

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: October 5, 2015
Time: 4:30 p.m.
Location: Cottonwood Hall, Chetwynd & District Recreation Centre

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
P. Gordon, Director of Engineering & Public Works
R. Rusjan, Director of Parks & Recreation
L. Kearns, Manager of Financial Services
D. Ennis, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Nil

Press: Cole Papalazarou, Peace FM
Marlon Gomez, CHET TV
Naomi Larsen, Chetwynd Echo

Public: Ana Peasgood, Chetwynd Public Library [Item D-1]
Fay Asleson, Chetwynd Public Library [Item D-1]
Val Jenson, Chetwynd Public Library [Item D-1]
Travis Peterson, Canfor
Carmen Westgate, Simply Perfect Catering
Sheree Smith
Ron Millsap
Terry Halliday

- 1. Call to Order** Mayor Nichols welcomed Linda Kearns as the District of Chetwynd's new Manager of Financial Services to the meeting.

Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.

2. Adoption of Agenda

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the Regular Council Meeting Agenda for October 5, 2015 be amended to include the addition of Item B-3 District of Chetwynd Tax Exemption Bylaw No. 1029, 2015, and that the agenda be adopted as amended.

CARRIED

3. Minutes

M-1
Minutes of the
Regular
Council
Meeting

Coun. Weisgerber requested a correction on the second motion under Item 12; the revised September 8, 2015 Regular Council Meeting Minutes will be placed on the October 19, 2015 Regular Council Meeting Agenda for consideration.

M-2
Minutes of the
Tax Sale

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the minutes of the Tax Sale held on September 28, 2015 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

D-1
Ana Peasgood
and Val
Jenson,
Chetwynd
Public Library
re: 3rd Annual
Young@Heart
Seniors
Christmas
Dinner
7960.02

Ana Peasgood and Val Jenson, Chetwynd Public Library provided Council with a brief presentation regarding Young@Heart55+ Seniors Program at the Public Library as outlined below:

- Louise Knox, Victim Services explained how seniors can avoid being the victims of fraud
- First bus tour this year went to Tumbler Ridge to see Dr. Art Hister; next bus tour is on November 5th, to Grande Prairie shopping mall
- Tansi Friendship Centre held an Indian Taco Night
- October 1st was Senior Appreciation Day
- Library on location goes to eight locations for Seniors who can't get out
- Jocelyn Disher goes to Pine Valley Seniors to provide free computer courses
- The 3rd Annual Young@Heart55+ Seniors Community Christmas dinner is on December 16th from 12:00 p.m. - 2:00 p.m.; the cost is \$10.00 per plate and this includes a full dinner, coffee and dessert
- There will be seating for up to 150 seniors
- Requested that Council approve a grant of \$2,000 to assist with expenses for the Seniors Community Christmas dinner

Council thanked Ms. Peasgood and Ms. Jenson for the presentation.

5. Bylaws

B-1
***Bylaw No.
1027, 2015

MOVED by Coun. Pfanner, SECONDED by Coun. Bassendowski

THAT Bylaw No. 1027, 2015 cited as the “District of Chetwynd Sewage Treatment Plant Improvements Temporary Borrowing Bylaw No. 1027, 2015” be ADOPTED.

CARRIED***

B-2
***Bylaw No.
1028, 2015

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT Bylaw No. 1028, 2015 cited as the “District of Chetwynd Building Bylaw Amendment Bylaw No. 1028, 2015” be ADOPTED.

CARRIED***

B-3
***Bylaw No.
1029, 2015

MOVED by Coun. Deck, SECONDED by Coun. Brownlee

THAT Bylaw No. 1029, 2015 cited as the “District of Chetwynd Tax Exemption Bylaw No. 1029, 2015” be introduced and given FIRST, SECOND and THIRD readings.

CARRIED***

6. Council Committee and Liaison Reports

CR-2
Community
Improvements
Committee
Report

Councillor Galbraith reported the following:

- The Committee received a request, referred by Council at its September 8, 2015 Regular Council meeting, to name the greenspace at the corner of 52nd Street and 47th Avenue (Cenotaph Park) after Albert and Pauline Flett; however, the Legion does not allow Cenotaph Parks to be renamed in any community. The Committee is considering other ideas to recognize veterans
- Chetwynd Farmers Markets were very successful
- Considered the suggested walkway in the Rodeo Subdivision but the proposed location is on private property
- Reviewed the Winter Lights Events; some will be continued and some won't
- Have received many positive comments on the new bridge on the Yellow Trail
- Have received a request to remove the fence at Don Titus Park to make it more user friendly
- More garbage bins will be placed downtown
- Light has been installed on the hydro pole for chainsaw carvings
- Bike racks were placed downtown
- Baldy courtesy signage to be installed

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT Coun. Galbraith's verbal Community Improvements Committee Report, be received.

CARRIED

CR-4
Health
Services
Committee
Report

Councillor Pfanner reported the following:

- Met with Northern Health at the Union of British Columbia Municipalities Convention (UBCM) in Vancouver last week and had discussions about health care in Chetwynd
- Provided a presentation at the Small Talk Forum at UBCM last week with Councillor Galbraith regarding the Medical Clinic; thank you to CHET TV for the excellent video

MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

THAT Coun. Pfanner's verbal Health Services Committee Report, be received.

CARRIED

Mayor Nichols commented that Councillor Pfanner's and Galbraith's presentation at the Small Talk Forum was excellent.

CR-7
Mayor's
Report

Mayor Nichols submitted the following written Mayor's Report dated October 5, 2015:

"The following items occupied some of the Mayor's time since last reported:

- September 9: Spoke to Works BC re Disabilities Month.
- September 17: Peace River Regional District in Dawson Creek.
- September 18: Met with Mike Bernier in Dawson Creek re tax structure and boundaries.
- September 20: Travel to UBCM (21-25).
- September 29: Civic Properties.
- September 30: Spoke with management of Chetwynd Mechanical Pulp re operational plans."

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols' written Mayor's Report dated October 5, 2015, be received.

CARRIED

7. Correspondence – Discussion

- CD-1
***Chetwynd
Forest
Industries re:
Little Prairie
Community
Forest Trail
Closure
Notification
6240.20.06
- MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith
- THAT the letter from Chetwynd Forest Industries dated September 22, 2015 re Little Prairie Community Forest Trail Closure Notification, be received; and
- THAT Council provide direction to Administration with regard to trail closures or trail initiatives.
- CARRIED***
- CD-2
***The
International
Union of
Operating
Engineers
Local 115 re:
Site C Dam
and LNG
Development
0230.30.01
- MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
- THAT the letter from The International Union of Operating Engineers Local 115 dated September 15, 2015 re: Site C Dam and LNG Development, be received; and
- THAT Council direct Administration to invite the International Union of Operating Engineers Local 115 to appear before Council as a delegation.
- CARRIED***

8. Correspondence – Information

- CI-1
Chetwynd
Harvest
Festival
Committee
Thank You
0220.01
- MOVED by Coun. Pfanner, SECONDED by Coun. Bassendowski
- THAT the thank you card from Chetwynd Harvest Festival Committee, be received for information; and
- THAT Council direct Administration to send a letter of appreciation to the Chetwynd Harvest Festival Committee, congratulating them on hosting a very successful event and thanking them for their efforts on behalf of the community.
- CARRIED
- CI-2
Royal
Canadian
Legion –
Remembrance
Day
0230.50.09
- MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner
- THAT the letter from The Royal Canadian Legion Branch No. 258 received September 28, 2015 re: Wreath Order Form for Remembrance Day, be received for information.
- CARRIED

- CI-3
BCAP –
Ambulance
Service
0230.30.01
- MOVED by Coun. Galbraith, SECONDED by Coun. Deck
- THAT the letter from Ambulance Paramedics of British Columbia dated September 14, 2015 re: Downloading of Ambulance Service in the Making, be received for information; and
- THAT the local BC Emergency Health Services (BCEHS) be invited to appear before Council as a delegation to provide their position on municipalities utilizing firefighters as emergency medical responders, and to provide an update on the community paramedicine program currently underway in Chetwynd.
- CARRIED
- CI-4
BCYP – 87th
Parliament
5120.02
- MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner
- THAT the letter from Youth Parliament of British Columbia Alumni Society dated September 8, 2015 re: British Columbia Youth Parliament, 87th Parliament, be received for information; and
- CI-5
UBCM – The
Compass
0230.30.02
- THAT the Compass dated September 2, 2015, be received for information; and
- CI-6
UBCM – The
Compass
0230.30.02
- THAT the Compass dated September 9, 2015, be received for information; and
- CI-7
UBCM – The
Compass
0230.30.02
- THAT the Compass dated September 16, 2015, be received for information; and
- CI-8
UBCM – The
Compass
0230.30.02
- THAT the Compass dated September 21, 2015, be received for information; and
- CI-9
UBCM – The
Compass
0230.30.02
- THAT the Compass dated September 22, 2015, be received for information; and

CI-9 THAT the Compass dated September 23, 2015, be received for information;
UBCM – The and
Compass
0230.30.02

CI-11 THAT the Compass dated September 24, 2015, be received for information;
UBCM – The and
Compass
0230.30.02

CI-12 THAT the email from Federation of Canadian Municipalities (FCM) dated
FCM – 2016 September 22, 2015 re: 2016 Sustainable Communities Conference – Where
Sustainable All Roads To Sustainability Meet!, be received for information; and
Communities
Conference
0230.20.02

CI-13 THAT the email from Federation of Canadian Municipalities (FCM) dated
FCM – September 28, 2015 re: Webinar – The Role for Local Canadian Governments
Webinar in COP21 and the International Climate Change Movement, be received for
0230.20.02 information.

CARRIED

9. Correspondence – Information Items

Information MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner
Items

I-1 – I-10 THAT Information Items I-1 - I-10 be received for information.
0550.02

CARRIED

10. Reports – Discussion

RD-1 Coun. Weisgerber declared a perceived conflict of interest with regard to her
***Shipping employment and left the meeting at 5:00 pm.
Container –

5425 South MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
Access Road

THAT the report dated September 14, 2015 re: Shipping Container - 5425
South Access Road prepared by Administration, be received for information.

Opposed: Coun. Bassendowski, Coun. Deck and Coun. Pfanner

DEFEATED

MOVED by Coun. Pfanner, SECONDED by Coun. Deck

THAT the report dated September 14, 2015 re: Shipping Container – 5425 South Access Road prepared by Administration, be received; and

THAT Council authorize that:

WHEREAS the owners of the property at 5425 South Access Road, Chetwynd BC have been notified of Council's intent to adopt this resolution and offered an opportunity to appeal to Council at this October 5, 2015 Council Meeting:

NOW THEREFORE pursuant to Section 57 of the *Community Charter*, the Corporate Officer is hereby authorized to file a notice in the Land Titles Office against the property located at 5425 South Access Road, Chetwynd BC, indicating that a Zoning Bylaw infraction exists on the subject property.

Opposed: Coun. Brownlee and Coun. Galbraith

CARRIED ***

Coun. Weisgerber returned to the meeting at 5:11 p.m.

RD-2

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

Development
Variance
Permit
Application
No. 01-2015 –
Dragon Palace

THAT the report dated September 21, 2015 re: Development Variance Permit Application No. 01-2015 – Dragon Palace prepared by Administration, be received; and

THAT Council authorize the Corporate Officer to issue Development Variance Permit No. 01–2015 to Lai Wan Der dba The Dragon Palace to allow a:

- a) Reduction of the exterior side parcel line setback from 3 m to .95 m; and
- b) Reduction of interior parcel line setback from 2 m to 1.42 m

in order to construct an addition onto the existing restaurant located at Lots A and B, Plan 26748, DL 1813 (5309 and 5317 South Access Road), subject to consolidation of the two lots on the subject property.

CARRIED***

RD-3 MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith

Nomination to THAT the report dated September 16, 2015 re: Nomination to Peace Region
Peace Region Agreement Partnership Committee prepared by Administration, be received;
Agreement and
Partnership
Committee THAT Council endorse the appointment of District of Chetwynd Chief
0530.20.07 Administrative Officer Doug Fleming to the Peace Region Agreement
Partnership Committee.

CARRIED***

RD-4 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

Application for THAT the report dated September 28, 2015 re: Application for Renewal of
Renewal of Sewer Right of Way Agreement Number 801645, prepared by Administration,
Sewer Right of be received; and
Way
Agreement THAT Council support the application for Sewer Right of Way Agreement
Number Number 801645.
801645
2360.20.06 CARRIED***

RD-5 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

Revitalization THAT the report dated October 2, 2015 re: Revitalization Tax Exemption,
Tax prepared by the Finance Department, be received; and
Exemption
1970.04 THAT Council approve the application from Canadian Forest Products Ltd. for
Revitalization Tax Exemption and authorize the Mayor and Corporate Officer
to execute an agreement with Canadian Forest Products Ltd. on behalf of the
District of Chetwynd, as per District of Chetwynd Revitalization Tax
Exemption Bylaw No. 977, 2012.

Opposed: Coun. Deck and Coun. Pfanner

CARRIED***

11. Reports – Information

RI-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Deck
Accounts
Payable THAT the report dated September 8, 2015 re: August Accounts Payable
Cheque List Cheque List prepared by the Finance Department, be received; and
1630.01
THAT the cheque register for the month of August 2015 totaling \$988,224.89
be received.

CARRIED

RI-2 MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski
Building
Permit Fees THAT the report dated September 29, 2015 re: Building Permit Fees prepared
0640.20.03 by Administration, be received for information.

CARRIED

The Chief Administrative Officer advised that, for comparison purposes, a building permit fee issued by the District of Chetwynd for a house valued at \$380,000.00 would be \$2,495.00.

12. New Business

Nil

13. Question/Answer Period

Sheree Smith asked how often the Bylaws are reviewed.

The Chief Administrative Officer responded that the Bylaws are reviewed as needed, usually when something requires a review of the Bylaw, but some Bylaws are reviewed yearly.

Sheree Smith asked if the application from Canadian Forest Products Ltd. for Revitalization Tax Exemption was approved.

Mayor Nichols responded that it was.

14. Adjournment MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:30 p.m.



Carol Newsom
Director of Corporate Administration



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on October 5, 2015 in the Cottonwood Hall, Chetwynd & District Recreation Centre.



Carol Newsom
Director of Corporate Administration