

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: November 7, 2016
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
K. Franson, Director of Financial Administration
P. Gordon, Director of Engineering & Public Works
R. Rusjan, Director of Parks & Recreation
D. Ennis, Deputy Director Corporate Administration
(Recording Secretary)

Absent: Nil

Press: Marlon Gomez, CHET TV
Chris Raczkowski, CHET TV
Mike Crosby, Peace FM
Kelsey Roberts, Coffee Talk Express

Public: Dale Morgan, Ministry of Aboriginal Relations and
Reconciliation (Item D-1)
Greg Perrins, Ministry of Aboriginal Relations and
Reconciliation (Item D-1)
Julia Nelson, Chetwynd Arts Council (Item D-2)
Delena Nelson, Chetwynd Arts Council
Sorene Kampen, Chetwynd Arts Council
Wilma Richardson, Chetwynd Arts Council
Ellen McAvany, Economic Development Officer
Steve Hallaert
Joe Moser, Beairsto & Associates Engineering
Sheree Smith
Murina Rowsell
Justin Rowsell
Terry Halliday

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.

- 2. Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
- THAT the Regular Council Meeting Agenda for November 7, 2016 be amended to include the addition of Item RD-7 Expression of Interest to Northern Development Initiative Trust Board, and that the agenda be adopted as amended.
- CARRIED
- 3. Minutes**
- M-1 MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith
Minutes of the
Regular
Council
Meeting THAT the minutes of the Regular Council Meeting held on October 17, 2016 be adopted as circulated.
- CARRIED
- M-2 MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee
Minutes of the
Special
Regular
Council
Meeting THAT the minutes of the Special Regular Council Meeting held on October 26, 2016 be adopted as circulated.
- CARRIED
- 4. Delegations and/or Presentations**
- D-1 Dale Morgan and Greg Perrins, Ministry of Aboriginal Relations and Reconciliation provided Council with a brief presentation outlined below:
Dale Morgan
and Greg
Perrins,
Ministry of
Aboriginal
Relations and
Reconciliation
0400.20.01
- The Ministry of Aboriginal Relations and Reconciliation identifies reconciliation priorities with First Nation communities; provides advice to agencies, proponents and other governments; leads and supports negotiations with First Nations; integrates social outcomes into reconciliation framework; develops strategies to support provincial economic development goals
 - Its role is primarily negotiating new agreements with aboriginal groups
 - The Ministry has a commitment to building bridges between municipalities and aboriginal groups, with a focus on public engagement
 - Would like to come back at a future date and talk to Council about pending agreements with West Moberly First Nations and the McLeod Lake Indian Band
- Council thanked Mr. Morgan and Mr. Perrins for the presentation.

D-2
Julia Nelson,
Chetwynd Arts
Council
0230.50.25

Julia Nelson, Chetwynd Arts Council provided Council with a brief presentation as outlined below:

- The Chetwynd Arts Council focuses on an arts project per season including: Paint the Town in the Spring, Children’s Art Gala, Art in the Park on Canada Day and the Fall Gala
- Goal is to repeat projects and to keep growing them
- Thanked the District of Chetwynd for the partnership to allow the Arts Council to occupy the Visitor Centre building at 5400 North Access Road during the shoulder season (November – March); their grand opening is November 12, 2016 at 7:00pm
- Requested a \$4,000 grant from the District of Chetwynd to match the funding they hope to receive from the BC Arts Council

Council thanked Julia Nelson for the presentation.

5. Bylaws

B-1
***Bylaw No.
1042, 2016

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT Bylaw No. 1042, 2016 cited as the “District of Chetwynd Water Fees, Charges and Regulation Amendment Bylaw No. 1042, 2016” be introduced and given FIRST, SECOND and THIRD readings.

CARRIED***

B-2
***Bylaw No.
1043, 2016

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT Bylaw No. 1043, 2016 cited as the “District of Chetwynd Sewer Fees and Charges Amendment Bylaw No. 1043, 2016” be introduced and given FIRST, SECOND and THIRD readings.

CARRIED***

B-3 Councillor Weisgerber declared a perceived conflict of interest with regard to
***Bylaw No. her employment and left Council Chambers at 5:01 p.m.
1044, 2016

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1044, 2016 cited as the “District of Chetwynd Solid Waste Collection and Disposal Services Amendment Bylaw No. 1044, 2016” be introduced and given FIRST, SECOND and THIRD readings.

Opposed: Coun. Galbraith and Coun. Deck

CARRIED***

Councillor Weisgerber returned to Council Chambers at 5:04 p.m.

B-4 District of Chetwynd East Trunk Main Improvements Loan Authorization Bylaw No. 1045, 2016 was considered as Item RD-1 under the “Reports – Discussion” portion of this meeting.

6. Council Committee and Liaison Reports

CR-2 Coun. Bassendowski reported the following:

Community
Improvements
Committee
Report

- The Ministry of Transportation and Infrastructure has requested nominations for New Stop of Interest Signs; Carvers Row and Little Prairie Heritage Museum are two suggestions
- Project North Pole is finalized and has been distributed
- Received a report from Healthy Communities Coordinator
- Playground improvements at the Wabi Play Park will take place in the Spring
- The lighting in the boulevard from the car wash at 53rd Avenue NE to Rodeo Way is now completed and functional
- Coun. Galbraith added that the unveiling of the Veteran Banner Program took place on November 1st; one veteran banner has been unveiled, one more has been purchased and four more are on order

MOVED by Coun. Bassendowski, SECONDED by Coun. Pfanner

THAT Coun. Bassendowski’s verbal Community Improvements Committee Report, be received.

CARRIED

CR-6
Mayor's
Report

Mayor Nichols submitted the following written Mayor's Report dated November 7, 2016:

"The following items occupied some of the Mayor's time since last reported:

- October 18: Lunch with Peace Williston Advisory Committee.
- October 19: Met with Cailey Murphy, Northern Post-secondary Marketing Study.
- October 19: Community Improvements Committee Meeting.
- October 20: Met with Chief Administrative Officer (CAO), Director of Finance and Conuma Coal in Tumbler Ridge.
- October 22: Attended Business Excellence Awards night.
- October 24: With CAO, presented recreation proposal to Regional District Park Committee in Dawson Creek.
- October 25: Attended Paper Excellence Transition teleconference.
- October 25: Lunch with MLA Mike Bernier.
- October 25: Presented brief talk to participants of Leo Sabulsky's Exercise Program.
- October 25: Civic Properties Commission meeting.
- October 26: Special Regular Council meeting.
- October 27: Peace River Regional District meeting in Dawson Creek.
- November 2: Budget preparation meeting. "

MOVED by Mayor Nichols, SECONDED by Coun. Bassendowski

THAT Mayor Nichols' written Mayor's Report dated November 7, 2016, be received.

CARRIED

7. Correspondence – Discussion

CD-1
***Peace

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

River Regional District – Public Library

THAT the letter from Peace River Regional District dated October 17, 2016 re: Public Library Advisory Committee, be received; and

Advisory Committee
7960.02

THAT Council appoint Coun. Rochelle Galbraith to the Public Library Advisory Committee.

CARRIED***

CD-2
***Minister
Peter Fassbender re: Meeting at the 2016 Union of British Columbia Municipalities Convention
0390.20.05

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the letter from Minister Peter Fassbender, Ministry of Community, Sport and Cultural Development and Minister Responsible for Translink dated October 19, 2016 re: Meeting at the 2016 Union of British Columbia Municipalities Convention, be received; and

THAT Council direct a letter of thanks be sent to Minister Fassbender, and that a copy of the letter be sent to Mark Bartkoski, Conuma Coal Resources.

CARRIED***

CD-3
***Chetwynd Public Library re: Letter of Support – BC Hydro GO Grant
7960.02

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the email from Ana Peasgood, Library Director, Chetwynd Public Library dated October 19, 2016 re: Letter of Support – BC Hydro GO Grant, be received; and

THAT Council authorize that a letter be sent to the Chetwynd Public Library in support of its Northern Development Initiative Trust BC Hydro GO Grant application, for a Mobile Makerspace.

CARRIED***

CD-4
***NEBC Resource Municipalities Coalition re: The Future of Responsible Resource Development in BC
0230.40.12

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the email from NEBC Resource Municipalities Coalition dated October 25, 2016 re: You're Invited to The Future of Responsible Resource Development in BC, be received; and

THAT Council authorize the Mayor or Alternate to attend the "Future of Responsible Resource Development in BC" conference from November 29 – December 1, 2016 in Taylor, BC.

CARRIED***

CD-5
***COFI 2017 Convention
0230.30.08

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the email from Council of Forest Industries (COFI) dated October 13, 2016 re: COFI 2017 Convention – Vancouver, BC – Save the Date, be received; and

THAT Council authorize the Mayor or Alternate to attend the Council of Forest Industries in Vancouver, BC April 5-7, 2017.

CARRIED***

CD-6
***Skills
Canada
Regional
Event
0230.40.01

MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee

THAT the Skills Canada Regional Event Invitation, be received; and

THAT Council authorize the Mayor or Alternate to attend the Skills Canada Regional Event on February 17, 2017 in Dawson Creek, BC.

CARRIED***

CD-7
***Mayor's
Roundtable
Invitation
0230.40.12

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the Mayor's Roundtable Invitation, be received; and

THAT Council authorize the Mayor or Alternate to attend the Mayor's Roundtable November 17, 2016 in Dawson Creek, BC.

CARRIED***

8. Correspondence – Information

CI-1
Spectra Energy
– Proposed
Wyndwood
Pipeline
Expansion
Project Update
6850.50.09

MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT the letter from Spectra Energy dated October 24, 2016 re: Proposed Wyndwood Pipeline Expansion Project Update, be received for information; and

CI-2
Spectra Energy
– Wyndwood
Pipeline
Expansion
Project
6850.50.09

THAT the letter from Spectra Energy dated October 24, 2016 re: Wyndwood Pipeline Expansion Project, be received for information; and

CI-3
Great Bear
Rainforest
0400.20.01

THAT the letter from the Honourable Steve Thomson, Minister of Forests, Lands & Natural Resource Operations and the Honourable Shirley Bond, Minister of Jobs, Tourism & Skills Training & Minister Responsible for Labour re: Great Bear Rainforest, be received for information; and

CI-4
Preparing for
Climate
Change
5280.08

THAT the Preparing for Climate Change – An Implementation Guide for Local Governments in British Columbia (binder included with agenda as Item CII I-1), be received for information; and

CI-5 THAT the Compass dated October 12, 2016, be received for information; and
UBCM – The
Compass
0230.30.02

CI-6 THAT the Compass dated October 13, 2016, be received for information; and
UBCM – The
Compass
0230.30.02

CI-7 THAT the Compass dated October 19, 2016, be received for information.
UBCM – The
Compass
0230.30.02
CARRIED

CI-8 MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee
FCM – Fall
Fiscal Update THAT the email from Federation of Canadian Municipalities dated November
0230.20.02 2, 2016 re: Fall Fiscal Update: A Big Win for Rural, Remote and Northern
Communities, be received for information.
CARRIED

CI-9 MOVED by Coun. Brownlee, SECONDED by Coun. Deck
City of Fort St.
John – Carving THAT the letter from City of Fort St. John dated November 1, 2016 re:
Donation Carving Donation from the District of Chetwynd, be received for information.
6750.20.13
CARRIED

9. Correspondence – Information Items

Information MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith
Item
I-1 – I-6 THAT Information Items I-1 – I-6 be received for information.
0550.02
CARRIED

10. Reports – Discussion

RD-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee
***Borrowing
Bylaw for East THAT the report dated October 18, 2016 re: Borrowing Bylaw for East Trunk
Trunk Main Main Upgrades prepared by Administration, be received; and
Upgrades

THAT Council authorize:

- a) THAT District of Chetwynd East Trunk Main Improvements Loan Authorization Bylaw No. 1045, 2016, be introduced and read a first, second, and third time; and
- b) THAT the 2016 – 2020 Financial Plan be amended accordingly.

Opposed: Coun. Deck and Coun. Pfanner

CARRIED***

RD-2 MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

Water THAT the report dated October 21, 2016 re: Water Treatment Plant Upgrades
Treatment prepared by Administration, be received; and
Plant Upgrades
5340.05.01 THAT Council authorize Administration to apply for a Clean Water and
Wastewater Fund grant in the amount of \$3,132,191 to construct upgrades to
the Water Treatment Plant, and that \$532,472 be allocated to the project as the
District of Chetwynd's portion of the funding structure.

CARRIED***

RD-3 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
***Business
Façade THAT the report dated October 24, 2016 re: Business Façade Improvement
Improvement Program Grant prepared by the Economic Development Department, be
Program Grant received; and

THAT Council approve the application to Northern Development Initiative Trust Business Façade Improvement Program for 2017.

CARRIED ***

RD-4
***Economic
Diversification
Infrastructure
Grant –
Chetwynd &
District
Recreation
Centre Arena
Upgrade

MOVED by Coun. Pfanner, SECONDED by Coun. Bassendowski

THAT the report dated November 2, 2016 re: Economic Diversification Infrastructure Grant – Chetwynd & District Recreation Centre Arena Upgrade prepared by the Economic Development Department, be received; and

THAT Council authorize Administration, as managers of the Chetwynd & District Recreation Centre, to apply for an Economic Diversification Infrastructure Grant from the Northern Development Initiative Trust in the amount of \$250,000 on behalf of the Peace River Regional District and Civic Properties Commission.

CARRIED***

RD-5
***Water
Conservation
Plan
5600.12

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated November 2, 2016 re: Water Conservation Plan prepared by Administration, be received; and

THAT Council approve the Water Conservation Plan prepared by Urban Systems Ltd for the District of Chetwynd dated November, 2016 included with the report dated November 2, 2016 as Attachment “A”.

CARRIED***

RD-6

Development
Variance
Permit
Application for
Steve and
Rebekah
Hallaert

The Development Variance Permit Application for Permit No. 2016-02 was withdrawn by the Applicants.

RD-7
***Expression
of Interest to
Northern
Development
Initiative Trust

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated November 7, 2016 re: Expression of Interest to Northern Development Initiative Trust Board prepared by the Economic Development Department, be received; and

THAT Council endorse the proposed Expression of Interest to Northern Development Initiative Trust for consideration of including Libraries under the Economic Diversification Infrastructure Program as fundable capital projects.

CARRIED***

11. Reports – Information

RI-1 MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski
Building
Permit Values THAT the report dated October 2016 re: Building Permit Values prepared by
0640.20.03 the Engineering & Public Works Department, be received for information.

CARRIED

RI-2 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
Fire
Department THAT the report dated October 1, 2015 – October 1, 2016 Stats prepared by
Report the Fire Chief, be received for information.
7380.20

CARRIED

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT a letter of thanks be sent to the Chetwynd Fire Department for working
so hard to keep residents of Chetwynd and area safe.

CARRIED

RI-3 MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
Report for
Chetwynd THAT the report dated November 2, 2016 re: Report for Chetwynd Visitor
Visitor Centre Centre Renovation to Northern Development Initiative Trust prepared by the
Renovation to Economic Development Department, be received for information.
NDIT

6900.20.04 CARRIED

12. New Business

Nil

13. Question/Answer Period

Murina Rowsell inquired if the District of Chetwynd had applied for a grant from the Province's Clean Water and Wastewater Fund for the East Trunk Main Project.

Council responded that the District of Chetwynd is applying for a grant under that fund for the Water Treatment Plant Improvement Project.

Murina Rowsell further inquired if the District of Chetwynd could only apply for the grant once or if it is permitted to apply for funding for several projects.

The Chief Administrative Officer responded that multiple applications are permitted but the Province could then decide which project to fund, and the Water Treatment Plant Improvements is a better fit for this funding.

14. Adjournment MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:32 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on November 7, 2016 in the Council Chambers.



Carol Newsom
Director of Corporate Administration