

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** September 15, 2014  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Brownlee  
Coun. Galbraith  
Coun. Nicholson  
Coun. Pfanner  
Coun. Vezina  
Coun. Weisgerber  
D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
W. Caldwell, Director of Financial Administration  
R. Rusjan, Director of Parks & Recreation  
D. Ennis, Deputy Director of Corporate Administration  
(recording secretary)

**Absent:** Nil

**Press:** Mike Carter, Chetwynd Echo  
Anand Chandy, CHET TV  
Callie Warren, CHET TV  
Dan Spalding, Peace FM

**Public:** Paul Kalil, Pacific Bio Energy

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith  
  
THAT the Regular Council Meeting Agenda for September 15, 2014 be amended to include the addition of Item CD-2 Email from Communications Manager, BC Electoral Boundaries Commission dated September 9, 2014 re: News Release – BC Electoral Boundaries Commission and Item NB-1 Council Agenda Report re: Mobile Air Monitoring Laboratory, and that the agenda be adopted as amended.

CARRIED

### 3. Minutes

- M-1  
Minutes of the  
Regular Council  
Meeting
- MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
- THAT the minutes of the Regular Council Meeting held on September 2, 2014 be adopted as circulated.
- CARRIED
- M-2  
Minutes of the  
Public Works  
Committee  
Meeting
- MOVED by Coun. Brownlee, SECONDED by Coun. Nicholson
- THAT the minutes of the Public Works Committee Meeting held on May 16, 2014 be adopted as circulated.
- CARRIED
- M-3  
Minutes of the  
Water & Sewer  
Committee  
Meeting
- MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
- THAT the minutes of the Water & Sewer Committee Meeting held on June 13, 2014 be adopted as circulated.
- CARRIED

### 4. Delegations and/or Presentations

Nil

### 5. Bylaws

Please note: Bylaws No. 1012, 2014 (District of Chetwynd Street and Traffic Regulation Amendment Bylaw No. 1012, 2014 (Driveway Entrances)) and 1013, 2014 (District of Chetwynd Medical Health Clinic and Community Wellness Centre Temporary Borrowing Bylaw No. 1013, 2014) were considered under the "Reports – Discussion" portion of this meeting.

### 6. Council Committee and Liaison Reports

- CR-1  
Mayor's Report
- Mayor Nichols submitted the following written Mayor's Report dated September 15, 2014:

"The following items occupied some of the Mayor's time since last reported:

September 4:	PRRD, DC.
September 7:	NEBC Resource Municipalities Coalition FSJ.
September 8:	NEBC Resource Municipalities Coalition FSJ.
September 9:	Civic Properties.
September 10:	Unveiling of Welcome Sign Pine Valley.
September 10:	Media Release Clinic.
September 15:	Committee of the Whole.
September 15:	In Camera."

MOVED by Mayor Nichols, SECONDED by Coun. Nicholson

THAT Mayor Nichol's written Mayor's Report dated September 15, 2014, be received.

CARRIED

CR-4  
Health Services  
Committee  
Report

Coun. Pfanner reported that the Health Services Committee had a meeting on July 29<sup>th</sup> and discussed a Donor Wall campaign for the Medical Health Clinic and Wellness Centre, authorized Coun. Galbraith and Coun. Pfanner to attend the BC College of Family Physicians 2014 Family Medicine Conference and met with Jaret Clay and Angela De Smit from Northern Health.

MOVED by Coun. Pfanner, SECONDED by Coun. Vezina

THAT Coun. Pfanner's verbal Health Services Committee Report be received.

CARRIED

CR-7  
Regional District  
Report  
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District Report dated September 4, 2014:

"Director Hadland brought to the Board a magnificent vine-ripened cantaloupe grown in the Peace River Valley. Test them out for locally grown produce.

The BC Finance Committee is making the rounds and will be in the area on September 17. PRRD will be making a presentation on need for road improvements and medical services."

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols' written Peace River Regional District Report dated September 4, 2014, be received.

CARRIED



**7. Correspondence – Discussion**

CD-1                      MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

\*\*\*BC Hydro re:

Worker,                      THAT the letter from BC Hydro dated September 8, 2014 re: Worker,  
Contractor and              Contractor and Supplier Access to the Dam Site Construction, be received; and  
Supplier Access

to the Dam Site  
Construction

0510.20.01

THAT Council direct Administration to convey concerns to BC Hydro  
regarding its position that the dam construction project access road will be  
closed to the public, and request BC Hydro to schedule a presentation to  
provide Council with more information.

CARRIED\*\*\*

**8. Correspondence – Information**

CI-1                      MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

UBCM – The  
Compass  
0230.30.02

THAT the Compass dated August 27, 2014 re: Former Mayor Kimberley  
Passes; Rural Health; Zero Waste, be received for information; and

CI-2  
UBCM – The  
Compass  
0230.30.02

THAT the Compass dated September 3, 2014 re: Tsilhqot'in Land Title  
Decision; Forest Practices Board; Funding & Resources Update, be received  
for information.

CARRIED

CI-3  
Ambulance  
Paramedics of  
BC re:  
Community  
Paramedicine  
7100.01

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the letter from Ambulance Paramedics of BC dated August 21, 2014  
re: Community Paramedicine (See Information Item #I-15), be received for  
information; and

CI-4  
Ministry of  
Forests, Lands &  
Natural Resource  
Operations re:  
Notice of  
Cancellation of  
Notation of  
Interest

THAT the letter from Ministry of Forests, Lands and Natural Resource  
Operations dated August 28, 2014 re: Notice of Cancellation of Notation of  
Interest, be received for information.

CARRIED

**9. Correspondence – Information Items**

Information  
Items I-1 – I-16  
0550.02

MOVED by Coun. Brownlee, SECONDED by Coun. Vezina

THAT Information Items I-1 to I-16 be received for information.

CARRIED

**10. Reports – Discussion**

RD-1  
\*\*\*Acquiring  
Funds Through  
Long-Term  
Borrowing From  
the Municipal  
Finance  
Authority

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the report dated September 4, 2014 re: Acquiring Funds Through Long-Term Borrowing From the Municipal Finance Authority, be received; and

THAT Council approve Resolution No. DOC-MFA-2014-1 to borrow \$1,600,000 from the Municipal Finance Authority as part of its spring issue, as authorized through the District of Chetwynd Medical Health Clinic and Community Wellness Centre Loan Authorization Bylaw No. 1008, 2014, and that the Peace River Regional District be requested to consent to the borrowing over a 20 year term and include the borrowing in its Security Issuing Bylaw.

CARRIED\*\*\*

RD-2  
\*\*\*Temporary  
Borrowing  
Bylaw No. 1013,  
2014 – Medical  
Health Clinic  
and Community  
Wellness Centre

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated September 8, 2014 re: Temporary Borrowing Bylaw No. 1013, 2014 – Medical Health Clinic and Community Wellness Centre, be received; and

THAT Council authorize “District of Chetwynd Medical Health Clinic and Community Wellness Centre Temporary Borrowing Bylaw No. 1013, 2014” to be introduced and read a first, second and third time.

CARRIED\*\*\*

RD-3  
\*\*\*Street &  
Traffic  
Regulation  
Amendment  
Bylaw No. 1012,  
2014

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated September 8, 2014 re: Street & Traffic Regulation Amendment Bylaw No. 1012, 2014, be received; and

THAT “District of Chetwynd Street & Traffic Regulation Amendment Bylaw No. 1012, 2014” be introduced and read a first, second and third time.

CARRIED \*\*\*

RD-4  
\*\*\*Grants-In-  
Aid Request

MOVED by Coun. Pfanner, SECONDED by Coun. Vezina

THAT the report dated September 8, 2014 re: Grants-In-Aid Requests, be received; and

THAT Council approve the request from the Chetwynd Community Arts Council for a grant in the amount of \$4,000.00.

CARRIED\*\*\*

RD-5  
\*\*\*Application  
for Tenure over  
Crown Land

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

THAT the report dated September 9, 2014 re: Application for Tenure over Crown Land, be received; and

THAT Council support the application for Tenure over the Crown Provincial Lot 47 District Lot 482 Peace River District Plan 29059 Except Plan PGP37575.

CARRIED\*\*\*

This property is the site of the Lions Club Legion Park.

RD-6  
\*\*\*Business  
Façade  
Improvement  
Program  
Application –  
Buffalo Aerial  
Services Ltd.

MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber

THAT the report dated September 9, 2014 re: Business Façade Improvement Program Application – Buffalo Aerial Services Ltd., be received; and

THAT Council authorize:

- a) Development Permit No. 07-2014 for Buffalo Aerial Services Ltd. for the Business Façade Improvement at 4713 Airport Road, included as Attachment "A";
- b) Waive the \$250 Development Permit Application fee as part of the Business Façade Improvement Program; and
- c) Authorize the Mayor and Corporate Officer to execute the partnering agreement with Buffalo Aerial Services Ltd. for the Business Façade Improvement Program at 4713 Airport Road, included as Attachment "B",

all in accordance with the report dated September 9, 2014 prepared by Administration.

CARRIED\*\*\*

RD-7  
\*\*\*Application  
for  
Revitalization  
Tax Exemption

MOVED by Coun. Weisgerber, SECONDED by Coun. Vezina

THAT the report dated September 11, 2014 re: Application for Revitalization Tax Exemption, be received; and

THAT Council direct Administration to enter into a Revitalization Tax Exemption Agreement with Chetwynd Forest Industries, a Division of West Fraser Mills Ltd., on the actual increased assessment value of the Bio-Energy plant at 3598 West Fraser Road.

Opposed: Coun. Pfanner

CARRIED\*\*\*

RD-8  
\*\*\*Development  
Permit  
Application –  
Canadian Forest  
Products Limited  
(4700 50<sup>th</sup>  
Street)

MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT the report dated September 11, 2014 re: Development Permit Application – Canadian Forest Products Limited (4700 50<sup>th</sup> Street) and the Development Permit application submitted by Canadian Forest Products Limited for a pellet mill at 4700 50<sup>th</sup> Street, be received for information.

CARRIED

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT Canadian Forest Products Limited provide Council with a report that addresses, but is not limited to, the following concerns with respect to its Development Permit application for a pellet mill at 4700 50<sup>th</sup> Street:

- a) Air quality monitoring;
- b) Odours produced by the pellet mill;
- c) Dust from pellets;
- d) Hog Fuel pile;
  - how long will it sit?
  - how high will it be?
- e) Noise;
- f) Why was the plant relocated on the property from its previous location as noted on earlier plans; and
- g) Fugitive emissions.

CARRIED\*\*\*

## 11. Reports – Information

RI-1  
August Accounts  
Payable Cheque  
List  
1630.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated September 2, 2014 re: August Accounts Payable Cheque List, be received; and

THAT the cheque register for the month of August 2014 totaling \$810,908.18 be received.

CARRIED

## 12. New Business

CD-2  
\*\*\*BC Electoral  
Boundaries  
Commission re:  
News Release

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

THAT the email from Communications Manager, BC Electoral Boundaries Commission dated September 9, 2014 re: News Release – BC Electoral Boundaries Commission, be received; and

THAT Council direct Administration to advise the BC Electoral Boundaries Commission that it is satisfied with the present electoral boundaries.

CARRIED\*\*\*

NB-1  
Mobile Air  
Monitoring  
Laboratory

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated September 12, 2014 re: Mobile Air Monitoring Laboratory, be received for information.

CARRIED

Council directed Administration to find out how and when the monitoring data can be received.

## 13. Question/Answer Period

Nil



14. **Adjournment**      MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:14 p.m.

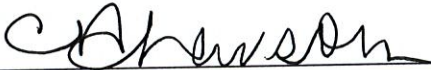


Carol Newsom  
Director of Corporate Administration



Merlin Nichols  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on September 15, 2014 in the Council  
Chambers.



Carol Newsom  
Director of Corporate Administration