

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** November 3, 2014

**Time:** 4:30 p.m.

**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Brownlee  
Coun. Galbraith  
Coun. Pfanner  
Coun. Vezina  
Coun. Weisgerber  
D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
W. Caldwell, Director of Financial Administration  
P. Gordon, Director of Engineering & Public Works  
R. Rusjan, Director of Parks & Recreation  
D. Ennis, Deputy Director of Corporate Administration  
(recording secretary)

**Absent:** Coun. Nicholson

**Press:** Mike Carter, Chetwynd Echo  
Anand Chandy, CHET TV  
Callie Warren, CHET TV  
Cole Pop, Peace FM

**Public:** Fay Asleson, Chetwynd Public Library [Item D-1]  
Val Jenson, Chetwynd Public Library [Item D-1]  
Jocelyn Disher, Chetwynd Public Library [Item D-1]  
Steve Mulholland, Wildfire Management Branch [Item D-2]

- 1. Call to Order** Mayor Nichols announced that tonight's meeting would be the last meeting for Coun. Vezina after serving 1 year and 7 months on Council and thanked him for his service.

Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.

- 2. Adoption of Agenda** MOVED by Coun. Vezina, SECONDED by Coun. Brownlee  
THAT the Regular Council Meeting Agenda for November 3, 2014 be adopted as circulated.

CARRIED

### 3. Minutes

M-1  
Minutes of the  
Regular Council  
Meeting

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the minutes of the Regular Council Meeting held on October 20, 2014 be adopted as circulated.

CARRIED

M-2  
Minutes of the  
Committee of  
the Whole  
Meeting

MOVED by Coun. Vezina, SECONDED by Coun. Brownlee

THAT the minutes of the Committee of the Whole Meeting held on October 20, 2014 be adopted as circulated.

CARRIED

M-3  
Minutes of the  
Public Works  
Committee  
Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Vezina

THAT the minutes of the Public Works Committee Meeting held on August 29, 2014 be adopted as circulated.

CARRIED

### 4. Delegations and/or Presentations

D-1  
Fay Asleson, Val  
Jensen and  
Jocelyn Disher,  
Chetwynd Public  
Library  
7960.02

Fay Asleson, Val Jensen and Jocelyn Disher, Chetwynd Public Library provided Council with a brief presentation regarding Young@Heart55+ Seniors Program at the Public Library as outlined below:

- Started in 2009 to get seniors out of the house/Surerus Place and socialize with other seniors
- 15 seniors participated in 2009; 41 seniors are participating now
- Provide Outreach program for seniors; second year teaching basic computer skills, 3 seniors attended last year and 6 attended this year
- Seniors Health Fair along with the flu clinic on November 10<sup>th</sup>
- Started bus tours this year; in September the first tour went to Tumbler Ridge; second bus tour will be November 27<sup>th</sup>; hoping to facilitate four tours per year
- Young@Heart55+ Seniors Community Christmas dinner is on December 17<sup>th</sup> 12-2:00 p.m.; \$10.00 per plate which includes full dinner, coffee and dessert; 2 door prizes provided by the Public Library; last year 125 attended

Council thanked Ms. Asleson, Ms. Jensen and Ms. Disher for the presentation.

D-2  
Steve  
Mulholland,  
Wildfire  
Management  
Branch re: 2014  
Fire Season  
7200.01

Steve Mulholland, Wildfire Management Branch presented Council with a plaque in appreciation of the community's support for the 2014 fire camp. He also advised Council that the District of Chetwynd's support was recognized internationally as there were eight different provinces represented as well as a team from Australia team at different times during the duration of the Mt. McAllister fire.

Council thanked Mr. Mulholland for the plaque.

## 5. Bylaws

B-1  
\*\*\*Bylaw No.  
1015, 2014

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1015, 2014 cited as the "District of Chetwynd Water Fees, Charges and Regulation Amendment Bylaw No. 1015, 2014" be given RECONSIDERATION and ADOPTION.

CARRIED\*\*\*

B-2  
\*\*\*Bylaw No.  
1016, 2014

MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner

THAT Bylaw No. 1016, 2014 cited as the "District of Chetwynd Sewer Fees and Charges Amendment Bylaw No. 1016, 2014" be given RECONSIDERATION and ADOPTION.

CARRIED\*\*\*

B-3  
\*\*\*Bylaw No.  
1017, 2014

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT Bylaw No. 1017, 2014 cited as the "District of Chetwynd Tax Exemption Bylaw No. 1017, 2014" be given RECONSIDERATION and ADOPTION.

CARRIED\*\*\*

## 6. Council Committee and Liaison Reports

CR-1  
Regional District  
Report  
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District report dated October 23, 2014:

"South Peace and North Peace Search and Rescue made a presentation and a plea for the RD to consider some level or regular funding.

The proliferation of worker camps, especially in the Pink Mountain area is becoming increasingly problematic to the PRRD. Concerns include traffic pressures on the Alaska Highway and the secondary roads, policing, water and sewer and the potential for social disruption when thousands of workers live in camps. The PRRD will attempt to take its message on worker camps to the full Cabinet.

The PRRD voted to change the oath of office to recognize the federation nature of the RD.

The PRRD would like to receive submissions from each municipality for a RD submission to the 10-year transportation plan being proposed by the Ministry of Transportation.

STARS made its annual report to the PRRD Board and noted that the Valley View Hospital completed its helipad in cooperation with the community, industry, and the local First Nation at a cost of \$250 thousand.”

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols’ written Peace River Regional District Report dated October 23, 2014, be received.

CARRIED

CR-5  
Public Works  
Committee  
Report

Coun. Brownlee reported that the Public Works Committee met and discussed beautification of the Public Works garage in the Industrial Area.

MOVED by Coun. Brownlee, SECONDED by Coun. Vezina

THAT Coun. Brownlee’s verbal Public Works Committee Report be received.

CARRIED

CR-7  
Mayor’s Report  
0550.04

Mayor Nichols submitted the following written Mayor’s Report dated November 3, 2014:

“The following items occupied some of the Mayor’s time since last reported:

- October 22: Mayors’ Coalition FSJ.
- October 23: PRRD Board DC.
- October 24: Signing of Contract to build Medical Clinic.
- October 28: Proclamation re Veterans’ Week.
- October 28: Civic Properties.
- October 29: Health Services.
- October 29: All Candidates.
- October 31: Rock Hunting.
- November 3: Community Forest Meeting.
- November 3: UNBC Advisory FSJ.”

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichol's written Mayor's Report dated November 3, 2014, be received.

CARRIED

**7. Correspondence – Discussion**

CD-1 MOVED by Coun. PFanner, SECONDED by Coun. Brownlee

\*\*\*BC Hydro re:

Site C Clean Energy Project 0510.20.01 THAT the letter from BC Hydro dated October 17, 2014 re: Site C Clean Energy Project, be received; and

THAT Council provide any questions it may have to Administration to convey to Danielle Melchior, Director, Environment and Regulatory, BC Hydro with questions regarding Site C Clean Energy Project – Draft Mitigation, Management and Monitoring Plans.

CARRIED\*\*\*

Mayor Nichols will submit questions to Administration to forward to Danielle Melchior, Director, Environment and Regulatory, BC Hydro.

CD-2 MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

\*\*\*District of

Taylor re: Mayor Jarvis Retirement 0400.60.05 THAT the email from District of Taylor dated October 10, 2014 re: Mayor Jarvis Retirement, be received; and

THAT Council authorize the Mayor or alternate to attend the retirement gala for Mayor Jarvis in Taylor, BC on December 11, 2014; and further, that a letter of congratulations be sent on the event of his retirement after 35 years in public service.

CARRIED\*\*\*

Mayor Nichols advised that he will not be available to attend.

**8. Correspondence – Information**

CI-1 MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

MIABC

Dividend Cheque 0230.30.12 THAT the letter from Municipal Insurance Association of British Columbia dated October 9, 2014 re: MIABC Dividend Cheque, be received for information; and

- CI-2  
Hasler Semi-annual Management and Community Meeting  
6850.50.09  
THAT the letter from Spectra Energy dated October 14, 2014 re: Hasler Semi-annual Management and Community Meeting, be received for information; and
- CI-3  
UBCM Convention Bulletin #4  
0390.20.05  
THAT the email from Union of BC Municipalities dated October 14, 2014 re: UBCM Convention Bulletin #4, be received for information; and
- CI-4  
UBCM – The Compass  
0230.30.02  
THAT the Compass dated October 15, 2014 re: Parliamentary Committee on Expense Limits; Recycling Program Updates; 2015 Convention Accommodation, be received for information; and
- CI-5  
UBCM – The Compass  
0230.30.02  
THAT the Compass dated October 22, 2014 re: First Nations Tax Report; FireSmart Workshop & Community Energy Association, be received for information; and
- CI-6  
FCM News  
0230.20.02  
THAT the email from Federation of Canadian Municipalities (FCM) dated October 9, 2014 re: FCM News – Week of October 6, 2014, be received for information; and
- CI-7  
FCM News  
0230.20.02  
THAT the email from Federation of Canadian Municipalities (FCM) dated October 9, 2014 re: FCM News – Week of October 13, 2014, be received for information; and
- CI-8  
FCM Message  
0230.20.02  
THAT the email from Federation of Canadian Municipalities (FCM) dated October 23, 2014 re: Message from FCM President Brad Woodside, be received for information; and
- CI-9  
FCM – President’s Corner Update  
0230.20.02  
THAT the email from Federation of Canadian Municipalities (FCM) dated October 24, 2014 re: President’s Corner Update, be received for information; and
- CI-10  
FCM Member Interest Survey  
0230.20.02  
THAT the email from Federation of Canadian Municipalities (FCM) dated October 24, 2014 re: FCM Member Interest Survey – 2015 Annual Conference and Trade Show in Edmonton, be received for information; and

CI-11  
Coralee Oakes,  
Minister CSCD –  
Update  
0390.20.05

THAT the email from Coralee Oakes, Minister of Community, Sport and Cultural Development dated October 23, 2014 re: Update to Provincial Commitments made at Convention, be received for information; and

CI-12  
The Corporation  
of Delta –  
Proposed  
Agreement with  
BCEHS  
0400.60.01

THAT the email from The Corporation of Delta dated October 21, 2014 re: BC Mayors re: Proposed Agreement between Delta and BCEHS , be received for information; and

CI-13  
EAO – Site C  
Clean Energy  
Project  
0510.20.01

THAT the letter from Environmental Assessment Office dated October 15, 2014 re: Site C Clean Energy Project, be received for information.

CARRIED

**9. Correspondence – Information Items**

Information  
Items I-1 – I-33  
0550.02

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Information Items I-1 to I-33 be received for information.

CARRIED

**10. Reports – Discussion**

RD-1  
\*\*\*2014  
Contribution  
Summary –  
Donation Box at  
the Sani Dump  
Station  
5340.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the report dated October 28, 2014 re: 2014 Contribution Summary – Donation Box at the Sani Dump Station, be received; and

THAT Council authorize Administration to distribute \$826.55, which is the total of contributions collected from the Donation Box at the Sani Dump Station, as follows:

- \$272.52 – Shriners' Club;
- \$275.52 – Little Prairie Heritage Museum; and
- \$275.51 – District of Chetwynd.

CARRIED\*\*\*

RD-2  
\*\*\*Application  
for Tenure over  
Crown Land  
0890.20.19

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the report dated October 29, 2014 re: Application for Tenure over Crown Land, be received; and

THAT Council support the application for Tenure over the Crown Provincial Block B District Lot 1975 Peace River District.

CARRIED\*\*\*

**11. Reports – Information**

Nil

**12. New Business**

Nil

**13. Question/Answer Period**

**14. Adjournment**

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:58 p.m.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration



\_\_\_\_\_  
Merlin Nichols  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on November 3, 2014 in the Council Chambers.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration