

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** November 4, 2013  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Brownlee  
Coun. Galbraith  
Coun. Nicholson  
Coun. Pfanner  
Coun. Vezina  
Coun. Weisgerber

D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
(Recording Secretary)  
R. Rusjan, Director of Parks & Recreation  
K. Franson, Deputy Director of Financial Administration

**Press:** Mike Carter, Chetwynd Echo  
Joanne Lohr, Peace FM  
David Ashbaugh, Peace FM  
Anand Chandy, CHET TV

**Public:** Shawn Fletcher, Duz Cho Construction Ltd. [Item D (1)]  
Wade Caven, Duz Cho Construction Ltd. [Item D (1)]  
Edward Stanford, Communities in Bloom [Item D (2)]  
Supt. Craig Parnell, BC Ambulance Service [Item D (3)]

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee  
THAT the Regular Council Meeting Agenda for November 4, 2013 be amended to include the addition of Item 12 (a) (NB-1) Report from Administration dated November 4, 2013, re: Rezoning Bylaw – 42 Avenue NE, and that the agenda be adopted as amended.

CARRIED

**3. Minutes**

M-1  
Minutes of the  
Regular Council  
Meeting

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee  
THAT the minutes of the Regular Council Meeting held on October 21, 2013 be adopted as circulated.

CARRIED

M-2  
Minutes of the  
Committee of  
the Whole  
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber  
THAT the minutes of the Committee of the Whole Meeting held on October 21, 2013 be adopted as circulated.

CARRIED

M-3  
Minutes of the  
Water and Sewer  
Committee  
Meeting

MOVED by Coun. Weisgerber, SECONDED by Coun. Nicholson  
THAT the minutes of the Water and Sewer Committee Meeting held on July 12, 2013 be adopted as circulated.

CARRIED

M-4  
Minutes of the  
Public Works  
Committee  
Meeting

MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner  
THAT the minutes of the Public Works Committee Meeting held on July 12, 2013 be adopted as circulated.

CARRIED

**4. Delegations and/or Presentations**

D-1  
Edward  
Stanford, re:  
Communities in  
Bloom Awards  
6750.20.19

Edward Stanford, BC Communities in Bloom, provided Council with a brief presentation as outlined below:

- Read a letter from the BC Communities in Bloom Chair and Executive Director, and National Chair, thanking the District of Chetwynd for its dedication and leadership shown by its involvement in Communities in Bloom
- Presented awards for the following to Council:
  - Winner's Circle
  - Beautiful Gardens Contest
  - Spirit Park
  - Chainsaw Carving Championship

Council thanked the Communities in Bloom representative for the presentation.

D-2  
Supt. Craig  
Parnell, re: BC  
Ambulance  
Service  
7100.01

Supt. Craig Parnell, BC Ambulance Service, provided Council with a brief PowerPoint presentation which included:

- BC Ambulance's mission and history
- Air Ambulance includes 2 helicopters and 2 airplanes
- Dispatch centres are in Vancouver, Victoria and Kamloops
- Chetwynd had 678 calls in 2012 and 624 calls to date in 2013
- Chetwynd has 14 paramedics; recruitment is ongoing
- Early fixed wing activation allows swifter response times for medical transport by air
- Works seamlessly with STARS

Council thanked the BC Ambulance Service representative for the presentation.

D-3  
Shawn Fletcher,  
Service  
Manager, Duz  
Cho  
Construction  
Ltd.  
4020.20.11

Shawn Fletcher, Service Manager, Duz Cho Construction Ltd. provided a brief presentation as outlined below:

- Accepted responsibility for building the temporary storage building without a permit; did not realize a permit was required
- He desires a neat and tidy yard just as the District of Chetwynd does
- Spent \$25,000 and much time and effort to make the structure look neat
- Requested that Council provide him some flexibility and advised he will work with the District to make the structure look however Council wants it to look

Council thanked the Duz Cho Construction Ltd. Service Manager for his presentation.

## 5. Bylaws

NIL

## 6. Council Committee and Liaison Reports

CR-1  
Regional District  
Report  
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District report dated October 24, 2013:

“A presentation on the proposed Tumbler Ridge Geopark kept board members and staff engrossed for an extended period. The Geopark, if approved, will be a huge asset to the entire region but especially to Tumbler Ridge and Chetwynd areas.

- On the agenda today is a request for a letter of support for the proposed Geopark. I recommend that Council endorse the request.

Discussion of the proposed Site C dam and its ramifications especially to residents of the Peace valley.

- Director Hadlund was authorized to seek intervener status on behalf of Area C residents.
- Hudson's Hope and Fort St John reserved the right to seek intervener status in their own rights."

MOVED by Coun. Nicholson, SECONDED by Coun. Vezina

THAT Mayor Nichols' written Peace River Regional District Report, dated October 24, 2013, be received.

CARRIED

CR-2  
Community  
Improvements  
Committee  
Report  
0540.20.20

No report.

CR-3  
Finance Strategy  
Committee  
Report  
0540.20.18

No report.

CR-4  
Health Services  
Committee  
Report  
0540.20.24

No report.

CR-5  
Public Works  
Committee  
Report  
0540.20.25

Councillor Brownlee reported the following:

- The Public Works Committee held a meeting October 18 and the District has been busy preparing for winter.

MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner

THAT Councillor Brownlee's verbal Public Works Committee Report, dated November 4, 2013, be received.

CARRIED

CR-6  
Water & Sewer Task Group Report  
0540.20.26

No report.

CR-7  
Mayor's Report  
0550.04

Mayor Nichols submitted the following written Mayor's Report dated November 4, 2013:

The following items occupied some of the Mayor's time since last reported on September 23:

October 22: Economic Development Committee  
October 24: PRRD DC  
October 24: North East Mayors Caucus DC  
October 29: Veterans' Week Proclamation  
October 29: Community Improvements Committee  
October 30: Meeting with the Honourable John Rustad  
November 1: PRRD Water Stewardship Committee  
November 1: Special meeting of the PRRD Board to discuss common issues related to proposed Site C.  
November 2: Firefighters' Ball  
November 4: UNBC Advisory

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols' written Mayor's Report, dated November 4, 2013, be received.

CARRIED

**7. Correspondence – Discussion**

CD-1  
\*\*\*0185/11/13  
TR Geopark MOU  
0400.60.06

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the email from Charles Helm, dated October 27, 2013, re: Tumbler Ridge Geopark MOU, be received; and

THAT Council authorize a letter of support be sent indicating that because of the location of Tumbler Ridge Geopark, the District of Chetwynd would be willing to be a signatory on the MOU.

CARRIED\*\*\*

- CD-2  
Wood Pellets  
Association of  
Canada AGM  
2013  
0390.20.01
- MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner
- THAT the agenda for the Wood Pellet Association of Canada AGM 2013 in Vancouver, BC on November 18-20, 2013, be received for information.
- CARRIED
- CD-3  
BC Business  
Summit  
0390.20.01
- MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
- THAT the letter from West Fraser Timber Co. Ltd., dated October 25, 2013, re: BC Business Summit in Vancouver, BC on November 12, 2013, be received for information.
- CARRIED
- CD-4  
\*\*\*0186/11/13  
Canada Post  
0510.20.12
- MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner
- THAT the letter from Canadian Union of Postal Workers, dated October 14, 2013, re: The Future of Canada Post, be received; and
- THAT Council authorize a letter of support be sent for a National (Public) Postal System.
- CARRIED\*\*\*

**8. Correspondence – Information**

- CI-1  
On Our Way  
Home Society  
Feral Cat  
Program Report  
0530.20.01
- MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
- THAT the email from Alyssa Bond, On Our Way Home Animal Rescue, dated October 16, 2013, re: On Our Way Home Society Feral Cat Program Report, be received for information; and
- CI-2  
NCLGA 2014  
Convention  
0390.20.02
- THAT the email from North Central Local Government Association, dated October 16, 2013, re: 2014 Convention date, be received for information; and
- CI-3  
MoE – UBCM  
Convention  
Follow Up  
0390.20.05
- THAT the letter from Hon. Mary Polak, Ministry of Environment, dated October 11, 2013, re: Follow up on meeting at the 2013 Union of British Columbia Municipalities Convention, be received for information; and

- CI-4  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass, dated October 16, 2013, be received for information;  
and
- CI-5  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass, dated October 23, 2013, be received for information;  
and
- CI-6  
BC Natural  
Resource Forum  
0390.20.01
- THAT the email from BC Natural Resource Forum, dated October 25, 2013,  
re: Premier’s BC Natural Resource Forum date, be received for information;  
and
- CI-7  
UBCM –  
Recycling  
Negotiating  
Committee  
0230.30.02
- THAT the email from Union of BC Municipalities (UBCM), dated  
October 23, 2013, re: CAO Advisory – UBCM Recycling Negotiating  
Committee, be received for information; and
- CI-8  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM), dated  
October 11, 2013, re: FCM News – Week of October 7, 2013, be received for  
information; and
- CI-9  
FCM  
Membership  
0230.20.02
- THAT the letter from Claude Dauphin, Federation of Canadian  
Municipalities, dated October 16, 2013, re: Membership, be received for  
information; and
- CI-10  
FCM – 2013  
Throne Speech  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM), dated  
October 17, 2013, re: FCM statement on the 2013 Speech from the Throne,  
be received for information; and
- CI-11  
FCM Response to  
CETA  
Announcement  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM), dated  
October 18, 2013, re: FCM Response to Today’s CETA Announcement, be  
received for information; and
- CI-12  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM), dated  
October 18, 2013, re: FCM News – Week of October 14, 2013, be received  
for information; and

CI-13                    THAT the email from Federation of Canadian Municipalities (FCM), dated  
FCM Sustainable      October 22, 2013, re: Registration now open for the FCM Sustainable  
Communities            Communities Conference, be received for information; and  
Conference  
0230.20.02

CI-14                    THAT the email from Federation of Canadian Municipalities (FCM), dated  
FCM News              October 25, 2013, re: FCM News – Week of October 21, 2013, be received  
0230.20.02            for information; and

CI-15                    THAT the email from Federation of Canadian Municipalities (FCM), dated  
FCM – National        October 26, 2013, re: National Housing Campaign to Launch on Monday, be  
Housing                received for information; and  
Campaign  
Launch  
0230.20.02

CI-16                    THAT the email from Federation of Canadian Municipalities (FCM), dated  
FCM – National        October 28, 2013, re: How You Can Support the National Housing  
Housing                Campaign, be received for information.  
Campaign  
Support  
0230.20.02            CARRIED

**9. Correspondence – Information Items**

Information            MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee  
Items I-1 – I-41  
0570.02                THAT Information Items I-1 to I-41 be received for information.  
  
CARRIED

**10. Reports – Discussion**

RD-1                    MOVED by Coun. Brownlee, SECONDED by Coun. Vezina  
\*\*\*0187/11/13  
Duz Cho Sea            THAT the report dated October 29, 2013, re: Duz Cho Sea Can Structure  
Can Structure            Order for Removal, be received; and  
Order for  
Removal



That Council authorize the following resolution:

THAT the structure, described as a storage shed supported on either side by two (2) sea can containers and having structured walls and roof added to enclose the structure, located on Lot 1, Plan BCP47035, District Lot 1990 Peace River Land District 44 (4821 South Access Road, Chetwynd, BC) be declared an unlawful structure; and further,

THAT staff be directed to begin, and follow through with, the process involving a civil proceeding to obtain an injunction requiring the removal of the structure in its entirety, pursuant to section 274 (1)(a) of the Community Charter.

Opposed: Coun. Weisgerber

CARRIED\*\*\*

**11. Reports – Information**

NIL

**12. New Business**

NB-1  
\*\*\*0188/11/13

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

Rezoning Bylaw  
– 42 Avenue NE

THAT the report dated October 28, 2013, re: Rezoning Bylaw – 42 Avenue NE, be received; and

THAT “District of Chetwynd Zoning Amendment Bylaw No. 990, 2013” be given first and second readings; and further,

THAT a Public Hearing be scheduled to obtain public input on Zoning Amendment Bylaw No. 990, 2013 for December 2, 2013 at 4:00 p.m. in the District Office Council Chambers.

CARRIED\*\*\*

**13. Question/Answer Period**

Wade Caven, Duz Cho Construction Ltd. inquired if he could apply for a development permit and building permit if he retained the services of a professional engineer to approve the structure at 4821 South Access Road.

Doug Fleming, Chief Administrative Officer responded that a meeting should be scheduled to discuss the permitting process and that all necessary steps would be outlined at that time.

**14. Adjournment**      MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee  
  
                                 THAT the meeting be adjourned.  
  
                                 CARRIED  
  
                                 The meeting was adjourned at 5:16 p.m.

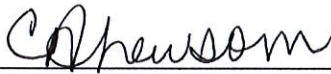


\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration



\_\_\_\_\_  
Merlin Nichols  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on November 4, 2013 in the Council Chambers.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration