

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: October 3, 2016
Time: 4:30 p.m.
Location: Council Chambers

Present: Deputy Mayor Deck
Coun. Bassendowski
Coun. Brownlee
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
K. Franson, Director of Financial Administration
P. Gordon, Director of Engineering & Public Works
R. Rusjan, Director of Parks & Recreation
L. Wilfur, Administrative Assistant (Recording Secretary)

Absent: Mayor Nichols

Press: Marlon Gomez, CHET TV
Mike Crosby, Peace FM
Kelsey Roberts, Coffee Talk Express

Public: April Whyte, Success By 6/Children First (Items D-1)
Luisa Surerus, Success By 6/Children First (Item D-1)
Ana Peasgood, Chetwynd Public Library (Item D-2)
Laurelle Watson, Royal Canadian Legion Branch #258
Ellen McAvany, Economic Development Officer
Linda Kearns, Manager of Financial Services
Terry Halliday
Shane Surerus

1. **Call to Order** Deputy Mayor Deck called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the Regular Council Meeting Agenda for October 3, 2016 be amended to include the addition of Item NB-1 Somerville Aecon JV – Temporary Use Permit 01-2016, and that the agenda be adopted as amended.

CARRIED

3. Minutes

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the minutes of the Regular Council Meeting held on September 19, 2016 be adopted as circulated.

CARRIED

M-2
Minutes of the
Tax Sale

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the minutes of the Tax Sale held on September 26, 2016 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

D-1
April Whyte &
Luisa Surerus,
Success By
6/Children
First re: Indoor
Playground
Facility
0230.50.01

April Whyte & Luisa Surerus, Success By 6/Children First provided Council with a brief presentation regarding the initiative to have an Indoor Playground Facility constructed, as outlined below:

- Success By 6/Children First builds community through engaging citizens in building child and family friendly communities.
- An attempt is made to involve and mobilize all sectors to support children's early years.
- Community is built by supporting and strengthening services already in place.
- Success By 6/Children First provide additional funding to expand early childhood development in BC.
- An Indoor Playground Can Greatly Benefit Our Children's:
 - physical strength and health &
 - social and communications skills.
- The community will benefit by having a safe indoor playground for children and families 12 month out of the year.
- Success By 6/Children First requested that Council support a future playground for the children and families who live in Chetwynd and area.

Council thanked Ms. Whyte and Ms. Surerus for the presentation.

D-2
Ana Peasgood,
Chetwynd
Public Library
re: Library
Director 2015
Report
7960.02

Ana Peasgood, Chetwynd Public Library, provided Council with a brief presentation regarding the Library Director 2015 Report as outlined below:

- 2015 was a year of transition and change for the Chetwynd Public Library.
- Fay Asleson, Library Director announced her retirement.
- 396 new patrons registered for library cards.
- The Resource Corner used a Northern Health Imagine grant to create a community fitness challenge.
- Book Clubs through the North East Library Federation (NELF) program were very popular with the patrons.
- The annual baby welcome party transformed the library into a Storybook Character Breakfast.
- Exploring Arts Gala was another huge success.
- The library's annual Yard Sale had a tailgate theme and was once again a success.
- In June the last session of Bad Art concluded for the year.
- Summer Reading Club 2015 had a theme of Build It! Over 140 children ages 0-13 signed up to participate in this 13 week program.
- In August the new library director was hired.
- Library on location started with staff members participating in the 1st Annual Chetwynd Harvest Fest.
- Minecrafternoon was tested out with over 40 children spending the afternoon in the library working on Science, Technology, Math and Engineering (STEM) and Literacy skills.
- Librarian on Location began with Windrem Elementary School.
- Young @ Heart 55+ Seniors Christmas Dinner hosted over 140 community members.
- Carlene Smith & Pam Engelland assumed operations of the Bistro – and renamed it Crazy Beanz Bistro.

Goals for 2016:

- Fine Free Policy went into effect January 1, 2016.
- The Library & Human Resources Policies were updated.
- Physical Material inventory was completed.
- The 50th anniversary of incorporation took place August 1, 2016.
- Consultation has taken place for an exterior renovation to the Library.

Council thanked Ms. Peasgood for the presentation.

5. Bylaws

- B-1 Permissive Tax Exemption Bylaw No. 1041, 2016 was considered as Item RD-4 under the “Reports – Discussion” portion of this meeting.

6. Council Committee and Liaison Reports

CR-2 Councillor Galbraith reported the following from the Community
Community Improvements Committee meeting held September 21, 2016:

Improvements
Committee
Report

- Currently working on Project North Pole schedule. A few things will be changed this year; the Committee is looking forward to an exciting program and urges everyone to come out and get involved.
- Boulevard Lighting is still a work in progress, but is coming along nicely.
- Wabi Playground: the Committee has been planning a community event to install new playground equipment.
- Working with the Royal Canadian Legion on a Banner Program.

Councillor Galbraith introduced Laurelle Watson, Legion Director, Royal Canadian Legion Branch #258.

Ms. Watson provided the following information regarding the Banner Program:

- The Legion has created an opportunity for Community Sponsorship to purchase banners with the names of Veterans and where they served.
- This program is a fundraiser for the Royal Canadian Legion.
- Tansi Friendship Society has purchased the first banner, for Albert Flett (the family will be invited to the unveiling).
- The Legion would like to see the banners displayed from September to the day after Remembrance Day.
- Requested the District of Chetwynd install and take down banners.

Council thanked Ms. Watson for the presentation.

- Next Community Improvements Committee meeting is on Wednesday, October 19, 2016 and Councillor Bassendowski will chair it.

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT Coun. Galbraith's verbal Community Improvements Committee Report, be received.

CARRIED

CR-4
Health
Services
Committee
Report

Councillor Pfanner reported the following:

- Met with Northern Health during the Union of BC Municipalities (UBCM) Convention, and discussed health care challenges in Chetwynd

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT Coun. Pfanner's verbal Health Services Committee Report, be received.

CARRIED

7. Correspondence – Discussion

CD-1
***Ministry of
Transportation
and
Infrastructure
re:
Nominations
for New Stop
of Interest
Signs
0400.20.23

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the letter from Ministry of Transportation and Infrastructure dated September 26, 2016 re: Nominations for New Stop of Interest Signs, be received; and

THAT Council refer the request for nominations for New Stop of Interest Signs to the Community Improvements Committee to nominate people, places or events of provincial significance in Chetwynd.

CARRIED***

CD-2
***Premier's
BC Natural
Resource
Forum
0390.20.01

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the email from Premier's BC Natural Resource Forum dated September 19, 2016 re: 2017 Forum Program / Register Now, be received; and

THAT Council authorize the Mayor or Alternate to attend the Premier's BC Natural Resource Forum January 31 – February 2, 2017 in Prince George, BC.

CARRIED***

CD-3
***Canadian
Cancer Society
re:
Endorsement
of Smoke of
Vape-free
Outdoor Public
Places in BC
0230.20.01

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the letter from Canadian Cancer Society dated August 12, 2106 re: Endorsement of Smoke of Vape-free Outdoor Public Places in BC, Be received; and

THAT Council endorse the Canadian Cancer Society's recommendation that the Province of BC Expand the *Tobacco and Vapour Products Control Act* to prohibit smoking and vaping in outdoor public places province-wide.

CARRIED***

8. Correspondence – Information

CI-1
Transport
Canada –
*Railway Safety
Act*
0510.01

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the letter from Transport Canada dated September 2, 2016 re: Requirements under the *Grade Crossings Regulations* pursuant to the *Railway Safety Act*, be received for information.

CARRIED

CI-2
Wilderness
Committee –
Bees
0230.20.05

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the letter from Wilderness Committee dated September 9, 2016 re: Let's Go To Bat For Bees!, be received for information; and

CI-3
UBCM – The
Compass
0230.30.02

THAT the Compass dated September 14, 2016, be received for information.

CARRIED

CI-4
BC Hydro –
Invitation
0510.20.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the letter from BC Hydro dated September 21, 2016 re: Invitation to the Peace Williston Advisory Committee Meeting, be received for information.

CARRIED

9. Correspondence – Information Items

Information
Item
I-1 – I-2
0550.02

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Information Item I-1 – I-2 be received for information.

CARRIED

10. Reports – Discussion

- RD-1
***Veterans
Banner
Program,
Royal
Canadian
Legion #258
0230.50.09
- MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski
- THAT the report dated September 22, 2016 re: Veterans Banner Program, Royal Canadian Legion #258 prepared by the Community Improvements Committee, be received; and
- THAT Council approve the purchase of hardware to install banners in partnership with the Royal Canadian Legion #258 for the Veteran Banner Program.
- CARRIED***
- RD-2

Community
Fund Grant for
Canada's 150th
Anniversary
0330.20.01
- MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
- THAT the report dated September 23, 2016 re: Community Fund Grant for Canada's 150th Anniversary prepared by Administration, be received; and
- THAT Council authorize Administration to apply for a matching Community Fund Grant for Canada's 150th Anniversary of up to \$15,000 to be used in 2017 celebrations.
- CARRIED***
- RD-3
***Peace
Valley
Industries
(2016) Ltd. –
Development
Permit 04-
2016
- MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
- THAT the report dated September 28, 2016 re: Peace Valley Industries (2016) Ltd. – Development Permit 04-2016 prepared by Administration, be received; and
- THAT Council approve issuance of Development Permit No. 04-2016 (included as Attachment "A" to the report dated September 28, 2016) to Peace Valley Industries (2016) Ltd. for construction of a pitched roof on an existing accessory building located at Lot 1, Plan PGP40238, DL 2034 (4501 Highway 29) to match the principal building on the subject property.
- CARRIED ***
- RD-4
***Permissive
Tax
Exemption
Bylaw
- MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee
- THAT the report dated September 26, 2016 re: Permissive Tax Exemption Bylaw prepared by the Finance Department, be received; and
- THAT District of Chetwynd Tax Exemption Bylaw No. 1041, 2016 be introduced and given first, second and third reading.
- CARRIED***

11. Reports – Information

Nil

12. New Business

NB-1 Councillor Pfanner declared a perceived conflict of interest with regard to his
***Somerville employment and left Council Chambers at 5:17 p.m.

Aecon JV – MOVED by Coun. Brownlee, SECONDED by Bassendowski
Temporary Use Permit

01 - 2016 THAT the report dated September 29, 2016 re: Somerville Aecon JV –
Temporary Use Permit (TUP) 01 – 2016 prepared by Administration, be
received; and

THAT Council authorize Administration to advertise Council's intent to
consider Temporary Use Permit (TUP) No. 01-2016 (included as Attachment
"A" to the report dated September 29, 2016) to Somerville Aecon JV, to
temporarily install fuel tanks for Spectra Energy's pipeline expansion project,
at Parcel A (017779), District Lot 1816, Peace River Land District, Except Plan
PGP 25174, at 4205 -53 Avenue, NE, subject to payment of the TUP
application fee.

CARRIED***

Councillor Pfanner returned to Council Chambers at 5:18 p.m.

13. Question/Answer Period

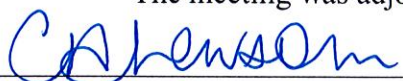
Nil

14. Adjournment MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:20 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on October 3, 2016 in the Council
Chambers.



Carol Newsom
Director of Corporate Administration