it is a public highway and that we can't stop the coal trucks from using it.

Terry Halliday further inquired if the District could provide incentives to encourage families to move to Chetwynd.

Council responded that the Economic Development Officer works with industry to provide information packages for potential new employees and new businesses considering locating in this area.

14. **Adjournment** MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

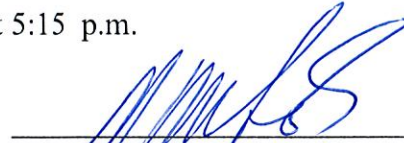
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:15 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on November 21, 2016 in the Council
Chambers.



Carol Newsom
Director of Corporate Administration