

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: October 16, 2017
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer
D. Ennis, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Nil

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the Regular Council Meeting Agenda for October 16, 2017 be amended to include the addition of Items CR-3 Mayor's Report, DI-3 Invitation for a Discussion on Community & Stakeholder Engagement in NEBC, and RA-1 Council Agenda Report prepared by Administration re: District of Chetwynd Comprehensive Health Plan Survey Prizes, and that the agenda be adopted as amended.

CARRIED
3. **Minutes**
M-1
Minutes of the
Regular
Council
Meeting
MOVED by Coun. Pfanner, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on October 2, 2017 be adopted as circulated.

CARRIED

4. Delegations & Presentations

D-1
Tyria
Plamondon,
Chetwynd
Visitor Centre
re: Chetwynd
Visitor Service
Report 2017
6900.20.04

Tyria Plamondon, Chetwynd Visitor Centre Manager provided Council with a brief presentation regarding 2017 Visitor Services as outlined below:

2017 Chetwynd Visitors Services:

- 5516 visitors attended the Visitor Centre; 2223 visitors were assisted by roaming counsellors
- Free Rentals of Equipment were facilitated via “Imagine Chetwynd”
- Consignment Items and Sales – revenue to date is \$19,430.44
- Canada 150 Parade - over 22 participants
- Take Me Home Project - 87 pictures left at Carver’s Row were brought home to the Visitor Centre
- Shop Local Program - over 60 businesses participated and approximately 300 completed cards were returned; the winner, Joan Taylor, received \$550 in “Chetwynd Bucks” to spend locally
- Events - Be a Tourist in Your Own Town, Canada Day, Trade Show, Chetwynd International Chainsaw Carving Competition, Chetwynd Open House & Registration, Chetwynd Public Library & Social Society 4th Annual Meet and Greet, Annual Peace Region Community to Community Poker Ride
- The new gazebo at Carver’s Row will be a great opportunity for roaming counsellors in future years
- Chetwynd Arts Council will occupy the Visitor Centre facility November - March again

Council thanked Ms. Plamondon for the presentation.

D-2
Glenda Farnden
and Greg Smith,
STARS
7100.01

Glenda Farnden and Greg Smith, STARS provided Council with a brief presentation:

- Located in Calgary
- Work closely with 911 dispatch
- STARS is all about bringing the ICU to the patient
 - Available on board: Universal blood, Video Laryngoscope, Hamilton T-1 Ventilator, 12 Lead ECG & Defibrillator, Portable Ultrasound, 3-in-1 I.V. Pump, I-STAT Lab, EZIO Drill, Medications/Narcotics, Thrombolytics, Central Line, Pacemaker, Neonate Baby Pod
- Physician consultation on all critical care calls
- Collaboration with BCEHS
- Physicians decide best mode of transport/best destination
- Responded to 17 missions in Chetwynd in 2017 and 4 in rural areas near Chetwynd

Council thanked Ms. Farnden and Mr. Smith for the presentation.

5. Bylaws

B-1
***Bylaw No.
1060, 2017

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT Bylaw No. 1060, 2017 cited as the “District of Chetwynd Zoning Amendment Bylaw No. 1060, 2017 (4728 Airport Road)” be read a third time.

CARRIED***

B-2
***Bylaw No.
1061, 2017

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT Bylaw No. 1061, 2017 cited as the “District of Chetwynd Tax Exemption Bylaw No. 1061, 2017” be adopted.

CARRIED***

6. Council Committee and Liaison Reports

CR-2
Councillor
Reports

Coun. Weisgerber reported the following:

- Attended the Municipal Insurance Association Annual General Meeting during the Union of British Columbia Municipalities conference in September and received a 30th Anniversary plaque
- Attended the Conuma Coal dinner at the Union of British Columbia Municipalities conference in September with Coun. Brownlee and Coun. Pfanner and received a plaque thanking the District of Chetwynd for the support

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT Coun. Weisgerber’s verbal report, be received.

CARRIED

Coun. Bassendowski reported that he attended the Meikle Wind Grand Opening on Thursday, September 21st and that the District of Chetwynd received a plaque.

MOVED by Coun. Bassendowski, SECONDED by Coun. Pfanner

THAT Coun. Bassendowski’s verbal report, be received.

CARRIED

CR-3 Mayor's Report Mayor Nichols submitted the following written Mayor's Report dated October 16, 2017:

"The following items occupied some of the Mayor's time since last reported:

- September 19: Recognizing Business Congratulation Plaque.
Civic Properties.
West Peace Fringe Area Public Meeting.
- September 20: Attended Surerus Place Open House.
- September 21: Peace River Regional District Board meeting in Dawson Creek.
- September 24 to September 29: Union of BC Municipalities Convention in Vancouver, BC.
- October 2 to October 6: Sick.
- October 11: Met with Katherine Styba District Manager Ministry of Transportation and Infrastructure re area highways.
- October 12: Peace River Regional District Board meeting in Dawson Creek.
- October 16: Proclamation of Small Business Week October 16-20."

MOVED by Mayor Nichols, SECONDED by Coun. Bassendowski

THAT Mayor Nichols' written Mayor's Report dated October 16, 2017 be received.

CARRIED

7. Discussion Items

DI-1 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

***Alaska

Highway
Community
Society Board
of Directors

THAT the letter from Alaska Highway Community Society dated October 7, 2017 re: Alaska Highway Community Society Board of Directors, be received; and

0230.40.01

THAT Council appoint a representative and alternate from Council, staff or the public to the Alaska Highway Community Society Board of Directors for a two-year term.

CARRIED***

DI-2
***Ministry of
Aboriginal
Relations and
Reconciliation
re: Invitation
0230.40.12

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the email from Ministry of Aboriginal Relations and Reconciliation dated October 5, 2017 re: Invitation for a Discussion on Community & Stakeholder Engagement in NEBC, be received; and

THAT all of Council be authorized to attend a facilitated workshop regarding stakeholder engagement on October 27, 2017 in Fort St. John.

CARRIED***

DI-3
***Invitation
for a Discussion
on Community
& Stakeholder
Engagement in
NEBC
0230.40.12

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the Invitation for a Discussion on Community & Stakeholder Engagement in NEBC, be received; and

THAT all of Council be authorized to attend a facilitated workshop regarding stakeholder engagement on November 7, 2017 in Fort St. John.

CARRIED***

8. Correspondence

C-1
Little Prairie
Community
Forest re:
Cross Country
Ski Trail
Project
6240.20.07

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the letter from Little Prairie Community Forest dated October 10, 2017 re: Chetwynd Outdoor Society Cross Country Ski Trail Project, be received for information; and

C-2
UBCM – The
Compass
0230.30.02

THAT the Compass dated September 25, 2017, be received for information; and

C-3
UBCM – The
Compass
0230.30.02

THAT the Compass dated September 27, 2017, be received for information; and

C-4
UBCM – The
Compass
0230.30.02

THAT the Compass dated September 28, 2017, be received for information; and

C-5 THAT the Compass dated September 29, 2017, be received for information.
UBCM – The
Compass CARRIED
0230.30.02

9. Information Items

II-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
Information
Item THAT Information Item I-1 – I-3 be received for information.
I-1 – I-3
0550.02 CARRIED

10. Reports for Action

***RA-1 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
District of
Chetwynd THAT the report dated October 16, 2017 re: District of Chetwynd
Comprehensive Comprehensive Health Plan Survey Prizes prepared by Administration, be
Health Plan received; and
Survey Prizes

 THAT Council authorize an expenditure of up to \$1,000 to be used by the
 Chetwynd Comprehensive Health Plan Steering Committee for survey prizes.

 OPPOSED: Coun. Weisgerber

 CARRIED

11. Reports for Information

Nil

12. New Business

Nil

13. Public Question Period

Nil

14. **Adjournment** MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:08 p.m.



Carol Newsom
Corporate Officer



Merlin Nichols
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on October 16, 2017 in the Council
Chambers.



Carol Newsom
Corporate Officer