

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** September 2, 2014  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Nichols  
Coun. Brownlee  
Coun. Galbraith  
Coun. Nicholson  
Coun. Vezina  
Coun. Weisgerber  
D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
W. Caldwell, Director of Financial Administration  
P. Gordon, Director of Engineering & Public Works  
R. Rusjan, Director of Parks & Recreation  
D. Ennis, Deputy Director of Corporate Administration  
(recording secretary)

**Absent:** Coun. Pfanner

**Press:** Mike Carter, Chetwynd Echo  
Anand Chandy, CHET TV

**Public:** Brenda Maisey, Chetwynd Community Arts Council  
Julia Nelson, Chetwynd Community Arts Council

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
  
2. **Adoption of Agenda** MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee  
THAT the Regular Council Meeting Agenda for September 2, 2014 be adopted as circulated.  
  
CARRIED
  
3. **Minutes**  
M-1  
Minutes of the Regular Council Meeting MOVED by Coun. Brownlee, SECONDED by Coun. Vezina  
THAT the minutes of the Regular Council Meeting held on August 11, 2014 be adopted as circulated.  
  
CARRIED

**4. Delegations and/or Presentations**

D-1 Brenda Maisey and Julia Nelson, Chetwynd Community Arts Council, provided Council with a brief presentation as outlined below:  
Brenda Maisey,  
Chetwynd

Community Arts  
Council  
0230.50.25

- The mandate of the Chetwynd Community Arts Council is to increase and broaden opportunities for local artisans to showcase their work
- Goal is to provide opportunity for all people of Chetwynd including youth, adults and elders to participate fully
- Currently have 10 board members
- Events include; Fall Art Show & Gala, Arts & Culture Week – Paint the Town, Canada Day – Arts in the Park, Public Library Arts Programs & Childrens Art Show
- Requested a Community Grant in the amount of \$4,000.00

Council advised that it will take the request under advisement and thanked Ms. Maisey and Ms. Nelson for the presentation.

**5. Bylaws**

Nil

**6. Council Committee and Liaison Reports**

CR-1  
Regional District  
Report  
0400.70.02

Coun. Brownlee reported that the Peace River Regional District would like the District of Chetwynd to bring up the topic of work camps while they are at the Union of British Columbia Municipalities convention in September.

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT Coun. Brownlee's verbal Peace River Regional District Report be received.

CARRIED

CR-5  
Public Works  
Committee  
Report

Coun. Brownlee reported that the Public Works Committee had a meeting on August 29<sup>th</sup> and discussed the summer's accomplishments.

MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber

THAT Coun. Brownlee's verbal Public Works Committee Report be received.

CARRIED

CR-6  
Water & Sewer  
Task Group  
Report

Coun. Weisgerber reported that Phase I (pre load) of the Sewer Treatment Plant upgrade was awarded to DuzCho and they started work on it September 1; it will take 10 days to complete.

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT Coun. Weisgerber's verbal Water & Sewer Task Group Report be received.

CARRIED

CR-7  
Mayor's Report

Mayor Nichols submitted the following written Mayor's Report dated September 2, 2014:

"The following items occupied some of the Mayor's time since last reported:

- July 29: Health Committee at Hospital.
- July 29: Review of building progress with Contractor.
- July 29: Health Services Committee.
- July 29: Civic Properties Commission.
- Aug 26: Looking for facing rocks for City Hall.
- Aug 27: International Symposium on Aging, Tumbler Ridge.
- Aug 28: Health Services to meet Angela De Smit.
- Sep 2: United Way Proclamation."

MOVED by Mayor Nichols, SECONDED by Coun. Weisgerber

THAT Mayor Nichol's written Mayor's Report dated September 2, 2014, be received.

CARRIED

**7. Correspondence – Discussion**

CD-1  
\*\*\*Peace FM  
Obtaining a  
Seven-year  
Radio Licence  
0230.50.33

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the notice re: Peace FM Obtaining a Seven-year Radio Licence, be received; and

THAT Council authorize that a letter of congratulations be sent to Peace FM on the achievement of obtaining a seven-year radio licence.

CARRIED\*\*\*

CD-2  
BCNPHA  
Membership  
0230.30.05

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the invoice from BC Non-Profit Housing Association for the amount \$465.23, be received; and

THAT Council authorize an annual membership to be paid to BC Non-Profit Housing Association in the amount of \$465.23.

MOVED by Coun. Brownlee, SECONDED by Coun. Vezina

THAT the Motion be tabled to a future Regular Council Meeting.

CARRIED

CD-3  
\*\*\*NEBC  
Resource  
Municipalities  
Coalition  
Briefing and  
Update Session,  
Luncheon and  
Launch Event  
Invite  
0390.01

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT the email from NEBC Resource Municipalities Coalition dated August 26, 2014 re: Invitation to NEBC Resource Municipalities Briefing and Update Session, Luncheon and Launch Event in Fort St. John on September 8, 2014, be received; and

THAT Council authorize all members of Council to attend the NEBC Resource Municipalities Coalition Briefing and Update Session, Luncheon and Launch Event in Fort St. John on September 8, 2014.

CARRIED\*\*\*

**8. Correspondence – Information**

CI-1  
City of Dawson  
Creek - IIHF  
Under 18  
Women's World  
Championship  
Bid  
0400.60.02

MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee

THAT the letter from City of Dawson Creek dated July 25, 2014 re: IIHF Under 18 Women's World Championship Bid, be received for information; and

CI-2  
Green  
Communities  
Committee -  
Congratulations  
Letter  
0230.30.02

THAT the letter from Green Communities Committee dated August 9, 2014 re: Congratulations to District of Chetwynd for Successful efforts to Measure and Reduce Corporate Greenhouse Gas Emissions for the 2013 Reporting Year, be received for information; and

- CI-3  
Gas Tax  
Agreement  
Community  
Works Funds  
Payment  
2240.20.48
- THAT the letter from Gas Tax Program Services dated August 5, 2014 re: Gas Tax Agreement Community Works Funds payment, be received for information; and
- CI-4  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated July 30, 2014, be received for information; and
- CI-5  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated August 13, 2014, be received for information; and
- CI-6  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated August 7, 2014 re: FCM News – Week of August 4, 2014, be received; and
- CI-7  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated August 14, 2014 re: FCM News – Week of August 11, 2014, be received for information; and
- CI-8  
FCM –  
President’s  
Corner Update  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated August 18, 2014 re: President’s Corner Update, be received for information; and
- CI-9  
FCM – Lac-  
Mégantic  
Derailment  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated August 19, 2014 re: Update on Rail Safety and the Transportation Safety Board’s final report on Lac-Mégantic Derailment, be received for information; and
- CI-10  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM) dated August 21, 2014 re: FCM News – Week of August 18, 2014, be received for information; and
- CI-11  
SPARC BC –  
Let’s Talk  
Families BC  
Survey  
0230.30.01
- THAT the email from Social Planning and Research Council (SPARC BC) dated August 25, 2014 re: Let’s Talk Families BC Survey from BC Council for Families, be received for information.
- CARRIED

**9. Correspondence – Information Items**

Information            MOVED by Coun. Galbraith, SECONDED by Coun. Vezina  
Items I-1 – I-34  
0550.02                THAT Information Items I-1 to I-34 be received for information.

CARRIED

**10. Reports – Discussion**

RD-1                    MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith  
\*\*\*Contract for  
Medical Clinic        THAT the memo dated August 27, 2014 re: Contract for Medical Clinic  
Construction         Construction, be received; and  
0810.90.01

THAT the Mayor and Director of Corporate Administration be authorized to enter into CCDC (Canadian Construction Documents Committee) contract for the construction of the new 6,471 square foot Chetwynd Medical Clinic at a cost of \$1,430,091.00.

CARRIED\*\*\*

**11. Reports – Information**

Nil

**12. New Business**

Nil

**13. Question/Answer Period**

Nil

**14. Adjournment**      MOVED by Coun. Nicholson, SECONDED by Coun. Vezina

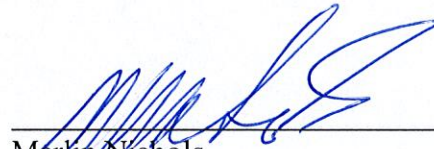
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:55 p.m.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration



\_\_\_\_\_  
Merlin Nichols  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on September 2, 2014 in the Council  
Chambers.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration